



**Arkansas Association of Family and Consumer Sciences  
2021 ArAFCS OUTSTANDING FCS PROFESSIONAL of the Year Award  
Guidelines and Nomination Form  
Due Mon. March 29, 2021 by 11:59PM**

**OVERVIEW:**

The ArAFCS Outstanding Professional of the Year award was established in 2019 through a AAFCS Membership Growth Grant to recognize exemplary FCS Professionals working within the State of Arkansas in a Family and Consumer Sciences content area(s). One Outstanding FCS Professional of the Year will be selected.

To receive the ArAFCS Outstanding FCS Professional of the Year Award, the awardee must attend the Virtual ArAFCS State conference on April 9, 2021 to be recognized and presented with a commemorative plaque.

**APPLICANT ELIGIBILITY:**

- Is a member of the ArAFCS affiliate at the time of submission and at the time of the ArAFCS State Conference, plus for at least one year immediately prior to this submission.
- Has completed at least 2 years of service to the field of FCS
- Has earned a family and consumer sciences degree
- Is employed as a full-time FCS Professional in the public or private sector. Can be employed in any of the AAFCS primary content areas:
  - Culinary arts, hospitality, and tourism,
  - Education and training,
  - Food science and nutrition,
  - Health management and wellness,
  - Housing and interior design,
  - Human/child development and family relations,
  - Personal and family finance, and
  - Textiles, apparel, and retailing.

**APPLICANT STEPS:**

**1) Completed Applicant Form (see Page 3)**

**2) Applicant's Current Curriculum Vita or Resume:**

Three-page maximum, single-spaced, may use bullet form, with one-inch margins and 12-point font and in PDF format. Include education, professional experience, professional organizations/roles, related awards, and relevant professional activities pertaining to FCS.



### **3) FCS Professional Focus Statement:**

4-page maximum, double-spaced, with one-inch margins and 12-point font, in PDF format: A statement of the applicant's FCS Professional focus, including a discussion of the content area(s) in which they practice/work, their employer, and the audience(s) they work with.

*Use the following headings:*

(NOTE: Any supportive items must be included in the 4 pages.)

A. Description of FCS Professional Career: Describe your duties/area of work as an FCS professional, and your overall FCS career to-date. Discuss how your role as a FCS professional enhances the lives of individuals, families or communities, and your future career plans. Share any contributions made to the community through volunteer and/or paid service using your family and consumer sciences skills and background.

B. Description of Employment Setting: Briefly describe your FCS Employer and your duties and responsibilities within the organization. Clearly align your employer with the FCS content areas listed above, and describe their relevance to the profession.

### **4) Letters of Support (maximum of 2; minimum of 1)**

Up to two letters of support should come from persons in a position such as supervisor, colleague, educational partner or community leader who give evidence of the impact and importance of the nominee's contributions to the FCS Profession in PDF format. Letters of Support should be emailed directly from the reference to [kcarroll5@uca.edu](mailto:kcarroll5@uca.edu) by the due date. Letters emailed from the applicant will not be considered.

Once you have prepared the documents listed in Steps 1-3 above, send them as a single PDF via email to [kcarroll5@uca.edu](mailto:kcarroll5@uca.edu) by the due date.



**ArAFCS Outstanding FCS Professional of the Year Award  
APPLICANT FORM**

**I. Please read, sign, and date**

I understand that if chosen to receive the **ArAFCS Outstanding FCS Professional of the Year Award**, I must attend the ArAFCS State Conference. If I am unable to attend, I understand that the award will be presented to another worthy applicant.

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Signature

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Date

**II. Applicant contact information**

Note: **ArAFCS Outstanding FCS Professional of the Year Award** winner will be recognized in ArAFCS conference materials, online, in social media, and in various ArAFCS communications.

Name:

Professional title/position:

Name of employer:

Name of immediate supervisor:

Employer mailing address:

City, State and Zip:

Employer telephone:

Home mailing address:

City, State and Zip:

Home telephone:

Preferred Email address:



#### **IV. Nominee's ArAFCS membership and credential information**

AAFCS member number:

Years of AAFCS membership:

Years of membership in the ArAFCS Affiliate:

Which AAFCS credential(s), if any, do you hold?

- CFCS
- CFCS-HDFS
- CFCS-HNFS
- CPFFE
- CFCS-Retired
- CPFFE
- CNWE

#### **VI. FCS Professional Practice Area**

How many years of service to the FCS field have you completed? \_\_\_\_\_ years

#### **Review Process:**

Jurors selected by the ArAFCS Awards Committee will review the applications. Applicants and those who write a letter of recommendation for a current applicant cannot serve as jurors for this award. Additionally, jurors cannot judge applications from family members, their current students, students at their own institution, applicants who have the same employer, or any applicant for whom there may be a potential conflict of interest.

An individual who has applied for an award shall not serve as a juror for any award during the period in which his or her own application is being judged.

- Award recipient will be announced in the spring of the year awarded.