

American Association of Family and Consumer Sciences

New Achiever Award Guidelines

Governing Statements for All Categories of Awards

- *All policies, procedures, and guidelines must be followed for the nomination to be considered for juried review for the award.*
- *Applicants can submit to only one award, grant, fellowship, or scholarship per annual review cycle.*
- *The Awards and Recognition Committee reserves the right not to choose a recipient for an award, grant, fellowship, or scholarship if jurors do not find a worthy applicant.*
- *Recipients of the New Achiever Award are not eligible for repeated recognition.*
- *Members of the AAFCS Board of Directors and Awards and Recognition Committee are not eligible to apply during their terms of office; AAFCS staff members are not eligible to apply during their periods of employment with the Association.*
- *Failure to follow the guidelines will result in ineligibility of the candidate/nominee for the award.*

The New Achiever Award was introduced as a part of the Association's 75th Anniversary observance in 1984 when it was established to identify and honor emerging family and consumer sciences professionals who have exhibited the potential to make significant contributions to the field through their involvement with AAFCS.

Anyone chosen to receive the New Achiever Award will receive a commemorative token which will be presented at the AAFCS Annual Conference & Expo. The recipient's name and photo will be reported in AAFCS print and online communications.

Eligibility

Any AAFCS professional member who has earned a family and consumer sciences degree, who has been a member of AAFCS for at least two consecutive years prior to the nomination, and who has completed three (3) to eight (8) years of service to the field is eligible to receive this award. Members of the AAFCS Board of Directors and Awards and Recognition Committee, are not eligible for nomination during their terms of office. AAFCS staff members are not eligible for nomination during their periods of employment with the Association. AAFCS members can only receive the New Achiever Award once.

The award will be presented when qualified nominees are identified but to no more than five (5) recipients per year. The recipient must receive an average score of 80 points or more of the 100 points allowed.

Failure to follow the guidelines of the award will result in ineligibility for the award.

Nomination Process

Nominations must be made by a sanctioned entity of the Association (such as an affiliate, community, committee, council, unit, etc.). One nomination will be accepted from each nominating group. **The nominee is encouraged to participate in preparing the nomination materials.**

To nominate an AAFCS member for the New Achiever Award, complete two steps by **the second Monday in January:**

Step 1: Read the AAFCS New Achiever Award Guidelines in their entirety.

Step 2: Complete the New Achiever Award nomination form online. This form includes uploading a PDF file containing the following information in A-C:

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- A. A letter of nomination from the affiliate president or national chair/leader of the nominating group that describes what makes the nominee outstanding.
- B. Curriculum vitae/resume that has been updated within the past year and follows these formatting guidelines (bullet format may be used):
- Three-page maximum
 - Single-spaced
 - One-inch margins
 - 12-point font
- C. Maximum of four pages of supporting materials (may include brochures; programs; photographs; newsletters; newspaper, magazine, and journal articles; complete bibliographical citations; and other relevant supporting material) that address each of the evaluation criteria listed in the guidelines

Additional Notes:

- Submit A-C in the order that it is requested.
- Include page numbers.
- Put headings on the submitted information.
- Include captions on any photos that are included.
- All materials submitted must be in English.
- Keep a copy of all materials submitted to AAFCS; materials will not be returned to the nominee.

Review Process

Jurors selected by the AAFCS Awards and Recognition Committee review the nominations and assign points using the Evaluation Criteria (see section titled *Evaluation Criteria*). Individuals who are nominated for the AAFCS New Achiever Award and those who nominate or write a letter of recommendation for a current nominee cannot serve as jurors for this award. Additionally, jurors cannot judge nominations from family members, their current students, students at their own institution, nominees who have the same employer, or any nominee for whom there may be a potential conflict of interest. An individual who has been nominated and/or applied for an award, grant, fellowship, or scholarship shall not serve as a juror for any award, grant, fellowship, or scholarship during the period in which his or her own nomination or application is being judged.

Award recipients will be announced in the spring of the year awarded. The Awards and Recognition Committee will do everything in its power to contact all the applicants to notify outcome of submission, however, if you have not been contacted by the end of April, it is safe to assume that you are not one of the awardees.

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New Achiever Award Evaluation Criteria

Nominations will be evaluated using the point system outlined below and can be awarded no more than 100 points. Guidelines as to what jurors may consider for each criterion are listed for clarity in preparing the nomination and consistency in judging nominations.

Evaluation Criteria	Points Possible	Points Awarded
1) Has initiated, developed, or participated in the development or implementation of an innovative program or curriculum module.	15	_____
2) Has contributed to the community through exemplary volunteer service using family and consumer sciences skills and background	15	_____
3) Exhibits qualities/competencies of an outstanding professional in a traditional or non-traditional family and consumer sciences career.	15	_____
4) Has conducted and/or applied research that is particularly relevant to current issues or has applied research findings to enhance the lives of individuals, families, or communities.	10	_____
5) Has applied for and/or has been successful in obtaining funding for family and consumer sciences research projects or educational support.	10	_____
6) Has worked with agencies and groups outside the family and consumer sciences community.	10	_____
7) Has participated in AAFCS at the affiliate and/or national levels. (For example, applicant has attended annual conferences, given presentations, served on committees, or shown professional growth through active leadership roles.)	10	_____
8) Has received recognition for outstanding program/curriculum development that reflects a level of professional responsibility. (Examples include but not limited to authoring books, curriculum modules, online media, or articles that have appeared in major magazines, professional journals, or other publications in print or online.)	5	_____
9) Presentation of nomination materials A-C: Clearly stated, complete, organized, and concise with correct spelling, grammar, etc.	5	_____
10) As of the due date of the nomination, nominee holds AAFCS credential(s) in family and consumer sciences**: <ul style="list-style-type: none"> • Certified in Family and Consumer Sciences (CFCS), • Certified in Human Development and Family Studies (CFCS-HDFS), • Certified in Hospitality, Nutrition and Food Science (CFCS-HNFS), • Certified Personal and Family Finance Educator (CPFFE) • Certified Nutrition and Wellness Educator (CNWE) 	5	_____
TOTAL	100	_____

**No extra points are awarded if applicant holds multiple AAFCS credentials.

Recommend for award? ____ Yes ____ No

Comments to be shared with other jurors:

Signature of Juror: _____

Date: _____