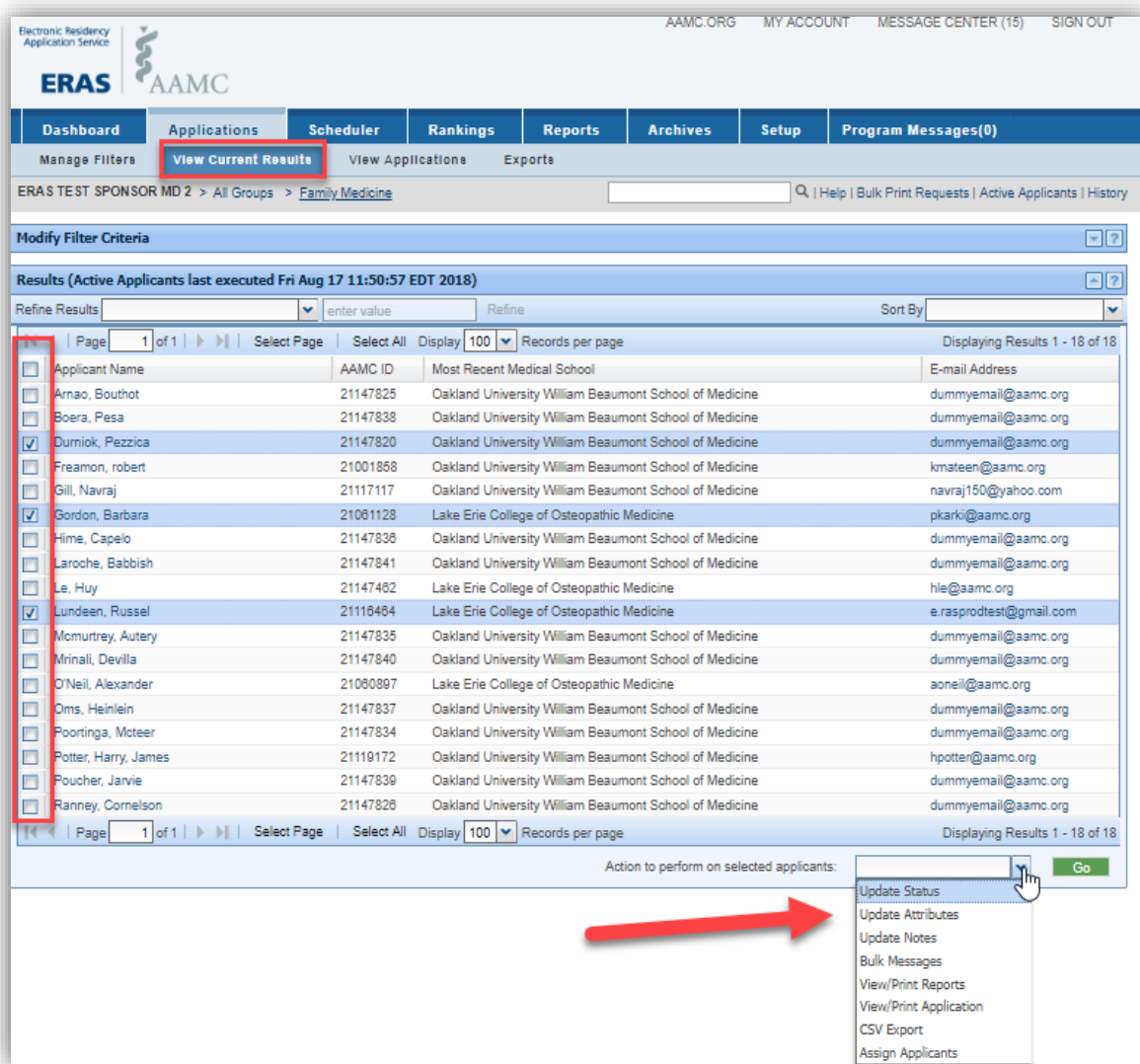


1. Under the *Applications* tab, click *View Current Results*.
2. Select the applicant(s).
3. Select a bulk action to perform on selected applicants at the bottom of the table
4. Select *Update Attributes* from the dropdown list.

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5. Click the Go button.



