

October 2008 General Membership Meeting
Thursday, October 2, 2008
Columbus, NE

I. Call Meeting To Order:

Date: Thursday, October 2, 2008

Place: New World Inn, Columbus, NE

Present: Pam Gaines, Paulette Kuhlman, Jan Williams, Jane Swartz, Angela Swantek and the general membership. (See the conference attendance sheet).

Time: The meeting was called to order at 12:30 by President, Jan Williams.

II. Secretary Report:

The members reviewed the minutes from the May 2008 meeting. No corrections or additions were made. A motion was made by Jane Swartz and seconded by Judy Bors to approve the minutes as written. The motion carried.

III. Treasurers Report:

The members reviewed the treasurer's report dated July 18-September 30, 2008. The current NCVPRN balance in the checking account is \$8089.88. A motion was made by Vicki Lindberg and seconded by Gayla Oakley to approve the treasurer's report. The motion carried.

IV. Committee Reports:

A. Certification: Gayla Oakley reports: The certification process began in 1999 and three years after that was the first recertification. There is currently a task force that has been created to look at the certification and recertification process. Gayla is currently on this task force. They are working toward making the certification process an online application. This year there were 490 recertifications and 128 certifications. Gayla reminds us that the day is coming when only those programs certified will be reimbursed. Currently the VA is only using certified programs. In 2010 MAC's will be looking for certified programs. Even if your program is not yet certified, download a current application and make sure your program is aligned with the certification process. Gayla also reports that the state committee will be on hiatus this year.

B. Development/Marketing/Communications: Pam Robertson reports that fundraising is an important part of this committee. We raise funds in two ways; the Fall and Spring Raffles of the baskets, and the polar monitor sales. Members are reminded to stop and purchase a chance on the baskets today. Information on the monitors is on the NCVPRN website. This committee is also responsible for the signing of the Cardiac and Pulmonary Proclamations by the Governor during those weeks. They also have a display board for use at our conferences and they oversee the website. This committee is always looking for members to help. Contact Pam Robertson if you would like to be involved with this. Members are reminded that baskets will be needed at the Spring Conference in Omaha.

C. Guidelines: They continue to work on the diabetic guidelines. When finished they will be placed on the website for members viewing. The next guidelines they work on will possibly be stress management.

D. Health Policy and Reimbursement: Paulette Kuhlman attended meetings at the AACVPR conference. Medicare Administrator Contracts became active on February 1, 2008 and we are now part of Jurisdiction 5. They are currently working on a formula to determine whether we will earn \$70 or \$100 per session of cardiac rehab. July 15th the Medicare law came into effect stating Rehab is a reimbursable medical expense. This year the Day on the Hill will be a thank you to our senators. Paulette recommends not attending this year.

E. Membership: Carol Franzluebbbers reports that we currently have 152 members which is an increase of 20 since last year.

F. Outcomes: Angie Swantek reported that Pam Robertson will be having a session on outcomes this afternoon.

G. Program: Pam Gaines reports that we need to decide where next Fall conference will be. Three sites were voted on: Alliance, Holdrege, and York. The members present elected York as the site for the Fall 2009 conference. Program committee is always looking for help with the conferences and anyone willing is asked to contact Pam Gaines. After today, they will continue to work on securing vendors and speakers for TriNetwork.

H. TriNetwork: Vicki Lindberg and Jane Swartz report that the Spring Conference will be April 17 and 18 in Omaha at the LaVista Convention Center Embassy Suites. They reported that CVent was not successful last year but they have discounted their rates to us and they will be trying one more year to use them. Please watch for the

save the date that will be coming via email. Any issues with using the CVent by members are to be passed on to Jane Swartz or Vicki Lindberg.

V. Old Business:

A. Internal Audit Update: John Gaines has been doing our audit and is still requesting some information that will be provided to him.

B. Director's and Officers Insurance: The application is ready for completion. Officers will review it before it is sent. An informational sheet is on the tables for everyone's review.

C. Spring Membership Checks: We are working on locating these checks. Justin Hartman has been notified. Anyone who wrote a check in May for membership is asked to leave their name with Jane Swartz today. A sign up sheet is being passed around.

VI. New Business:

A. Voting for NCVPRN Officers: Members are reminded to mark their ballots and turn them in. Two names were presented on the ballot, Angie Swantek as president-elect and Karen Hardy as secretary-elect.

B. Proposed Job Description Change: Members were asked to look at the job description for the Treasurer. Jan explained that these were proposed by our auditor after reviewing the books. There being no discussion, the members voted in favor of passing this proposal.

C. AACVPR Teleconferences for Members: Members were asked how they feel about continuing with the teleconferences that are offered by AACVPR. The current process was explained in that once a conference is offered it is placed on the web for possible sites to host the conference. The site must have one AACVPR member. Once the sites are picked an email is sent letting members know the host sites. It is the member's responsibility to contact the host sites to let them know they are coming. The members are reminded that communication and education are important to the board. We want to make sure that funds are being spent in a worthwhile manner. Members are also reminded that we continue to work hard to keep the website updated with timely information.

D. Call for Committee Members: Everyone is asked to think about becoming involved in our state organization. There are several committees in need of help.

E. Manager's Training and PreConference: The board thanks those involved in the meeting held last night. Carol Franzluebber's made a motion to send two people every year to the manager's training. There was no second. Everyone in attendance agreed this was a worthwhile meeting and a good networking opportunity.

VII. Miscellaneous:

A. 2009 TriNetwork Conference: LaVista Convention Center on April 17 and 18, 2009.

B. Executive Board Meeting: The next executive board meeting is in Lincoln on October 28 at 9:00 with Paulette to host.

VII. Adjourn:

The meeting was adjourned at 1:13 by President, Jan Williams. These minutes are subject to approval at our April 17, 2009 General Membership meeting.

Respectfully submitted,

Angie Swantek, RN
NCVPRN Secretary

***These minutes were approved as written at the General Membership Meeting on April 17, 2009.