



Active Shooter Training

Developed for the Auraria Higher Education Center

Training Schedule

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Introduction

The goal of this training is to help our community be prepared with what to expect in the event of an active shooter attack on campus.

The topics we will cover include:

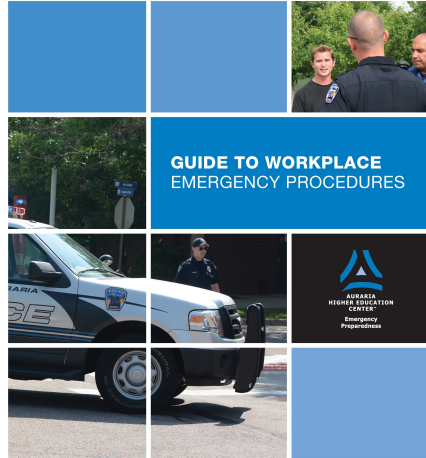
- Prevention measures
- Actions to take during an attack
- What to expect once the attack has concluded

This training is not intended to cause fear or anxiety. The odds of a person becoming the victim of an active shooter are less than a person being struck by lightning. However, with the proper planning, if an active shooter attack does take place on our campus, you will have the tools to reduce the impact on the community.

Thank you for participating.

Pre-Event

Preparedness and Safety Planning



Office Planning

The Auraria Higher Education Center Office of Emergency Preparedness has produced a guide to assist the campus community in planning for a major event, including an active shooter.

This guide walks you through the steps in setting up individual office safety plans.

Access it here:

www.ahec.edu/workplace-emergency-procedures »



Exercises

It is important that our community understands how to react in case of an emergency. The Office of Emergency Preparedness is available to schedule and present exercises on a variety of topics, including an active shooter scenario.

Exercise formats include:

- Seminars
- Workshops
- Tabletops
- Drills
- Functional exercises
- Full-scale exercises

Reporting Behavior

One of the risks in identifying potential active shooters is that information is kept in silos (not sharing it with other community members).

To avoid information silos, report behavior concerns to the appropriate institution's **CARE Team** and the **Auraria Campus Police Department**. Both organizations share information with others and act as a repository for reports of concerning behavior.

“When do I report something?”

The answer is simple: trust your instincts, and if you feel something is not right, report it.

CARE Teams

The CARE Teams are groups of faculty and staff from various institution offices and departments who review reports that are filed regarding concerning or unusual behavior, ranging from student threats of harm to themselves and others to students reporting life changes that require assistance (housing, finance, mental health, etc.).

- **Need to file an incident report or are you concerned about a student?**
 - CCD: ccd.edu/incidentreport or ccd.edu/care
 - MSU Denver: www.msudenver.edu/care
 - CU Denver: ucdenver.edu/care

Once a report is submitted, you will receive a receipt of submission. If any further information is required, a CARE Team member may reach out to you for follow up.

Meeting with Students

Typically, the CARE Teams prefer to meet with students in person. The first outreach effort is made by email or phone. In some unique cases, the CARE Team member may try to visit the student in class.

The CARE Teams work with all institutions on the Auraria Campus in solving unique student concerns and needs. Please report any unusual activities or disruptions, as this information gives the CARE Teams a more complete picture of the student's situation, and also helps support a level of safety and security on campus.

Auraria Campus Police Department

Call 303-556-5000 for both emergencies and non-emergencies. Please program this number in your cell phone in the event you need assistance while on campus.

Call 911 from a campus phone, which includes landline phones located in offices, classrooms, and lounges. (Note: 911 calls from your cell phone are routed to an outside police department, delaying our response time.)

Text-a-Tip to 720-593-TIPS (8477). Program this number in your cell phone and use it to discreetly contact Dispatch at the Auraria Campus Police Department. (Photos may be included with text messages.) Text-a-Tip is also a way for those with hearing or speech loss to reach us.

Use the emergency towers with the blue lights on top in all parking lots and walkways. Or **use the emergency call button phones** installed on hallway walls inside all campus buildings. These phones are a direct line to the ACPD, and will dispatch an officer to the call box location immediately if the button is pressed.

Email at dispatch@ahec.edu.

Submit an online report (for non-emergencies only): www.ahec.edu/crimereport.

Visit in person at one of their two locations:

- Administration Building, Suite #110 (1201 5th Street)
- Tivoli Student Union, Suite #228 (900 Auraria Parkway)

Auraria Campus Police Department Preparation

Community Safety Presentations

The Auraria Campus Police Department understands that an active shooter event is frightening. People feel anxious after learning about an active shooter attack at another campus because they are unsure how they would react in a similar scenario, and they are also uncertain about the resources available on campus to stay safe.

Because of these concerns, the Auraria Campus Police Department is committed to providing you with the information you need to help keep you safe. Presentations like these can be done anywhere on the Auraria Campus for any size of group.

Active Shooter Planning

The Auraria Campus Police Department is diligent about planning for a variety of emergencies. Active shooter scenarios are no exception. We constantly review best practices and ensure we are in compliance. The law enforcement response to criminal acts is something that is constantly evolving.

We do not release the specific details of our plans, as they are confidential. It would be counterproductive if a potential active shooter were able to obtain our plans.

Active Shooter Training

The Auraria Campus Police Department takes the potential threat of an active shooter very seriously. They routinely train in active shooter response, ensuring that every officer is training at least annually. They are equipped to provide a quick and professional response to this type of threat.

