Pennsylvania Association of Family and Consumer Sciences
FCCLA FRESHMAN SCHOLARSHIP AWARD Guidelines

Governing Statements for All Categories of Awards

- All policies, procedures and guidelines must be followed in order for the nomination to be considered for juried review for the award.
- Applicants are allowed to submit to only one award, grant, fellowship, or scholarship per year review cycle.
- The Awards and Recognition Committee reserves the right not to choose a recipient for an award, grant, fellowship, or scholarship if jurors do not find a worthy applicant.
- A graduate fellowship and/or scholarship recipient cannot re-apply for any graduate fellowship scholarship the succeeding year following acceptance of funds from a graduate fellowship or scholarship funds from a graduate fellowship or scholarship.

The Pennsylvania Association of Family and Consumer Sciences (PAFCS) will award one $250 scholarship for undergraduate education to a graduating high school senior who is (has been) an active member of FCCLA.

Eligibility:
Before completing a fellowship application, a potential applicant should consider the following eligibility requirements:
- Applicant must be a citizen or permanent resident of the U.S.
- Applicant has applied and been accepted to a college or university in Pennsylvania to pursue a major in family and consumer sciences or related specialized program at the undergraduate level.
- Applicant will be an entering freshman in fall of the scholarship year.
- Applicant has clear professional goals.
- Applicant is (has been) a current member of FCCLA.

Applicants who meet all requirements for the scholarship are eligible to apply, but are not guaranteed financial assistance.

Preferences will be given to individuals who are interested in making a contribution to the family and consumer sciences profession in Pennsylvania or the United States.

The scholarship will be awarded only if qualified applicants are identified. Only qualified applicants with scores of 80% or more on the rubric will be considered. The applicant with the highest score will be awarded the fellowship.

Application Process:
To apply for a FCCLA Freshman Scholarship Award, complete and submit no later than midnight, January 10 of the scholarship year.
Read the FCCLA Freshman Scholarship Guidelines.

1. Complete the online application process that includes:
   a. A statement of your professional goals and how you expect to contribute to the family and consumer sciences profession (minimum of 200 words but no more than 300 words).
   b. Indicate the number of years that you have been a member of FCCLA.
   c. Indicate the STAR events in which you have participated (include the date(s) of the events)
   d. Indicate your FCCLA leadership roles (include date(s) and responsibilities).
   e. List participation in other extracurricular activities during your high school career and indicate any leadership roles and the duties performed (include high school, community and religious activities)
   f. List any honors, awards or scholarships you have received during your high school career (indicate the name of the award, honor, or scholarship and the date received).
g. List any employment that you have had while a high school student. Include dates, name of employer and type of employment.

2. Ask a maximum of three (3) individuals (one (1) must be your FCCLA advisor) to complete the FCCLA Freshman Scholarship Recommendation Form (found in the Awards section of the PAFCS website) and attach to the online application and email to: paaafcs@gmail.com

3. Attach an official transcript of your high school record to date (or scanned copy).

4. Attach a letter of acceptance to a 4-year college or university in Pennsylvania for study in Family and Consumer Sciences or related area.

Complete and submit the interactive PAFCS FCCLA FRESHMAN SCHOLARSHIP application online. Upload no later than midnight of January 10 or earlier.

The completed online application includes the following:

A. Up to three (3) completed recommendation forms (one must be from your FCCLA advisor; none may be from family members). [Scan if necessary, and upload]

B. Official transcript of your high school academic record to date [scan if necessary, and upload]

C. Letter of acceptance to a 4-year college or university in Pennsylvania [scan if necessary, and upload]

Please keep a hard or digital copies of all materials submitted to PAFCS; materials will not be returned to applicants.