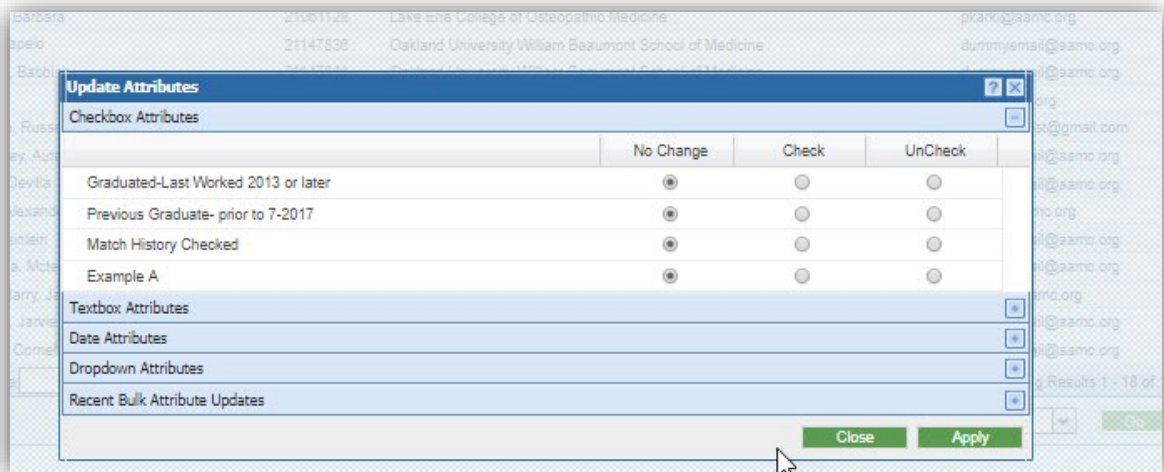
The screenshot shows the ERAS AAMC interface. At the top, there are navigation tabs: Dashboard, Applications, Scheduler, Rankings, Reports, Archives, Setup, and Program Messages(0). The 'Applications' tab is active, and the 'View Current Results' button is highlighted with a red box. Below the navigation, there is a search bar and a 'Refine Results' section. The main area displays a table of applicants with columns for Applicant Name, AAMC ID, Most Recent Medical School, and E-mail Address. Several rows are selected, indicated by checkmarks in the first column. At the bottom of the table, there is an 'Action to perform on selected applicants:' dropdown menu. A red arrow points to the 'Go' button next to the dropdown. The dropdown menu is open, showing options: Update Status, Update Attributes, Update Notes, Bulk Messages, View/Print Reports, View/Print Application, CSV Export, and Assign Applicants.

Applicant Name	AAMC ID	Most Recent Medical School	E-mail Address	
<input type="checkbox"/>	Arnao, Bouthot	21147825	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Boera, Pesa	21147838	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input checked="" type="checkbox"/>	Durniok, Pezzica	21147820	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Freamon, robert	21001868	Oakland University William Beaumont School of Medicine	kmateen@aamc.org
<input type="checkbox"/>	Gill, Navraj	21117117	Oakland University William Beaumont School of Medicine	navraj150@yahoo.com
<input checked="" type="checkbox"/>	Gordon, Barbara	21061128	Lake Erie College of Osteopathic Medicine	pkarko@aamc.org
<input type="checkbox"/>	Hime, Capelo	21147836	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Laroche, Babbish	21147841	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Le, Huy	21147462	Lake Erie College of Osteopathic Medicine	hle@aamc.org
<input checked="" type="checkbox"/>	Lundeen, Russel	21116464	Lake Erie College of Osteopathic Medicine	e.rasprotest@gmail.com
<input type="checkbox"/>	McMurtrey, Autery	21147835	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Mrinali, Devilla	21147840	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	O'Neil, Alexander	21060897	Lake Erie College of Osteopathic Medicine	aoneil@aamc.org
<input type="checkbox"/>	Oms, Heinlein	21147837	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Poortinga, Mcteer	21147834	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Potter, Harry, James	21110172	Oakland University William Beaumont School of Medicine	hpotter@aamc.org
<input type="checkbox"/>	Poucher, Jarvie	21147839	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org
<input type="checkbox"/>	Ranney, Cornelson	21147826	Oakland University William Beaumont School of Medicine	dummyemail@aamc.org

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6. Choose the appropriate type of attribute (Checkbox, Textbox, Date, or Drop-down), and make the appropriate changes.
 - The No Change option incurs no changes
 - The Check option will check the box for the desired status
 - The Uncheck option will uncheck the box for the desired status. The Clear option will reset any entered attributes back to the default.

7. Click the Apply button.



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