



Board Meeting Agenda

Thursday July 25, 2019

To join the meeting on a computer or mobile phone:

<https://bluejeans.com/178568482?src=calendarLink>

Phone Dial-in

+1.408.317.9253 (US (Primary, San Jose))

+1.312.216.0325 (US (Chicago))

Global Numbers: <https://www.bluejeans.com/premium-numbers>

Meeting ID: 178 568 482

Eric Marsh	Phone	Matt Friend	Phone
Renee Mosley	Phone	Greg Luttrell	Phone
Mary Florence	Absent <sup>[EB1]</sup>	Ondrea Matthews	Phone
Tammy Widhalm	Phone	Peggi Miller	Phone
Emily Bloedel	Phone	RL Traylor	Phone
Neil Colclough	Phone	Bob VanGorder	Phone
Radu Demian	Phone	Elizabeth Booth	Phone
Gary Munsterman	Phone	Salvador Ramos	Phone

- Call to Order – 8:36 am
- Review and Approve Minutes:
  - May Minutes
  - Tammy move to approve, Matt seconds. Minutes approved without discussion.
- Discussion items:
  - Credit card processing at door – New reader received?
    - New card reader received; Fran has it. She will attend August meeting and take credit card payments. Elizabeth and Fran tested the new reader with tickets for the Rockies game and it worked.
  - IICF – Ondrea
    - The Chapter made a \$2,500 financial contribution in early 2019. Melissa Duncan with the IICF thanked the Chapter for its support. The IICF Chapter in Colorado offered an honorary seat on their Board to RM RIMS. Participating on Board would give RM RIMS more visibility into what the IICF is doing and planning locally. Ondrea suggested that whoever chairs the Community Service Committee would sit on the IICF Board. Tammy asked for information on how often the IICF Board meets and where. **Action Item – Ondrea will let the IICF**

Board know we're honored by the offer and ask the IICF Board for more information about their meetings.

- Networking Happy Hours and student intros at monthly meetings – Neil
  - Neil asking the Chapter and Society for feedback. Everything positive overall. But the mentorship program was brought up – participants identified a lack of participation and/or responsiveness from members.
  - June event – had a few last minute cancellations. Neil leaning towards making the happy hours geographically diverse but removing the industry-specific component.
  - Neil discussed having Board members host in locations near their offices or locations on their way home. Matt offered to host a happy hour at his office in the Tech Center.
  - Radu starting new position with Molson Coors. He thinks he'll be able to host. His office is downtown, California and 19<sup>th</sup>.
  - Next happy hour isn't scheduled yet. They're thinking of an event for August in a non-downtown Denver location.

○ Student liaison role<sup>[EB2]</sup>

## Committee Updates

- Programming – Renee
  - Brief overview of August event
    - Contracts; Michael Orndahl
    - Michael will provide slides
  - Law schools endeavor to join RIMS – Emily
    - **Action Item - Emily to contact DU once school starts. She'll look into setting up a lunch where a few Board members can introduce students to RIMS over lunch. Only cost involved would be to provide some lunch (pizza, something similar).**
    - Walter Rees, Barbara Stauch – could be a speaker once we establish a presence on these campuses
  - Forum (Sept. 26) – Update
    - One speaker coming from Chicago Willis office to discuss international risk. **Action Item – Matt to reach out to a contact and see if she would like to present. Renee to schedule Programming Committee meeting to continue planning speakers. Matt suggested asking Gloria Brosius to speak about RIMS society.**
    - Perks program?
    - Other topics?
    - Venue? Jacquard Hotel in Cherry Creek; valet parking \$20 for the day
    - IMA sponsoring at its usual level, \$1,000. Annual sponsors will be recognized at the Forum. Gary would like to send a letter to other Associate members to ask for sponsorships. **Action Item – Gary and Renee to get details on how many 6 foot tables can be placed in the new space.**
  - Western Regional: September 9-11
    - Greg going? Greg is unable to go. Gary will be there. Action Item – Emily will ask her boss if she can make it.
    - The Chapter will cover cost for a member to attend.
    - Organizer to organize for Denver in 2022? – Renee. Discussion tabled until next meeting.
  - Holiday Party
    - The casino vendor from last year contacted Renee to see if we'd like to use them again. People had a great time last year. The Board discussed whether to do the same event two years in a row. Neil suggested a trivia night. Emily

