



NOTICE IS HEREBY GIVEN that the **ANNUAL GENERAL MEETING** of the Division will be held on **Friday 4 December, 2009** at the Alma Tavern, 66 Magill Road, Norwood, commencing at 1.00pm.

A G E N D A

1. **Opening and welcome**
2. **Apologies**
3. **Minutes of previous Annual General Meeting, held December 5, 2008, for confirmation (attached)**

Recommendation:

That the Minutes of the previous Annual General Meeting held on Friday, 5 December 2008, as circulated, be taken as read and confirmed without alteration.

4. **Business arising from the minutes**
5. **President's Report** – to be presented at meeting.

Recommendation:

That this report be received.

6. **Finance**

- 6.1 **Treasurer's Report for 2008/2009** – to be presented at meeting.

Recommendation:

That this report be received.

- 6.2 **Adoption of 2008/2009 Annual Audited Statements** - to be presented at meeting.

Recommendation:

That the Annual Audited Statements for 2008/2009 be received.

7. **Election of Office Bearers**

The President to declare all offices vacant and to vacate the Chair. The Returning Officer is to report on the result of the Call for Nominations.

Recommendation:

- 7.1 Pursuant to Section 39 of the constitution which states:
'The Association may from time to time by ordinary resolution passed at a General Meeting increase or reduce the number of Officers or Directors of the Association and determine how those increased or reduced numbers are to be filled', it is recommended

That the number of Directors of the Association be increased from 10 to 12, effective from the 2009 Annual General Meeting, and that all nominees be declared duly elected

- 7.2 *That the following persons be elected to their respective offices:*

7.2.1 *President*

7.2.2 *Vice President*

7.2.3 *Secretary*

7.2.4 *Treasurer*

7.2.5 *Immediate Past President*

7.2.6 *Directors of the Board*

8. Appointment of Auditor & Tax Accountant for 2009/2010

Recommendation:

That LBH Accountants Pty Ltd be appointed as Auditor & Tax Accountant for 2009/2010.

9. Determination of honoraria – Nil.

10. Motions on Notice– Nil

11. General Business

12 Meeting Close

**THE INSTITUTE OF PUBLIC WORKS ENGINEERING AUSTRALIA
(SOUTH AUSTRALIA DIVISION)**

**MINUTES OF ANNUAL GENERAL MEETING
HELD AT THE EDINBURGH HOTEL, MITCHAM
FRIDAY 5 DECEMBER 2008 COMMENCING AT 1.10 PM**

1. PRESENT

Bob Andrew; Kimberley Awalt; Peter Baker; Gary Baker; David Bendo; Nick Bennett; Atis Berzins; Michael Blythe; Peter Bond; Rob Bosley; Phil Boulden; Phil Boulden; David Bradshaw; Damien Byrne; Bernadette Carbone; Aaron Carmichael; Angelo Catinari; Malcolm Chadwick; Kieren Chappell; Nathan Christou; Boon Chua; Jeremy Clapp; Mark Clarke; Murray Conahan; Andrew Craig; David Dalle-Nogare; Matthew Dawkins; Michael de Heus; Clem de la Perrelle; John Devine; Paul Di Iulio; Carli Dunchue; Craig Eldridge; Rod Ellis; Stephen Fines-Phillips; Rod Fyfe; Ashley Georgeson; Rob Gregory; Ralph Hack; Barry Hagan; Steven Hodge; Jim Huckstepp; John Hutton; Ernie Icolaro; Joseph Ielasi; Murali K.G; Wasantha Kaludewa; Sam Kenny; Russell King; Ashni Kumar; Joe La Spina; Brett Laing; Malcolm Langmaid; Vasili Liapis; David Loftus; Nigel March; Belinda Mastrullo; Chris Michell; Colin Miller; Matthew Morrissey; Peter Muller; Jude Nirmalaraja; Jo O'Brien; Cindy Oliver; Alex Ouslinis; Snehal Patel; Tom Pickering; Ian Powell; Neil Purdam; John Raymond; Mike Ravno; Tony Reynolds; Stan Robb; Eric Rossi; Glenn Sanford; Marco Savio; Charles Sheffield; John Shephard; Simon Sherriff; Ray Smithers; Robert Strohmayer; Noel Symons; Andrew Thomas; Peter Tsokas; Chris Tually; David Waters; Steven Watson; John Wiley; Ben Wright; Shih Yu; Dennis Zanker; David Zilm

2. APOLOGIES

Phil Burton; Terry Buss; Troy Carrigan; Paul Gelston; Ashley Georgeson, Philip Hewitt; Rick Hilder; Sal Lucivero; Brendon Lyons; Dean Ottanelli; Mark Plested; Jekabs Strikis; Adrian Sykes; John Tillack; Nadine Woodward

3. PREVIOUS MINUTES

Moved Boon Chua, seconded John Wiley:

“THAT THE MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING HELD ON FRIDAY, 7 DECEMBER 2007, AS CIRCULATED, BE TAKEN AS READ AND BE CONFIRMED WITHOUT ALTERATION.”

CARRIED

4. BUSINESS ARISING FROM MINUTES - Nil

5. PRESIDENT'S REPORT

Moved Michael Blythe, seconded by Ben Wright:

“THAT THE PRESIDENT'S REPORT BE RECEIVED.”

CARRIED

6. FINANCE

6.1 Treasurer's Report 2007/2008

Moved Ray Smithers, seconded by John Mauro:

“THAT THE TREASURER'S REPORT FOR 2006/2007 BE RECEIVED.”

CARRIED

6.2 Adoption of 2007/2008 Annual Audited Statements

Moved Mal Chadwick, seconded by Rob Gregory:

“THAT THE TREASURER’S REPORT FOR 2007/2008 BE RECEIVED.”
CARRIED

7. ELECTION OF OFFICERS

The President Charles Sheffield declared all offices vacant and called upon Julie Kerr to read the Returning Officer’s report on the outcome of the call for nominations for the 2008/2009 Board of Directors.

The Returning Officer reported that 10 nominations for the 10 positions had been received. Therefore the Returning Officer declared the nominees elected to their respective offices:

| | |
|-------------------|------------------------|
| PRESIDENT | Charles Sheffield |
| VICE PRESIDENT | Andrew Thomas |
| SECRETARY | Andrew Craig |
| TREASURER | Boon Chua |
| COMMITTEE MEMBERS | Gary Baker |
| | David Bradshaw |
| | Angelo Catinari |
| | Stephen Fines-Phillips |
| | John Hutton |
| | Peter Tsokas |

Paul Di Iulio was automatically elected as Immediate Past President.

Moved Mal Chadwick, seconded by Peter Muller:

“THAT THE ABOVE PERSONS BE ELECTED TO THEIR RESPECTIVE OFFICES.”
CARRIED

8. APPOINTMENT OF AUDITOR & TAX ACCOUNTANT FOR 2007/2008

Moved Andrew Thomas, seconded by Rod Fyfe:

“THAT LBH ACCOUNTANTS PTY LTD BE APPOINTED AS AUDITOR AND TAX ACCOUNTANTS FOR 2008/2009.”

CARRIED

9. DETERMINATION OF HONORARIA – Nil

10. MOTIONS ON NOTICE – Nil

11. GENERAL BUSINESS - Nil

12. MEETING CLOSE

The President declared the meeting closed at 1.20 pm.