

Oregon RIMS Board Meeting Agenda
Thursday January 17, 2019
Multnomah Athletic Club
3:00 – 4:00 p.m.

In attendance: Troy Hall, Elena Peterson, Keesa Garcia, Jeanna Madlener, Dale Lindstrom, Katie Wheeler, Grant Feltz

Excused: Cassandra Forbes, JP Agnesse, Eric Machado, Dan Holden, SueLing Gandee

Upcoming Meetings for 2018-2019 Year and Status:			
Date	Event	Time/Venue	Notes/Responsible Party
August 22	Golf Tournament & Kick-Off Social	The Reserve	Mike Nurre
Sept 17-19	WRC	Sentinel Hotel	Board/Rhino Consulting
Sept 19 th	Monthly Board Meeting after WRC	Sentinel Hotel	Cassandra
Oct 18	PERK Session: Risk and Social Media Platforms	Lunch meeting @ MAC	Troy & Grant – possible live stream
Nov 15	Contractual Risk Management Panel	Evening meeting @ MAC	Cassandra & JP
Dec 13 th	ADA/Discrimination & EPLI	Breakfast meeting @ MAC	Keesa & Dale
Jan 17	Creative Event Risk Management *Holiday Party* Theme: Hawaiian	Evening meeting @ MAC	Katie & Eric
Feb 21	Diversity and Inclusion	Lunch meeting @ MAC	Grant & SueLing -Speaker: Director from Laundry Service
Feb 12	PSU All Majors Career Fair	PSU	Jeanna -Mike Nurre is coordinating -Event fully staffed -ACTION: Keesa to pay PSU invoice
Mar 21	RRP meeting	Time/Location TBD MAC - Lunch meeting confirmed	Jeanna, Elena & Grant -Focus on the core competencies and skills are required for risk managers and ways to acquire those through education and training, considering local schools do not have risk management degrees -Jeanna will not be available for this meeting
April 18	<i>TBD</i>	<i>MAC – Lunch meeting reserved for 40-80 people</i>	<i>Katie & Troy</i> -Cyber partnership event
April 28 – May 1	RIMS NATIONAL	Boston, MA	

May 16	Tour: Sullivan Power Generating Station	Lunch meeting @ MAC (<i>need to cxl at MAC</i>)	JP & Cassandra
June 13	Education Day & Annual Meeting	Reserved at MAC	SueLing & Committee
2019-2020 Events			
August 21	Golf Tournament	The Reserve	
September 9-11	RIMS Western Regional Conference	Las Vegas, NV	

Added 2019 Oregon RIMS Annual Golf Tournament and 2019 WRC to calendar, for reference.

Reminder: Information to Troy Hall at least 45 days before monthly meetings to get CEUs in place.

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- RRP Committee – Jeanna
 - Career fairs – see notes above.
 - RRP Networking events
 - March meeting – Lunch @ MAC? Coordinating with students.
 - Early February call scheduled to start planning March RRP meeting.
 - Spencer
 - Jenna to make a Spencer announcement at tonight's meeting.
 - **ACTION:** Jeanna to send Spencer scholarship deadlines to Keesa to add to email blast.
 - Central Washington University scheduled to rollout new risk management degree in Fall 2019.

 - Membership Update – Elena
 - Local associates billing update
 - Top 100 Oregon Companies. After rebrand, reach out to these companies to invite them to attend or participate.
 - Discussed adding ERM, business continuity, and international topics. Consider these topics for E-Day and 2019 planning.
 - **ACTION:** Add the above topics to the board retreat for further discussion.
 - *New member update
 - 65 Professional Members
 - 9 Associate Members
 - 1 Retired Member and 1 Student Member
 - Jeanna referenced student membership in RRP email blast yesterday.
 - Discussed continuing to treat as members.
 - Membership structure to be discussed further with executive board members and annual board meeting. Consider creating a membership reference guide once the membership levels are confirmed.

 - Education Update – Troy
 - ARM classes
 - i. ARM 54 – 8 students
 - ii. ARM 56 – 4 or 5 students
 - iii. ARM 55 – cancelled due to low participation

- iv. Frustrations expressed over paying for classes up front and requiring reimbursement. Discussed changing flyer so payment is not required until the class is confirmed with 4 or more students.
 - v. **ACTION:** Troy to update payment and cancellation verbiage on ARM flyer.
 - *New ARM, RIMS-CRMP designation recipients
 - i. Troy reached out to The Institutes, but they were unable to provide information.
 - ii. RIMS may post individuals who achieve accreditation. Consider searching website for Oregon recipients.
 - Meeting Live Stream
 - i. New tripod for Facebook Live recording is available and will be used at this evening's meeting.
 - ii. Bonnie from Medford plans to participate in the meeting via Facebook Live.
 - iii. Board members will need to monitor Facebook during presentation to answer questions.
 - **ACTION:** Keesa to add "Create a Facebook Event" for the monthly checklist. Add FacebookLive link to monthly meeting flyer.
- Director-at-Large – Katie
 - 2018-19 annual sponsorship drive update
 - i. \$9,000 confirmed as annual sponsors.
 - ii. Discussed speaker as a sponsor item. Consider sending agenda at beginning of year to sponsors to see if there are certain sessions they wish to participate in.
 - **ACTION:** Katie and JP to add sponsor package to the chapter website.
- Special Events – SueLing *excused*
 - *E-Day/Annual meeting
 - *Golf
- Communications Update – JP *excused*
 - *Digital Archive
 - LinkedIn
- Delegate Update – Dan *excused*
 - RIMS National Delegate update
 - RIMS House of Delegates: Nominating and Governance Committee Ballot – board approval needed
 - **MOTION:** Grant moves to nominate Lance Ewing to the RIMS National Nominating & Governance Committee. Dale seconds. All in favor. None opposed. Motion approved.
- Treasurer Update – Dale
 - *Bank transition project. Dale considering:
 - i. US Bank
 - ii. Chase
 - iii. IQ Credit Union
 - iv. Credit card with rewards.; cash balance in CD with interest.
 - v. **ACTION:** Dale to present recommendation for bank transition at next month's board meeting.
 - *Oregon RIMS Chapter Financials and bank balances update (see below)

**OR CHAPTER OF RIMS
FINANCIAL SUMMARY – 1/16/19**

Funds on Account

PayPal - \$6,365.89
US Bank Savings Account - \$31,735.67
US Bank Checking Account - \$35,792.25
US Bank WRC Account - \$88,616.25
Petty Cash - \$100.00
Check to Deposit (From Dec. Meeting) - \$15.00
TOTAL - \$152,625.04

Payments/Expenses Outstanding

US Bank Credit Card - \$1,391.57

- Secretary Update – Keesa
 - *Newsletter project
 - i. On hold until branding update complete.
- Vice President Update– Grant
 - “Following” sponsors and members on Facebook and Instagram
 - *Branding guidelines project
 - i. **ACTION:** Grant to email to board. Updated bid with deliverables. Roundtable via email to see which deliverables we can shave off.
- Past President Update – Eric *excused*
 - *ECHO
 - Goals –progress update
 - *2 posts/month on social media*
 - *Add 25 new names to Chapter Mailing list from outreach effort*
 - *Live stream one meeting*
 - *Chapter Newsletter 2x/year*
 - *Digital archive*
- President – Cassandra *excused*
 - *Strategic Planning