- mentioned Geeks Who Drink could be used for this. **Action Item – Programming Committee to review potential themes.**
    - Society Conference – hosting reception
      - Society planning committee contact?
      - Colorado reception at different venue from VIP reception. Radu volunteered to be involved in the reception, and is interested in having Molson Coors sponsor it.
      - VIP reception before the conference. **Action Item – Renee to speak with Gloria and start researching venues.**
- Legal/Legislative –Emily
  - No content provided for the July newsletter. Legislation that was being tracked didn't pass. The Committee elected to wait until the next newsletter to provide relevant content.
- Finance/Treasury– Cindy, Tammy
  - Any further update or insight on receipt of Society dues to Chapter?
  - Tammy reports that the Chapter is tracking very closely with our annual budget. We keep one year's worth of operating expenses in cash (approx. \$136k). The Chapter has an excess of about \$25,000. Eric suggested giving back to the Chapter and having each Committee make proposals the Board can review (i.e., Programming can ask for money for a special speaker) and decide whether to contribute.
  - The Board discussed whether to make the Forum free or reduce the cost. The cost is \$50 per member. The Board discussed the reasons to charge money: incentivize attendance and be consistent in terms of avoiding reducing the prices this year and increasing prices next year.
  - We anticipate expenditures increasing in 2020. Tammy requested putting \$10,000 in a reserve account to cover the anticipated cost of the VIP reception. **Action Item – Tammy will review the last time RIMS was in Denver and advise how much the Chapter spent. All Committees can review their activities and consider requesting funding from the Board.**
- Nominating – Matt
  - Updates
    - Tammy confirmed she'd like to stay as Treasurer.
    - We need to fill the Secretary and VP slots. Emily previously offered to step in as Secretary. Ondrea and Eric suggested she consider the VP position. **Action Item - Matt requested Board members consider their interest in each position and let him know.**
  - September elections
    - We need to fill Mary's spot.
    - Greg isn't sure if he'll be eligible to remain a director. It depends on where he lands.
    - Matt received eight responses to request for volunteers for the Board. The Board discussed whether to add Board positions. Bylaws limit the Board to 9 to 13 Directors. Associate members not serving as Directors in the Chapter. Slate for election will be provided to membership for voting in mid-August. **Action Item – Ondrea will put together a summary overview and provide to the Board.**
    - Two advisory board roles: will we keep as advisory or make full Board members? Eric said they're full Board members and bylaws have been changed to reflect that. **Action Item – Ondrea will review the bylaws to confirm.**
  - New VP
  - New fundraising chair?

- Gary stepping down from Board. He and Jason will participate in this committee for another year. **Action Item - Bob will discuss the committee with Gary and see if he wants to step in.**
  - Membership chair?
    - Tracey needs to be replaced. **Action Item - Matt will discuss this with existing committee members and see if they're interested in stepping up.**
- Sponsorship – Gary, Jason, Bob
- Membership – Gary
  - Neil reported on an issue with the membership data provided by Society. Society is aware of the issue and is working on reducing the data corruption on membership start and expiration dates.
- Golf – Gary
  - The Committee is considering golfing at Arrowhead again next year. The tournament went very well. Because next year is the 25<sup>th</sup> anniversary and 5<sup>th</sup> year at Arrowhead, the Committee is considering trying to reserve the course for the entire day. 152 golfers played in the tournament. Sandwiches will be improved on for next year.
  - Volunteers receive small gift cards but they do not get to participate in the Oakley give away. Theresa would like to make sure that volunteers are eligible to receive a gift from the Oakley sponsor table next year.
  - Nahua plans to stay through next year, then will likely step back into a secondary role to facilitate transitioning to a new person. Greg will take over from Nahua if he's able to stay on Board.
  - The Chapter is up to 19 annual sponsors from ten a few years ago. Gary would like to see if the Chapter can take in over \$100,000 at the golf tournament next year.
- Professional Development –
  - Who will run this now? Matt Friend volunteered to take this over.
- Community Service – Ondrea
  - Made annual donation to Brothers for paint-a-thon. Brothers will host a local social in September. Fran will send out invitations.
- Scholarship – Radu
  - Scholarships in August, so nothing to do at present.
- Communication – Salvador
  - Newsletter will go out today or tomorrow. Salvador requested feedback on process improvements for the next newsletter. Nothing came to mind.
- Chapter Awards – Peggi and Emily
  - ECHO award?
    - Neil and Emily to submit info on Happy Hour events and Rising Risk Professionals?
  - Peggi working on a draft for the ECHO award submission. She needs more information from Emily on the Rising Risk Professionals.
- New Business

- Renee scheduled a room for the Board to meet in prior to the Forum. Next meeting 9/26. Matt pointed out the Board retreat is October 4. We may cancel the room/meeting.
  - Gary thanked everyone for his time on the Board and wished the Board luck. The Board thanked Gary for his dedicated service.
- Adjourn – Renee moved, Tammy seconded to adjourn
  - Adjourned at 10:07 am