The Pennsylvania Association of Family and Consumer Sciences (PAFCS) awards undergraduate scholarships to individuals who have exhibited the potential to make contributions to the family and consumer sciences field.

**Eligibility**

Before completing a scholarship application, a potential applicant should consider the following eligibility requirements:

- Applicant must be a citizen or permanent resident of the U.S.
- Applicant is currently pursuing a major in family and consumer sciences or related specialized program at the undergraduate level and making satisfactory progress toward a baccalaureate degree.
- Applicant is currently enrolled in an undergraduate program that will continue into the coming academic year in a college or university in Pennsylvania.
- Applicant is a student member of the American Association of Family and Consumer Sciences and the Pennsylvania Association of Family and Consumer Sciences.
- Applicant has clear professional goals.

Applicants who meet all requirements for the scholarship are eligible to apply but are not guaranteed financial assistance.

Preferences will be given to individuals who are interested in making a contribution to the family and consumer sciences profession in Pennsylvania or the United States.

The scholarship will be awarded only if qualified applicants are identified. Only qualified applicants with scores of 80% or more on the rubric will be considered. The applicant with the highest score will be awarded the fellowship.

**Application Process**

To apply for a PAFCS Undergraduate Scholarship, complete and submit no later than **midnight, January 10 of the fellowship year**.

1. Read the PAFCS undergraduate Scholarship Guidelines.
2. Have a maximum of (3) evaluators prepare a recommendation for the applicant by completing the Undergraduate Recommendation Form (found in the Awards section of the PAFCS website) and returning the completed recommendation form to [paafcs@gmail.com](mailto:paafcs@gmail.com) with applicant’s name in the subject line.
3. Obtain official or unofficial copies of undergraduate transcripts
4. As indicated in the application, upload the following by midnight of January 10 or earlier:
   A. A resume that includes the following:
      a. Educational background (include GPA on a 4-point scale)
      b. Special recognition and/or awards with dates for the receipt of same (e.g., honors, awards scholarships during college years)
      c. Participation in volunteer and community service activities
      d. Pre-Professional leadership development activities, such as student organizations.
   B. Up to three (3) recommendation forms (scan if necessary, and upload).
   C. Undergraduate transcripts (scan if necessary, and upload or send hard copy).

Complete and email the PAFCS Undergraduate Scholarship Application to paafcs@gmail.com The link to the online application will be at http://www.pafcs.org

Please keep a hard or digital copies of all materials submitted to PAFCS; materials will not be returned to applicants.

Review Process
Jurors selected by the PAFCS Internal Relations Committee review the applications online and assign points using the Evaluation Criteria (see section title Evaluation Criteria). Individuals who apply for the PAFCS Undergraduate Scholarship and individuals who write a letter of recommendation for a current applicant cannot serve as jurors for scholarships. Additionally, jurors cannot judge applications from family members, their current students, students at their own institution, applicants who have the same employer, or any applicant for whom there may be potential conflict of interest. An individual who has been nominated and/or applied for an award, fellowship, or scholarship shall not serve as a juror for any award, fellowship, or scholarship during the period of time in which her/his own nomination or application is being judged.

The scholarship recipient will be announced in the spring of the year awarded.

Duties and Responsibilities
The PAFCS Undergraduate Scholarship is awarded for the sole purpose of providing financial support for the academic study in a field of family and consumer sciences. The following will be the responsibilities of those who are chosen to receive the PAFCS Undergraduate Scholarship:

● Scholarship funds will be sent to a university scholarship officer, who will disburse the scholarship award as designated in the acceptance forms that must be completed by the PAFCS Undergraduate Scholarship recipient.
● The scholarship officer will be instructed to disburse the funds in one payment after August 1st, and prior to the beginning of fall semester (or trimester). The scholarship officer will confirm enrollment status prior to disbursing scholarship funds.
● At the end of the academic year, the student is required to submit a brief email report that indicates how the PAFCS Undergraduate Scholarship funds were used.
Save a copy of the blank form and SAVE THIS APPLICATION ONCE COMPLETED
EMAIL A COPY TO: paaafcs@gmail.com

Also scan and/or attach:
1. A transcript of your college record to date.
2. Students graduating from a Junior College must also enclose a letter of acceptance to a Pennsylvania 4 year college.
3. Three letters of recommendation (names listed on page 3 of this application)
4. The goals essay (as requested on page 4 of this application).

**Completed applications materials must be received by January 10 of the scholarship year**

**Applicant Information:**

Applicant name: __________________________________________________________

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<tr>
<th>Last</th>
<th>First</th>
<th>Middle</th>
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</thead>
</table>

Home Phone Number: _________________ School Phone Number: ________________

Email: ______________________________

Your College/University Mailing Address:_____________________________________

City ____________________________________ State _______ Zip code __________

Parent’s names: __________________________________________________________

Parent’s address: __________________________________________________________

City _________________________________ State _____ Zip code __________

Phone number: __________________________________________________________
Your classification by college/university (check one)

_____ Freshman     _____ Sophomore     _____ Junior     _____ Senior

Your projected graduation date: Month/year ___________________________________

College major: ___________________________________________________________

Grade point average (indicate type of scale, 4.0, 5.0, etc.)

