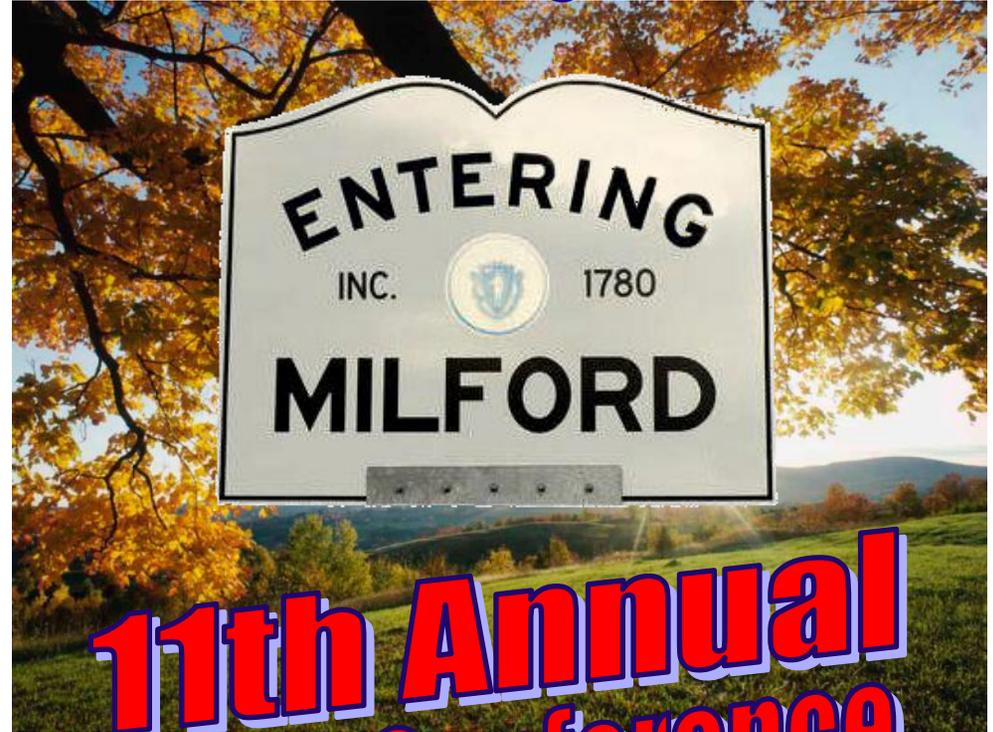


Professional Development

# IMA NorthEast Regional Council



## 11th Annual Fall Conference

September 23-25, 2018  
Milford Massachusetts



20 Hours Continuing Professional Education Credits



## **11th Annual Fall Conference**

Please join us for another great event!!

*Milford Massachusetts September 23—25, 2018*

### **Why Should You Attend?**

This conference offers **20** CPE credits with **13** educational sessions covering key management accounting practice areas.

Hear from inspiring industry leaders on Bankruptcy, Project Management, Cybersecurity, Entrepreneurial Innovation, Staff Development, Employee Benefits, Internal Audit, Ethics and more!

#### ***By attending the conference you will:***

- ⇒ Enhance your technical skills
- ⇒ Learn the latest Best Practices
- ⇒ Gain insight from other management accountants
- ⇒ Further your professional development
- ⇒ Have fun!

The conference kicks off on Sunday afternoon with the Council meeting at **1:15 pm**, followed by registration and check-in. The first session will begin at **4:15 pm** and the conference will close on Tuesday afternoon at **2:00 pm** with a drawing for a free registration to the IMA NorthEast Regional Council Fall 2019 Conference. Please see the **Conference at a Glance** section for the complete schedule of topics, speakers and times.

*Please visit our website for conference updates  
[www.nerc.imanet.org](http://www.nerc.imanet.org)*

## **Peer-to-Peer Exchange Luncheon**

The Peer-to-Peer Exchange Luncheon is an interactive and informal session that enables attendees to learn, exchange ideas, and network in a fun, relaxed environment. The event features a variety of professional topics for discussion, with a different topic at each table. Facilitators will encourage discussion and sustain the conversation over a box lunch.

*Monday September 24, 2018 12:00 PM-1:15 PM*

### **Dinner Coordinator**

Dinner is on your own Monday evening and our Coordinator will be available to facilitate putting groups together for those interested in an expanded networking opportunity. Milford and the surrounding area is full of great restaurants with many close to the DoubleTree Hotel so there will be plenty of time to get back for the evening Network Reception.

