

September 2013 Executive Board Meeting

September 12th, 2013

York General Healthcare Services, York, Ne.

I. Call Meeting to Order:

Date: September 12th, 2013

Place: York General Healthcare Services, York, Ne.

Attendance: Joan Manning, Jane Swartz, Karen Hardy, Lora Rutt

Per Voice Bridge: Emily Thompson and Pam Gaines

Absent: 0

Time: The meeting was called to order by President Jane Swartz at 1220.

II. Secretary Report:

The minutes of the August Executive Board Meeting were read and approved as written. The minutes were then approved by Jane Swartz and seconded by Karen Hardy. Motion carried.

III. Treasurer Report:

The treasurer's report for August 1st through August 31st, 2013 was reported by Emily Thompson. The beginning balance in August was \$11,435.87 with .10 interest income for the month of August. Expenses totaled were \$110.00. August ending balance was \$11,325.97. Balance reflects current check book balance. Not all check/deposits have cleared. The treasurer's report was approved by Joan Manning and seconded by Lora Rutt. Motion carried.

IV. Committee Reports:

A. Certification: Gayla Oakley reports:

- a. No report. The new application requirements should be available soon.

B. Development/Marketing/Communications: Roberta Chilcoat reports:

- a. Roberta has all of the donations for baskets needed for the Fall Conference. Thanks to the generous people and programs who have donated. If you donated, please put a note with the donation stating what it is and who it is from. If you wanted to donate a basket, keep that idea for the Spring conference.

C. Guidelines: No report – Need Chair

D. Health Policy and Reimbursement: Carey Krepel reports:

- a. No report

E. Membership: Carol Franzluebbbers and Jane Stratman report:

- a. No report.
- b. Karen Hardy reported that there are now 78 members in AACVPR/NCVPRN.

F. Outcomes and Research: Pam Robertson reports:

- a. No report

G. Program:

- a. The Fall conference will be held in Hastings on October 9th and 10th, 2013 at the Lochland Country Club. Rooms will be reserved at the Holiday Inn Express for a reduced rate. Flyers have been sent out to members and programs. We will be going green so no handouts of the presentations will be copied off and handed out. Jan Williams and

her crew will be at the registration table. Here is how the two day event will unfold.
Pam continues to work on vendor support and menu.

- b. October 9th, 2013 pre program event.
 - i. 1800-1930: Registration and social
 - ii. 1900-2100: “The Pritikin Intensive Cardiac Rehab Program” by Cindy Berner MS and Bob Franceshelli.
 - iii. Transportation will be provided from the Holiday Inn Express to the Lochland Country Club for the pre-conference event. The transportation starts at 5:15 PM and will come back to the hotel at 8:45PM.
- c. October 10th, 2013
 - i. 0715-0740 – registration, breakfast, exhibits
 - ii. 0740-0745 – Welcome and overview
 - iii. 0745-0830 – AACVPR Affiliate Update
 - iv. 0830-1000 – Future of Healthcare – national speaker
 - v. 1000-1015 - break
 - vi. 1015-1145 – Dietary guidelines for CV population
 - vii. 1145 – 1245: Lunch/Ehibits
 - viii. 1245- 1415 – Heart Failure and Exercise
 - ix. 1415-1430 – Break
 - x. 1430-1600 – Preventive Cardiology
 - xi. 1600 – 1615 – Evaluation
- d. Lora Rutt will have her laptop and booth to explain the sign up process in joining AACVPR/NVCPRN. She will also have signup sheets for joining a committee of NVCPRN. Those who sign up will be eligible for a door prize.
- e. Karen hardy will call Jonah and ask him to have the president of AACVPR send a U tube “Welcome Nebraska!” message to the fall conference participants.
- f. The structure of the business meeting that will be held at the conference was discussed.

H. Spring HCPRN Conference:

- a. The Spring conference held in West Des Moines, Iowa was a success. Jane reported that 55 people from Nebraska attended and 127 people attended from Iowa.
- b. The next Spring Conference will be held March 28-29, 2014 at the Embassy Suites in Lavista, Ne.

V. Old Business:

A. Nominations for the positions of treasurer and President Elect have been received with a great response. Karen Hardy will call those who were nominated to get their approval to place their name on the ballot. Karen will then send out a ballot within a week of the conference and voting will take place at the fall conference.

VI. New Business:

- A. The board spent a considerable amount of time restructuring the committees and goals with the intent of having the chairmen become more engaged and active in the organization. The board has made several recommendations of deleting some committees and combining some together. This restructuring of the committees will be discussed at the fall conference business meeting. The recommendations at this point are:
 - a. Combining membership/communication/outcomes together.
 - b. Heartland Cardio/Pulmonary Program and Program together

- c. Marketing and Developing
- d. Health Policy and Reimbursement
- e. Deleting certification.
- f. Committee Chairman will continue to get the Fall and Spring conference paid for and mileage to the fall conference.

VII. Miscellaneous:

- A. Next Executive Board meeting will be on Thursday, October 10th, 2013 at the Lochland Country Club.
- B. We will have a voice bridge meeting on October 8th, 2013 at 3:00 to wrap any loose ends prior to the Fall Conference. Voice Bridge at 402-827-6114.

VIII. Adjourn: There being no further business; the meeting was adjourned at 2:20 PM by President Jane Swartz. These minutes are subject to approval at the next Executive Board Meeting.

Respectfully submitted,

Joan Manning RN,C
NCVPRN Secretary