



Centennial Scholars Research Grant Guidelines

Centennial Scholars Research Grant was created in honor of the Association's 100th anniversary. The fund that supports the Centennial Scholars Research Grant was established in 2008, thanks to challenge grants given by AAFCS Past Presidents Peggy Meszaros and Sharon Nickols.

Stimulating new and needed research advances the application of family and consumer sciences concepts and the study of the profession itself. In order for members to carry out the mission of AAFCS, a scientific basis for practice is critical; thus, the AAFCS Centennial Scholars Research Grant was created to fund research, which will be shared with AAFCS members and used to promote the AAFCS mission.

There are no restrictions on the research method to be employed, but three areas will have priority for consideration:

- Research focusing on elements of the family and consumer sciences body of knowledge, incorporating the holistic, integrative nature of the field.
- Research on the history and contributions of the profession and of the American Association of Family and Consumer Sciences.
- Trends and issues affecting the family and consumer sciences profession.

Applying for the Centennial Scholars Research Grant

- Individuals and teams of researchers who are eligible to apply for the Centennial Scholars Research Grant include:
 - Practicing family and consumer sciences professionals employed by educational institutions and family serving agencies;
 - Family and consumer sciences entrepreneurs and employees of businesses engaged in family and consumer sciences endeavors; and
 - Family and consumer sciences retirees of such organizations.
- Research conducted between July 1 of the award year and June 30 of the following year is eligible for funding.
- Previous Centennial Scholars Research Grant recipients are not eligible to submit applications for three years following receipt of a grant.
- Application materials must be prepared by the applicant and submitted in English.
- Members of the AAFCS Board of Directors and Grantmaking Committee are not eligible to apply during their terms of office. AAFCS staff are not eligible to apply during their periods of employment with the Association.
- All policies, procedures, and guidelines must be followed for the application to be considered for juried review.

Submitting the Application

The application must be submitted using the official application form as one PDF document. Please be aware of the page requirements for each section. Please include page numbers and headings. Please keep a copy of all materials submitted to AAFCS. Questions should be forwarded to grants@aafcs.org.

Section 1: General Information

- ☐ First and Last Name of Principal Investigator (include AAFCS Credentials, if applicable)
 - Phonetic Pronunciation of Name
 - Current Title/Position
 - Name of Institution/Employer
 - AAFCS Member Number, if applicable
 - Contact Information (Email, Phone Number, Mailing Address)
- ☐ First and Last Name(s) of Research Team Members (include AAFCS Credentials, if applicable)
 - Phonetic Pronunciation of Name(s)
 - Current Title/Position(s)
 - Name of Institution/Employer(s)
 - AAFCS Member Number(s), if applicable

Section 2: Statement of Research Plan (Maximum of six (6) double-spaced pages in 12-point font)

- ☐ Identification of Priority Area(s)
- ☐ Rationale of Priority Area(s)
- ☐ Statement of Research Purpose
- ☐ Research Questions
- ☐ Methodology
- ☐ Timeline
- ☐ Plans for Dissemination of Research Findings

Section 3: Proposed Budget & Brief Rationale (Maximum of two (2) double-spaced pages in 12-point font)

Please note the following when proposing the budget:

- ☐ The successful proposal requests no more than \$5,000 from AAFCS.
- ☐ No indirect costs will be paid by AAFCS.
- ☐ Expenses related to the purchase of computer hardware will not be paid by AAFCS.
- ☐ Travel to carry out objectives of the research is appropriate and may be funded by the grant.
- ☐ Travel to participate in professional meetings will not be paid by AAFCS.

Section 4: Applicant(s) Curriculum Vita or Resumé (Maximum of two (2) double-spaced pages per researcher)

Section 5: Three Letters of Reference/Support

Each letter is limited to one page. For applicants currently employed, one of the three letters should be from a supervisor, indicating that the applicant's time will be sufficiently and appropriately allocated for this project.

Evaluating the Centennial Scholars Research Grant

- Individuals who write a letter of reference/support for a current applicant cannot serve as jurors for this grant.
- Jurors cannot review applications from family members, their current students, students at their own institution, applicants who share the same employer, or current collaborators or partners. Jurors are responsible for identifying any applicants that include a potential conflict of interest and recusing themselves from the review process.
- Jurors selected by the AAFCS Grantmaking Committee review and score the application using the Evaluation Criteria.

Awarding the Centennial Scholars Research Grant

- The Centennial Scholars Research Grant is limited to one recipient or recipient team.
- The recipient(s) will be notified in February/March and will be announced during the AAFCS Annual Conference.
- Recipient(s) will receive a commemorative certificate, and their name(s) and project title will be shared in AAFCS communications and materials.
- The Grantmaking Committee reserves the right not to fund a project if jurors do not find a worthy applicant.

Receiving the Centennial Scholars Research Grant

The Centennial Scholars Research recipient will complete an acceptance form outlining project deliverables and timeline to align with the following:

- Any individual or team of researchers chosen to receive the Centennial Scholars Research Grant will receive a maximum of \$5,000 for the project and will be reimbursed an additional \$1,000 to support participation and presentation at the AAFCS Annual Conference.
- Requests to change or modify objectives, strategies, or budget lines must be sent in advance for approval.
- One-half of the funds awarded will be dispersed within 90 days of receipt of the acceptance form. One-quarter of the funds will be disbursed upon receipt of a 6 month progress report. The final one-quarter of the funds will be disbursed upon completion of the project and submission of the final report. The reports will include budget expenditure information. Following the Annual Conference, the principal investigator will be reimbursed up to \$1,000 to support participation in and presentation at the event.
- The recipient(s) are expected to
 - present the funded research project findings at the AAFCS Annual Conference, either as a poster or oral research presentation or education session.
 - submit a manuscript (within 18 months of project conclusion) of the funded research project to one of the AAFCS journals.
- The recipient will acknowledge the “Centennial Scholars Research Grant from the American Association of Family and Consumer Sciences” in research publications and presentations.
- Any unused Centennial Scholars Research Grant funds must be returned to the Association within thirty (30) days of the final report submission.

Failure to follow the guidelines will result in ineligibility of the applicant for the grant.

Evaluation Criteria

The following criteria correspond with the Centennial Scholars Research Grant guidelines. They provide clarification, ease in preparing the application materials, and consistency in evaluation.

Evaluation Criteria	Points Possible
Priority Area: Consistent with priority areas for the Centennial Scholars Research Fund	/ 10
Purpose: Clearly stated; relates to historical or current issues in AAFCS, contributes to increased public knowledge of family and consumer sciences and its value to society; expands the body of knowledge related to family and consumer sciences.	/ 20
Research Plan: Clearly stated research questions, appropriate methods, and plans; achievable within one (1) year.	/ 25
Dissemination: Appropriate to the focus of the research, potentially expands awareness of family and consumer sciences and AAFCS.	/ 10
Budget: Is clear, concise, and justifiable.	/10
Personnel/Sponsoring Organization: Expertise appropriate to project; support systems sufficient to assure completion of project.	/ 10
Letters of Reference/Support: Three letters of reference/support. For applicants currently employed, one letter should be from a supervisor, indicating that the applicant's time will be sufficiently and appropriately allocated for this project.	/ 5
AAFCS Membership: As of the due date of application, the applicant(s) is an AAFCS member. <i>Note: if applicant is a team and at least one team member is an AAFCS member, full points (10) will be awarded. Partial points are not awarded for membership.</i>	/ 10
Total	/ 100