



Institute of
Public Works
Engineering
Australia

IPWEA (SA) Division ANNUAL REPORT 2009

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IPWEA (SA) Board of Directors 2008/09

President	Charles Sheffield	City of Mitcham
Vice President	Andrew Thomas	City of Onkaparinga
Secretary	Andrew Craig	City of Tea Tree Gully
Treasurer	Boon Chua	Kellogg Brown and Root
Past President	Paul Di Iulio	City of Campbelltown
Directors	Angelo Catinari	City of West Torrens
	David Bradshaw	GHD
	Peter Tsokas	RAA
	Gary Baker	City of Port Adelaide Enfield
	Stephen Fines Phillips	ADCIV
	John Hutton	City of Salisbury

Executive Officer Julie Kerr

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President's report

The 2008-09 financial year once again has seen further consolidation of membership and further development of a number of initiatives, resulting in yet another successful year for the Institute of Public Works Engineering Australia, South Australian Division (IPWEA (SA)), as the Division entered its 50th year of operation in South Australia.

The Board's Business Plan, and Long Term Financial Plan have continued to provide a sound basis for the year's activities. As the call for nominations for Board in September 2008 did not result in any new nominations, both the Business and Long Term Financial plans were reviewed and updated at a Board planning day held in November 2008. The Plans are framed around a series of actions and strategies which the Board considers will be most effective in helping the Division achieve its vision *to be the leading organisation for all persons involved in the planning and provision of public works and services in South Australia.*

Highlights for 2008/09 include:

- **Continued membership growth**, passing 200 in October 2008 to be 221 at 30 June 2009.
 - The extremely successful, 2009 IPWEA (SA) **Excellence Awards**, attracted a record number of entries recognising excellence in public works and asset management in South Australia.
 - Production of one edition of the member's newsletter, "**The Siren**", and a six editions of **State News** in the National **Public Works Journal** to provide SA Division members with news and views on what's happening in SA;
 - The Corporate Partners' program, the **IPWEA Corporate Partner Premiership Team**, was once again fully subscribed with twenty two financial sponsors for the Division,
 - Increased **exposure and profile raising of the Division** through meetings and negotiation of cooperative arrangements with "**Creating water sensitive Cities**" hosted by the National Urban Water Governance Program and Monash University, "**Big Smart Water – Water innovation in Local Government**", supported by the Australian Water Industry, SA Water, the LGA, LGMA, EPA, and Irrigation SA, and the "**CPEE Pavement Surfacing Course**"
 - The continuing program of **professional development** training through FAME, IPWEA's "Foundation for Advancement of Municipal Engineering", delivery of the Contract Management Course held in July 2008. In addition negotiations commenced with TAFE for the delivery of a specialist Local Government Engineering Diploma program,
 - Support for an SA Division member to join the IPWEA International study tour.
 - The running of two **members' golf days**, one on November 12, 2008 and one on 13 May, 2009 attended by 46 members and guests
 - Hosting support for IPWEA National's **Fleet Management training** program and **Annual Parks and Recreation Seminar**
 - Support for the Local Government "Young Professionals" networking and information seminars program
 - The conferring of the grade of Fellow for former Division President, and National board member, Paul Di Iulio in recognition of Paul's untiring and instrumental role in the Division's growth and success.
 - Preparations for celebrations of the Division's 50th Anniversary on 28 August 2009.
- Add to this the regular events which have already become a trademark of IPWEA (SA) including:
- The **Annual Dinner** in May, which was held at the Sebel Playford, in conjunction with the Excellence Awards and set a new record for attendance at an IPWEA SA event with a crowd of over 220 members, partners; and guests,
 - Quality **General Meetings** (or "Quarters") which during the reporting period included:
 - 24 July 2008: Technical presentations in conjunction with a visit to the Hallett Cove Connector Road project, with 35 members attending;
 - 11 October 2008: A hosted breakfast with presentations and a tour of the new Gallipoli Overpass project which 58 members and 4 guests attended, and;
 - 26 February 2009: A tour of the RAA headquarters building and presentations by RAA and ARRB staff which 33 members attended.
 - The **Annual General Meeting luncheon**, held at the Edinburgh Hotel, and attended by 98 members.
 - The IPWEA SA **footy tipping competition**, a free, members-only competition with great prizes, Interest in the competition continues to grow, along with the value of prizes, thanks to the IPWEA (SA) Corporate Partners.
 - Another successful partnership with the **National Tradesman's Expo** held at the Wayville Showground in May which provided free entry to IPWEA (SA) members, and positive exposure of IPWEA (SA) to a range of potential members, suppliers and contractors;

