



Affiliate Microsite Application Form

Microsites are websites that affiliates can utilize that are housed under the AAFCS website. Affiliates have editing abilities and websites include valuable information from the AAFCS website. If an affiliate is interested in opening a microsite, this form must be completed by a current Affiliate leader who is an active AAFCS member. Each microsite needs an active editor that should agree to serve as an editor for a minimum of two years. This editor will need to complete training with an AAFCS staff member. It is suggested to have 2-3 people trained in editing microsites. The cost of a microsite includes hosting; community online forum; and platform upgrades. The microsite fee is deducted from the Quarter 3 affiliate rebate check. The fee structure is based on affiliate membership prior to the Quarter 3 affiliate rebate checks are issued and is as follows:

- 0 to 10 Members (\$60)
- 11 to 25 Members (\$100)
- 26 to 50 Members (\$250)
- 51 + Members (\$325)

Please complete the form below to open an affiliate microsite.

Affiliate Name:

Affiliate Leader Name:

Affiliate Leader AAFCS Member Number:

Affiliate Leader Title:

Microsite Editor Name(s):

Microsite Editor AAFCS Member Number(s):

By signing, the affiliate leader is agreeing to pay the microsite fee that will be taken out during the quarter 3 affiliate rebate check with the understanding there will be no refunds to microsite payments. If a microsite is to be terminated, a written request needs to be sent to membership@AAFCS.org by December 31st.

Affiliate Leader Digital Signature

Date

Please submit this complete form to membership@AAFCS.org. Once form is completed and submitted, an AAFCS staff member will be in contact within 2-3 weeks to the affiliate leader and microsite editor(s).