

INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA NSW DIVISION

MINUTES
of the
ANNUAL GENERAL MEETING
held on
Friday 29th October 2010
at
Crowne Plaza Coogee Beach Hotel
Cnr Arden & Carr Streets Coogee

The meeting was called to order by the President and Chairperson, Greg Moran, at 4.30 pm.

ITEM 1: PRESIDENT'S WELCOME

1.1 The President welcomed members to the meeting.

ITEM 2: RESOLUTION THAT THE MEETING HAS BEEN DULY CALLED

- 2.1 The notice of meeting and papers had been distributed on 29th September 2010.
- 2.2 (8) proxies had been received, allocated to the Chairperson of the meeting and others present.
- 2.3 There were (27) financial members present as shown on the Attendance List following these minutes.
- 2.4 There were (16) apologies recorded as shown on the list following these minutes.

RESOLVED:

That the meeting has been duly convened in accordance with the requirements of the Corporations Law and the Institute's Constitution.

Proposed: Gary Murphy
Seconded: Gary Woodman
Carried unanimously.

ITEM 3: CONFIRMATION OF MINUTES OF ANNUAL GENERAL MEETING

3.1 The Minutes of the previous Annual General Meeting of the Institute held on 23rd October 2009, had been advertised as available on the web site through the business papers.

RESOLVED:

That the minutes of the Annual General Meeting held on 23rd October 2009 be accepted and signed by the Chairman as a true and correct record.

Proposed: Gary Woodman

Seconded: Gary Murphy

Carried unanimously.

ITEM 4: PRESENTATION OF REPORTS FROM OFFICERS

4.1 President's Report –

The President, Greg Moran presented his report. In his report he noted the recovery from the Global Financial Crisis was starting to be felt with the industry. He noted strong support for Civenex; the Annual Conference and Roads Congress.

Mr Moran noted with satisfaction the successful implementation of Regional Conferences. He thanked sponsors and exhibitors who had contributed so much to the expanded event program within IPWEA (NSW).

Mr Moran expressed thanks to the staff at IPWEA (NSW), his fellow Board members and the members who contribute at a regional level.

RESOLVED:

That the Presidents Report be accepted.

Proposed: Greg Moran

Seconded: Brendyn Williams

Carried unanimously

4.2 Executive Manager's Report

The Executive Manager, Mark Turner presented his report. He paid respect to the staff team at IPWEA and thanked them for their contribution of a successful year.

In the report Mr Turner made brief comments on the activities of the institute in the key Areas of:

- **Membership Services.** He noted the database cleansing exercise and the training of Organisational champions.
- **Conference.** The move to Wollongong was a success and he noted support from the Foundation
- **Professional Development.** Repositioning of the PD program continues and new course are being introduced. The success of the Regional forums was noted.
- **CivEnEX.** The show attracted a record level of Exhibitors. The construction of a permanent exhibition area has increased the indoor exhibition capacity. On site seminars were introduced
- **Regional Groups**
- **Communications**
- **Road Safety**
- **Portfolio Directors.** He thanked the Portfolio directors and their panels for the mentoring and support of Staff

RESOLVED:

That the Executive Manager's be accepted.

Proposed: Mark Turner

Seconded: Ian Bailey

Carried unanimously

4.3 Foundation Chairman's Report

The Chairman of the Municipal Engineering Foundation, Chris Watson was unable to attend the meeting. In his absence Mr Turner reported on the activities of the Foundation over the last 12 months.

RESOLVED:

That the Foundation Chairman's Report be accepted.

Proposed: Mark Turner

Seconded: Karl Schimke

Carried unanimously

4.4 Institute Activities - Written reports on Institute activities contained in the concise Annual Report were presented to the meeting, including the following:

- Professional Development & Education
- Conference
- CivEnEx
- Membership Services
- Skills Shortage & Works Officers
- Asset Management & Sustainability
- Road Safety
- Stormwater & floodplain Management, Environment
- Roads & Transport Directorate
- Regional Groups

RESOLVED:

That the written Reports on Institute activities be taken as read and accepted.

Proposed: Greg Moran
Seconded: Gary Woodman
Carried unanimously

ITEM 5: PRESENTATION OF ANNUAL REPORTS

5.1 Financial Reports

The Director's Report, Auditor's Independence Declaration, Auditors Report, Director's Declaration, Financial Statements and Auditor's Statement were presented to the meeting as detailed in the business papers.

The Chairman noted the presence of the Auditor's representative, Mr David Gallery. He invited questions relating to the reports to be directed either to the Chair or Mr Gibbs. No questions were forthcoming.

RESOLVED:

That the Director's Report, Auditor's Independence Declaration, Auditors Report, Director's Declaration, Financial Statements and Auditor's Statement be taken as read and accepted.

Proposed: Geoff Metcalfe
Seconded: Ian Bailey

Carried unanimously

ITEM 6: APPOINTMENT OF AUDITOR

RESOLVED:

That Nexia Court & Co., be appointed as auditor for the Institute in respect of accounts for the year ending 30 June 2011

Proposed: Gary Woodman

Seconded: Stuart Small

Carried unanimously.

ITEM 7: GENERAL BUSINESS

7.1 Road Safety and RTA.

Mr Halstead brought his concerns about the future of the Road Safety program to the meeting. In particular he noted the lack of direction arising from the RTA.

He expressed regret at the loss of Paul Riley from the IPWEA staff due to the changes in funding but requested that a vote of thanks be recorded for Paul's outstanding contribution.

7.2 Comments from Mr. Schimke.

Mr Schimke spoke to the meeting on two issues:

- He noted that the President was about to embark on another deployment to facilitate Shelter Box relief to typhoon stricken parts of the Phillipines. He encouraged other members to consider Mr Moran's example.
- He extended congratulations to Mr Halstead on his election as Mayor of Wingecarribee Shire Council.

7.3 Comments from Mr Williams

Mr Williams reminded the meeting that the term "Public Works Engineering" extended beyond local government and the Institute had a mandate to extend its activities to other areas of Public Works.

Close. There being no further business, the Chairman closed the meeting at 5.12 pm.

Signed as a true and correct record.

.....Chairman

.....
Date

ATTENDANCE

Anthony Ogle	Cathy Kinsey	Ken Halstead
Gary Woodman	Lew Oldfield	Peter Mowle
Owen Johns	Gary Murphy	Jacob Harty
Ian Bailey	Mark Turner	John Van Hesden
Stewart McLeod	Hans Meijer	Stuart Small
Mick Bell	Steve Clayton	Chris Little
Greg Moran	Geoff Metcalfe	David Morgan
John Truman	Noel Chapman	Bill Woodcock
Renae Leayr	Brendyn Williams	Karl Schimke

PROXIES

David Abbott	Don Cottee	William Pigram
Raymond Mowle	Chris Champion	Laurie Doorey
Michael Lathlean	Murray Erbs	

APOLOGIES

Chris Watson	Chris Champion	David Abbott
Don Cottee	William Pigram	Raymond Mowle
David Aber	Laurie Doorey	Michael Lathlean
Murray Erbs	Alex Burjan	Tony Reed
Wayne Rylands	Mick Savage	Jock Smith
Michael McKenzie		

VISITORS

Michelle Burgess IPWEA	John Roydhouse IPWEA	Beth Lillington IPWEA
David Gallery- Nexia Court & Co.	Kapil Sharma IPWEA	