Governance and Finance

Board members have met formally on eight occasions throughout the period, to progress the activities of the Division with meetings typically held on the third Thursday of every month. Minutes of meetings have been posted on the website for members' information.

With the assistance of the highly successful Corporate Partner program, membership fees have been kept low, while still delivering a range of additional membership services and activities. The Institute remains financially strong, with a healthy bank balance and business plan. Strategies to deal with the increases in costs to deliver member services have been developed and implemented.

IPWEA National

At the 2007 AGM, members endorsed a proposal for Immediate Past President, Paul Di Iulio to be appointed indefinitely, as National Board representative, to represent the Division's interests at National Board meetings.

The Australian Infrastructure Financial Management Guidelines were to link the technical and financial aspects of infrastructure management.

These new Guidelines provide direction for every organisation and individual with responsibility for the management of infrastructure assets.

Preparations were made for the 2009 National Public Works Convention, in conjunction with the International Federation of Municipal Engineering (IFME) triennial World Congress, in Melbourne in September 2009.

Looking forward to 2009/10

While uncertainty still exists over the impacts of the global economic crisis, with the support of the "Premiership team" of Corporate Partners, 2009/10 promises to be another exciting year with many highlights including:

- conduct of the IPWEA (SA) Excellence Awards
- continuing to raise IPWEA (SA)'s profile within and outside of the public works industry
- pursuing advancement in asset management
- presenting a continuing series of professional development seminars and workshops
- involving and utilising our growing membership in support of the Division's vision
- another four quarters of value packed, entertainment and rewarding membership activities

Acknowledgement

I would like to acknowledge and thank Shirley Honor for her work in relation to IPWEA (SA) and FAME's financial operations. I would also like to thank Julie Kerr, Lyn Fullgrabe and Jo Sinclair who together make up the Division's professional secretariat. Their great enthusiasm initiative and support for the division has significantly contributed to our success.

Charles Sheffield, President IPWEA(SA)

Treasurer's report

This report summarises the financial position of IPWEA (SA) of 30 June 2009.

IPWEA commenced the year with retained profit of (\$39,072.31).

Income of \$37,107.13 comprised:

Interest	\$3,188.90
Members Subscriptions	\$4,028.96
Sponsorships	\$1,189.27
FAME management fee	\$28,700.00

The FAME management fee is an offset of expenses incurred by the Division in its operation and is not a payment to Board of Directors.

Expenses of \$123,209.81 comprised:

Annual dinner	\$42,396.44
National Capitation fees	\$12,606.00
Secretarial and bookkeeping expenses	\$33,922.53
General membership promotion, meeting expenses and misc.	\$34,284.84

This resulted in a net change in financial position of (\$86,819.08) and a closing balance of (\$39,072.31) which comprise current assets of \$54,132.38 and current liabilities of \$93,204.69

Copies of audited income and expenditure statement, balance sheets, notes to the financial statements and Auditor's Report for the 2008/2009 financial year are attached.

While expenditure exceeded income resulting in an operating loss, this is a combination of the "one off" impact of establishment of the Excellence Awards format, conduct of two Golf days within the reporting period, and an intentional result of the financial operation of FAME and IPWEA (SA), and should be read in conjunction with the FAME treasurer's report.

Boon Chua Treasurer

Foundation for the Advancement of Municipal Engineering in South Australia (FAME) Treasurer's Report

General

This report summarises the financial position of FAME as of 30 June, 2009.