Review Process
Jurors selected by the PAFCS Internal Relations Committee review the applications online and assign points using the Evaluation Criteria (see section title Evaluation Criteria). Individuals who apply for the PAFCS FCCLA FRESHMAN SCHOLARSHIP and individuals who write a letter of recommendation for a current applicant cannot serve as jurors for scholarships. Additionally, jurors cannot judge applications from family members, their current students, students at their own institution, applicants who have the same employer, or any applicant for whom there may be potential conflict of interest. An individual who has been nominated and/or applied for an award, fellowship, or scholarship shall not serve as a juror for any award, fellowship, or scholarship during the period of time in which her/his own nomination or application is being judged.

The scholarship recipient will be announced in the spring of the year awarded.

Duties and Responsibilities
The PAFCS FCCLA Freshman Scholarship is awarded for the sole purpose of providing financial support for the academic study in a field of family and consumer sciences. The following will be the responsibilities of those who are chosen to receive the PAFCS FCCLA Incoming Freshman Scholarship:

- Scholarship funds will be sent to a university scholarship officer, who will disburse the scholarship award as designated in the acceptance forms that must be completed by the PAFCS FCCLA FRESHMAN SCHOLARSHIP recipient.
- The scholarship officer will confirm enrollment status in the fall prior to disbursing scholarship funds.
Pennsylvania Association of Family & Consumer Science

FCCLA Incoming Freshman Scholarship Application

SAVE THIS APPLICATION ONCE COMPLETED AND EMAIL A COPY TO: 

paafcs@gmail.com

Also scan and/or attach:
1. A transcript of your high school record to date
2. A letter of acceptance to a Pennsylvania 4 year college
3. Three letters of recommendation (names listed on page 3 of this application)
4. The goals essay (as requested on this application).

Applicant information:

Applicant name: Last __________________First __________________Middle_____
Phone Number: _______________________Email:____________________________
Parent’s names: ________________________________________________________
Parent’s address: ________________________________________________________
City __________________State_________Zip code ______
Phone number: ____________________

College major: ________________________________

Grade point average (indicate type of scale, 4.0, 5.0, etc.)
  Overall: _______________ Family and Consumer Sciences Average

______________________________________
Please list extracurricular activities in which you have participated while in high school (include community, religious, and college activities):

<table>
<thead>
<tr>
<th>Activity/organization</th>
<th>Dates</th>
<th>Leadership roles</th>
<th>Duties</th>
</tr>
</thead>
</table>

Indicate any honors, awards, or scholarships you have received:

<table>
<thead>
<tr>
<th>Date</th>
<th>Description of award, honor, or scholarship</th>
</tr>
</thead>
</table>

Indicate the STAR events that you have participated in. Indicate your FCCLA leadership roles.

<table>
<thead>
<tr>
<th>Date</th>
<th>STAR events</th>
<th>Leadership roles</th>
</tr>
</thead>
</table>

**Employment:**

<table>
<thead>
<tr>
<th>Dates</th>
<th>Types of employment</th>
</tr>
</thead>
</table>
Ask three persons, at least one of whom is your FCS teacher (if available in your district) and one who is your FCCLA advisor (no friends or family), to fill out a reference form (separate form) and attach with this application.

Reference forms must be received by January 10th of the scholarship year. List the names, addresses, telephone numbers, and email address of the individuals below:

Name #1 ___________________________________________ Title ________________
Address ____________________________________________
Telephone Number______________________________ email: ______________________

Name #2 ___________________________________________ Title ________________
Address ____________________________________________
Telephone Number______________________________ email: ______________________

Name #3 ___________________________________________ Title ________________
Address ____________________________________________
Telephone Number______________________________ email: ______________________

In a statement of at least 200, but no more than 300 words, provide your professional goals and how you think you can contribute to the Family and Consumer Sciences profession. Please type your response and attach it to this application.

How long have you been a member of FCCLA? __________

I hereby make application for the Pennsylvania Association of Family and Consumer Sciences FCCLA Incoming Freshman Scholarship.

