

REGISTRATION

National Council of University Research Administrators Fourteenth Annual Financial Research Administration Conference

March 10 – 12, 2013



Name

Familiar/Nic Name for Badge (i.e., if your proper name is Stephen and your familiar name is Steve, you would write Steve on this line.)

Title

Institution/Organization

Street Address

City

State

Zip

Phone

Fax

Email Address

Web Address

Your Badge will be mailed to you! If you would like your badge mailed to an address different from above, please provide the address:

Alternate Street

City

State

Zip

I have a disability that requires the following services: _____

I would like a Vegetarian or Kosher Meal: ☐ Vegetarian ☐ Kosher

☐ This is my first FRA Conference

CONFERENCE REGISTRATION

FRA FULL CONFERENCE March 10–12, 2013:

NCURA Member:

Early Bird

☐ \$575

Received AFTER 1/28/13

☐ \$625

\$ _____

Non-member:

☐ \$690

☐ \$740

\$ _____

FRA TUESDAY ONLY, March 11, 2013*:

NCURA Member

☐ \$300

☐ \$325

\$ _____

Non-member

☐ \$350

☐ \$375

\$ _____

FRA WEDNESDAY ONLY, March 12, 2013*:

NCURA Member

☐ \$300

☐ \$325

\$ _____

Non Member

☐ \$350

☐ \$375

\$ _____

The 7th Annual Pre-Award Research Administration Conference (PRA) will be held on March 13-15, 2013 in New Orleans, LA following the Financial Research Administration Conference (FRA). Along with your FRA Registration, ADD a PRA Full Conference or Daily Registration and received 10% off your addition!

ADD PRA FULL CONFERENCE, March 13–15, 2013:

NCURA Member:

Early Bird

☐ \$495

Received AFTER 1/28/13

☐ \$540

\$ _____

Non-member:

☐ \$585

☐ \$630

\$ _____

ADD PRA THURSDAY ONLY, March 14, 2013:

NCURA Member:

☐ \$247.50

☐ \$270

\$ _____

Non-member:

☐ \$292.50

☐ \$315

\$ _____

ADD PRA FRIDAY ONLY, March 15, 2013*:

NCURA Member:

☐ \$247.50

☐ \$270

\$ _____

Non-member:

☐ \$292.50

☐ \$315

\$ _____

NCURA Membership Dues (optional): ☐ \$175 (When you include membership dues you will receive the member rate for the daily registration.)

\$ _____

* The daily conference fees above include the meal functions that take place on either of the days you register for.

SUBTOTAL

\$ _____

WORKSHOP REGISTRATION (OPTIONAL)

WORKSHOP DAY IS MARCH 10, 2013 FROM 8:30 AM – 5:00 PM. All of Sunday's workshops have an additional fee (except the free Workshop on Effective Presentations). Workshops can only be added to your conference registration for an additional fee. Please indicate the workshop number you wish to attend.

Fee Schedule: 1 half day = \$110 | 2 half days or 1 full day = \$220

FRA, Sunday, March 10, 2013, 8:30 a.m. – Noon: Half Day AM # _____

☐ Morning half day \$110

FRA, Sunday, March 10, 2013, 1:30 p.m. – 5:00 p.m.: Half Day PM # _____

☐ Afternoon half day \$110

FRA, Sunday, March 10, 2013, 8:30 a.m. – 5:00 p.m.: FULL Day # _____

☐ Full day \$220

The 7th Annual Pre-Award Research Administration Conference (PRA) will be held on March 13-15, 2013 in New Orleans, LA following the Financial Research Administration Conference (FRA). ADD a PRA Workshop to your FRA Registration and received 10% off your addition!

ADD PRA, Wednesday, March 13, 2013, 8:30 a.m. – Noon: Half Day AM # _____

☐ Morning half day \$99

ADD PRA, Wednesday, March 13, 2013, 1:30 p.m. – 5:00 p.m.: Half Day PM # _____

☐ Afternoon half day \$99

**SEE NEXT PAGE FOR WORKSHOP SELECTIONS
AND PAYMENT INSTRUCTIONS.**

SUBTOTAL

\$ _____

TOTAL CONFERENCE AND WORKSHOP FEES

\$ _____

WORKSHOPS

Annual Meeting for Pre-award Research Administration Professionals and Financial Research Administration Conference

FRA WORKSHOPS SUNDAY, MARCH 10, 2013

8:30 am – 5:00 pm: FULL DAY WORKSHOPS

- WORKSHOP 1: POST AWARD BASICS
- WORKSHOP 2: FINANCIAL COMPLIANCE: WHAT YOU NEED TO KNOW
- WORKSHOP 3: YOUR SHAKE N BAKE SPONSORED RESEARCH
TRAINING PROGRAM: WE PROVIDE THE INGREDIENTS &
YOU ADD YOUR EXPERTISE

