

GETTING STARTED ON ESTABLISHING YOUR EWGA HANDICAP

For new members, or for members who need a review, here are the step-by-step instructions for entering your scores to establish your EWGA handicap.

1. Go to the Houston EWGA home page: <http://www.myewga.com/HoustonTXChapter/Home>.
2. Click on the Handicap Shortcut window.
3. If you are a new member click on the New to EWGA button to create a profile.
4. Once you have created your profile, follow the directions below.
5. Click on the Current Member button to log in.
6. This takes you to the EWGA Portal page.
7. Click on the **Handicap** button on the left-hand side of the page.
8. This brings up your Golf Life page.
9. Click on the **Enter Score** button in the My Score Center section.
10. Enter the date you played for the score you are entering.
11. Click on the **Away Score: Course Finder** button.
12. Complete Country and State sections if needed.
13. Click the **down arrow** in the **Select course** box.
14. This will bring up an alphabetized list of courses in the state you entered. If you type the first letter of the name of the course you are looking for it will scroll to the section beginning with that letter.
15. Find the course you need to enter and click on it.
16. The course will appear in the course box, along with relevant information about the course.
17. Click on the **Tee Name** and select the tee box that you played from (ex. Women's green).
18. If you played with an EWGA member and wish to use that player as an attester to your score you can do so but it is not necessary.
19. Do not complete tournament information unless you are actually reporting a score from a tournament.
20. Enter your score in the **Adjusted Gross Score** box and click on the **Post Score** button.
21. Click the **Confirm Score** button.
22. Log out or, if you want to enter another score, click on the **Enter Score** button and repeat steps 8-20 for each additional score.
23. **NOTE:** Once you have entered a score for a particular golf course it will appear in your records and you will not have to use the Course Finder Button a second time.

Note that once you have entered a score for a course that course will show up in the Select Course section and you will not need to use the Away Course Finder button to find it.