## **Networking Reception Monday Evening**

Don't miss this great opportunity to Network with Conference attendees while enjoying beverages and light hors d'oeuvres!

*September 24, 2018 8:00 PM-9:30 PM*

**Hosted by the IMA  
NorthEast Regional Council**

***“Our Commitment is Your Success”***

# CONFERENCE AT A GLANCE

## Sunday - September 23, 2018

- ◆ 1:15-2:45 PM COUNCIL MEETING
- ◆ 3:00-4:05 PM CONFERENCE REGISTRATION & CHECK-IN
- ◆ 4:05-4:15 PM ANNOUNCEMENTS
- ◆ 4:15-5:30 PM *"Foreign Corrupt Practices Act"*  
**Aaron Mendelsohn** 1.5 CPE
- ◆ 5:30-6:00 PM BREAK
- ◆ 6:00-7:00 PM BUFFET DINNER
- ◆ 7:00-8:15 PM *"Project Management: Aligning the Journey"*  
**Colette Gilpin, PMP** 1.5 CPE

## Monday - September 24, 2018

- ◆ 7:00-7:30 AM BREAKFAST  
*CONFERENCE REGISTRATION & CHECK-IN*
- ◆ 7:30-7:40 AM ANNOUNCEMENTS
- ◆ 7:40-8:55 AM *"Navigating the Mine Fields of Employee Benefit Plans"*  
**Jessie Kanter, CPA** 1.5 CPE
- ◆ 9:05-10:20 AM *"Intercultural Competence - an Individual and Dynamic Capability"*  
**Kimberly Dexter** 1.5 CPE
- ◆ 10:20-10:40 AM BREAK
- ◆ 10:40-11:55 AM *"Working with Internal Audit — It Can't Be That Bad, Can It?"*  
**Brian Tremblay** 1.5 CPE
- ◆ 12:00-1:15 PM LUNCH *"Peer-to-Peer Exchange"*  
**Small group discussions** 1.5 CPE
- ◆ 1:25-2:40 PM *"Entrepreneurial Innovation"*  
**Mark Hardie** 1.5 CPE

## Monday - September 24, 2018 (continued)

- ◆ 2:45-4:00 PM *"Bankruptcy Filing - Now What?"*  
**Matthew Delude**  
**Douglas Wolinsky** 1.5 CPE
- ◆ 4:00-4:15 PM BREAK
- ◆ 4:15-5:55 PM *"Ethical Leadership - A Values Based Approach"*  
**C.S. "Bud" Kulesza CMA, CFM** 2.0 CPE  
*Dinner on your own*
- ◆ 6:00-8:00 PM
- ◆ 8:00-9:30 PM NETWORKING RECEPTION

## Tuesday - September 25, 2018

- ◆ 7:15-7:45 AM BREAKFAST  
*CONFERENCE REGISTRATION & CHECK-IN*
- ◆ 7:45-7:55 AM ANNOUNCEMENTS
- ◆ 7:55-9:10 AM *"Threats, Opportunities and Creative Business Models in Higher Education"*  
**Claire Esten, CPA** 1.5 CPE
- ◆ 9:20-10:35 AM *"Cybersecurity and Your Role in Securing the Homeland"*  
**Robert Schwarm, CISSP, CISM** 1.5 CPE
- ◆ 10:35-10:55 AM BREAK
- ◆ 10:55-12:10 PM *"Managing Your Most Important Assets - Staff Development and Succession Planning"*  
**Chris Russell, CMA, PHR** 1.5 CPE
- ◆ 12:10-1:45 PM LUNCH - CPE session  
*"Zig Where You Used to Zag: Avoiding Communications Problems BEFORE They Happen!"*  
**Mark Zampino** 1.5 CPE
- ◆ 1:45-2:00 PM CLOSING (*Drawing for free conference!*)

# SPEAKERS

## **Matthew J. Delude**

### **"Bankruptcy Filing - Now What?"**

**Matthew J. Delude** is an attorney with Primmer Piper Eggleston & Cramer, where he focuses his practice on commercial, appellate and bankruptcy litigation. He counsels clients on a wide range of matters including bankruptcy, commercial litigation, quiet title actions, and title defense actions, among others. Before joining Primmer, Mr. Delude practiced at one of the country's leading international law firms, where he represented clients in matters of national significance before the United States Supreme Court and other federal appellate courts including *Stern v. Marshall*, 564 U.S. 462 (2011), a case that is widely regarded as the most significant bankruptcy decision in more than three decades. Mr. Delude is a member of the New Hampshire and Manchester Bar Associations and the Daniel Webster-Batchelder American Inn of Court. Mr. Delude is admitted to practice before the New Hampshire Bankruptcy Court, as well as all related appellate courts. He obtained his B.A., magna cum laude, from Saint Anselm College in 2004 and his J.D., with high honors, from the University of Connecticut School of Law in 2007.