8:30 am – Noon: MORNING WORKSHOPS

- WORKSHOP 4: SURVIVING AUDITS
- WORKSHOP 5: EFFORT REPORTING: WHY IS IT SO COMPLICATED?
- WORKSHOP 6: POLICY DEVELOPMENT AND IMPLEMENTATION
- WORKSHOP 7: CONGRATULATIONS, YOU'RE A MANAGER. WHAT
HAPPENS NEXT AND HOW CAN THE EXPERIENCE
BENEFIT YOUR LEADERSHIP JOURNEY?
- WORKSHOP 8: CLINICAL TRIALS MANAGEMENT
- WORKSHOP 9: A PRIMER ON THE OMB CIRCULARS – "A" IS NOT
ONLY FOR APPLE
- WORKSHOP 10: AN INTRODUCTION TO PREPARING AND NEGOTIATING AN
F&A PROPOSAL AND RATE
- WORKSHOP 11: FINANCIAL MANAGEMENT FOR DEPARTMENT
ADMINISTRATORS: PRE- AND POST-AWARD
- SENIOR FORUM 12: CASE STUDIES ON INTERNATIONAL COLLABORATIONS
FOR SENIOR RESEARCH ADMINISTRATORS
- SENIOR FORUM 13: IMPACT OF FINANCIAL SYSTEMS IMPLEMENTATION
ON SPONSORED PROGRAMS
- SENIOR FORUM 14: ISSUES IN FINANCIAL RESEARCH ADMINISTRATION
COMPLIANCE - PROBLEMS, PERCEPTION
AND POTENTIAL SOLUTIONS: A CASE STUDY APPROACH

1:30 – 5:00 pm: AFTERNOON WORKSHOPS

- WORKSHOP 15: GOOD COPS, BAD COPS (CENTRAL OFFICE
POST-AWARD SUPPORT)
- WORKSHOP 16: SERVICE CENTERS – HOW TO OPEN AND OPERATE –
LEGALLY!
- WORKSHOP 17: SUBRECIPIENT MONITORING: WHO, WHAT, WHEN,
WHY & HOW
- WORKSHOP 18: ALPHABET SOUP OF NIH TRAINING AND CAREER
DEVELOPMENT AWARDS
- WORKSHOP 19: PRE-AWARD FOR THE POST-AWARD ADMINISTRATOR
- WORKSHOP 20: FINANCIAL COMPLIANCE AT A PUI, WHAT MANAGEMENT
TOOLS DO I NEED?
- WORKSHOP 21: COST SHARING: LET'S MAKE CONNECTIONS AND
CREATE HARMONY
- WORKSHOP 22: EFFECTIVE PRESENTATIONS - NCURA STYLE
- SENIOR FORUM 23: CONTRACTING ISSUES FOR THE
POST-AWARD ADMINISTRATOR
- SENIOR FORUM 24: CLINICAL RESEARCH COSTING FOR MEDICAL
INSTITUTIONS/HOSPITALS
- SENIOR FORUM 25: INTERACTIVE SENIOR FORUM FOR EXECUTIVES

PRA WORKSHOPS WEDNESDAY, MARCH 13, 2013

8:30 am – Noon: MORNING WORKSHOPS

- WORKSHOP 1: EFFECTIVE PRESENTATIONS
- WORKSHOP 2: INTELLECTUAL PROPERTY MANAGEMENT
- WORKSHOP 3: PRE-AWARD BASICS
- WORKSHOP 4: BASIC EXPORT AND SANCTIONS COMPLIANCE FOR
PRE-AWARD ADMINISTRATORS
- WORKSHOP 5: A SUBAWARD BASICS PRACTICUM
- WORKSHOP 6: DEPARTMENTAL RESEARCH ADMINISTRATOR BASICS
- WORKSHOP 7: NIH PRACTICUM – PROPOSALS, AWARDS AND
COMMONS
- WORKSHOP 8: CONFLICT OF INTEREST & PHYSICIAN PAYMENT

1:30 – 5:00 pm: AFTERNOON WORKSHOPS

- WORKSHOP 9: INTERNATIONAL CONTRACTS AND SUBCONTRACTS
- WORKSHOP 10: FEDERAL CONTRACTING: RFP'S, THE FAR, AND
PROBLEMATIC CLAUSES
- WORKSHOP 11: POST-AWARD BASICS
- WORKSHOP 12: AWARD NEGOTIATION, ACCEPTANCE, AND INITIATION
- WORKSHOP 13: COMPLIANCE: AGENTS, ANIMALS AND HUMANS . . .
OH MY!
- WORKSHOP 14: LIFE IN THE FASTLANE: PREPARING, SUBMITTING,
AND MANAGING NSF AWARDS FROM THE
INSTITUTIONAL PERSPECTIVE
- SENIOR FORUM 15: CHALLENGES RELATED TO GROWTH AT PUIs
- WORKSHOP 16: RECRUITING, DEVELOPING, MANAGING AND RETAINING
TALENTED PROFESSIONALS

PAYMENT INFORMATION

NCURA Federal I.D. # 52-1721115

Please complete this form and mail it, along with your check made payable to NCURA to:

NCURA, 1015 18th Street, NW, Suite 901, Washington, DC 20036

CREDIT CARDS ACCEPTED EXCLUSIVELY ONLINE. If you would like to pay by credit card, this must be done online at <http://www.ncura.edu/>. Credit Card payments will not be accepted via fax or mail.

Confirmation Policy: All registrants will receive a written confirmation/receipt of the registration via e-mail.

Conference/Workshop Cancellation Policy: All conference and workshop cancellations must be made in writing and received by the NCURA office by February 15, 2013. Fax, email and telephone cancellation requests will not be accepted. An administrative fee of \$50 will be assessed for conference cancellations and an administrative fee of \$25 will be assessed per workshop cancellation. Cancellation letters received after February 15, 2013 and no shows are not eligible for refunds.

Substitutions: Registrants unable to attend may transfer their registration to another individual with prior notice to NCURA.

Attendee Badge Information: Your attendee badge for the conference will be mailed to you. Your attendee badge is your entrance ticket to all concurrent sessions, discussion groups, events and meal functions.