During an Active Shooter Event

Campus Lockdown and Rave Warnings

The campus lockdown system is designed to be initiated in the Auraria Campus Police Department's communication center. At the first sign of a legitimate threat, the campus will be placed on lockdown. Once the campus is on lockdown, do not open doors or allow people into the buildings.

A Rave emergency email and text notification, which is used to inform the community of an imminent threat, will be triggered by the lockdown system. The initial warning will be basic, but it will be followed by additional information and updates on the location and the nature of the threat.

What Can I Do?

RUN

The best option in an active shooter scenario is to leave an area. If you can get out, get out. As you leave, please remember the information from your office plan.

- Where is your rally point?
- Did you see anything that needs to be reported to the police?
- Did you see anyone who needed help?
- Did you see the suspect?

If you can share any of this relevant information, please contact the Auraria Campus Police Department. If you do not have relevant information, please do not contact the Police Department to ask questions. The Dispatch Center will be inundated with phone calls, and they need to make sure that they are available to retrieve the most critical information from callers about the situation.

HIDE

If you can't get out, you may have to hide. This means you must act quickly to protect yourself. Try and locate a room with locking doors and without windows. If the door does not lock, barricade it with furniture or other large objects. Turn off the lights and try to stay out of view. If you know the location of the active shooter, please call or text the Auraria Campus Police Department with that information. Stay quiet until law enforcement arrives. Do not open the door for anyone; law enforcement will gain entry

without your help. You do not want to put everyone at risk because you opened a secure door.

FIGHT

This is truly the final option. If you can't run and you can't hide, you may have to fight. Each person must decide individually if this is the right course of action. If you decide to fight, remember these key factors:

- The active shooter is not prepared to be attacked.
- Anything can be a weapon.
- Even if you don't subdue the active shooter, delaying him will save lives.

The Police Response

The law enforcement response to an active shooter is going to be quick and dynamic. Due to the nature of this threat, the priority of law enforcement is to stop the threat. You may see police officers moving past injured victims or ignoring questions. This is not because they do not care about the wellbeing of these people; it is to prevent any delays in stopping the active shooter.

If you are confronted by law enforcement in an active shooter event, stay calm, comply with any directions that you are given, provide the officers with any relevant information on the active shooter, and leave the area if directed to do so by the officers.

A natural instinct is to bring your personal belongings with you. The best thing you can do to help law enforcement and everyone in our community is to leave your belongings behind. Carrying items out forces officers to confront people and search bags. This is time consuming and may only heighten anxiety.

After the Event

Investigations

After a major incident on campus, certain areas (i.e., parking lots, offices, buildings) will be inaccessible for an extended duration of time. This is to enable the investigation of the attack, as well as begin restoration of any damage caused. The search teams will be looking for secondary devices, gathering evidence, and securing the crime scene. Please allow them to complete their investigation; personal items left behind will be available for retrieval at a later time.

The campus will be flooded with agencies assisting with the investigation, as well as media trucks and members of the general public. The Auraria Campus Police Department will have different staging areas to handle every concern.

Statements

Investigators will be in the area to interview and collect statements from witnesses. This could be a lengthy process depending on the number of witnesses. Please be patient. Collecting quality information quickly can greatly assist with prosecutions later, as well as ensure victim rights are being respected and protected.

Crime Scene Evidence Collection

Outside agencies will respond and assist with retrieval and cataloging of evidence. An increase of media reporters will be on campus; please do not speak with the media until you have provided law enforcement with any relevant information that you have.

Campus Closure

The evidence collection process is tedious, and the campus may experience longer than normal school closures as a result. The goal will be to bring the campus day-to-day operations back as soon as possible.

Continuity of Operations Plan

A continuity of operations plan, or COOP, is instrumental in ensuring that the Auraria Higher Education Center is able to provide services if campus buildings are unavailable. The COOP deals with location, logistics, and material support for ensuring that the campus only suffers minor disruptions. Please contact the AHEC Office of Emergency Preparedness for more information.

Counseling and Psychological Services

AHEC

Colorado State Employee Assistance Program (C-SEAP) is a professional, no-cost assessment, referral, and short-term counseling service offered to all state employees with work-related or personal concerns.

Website: www.colorado.gov/c-seap

Phone: 303-866-4314

CCD

The Community College of Denver has contracted to use Colorado Crisis Services. Their telephone crisis line is **303-352-4455**. If you need to speak to someone on campus, please visit the **Health Center at Auraria** located in the Plaza Building.

CU Denver

The University of Colorado Denver Student and Community Counseling Center provides mental health counseling services to CU Denver students and the Denver Metro community. If a student is interested in counseling service, they may call **303-556-4372** to schedule an appointment.

CU Denver students, faculty, and staff with an urgent mental health concern may walk into the center during hours of operation to meet with an on-call counselor. If a student is in need of crisis help after hours, they should call **303-352-4455**.

MSU Denver

The MSU Denver and Community Counseling Center provides mental health counseling services to MSU Denver students and the Denver metro community. If a student is interested in counseling service, they may call **303-556-3132** to schedule an appointment.

MSU Denver students, faculty, and staff with an urgent mental health concern may walk into the center during hours of operation to meet with an on-call counselor.

If a student is in need of crisis help after hours, they should call **303-352-4455**.

Questions?