# Agenda

# SONA Board of Directors Special Meeting

**August 31, 2020**

**6:00 PM Zoom**

1. Call to order
2. Transition to the new Board
	* 1. Orientation/refresh on Board positions
		2. Board contact sheet (see attachment)
		3. Notice was sent on 8/25 to ONA to update SONA Board contacts & SONA website
		4. Meeting Format: Review conference call service and look into Zoom and Microsoft Teams platform for virtual meetings
		5. Meeting Schedule: How to handle business between bi-monthly meetings and set 2020-21 dates
		6. Is there a need for laptops for the President and Treasurer?
3. Committees
	* 1. Standing committees/chairs (per bylaws)
			1. Nominating (3 members elected by membership; Chair is top vote getter)
			2. Bylaws (Chair is VP)
			3. Finance (Chair is Treasurer)
			4. Human Rights (Chair is volunteer member)
			5. Health/Legislative (Chair is volunteer member)
			6. Program (Chair is volunteer member)
		2. Next year’s Nominating committee list to be contacted for willingness to serve
			1. Deborah Schwytzer (3 votes)
			2. Detrice Barry (1 vote)
			3. Maria Caldwell (1 vote, but moving out of state?)
			4. Sara Frazee (1 vote)
			5. Andrea Hale (1 vote)
			6. Jennifer Leonardi (1 vote)
4. Membership
	* 1. Notice of new Board needs to be sent to Members
		2. How to handle Members delinquent or not in good standing
		3. Annual meeting dates/ times
5. Other Business