Overall __________  Family and Consumer Sciences Avg. ___________

Please list extracurricular activities in which you have participated while in college (include community, religious, and college activities):

Activity/organization    Dates    Leadership roles    Duties

Indicate any honors, awards, or scholarships you have received since High School:

Date    Description of award, honor, or scholarship

Employment:

Dates    Types of employment

______________________________________________________________
Ask three persons, at least two of whom are your professors, to attach the reference form (separate document) to this email. Reference forms must be received by January 10 of the contract year. List the names, addresses, telephone numbers, and email address of the individuals below:

**Name #1** ________________________________________  **Title** ___________________
Address ________________________________________________
Telephone number _______________________________  **Email** __________________

**Name #2** ________________________________________  **Title** ___________________
Address ________________________________________________
Telephone number _______________________________  **Email** __________________

**Name #3** ________________________________________  **Title** ___________________
Address ________________________________________________
Telephone number _______________________________  **Email** __________________

**Professional Goals:**
In a statement of at least 200, but no more than 300 words, provide your professional goals and how you think you can contribute to the Family and Consumer Sciences profession. Please type your response and attach it to this application.

How long have you been a member of PAFCS? _______________________________
List your AAFCS number ________________________________________________
Are you enrolled in the PAFCS Hugs Program? ________
If so, who is your mentor? __________________________________________
I hereby make application for the Pennsylvania Association of Family and Consumer Sciences Undergraduate Scholarship.

Your signature ________________________________________  Date _______________

**Have your Department Chair sign and date the following statement:**
The above student is a student member of AAFCS/PAFCS and is worthy of scholarship assistance. I recommend him/her for the PAFCS Undergraduate Scholarship.

Signature ____________________________________________  Date _______________

Save this completed application and send in an email to paaufcs@gmail.com along with other required documents by January 10 of the scholarship year.
PLEASE COMPLETE THE REQUEST FOR RECOGNITION CONTACT LISTS BELOW.

AWARD CONTACT LIST

We will design publicity for the conference and local newspapers for all award recipients. Provide names and contact information below for your local newspaper(s) so publicity can be quickly facilitated.

Newspaper Name(s)
Address
Email contact
Contact name (if available)

If you are an award recipient, we will contact you at that time to request an electronic picture to use in that publicity.

List the name(s) and contact information for any supervisors, directors or superintendents/principals to whom announcement letters could be sent if you become an award recipient.

Name 1:
Title:
Address:
Phone number:
Email:

Name 2:
Title:
Address:
Phone number:
Email:

Name 3:
Title:
Address:
Phone number:
Email:
Applications will be evaluated online using the point system outlined below and can be awarded no more than 100 points, except if bonus points are given, in which case 105 points are the maximum that can be awarded. Guidelines as to what jurors may consider for each criterion are listed for clarity in preparing the application and consistency in judging applications.

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Possible points</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Significance of area of study to individuals, families, communities</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Evaluation of Applicant’s recommendations</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Ability to pursue undergraduate study</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Enrolled in a college/university in Pennsylvania for undergraduate study in Family and Consumer Sciences</td>
<td>10</td>
<td></td>
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<tr>
<td>Voluntary participation in professional/ community organizations and activities</td>
<td>10</td>
<td></td>
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<tr>
<td>Experience in relation to preparation for study in proposed field.</td>
<td>10</td>
<td></td>
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<tr>
<td>Professional Goals</td>
<td>10</td>
<td></td>
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<tr>
<td>Evidence of professional commitment and leadership.</td>
<td>10</td>
<td></td>
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<tr>
<td>Special recognition and awards</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Written communication (grammar, etc.)</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL POINTS</strong></td>
<td></td>
<td></td>
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</tbody>
</table>

**BONUS POINTS**
As of the due date of the application, applicant has been a member of AAFCS/PAFCS for
- For **up to two** years. 3*
- For **two or more years**. 5*

**TOTAL POSSIBLE** 105

**Partial points are not awarded for membership.**

Recommend for the scholarship
- Yes
- No

Comments to be shared with other jurors:
Comments to be shared with applicant:

Signature of Juror:

______________________________________________

Date_______________
RECOMMENDATION FORM

Pennsylvania Association of Family and Consumer Sciences
Undergraduate Scholarship

Name of applicant ____________________________________________________________

How long have you known the applicant? _______________________________________

In what capacity have you known the applicant? ________________________________

What have you found the applicant’s outstanding qualities to be?

What have you found the applicant’s major interests to be?

Why are you recommending the applicant for a PAFCS scholarship?

Other comments you would like to make:

Signature __________________________________________________ Date __________

Position ________________________________________________________________

Please email to paaafcs@gmail.com with student’s name in the subject line.

INFORMATION PROVIDED WILL BE KEPT CONFIDENTIAL.