## **Kimberly R. Dexter**

### **"Intercultural Competence - an Individual and Dynamic Capability"**

**Kim Dexter** currently serves at the Director of Equal Opportunity, Title IX, and ADA Compliance at Framingham State University where she has worked for more than 13 years in Student Affairs, Conduct, and Human Resources. In her current role, she actively investigates allegations of harassment, discrimination, and sexual violence. Kim serves on FSU's Council on Diversity and Inclusion, Leading for Change Team, and Bias Incident Response Team as well as the BayPath Elder Services LGBT Advisory Team. Kim is an experienced trainer and facilitator on many topic areas around inclusion and social justice such as Intercultural Competence, LGBTQ+ Safe Space, Trans Inclusion, Responding to Hate Crimes and Incidents, Inclusive Language, Bystander Intervention, Affirmative Consent, and Conducting Culturally Fluent Sexual Assault Investigations. Kim has provided trainings in a diverse range of settings including education, health care, and public transportation. Kim holds a Bachelor's from University of Maryland College Park and a Master's from Worcester State University.

## **Colette J. Gilpin, PMP**

### **"Project Management: Aligning the Journey"**

**Colette Gilpin** has extensive and diverse experiences in Project Management with a track record of sustainable outcomes. Colette has worked with a variety of corporate functions including Human Resources, Finance and Accounting and Facilities Management to lead change through process design and procedure development with a focus of stakeholder alignment and acceptance. Capitalizing on waterfall and Agile project management techniques, change management tools and Six Sigma principles, she continues to lead complex projects within CVS Health's Digital organization, most recently engaged as the business project manager to lead the team through the complete re-platforming of CVS's retail online shopping experience. Colette's career has focused significantly in the ever changing and challenging health care industry where compliance and regulatory requirements are part and parcel to every project. Her experience includes both domestic and international projects including leading the design and implementation of a global shared services organization for Covidien (acquired by Medtronic in 2015), subsequently managing the Asia Pacific region of that shared services team. Colette holds a Bachelor's Degree in Business Management, is a certified Six Sigma Green Belt, holds her Project Management Professional certification and is certified in change acceleration process principles.

## **Claire Esten, CPA**

### **"Threats, Opportunities and Creative Business Models in Higher Education"**

**Claire Esten** is an audit partner and member of Grant Thornton's Higher Education and Not-For-Profit industry practice. She is Vice-Chair of GT's higher education industry sub-sector and her responsibilities include training accounting professionals to provide proper guidance and support to clients. Prior to joining Grant Thornton, Claire worked for PricewaterhouseCoopers in Boston. Claire has over 20 years of experience in internal controls, operations and accounting issues, and assisting clients with financing arrangements and acquisitions in higher education and other not-for-profit organizations. She has served large, complex organizations with international operations and her clients have included state and private universities such as UMASS and Connecticut State Colleges and Universities, as well as a number of religious and philanthropic organizations. Claire has authored training materials and technical guidance on not-for-profit accounting and auditing issues and taught courses on a national level on these topics. Claire is a CPA, licensed in Massachusetts and is a member of the AICPA. She serves on the board of trustees of Framingham State University Foundation and Dress for Success (Worcester chapter) and she graduated with a BS in Accounting from Boston College.

## **Mark Hardie** "Entrepreneurial Innovation"

**Mark Hardie** is a serial entrepreneur and start-up veteran with a passion for innovation. The FSU Innovation Center's hybrid model is similar to a startup incubator concept Mark developed and pitched to area venture capital investors. The son of two teachers, he has taught and lectured on technology issues at Harvard, MIT, University of Virginia, and University of Hartford. He is a career-long mentor at the MIT Sloan School and currently a Career Coach at Harvard Business School, working with start-up teams, founders and would-be entrepreneurs. A Massachusetts native, Mark attended primary and secondary schools in Holyoke MA, is a graduate of Tufts University and the M.I.T. Sloan School of Management. He brings extensive experience launching start-ups, driving corporate strategy and business innovation, all with a focus on Internet business models, mobile device platforms, and cloud-based SaaS business models. Throughout Mark's career, you'll find proven success taking whiteboard ideas to market, raising capital, and managing product development, roll-out, and ongoing business operations. Prior to joining the Innovation Center, Mark was a consultant COO at Kayambu Inc., a Boston-based edTech startup. He directed Vermont-based 800Response Inc.'s product development for a SaaS speech analytics platform. Mark led new product innovation at Agero Inc., an automotive industry service provider. While at Ipsos Inc., Mark drove smartphone-based service innovation in their Futures Group. For six years at Nokia Inc., Mr. Hardie designed innovative mobile applications, co-led a multi-million dollar acquisition, managed several global development partnerships. Mark was an investor at Fleet Development Ventures, a \$100MM private equity fund. Before doing equity deals, he founded and ran a Boston start-up that developed "MusicTeller," an innovative digital delivery platform for retailers. He personally raised \$3.25 million, led product development and secured a showcase for MusicTeller at the 2001 Winter X-Games.

