**Research Proposal Cover Page**

1. **Date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Title:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Name of Principal Investigator**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (CV attached?)\_\_\_\_

Home address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

City: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State: \_\_\_\_\_\_\_\_\_\_ ZIP/Postal Code \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Home Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Work Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Registered nurse in state(s) of**: \_\_\_\_\_\_\_\_\_\_\_ **License #:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Sigma Theta Tau member**: Yes \_\_\_\_\_\_\_ No \_\_\_\_\_\_ **Chapter:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. **Previous Sigma Theta Tau International Research Awards**:

Chapter: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ International: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Have you applied for or are you now receiving support for this research?** Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, list agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Amount requested/received: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If other support is received, please notify Chapter Research Committee Chair.

1. **Human subjects review?** Yes \_\_\_\_ No \_\_\_\_
2. **Co-investigator(s)?** Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, CV attached? Yes \_\_\_\_\_ No \_\_\_\_\_

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Phone: (H) \_\_\_\_\_\_\_\_\_\_\_ (B) \_\_\_\_\_\_\_\_\_\_\_\_\_ Phone: (H) \_\_\_\_\_\_\_\_\_\_\_\_\_\_(B) \_\_\_\_\_\_\_\_\_\_\_\_

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

1. **Information completed by student(s**) **(**if applicable**):**

Degree sought: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Expected date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Specify the amount of the program completed to date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Courses completed are listed in Part III-C of the proposal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

University: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ College: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Department: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Major: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Minor(s) **(if** applicable**):** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Name of Research Advisor, academic credentials (attach CV) and qualifications**: \_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. **Letter from advisor is included in Part III of the proposal:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. **Total amount of budget requested in US dollars:** $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.
Do attach a detailed justification for budget in proposal.

**Research Proposal Guidelines**

1. **General Instructions.**

The current American Psychological Association style of documentation is to be used.

**Be sure to complete and attach the following** Research Grant Agreement \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Research Grant Proposal \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Human Subjects Review Approval Letter: \_\_\_\_\_\_\_\_\_\_\_

1. **Abstract**

A 200-word abstract is to accompany the proposal. The abstract should include the research objectives and methods. Specify the subject population and describe the research design, instruments, and procedure to clearly reflect their importance in the study.

1. **Proposal Outline**

The following areas are to be included in the body of the proposal: See below

**Empirical Research** - Quantitative or Qualitative

**Part I. Introduction**

1. Purpose of the Study:
State clearly the purpose of the study, including how the project makes an original contribution to nursing/health care.
2. Significance:
Provide the background of your proposal. Critically evaluate existing knowledge. Specify the gaps that the project is intended to fill. State concisely the importance of the research in terms of the contribution to nursing and potential for leading to further research methodology or theory development.
3. Specific Objectives/Hypothesis:
State concisely what the research described is intended to accomplish and/or what hypothesis (es) is (are) to be tested.
4. Theoretical/Conceptual Framework or Rationale:
Summarize the theoretical framework or rationale as appropriate, addressing the relationship among the specific aims, the literature, key concepts, variables, and instruments.
5. Literature Review:
Literature may be reviewed as a separate section or as part of background, significance, and/or conceptual framework. Include current literature that is directly pertinent to the project and that assists in clarification of purpose and procedures.

**Part II. Methodology**

1. Research Design:
Describe the design of the research.
2. Subjects and Setting:
Describe the target population and characteristics of the subjects. Include the number of subjects, the rationale for sample size, the sampling frame, the sampling procedure, and the setting for data collection.
3. Data collection tools and/or instruments:
Report the specific characteristics of the instruments, including their reliability, validity, and/or sensitivity. Address how the tool will be used. The instrument(s) (e.g., a questionnaire) should be included in an appendix.
4. Procedure:
Describe the design and the procedure to be used for the proposed data collection. Specify the kinds of data you expect to obtain. Give details of client/subject selection and intervention, if one is involved. If appropriate, discuss potential problems with and/or limitation of the procedures. Discuss in detail any procedure, situation, and/or material in your proposed research that may be hazardous to subjects. Indicate precautions to be exercised.
5. Plan for Data Management/Analysis:
Describe the means by which the data will be merged, analyzed, and/or interpreted.
6. Limitations:
Describe the limitations of the study including those related to design and methods

**Part III. References and Appendixes**

1. Reference list
2. Include letters (IRB), consent forms and instruments n the appendixes
3. Investigator(s) curriculum vitae

**Part IV. Budget – Provide justification for all expenditures**

1. Personnel (translators, data collection compensation)
2. Supplies
3. Equipment
4. Travel Expenses (for data collection only)
5. Computer (software only)
6. Other

**Chapter Research Grant Agreement Form**

If my proposal is approved for funding, I agree to:

1. Accept responsibility for the scientific conduct of this study.
2. Expend the funds as described in the proposal, and return unused funds to the treasurer of the Kappa Epsilon At-Large -Chapter.
3. Submit a progress report (annually) until the study is complete.
4. Send a written final copy of the research and one abstract to the secretary of the chapter.
5. Acknowledge the grant support of Kappa Epsilon At-Large Chapter of Sigma Theta Tau International in the publication or presentation of the research findings.
6. Publish or present the findings of the research in a program sponsored by Kappa Epsilon-At-Large Chapter, if invited to do so.

**Date signed:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Title of Study:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Expected date of final report:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Principal Investigator signature**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 City State/Province ZIP/Postal Code

Office Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Home Phone**:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Co-investigator(s):**

* 1. Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* 1. Printed Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Data collection dates:** \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_