Audit

Attached is a copy of the audited Income and Expenditure Statement and the Balance Sheet for the 2008/2009 financial year.

The Foundation commenced the year with net assets of \$361,648.12

The net assets at 30 June, 2009 were \$333,727.32.

This includes \$97,101.20 in the Bank SA account and \$155,560.12 in the LGFA Investment Account, and \$4,565 in debtors. There is also a GST liability of \$749.00.

The financial statements also identify an \$80,000 non – repayable “loan” or advance, which is the accounting framework mechanism for facilitating reimbursement to FAME of costs of delivering IPWEA functions.

As reported in the 2007/2008 Treasurer's report, 20 Corporate Partners' invoices for 2008/2009 sent out and the money received prior to 1 July, 2008 were reported in the 2007/2008 financial year, an amount totalling \$50,000 of the total \$85,500 received last year. Only two new Corporate Partner Invoices were raised in 2008/2009 and reflected by the \$5,000 income. Invoices for 2009/10 have been sent to Corporate Partners after 1 July, 2009 and will appear as income in the current financial year's figures.

Therefore FAME in effect made a net profit of \$50,000 - \$23,795.80 = \$22,079.20 in 2008/09

The net assets of FAME at 30 June for the last five reporting periods were:

Financial Year	Nett Assets 30 June
2004/2005	\$817.69
2005/2006	\$238,083.71
2006/2007	\$238,112.66
2007/2008	\$ 361,648.12
2008/2009	\$ 333,727.32

This year the running of the Contract management training course delivered \$15,000 in income.

The Foundation called for nominations and subsequently funded Andrew Thomas of the Onkaparinga Council to attend the 2008

International National Overseas Study Tour. \$5,000 was received from the National Foundation on 23/06/08 to assist in the participation of the tour and was accounted for in the 2007/08 FY accounts.

As reported previously, while the Foundation is currently in a strong financial position, additional income will need to be generated to ensure the Foundation and IPWEA remain sustainable into the future.

Relationship to IPWEA (SA)

As previously reported, following taxation advice from LBH Accountants Pty Ltd, FAME appointed IPWEA (SA) to run functions such as General Meetings and pay it a management expense (recorded as the non-repayable “loan” or advance in the financial statements.) IPWEA (SA) has a corresponding Management Fee Income line in its budget. The IPWEA Board also resolved that the cost of the Excellence Awards and the AGM be shared equally between IPWEA and FAME.

Budget 2009/10

The 2009/2010 Budget is currently being reviewed in light of support from Corporate Partners.

Student Award - GV Allen Medal

The GV Allen Medal is awarded to the student(s) studying for the Bachelor of Engineering (Civil Engineering) who gain the highest aggregate marks in the subjects Mechanics and Structures, Introductory and Environmental Geology, Civil Engineering 1 and Fluid and Energy (completed in the same year). Recipients receive a prize of \$200.00, an engraved medallion, are guests at the Annual Excellence Awards and Student Membership of IPWEA SA Division.

The GV Allen Award Winner for 2008/09 was Eric Datko.

Acknowledgement

Maria Hocking has recently been appointed as FAME's Finance Officer.

I would like to thank Maria for her work in preparing the 2008/2009 end of year financial reports and I acknowledge and thank Shirley Honor for her work previously in this role.

Gary Baker Treasurer

Membership Report

The business plan recognizes membership as a key influence to the success and profile of IPWEA (SA) and includes strategies to improve both the membership base and service to existing members.

Membership has increased at a steady rate with a total of 40 new members accepted since June 2008 to reach 221. The following table shows the membership profile of the division over the past four years

Membership category	2006	2007	2008	2009
Member	82	122	123	163
Corporate Member/Nominee				18
Student	0	4	8	20
Retired	5	5	7	8
Fellow	10	10	10	2
Other Categories	4	4	31	10
Total	111	145	179	221

In line with an IPWEA National recommendation the Student Member subscription is free.

The new grade of Corporate Membership commenced for the 2007/08 Financial year, offering discounts for multiple members in a single organisation or business.

Stephen Fines Phillips.

IPWEA(SA) Membership Services