## **Jessie T. Kanter, CPA** "Navigating the Mine Fields of Employee Benefit Plans"

As an Audit Principal in Blum Shapiro's Accounting and Auditing Department based in Rhode Island, **Jessie Kanter** has over 15 years of public accounting experience providing audit services to a variety of clients, including manufacturers, distributors, construction companies, investment firms, biotech companies, professional service firms, healthcare and non-profit organizations. Jessie's focus is in quality control of financial statement audits, in which she provides consulting on complex technical accounting matters and internal support and review for the firm. In addition, she specializes in audits of employee benefit plans and is a member of the firm's Employee Benefit Plan Services leadership team. Prior to joining Blum-Shapiro in 2013, Jessie worked at Kahn, Litwin, Renza & Co., CBIZ Tofias and PricewaterhouseCoopers. She has a BS in Accounting from Husson University in Maine and is on the Board of the Family Literacy Center of Lincoln, RI, is the Treasurer of Project Undercover, Inc. and is a member of the AICPA and the RI Society of CPAs.

## **C. S. "Bud" Kulesza CMA, CFM** "Ethical Leadership - A Values Based Approach"

**C. S. "Bud" Kulesza CMA CFM**, began his accounting career with Johnson & Johnson, and after five years joined ITT. During his career with ITT, he held a variety of Senior Financial positions in ITT's manufacturing companies. His industry experience includes food processing, telecommunications, electronic components and automotive parts with multinational responsibilities, including that of Chairman ITT Industries, Canada. He is currently a consultant specializing in Finance, Accounting and Information Management after retiring as senior vice president Finance for ITT Automotive in Auburn Hills, Michigan. He has also taught Managerial Accounting for the University of Texas at Austin's Executive MBA program and is a frequent presenter at Conferences and Seminars. Bud is a life time board member of the Institute of Management Accountants (IMA) and currently serves as the Dean Emeritus of the IMA Leadership Academy. He was named by Accounting Today as one of the top 100 most influential persons in Accounting in 1999. He has numerous publications in accounting journals and has been interviewed on Money Radio and CNN's Money Wheel. Bud served in the US Army from 1964-1967 and earned an associate degree in Accounting from the Middlesex County Community College. He later went on to earn his bachelor's degree in Commerce from Rider University. He and his wife, Kathy, reside in Austin, Texas.

## **Aaron Mendelsohn** "Foreign Corrupt Practices Act"

**Aaron Mendelsohn** works at Ernst & Young's Fraud Investigation & Dispute Services practice in New York City. Aaron has more than 15 years of fraud investigation and litigation experience, including regulating securities industry violations at the Financial Industry Regulatory Authority (FINRA), prosecuting white collar criminal matters as an Assistant U.S. Attorney at the U.S. Department of Justice, and investigating financial frauds at major international law firms. Aaron also teaches International Financial Crime at Fordham Law School. Throughout his career, Aaron has served as a speaker and panelist on regulatory and compliance issues, including the FCPA, cybersecurity, and fraud investigations. Aaron has also received numerous awards and commendations, including FINRA's Premier Achievement Award, and from the U.S. Department of Justice, the U.S. Secret Service, the Internal Revenue Service, and the International Association of Financial Crimes Investigators.