Your Signature:_______________________________ Date:_______________

Have your FCS teacher sign and date the following statement (signature may be electronic):

The above student is a member of FCCLA and is worthy of scholarship assistance. I recommend him/her for the PAFCS FCCLA Freshman Scholarship.

Signature ____________________________ Date __________

Application is completed electronically and transcripts, recommendation letters, and the acceptance letter from an approved college/university may be scanned and sent electronically.

All scholarship application materials must be received by January 10 of the scholarship year.
PLEASE COMPLETE THE REQUEST FOR RECOGNITION

CONTACT REQUEST FOR RECOGNITION CONTACT LISTS

We will design publicity for the conference and local newspapers for all award recipients. Provide names and contact information below for your local newspaper(s) so publicity can be quickly facilitated.

Newspaper(s) Name ____________________________________________________________
Address ____________________________________________________________
Email contact ____________________________________________________________
Contact name (if available) __________________________________________________

If you are an award recipient, we will contact you at that time to request an electronic picture to use in that publicity.

List the name(s) and contact information for any supervisors, directors or superintendents/principals to whom announcement letters could be sent if you become an award recipient.

Name: ____________________________________________________________
Title: ____________________________________________________________
Address: ____________________________________________________________
Phone number: ____________________________________________________________
Email: ____________________________________________________________

Name: ____________________________________________________________
Title: ____________________________________________________________
Address: ____________________________________________________________
Phone number: ____________________________________________________________
Email: ____________________________________________________________

Name: ____________________________________________________________
Title: ____________________________________________________________
Address: ____________________________________________________________
Phone number: ____________________________________________________________
Email: ____________________________________________________________
RECOMMENDATION FORM

Pennsylvania Association of Family and Consumer Sciences
FCCLA Incoming Freshman Scholarship

Name of applicant _____________________________________________________________

How long have you known the applicant? _______________________________________

In what capacity have you known the applicant? _________________________________

What have you found the applicant’s outstanding qualities to be?

What have you found the applicant’s major interests to be?

Why are you recommending the applicant for a PAFCS scholarship?

Other comments you would like to make:

Signature ________________________________ Date ___________

Position __________________________________________

Please email to paafts@gmail.com with student’s name in the subject line.
Applications will be evaluated online using the point system outlined below and can be awarded no more than 100 points, except if bonus points are given, in which case 105 points are the maximum that can be awarded. Guidelines as to what jurors may consider for each criterion are listed for clarity in preparing the application and consistency in judging applications.

<table>
<thead>
<tr>
<th>Evaluation Criteria</th>
<th>Possible points</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Significance of area of study to individuals, families, communities</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Evaluation of Applicant’s recommendations</td>
<td>15</td>
<td></td>
</tr>
<tr>
<td>Ability to pursue undergraduate study</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Accepted for enrollment in a college/university in Pennsylvania for undergraduate</td>
<td>10</td>
<td></td>
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<tr>
<td>study in Family and Consumer Sciences</td>
<td></td>
<td></td>
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<tr>
<td>Extra curricular participation in school, community and religious organizations that</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>demonstrate potential for future leadership</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Experience in relation to preparation for study in proposed field.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Professional Goals</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Evidence of professional commitment and leadership.</td>
<td>10</td>
<td></td>
</tr>
<tr>
<td>Special recognition and awards</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td>Written communication (grammar, etc.)</td>
<td>5</td>
<td></td>
</tr>
<tr>
<td><strong>TOTAL POINTS</strong></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

**BONUS POINTS**

As of the due date of the application, applicant has been a member of FCCLA

As of the due date of the application, applicant has been a member of FCCLA

For up to two years. 3*

For two or more years. 5*

**TOTAL POSSIBLE** 105

**Partial points are not awarded for membership.**

Recommend for the scholarship _____Yes _____No

Comments to be shared with other jurors:

Comments to be shared with applicant:

Signature of Juror: ____________________________________________

Date_______________