## **Chris Russell CMA, PHR** "Managing Your Most Important Assets - Staff Development and Succession Planning"

**Chris Russell** is the Manager of Customer Settlements for the New York Independent System Operator (NYISO). As such, he is responsible for the timely and accurate settlement of all market participant transactions. Chris has an extensive background in the training and development of both individual contributor and man-

agement staff members. During his time at NYISO Chris developed and implemented a grass-roots leadership development program called "The Leadership Forum" which gave all levels of organization staff the opportunity to discuss and learn about leadership traits and skills using a variety of media to include movies, case studies, and role plays. Before joining the NYISO, Mr. Russell worked as a Fund Controller for a Venture Capital fund, as a Senior Manager for Federal Home Loan Bank of Boston, and as a Supervisor at Brown Brothers Harriman. Mr. Russell also served as an Officer in the United States Army. He currently serves as the Treasurer for the Woodland Hill Montessori School Board of Trustees. He earned a Master of Business Administration degree from Babson College in Wellesley, Massachusetts, and a Bachelor of Science degree in Business Administrations from Marist College in Poughkeepsie, New York. He is also a Certified Management Accountant (CMA) and holds the Professional in Human Resources (PHR) designation.

## **Robert Schwarm CISSP, CISM**

### **"Cybersecurity and Your Role in Securing the Homeland"**

**Robert (Bob) Schwarm**, Director of Information Systems at The Metropolitan District, leads the company's Information Systems, Geographical Information Systems and Information Security functions. Over his 30 year career, he has experience deploying, securing and auditing technology and data across a broad spectrum of industries. Prior to the MDC, Bob worked for Hartford Healthcare, where he held the positions of Chief Technology Officer and Director of IT Strategy. He has also worked for Cisco Systems, Lucent Technologies and Federal Agencies and is a former US Marine Corps Sergeant. Bob is a member of InfraGard, WaterI-SAC, ICS-CERT, the Connecticut Cyber Security Committee and is a key contributor to critical infrastructure computer incident response engagement with the National Guard and federal agencies. Bob received his BS in Networking Technology at Central Connecticut State University (CCSU) and is a Certified Information Systems Security Professional (CISSP) and a Certified Information Security Manager (CISM). Bob also has a Masters Certificate in Project Management from George Washington and an Executive Certificate in Strategy and Innovation from Massachusetts Institute of Technology.

## **Brian Tremblay**

### **"Working with Internal Audit - It Can't Be *That* Bad, Can It?"**

**Brian Tremblay** is the Head of Audit at Acacia Communications. He leads all activities of the internal audit function at the high-tech semiconductor company. He has spoken on a variety of topics including data analytics, branding and internal audit department efficiency at the local and national levels and has had his views published by the IIA. A lifetime learner, he views Internal Audit as an activity that should deliver value to its organization beyond an audit report and compliance work. Prior to joining Acacia, Brian was director of internal audit at Iron Mountain, overseeing all audits and projects within North America as well as liaising with global quality managers. Prior to Iron Mountain, he served as senior manager at Houghton Mifflin Harcourt, where he built out an internal audit department and executed a Sarbanes-Oxley implementation. Brian also previously worked at Raytheon and Deloitte.

## **Douglas J. Wolinsky**

### **"Bankruptcy Filing - Now What?"**

**Douglas J. Wolinsky** is a shareholder of Primmer Piper Eggleston & Cramer PC, a regional law firm where he practices in the areas of intellectual property, banking, finance, bankruptcy, and creditors' rights. He currently serves on the Panel of Chapter 7 Trustees for the District of Vermont and the Northern District of New York. He has also served as a Chapter 11 Trustee in cases such as The Lawrence Group, Inc., in the Northern District of New York, and American Paper Mills of VT, Inc., in the District of Vermont. Mr. Wolinsky is a member of Primmer's financial services and banking practice. He represents both lenders and borrowers in commercial, retail finance and general banking matters, including foreclosures, restructurings, workouts, bankruptcies, and loan originations. Mr. Wolinsky represents lenders in both commercial and consumer matters. Mr. Wolinsky is a member of the American Intellectual Property Law Association, the Vermont Bar Association Intellectual Property Committee, the American Bankruptcy Institute, the Turnaround Management Association, the National Association of Bankruptcy Trustees, and the Vermont Bar Association Bankruptcy Law Committee. He is a past Chair of the Vermont Bar Association Bankruptcy Law Committee, and is currently on the Capital Region Bankruptcy Bar Association's Board of Directors. Mr. Wolinsky is recognized among The Best Lawyers in America 2017. He is also listed in the 2017 edition of New England Super Lawyers. Mr. Wolinsky is a Martindale Hubble AV rated attorney. He is a contributor to William H. Brown et al. Bankruptcy Exemption Manual, Wests Bankruptcy Series, 2003 through 2017 Editions. Mr. Wolinsky is a member of the firm's board of directors. He is admitted to practice in Vermont and New York.

## **Mark Zampino**

### **"Zig Where You Used to Zag: Avoiding Communications Problems BEFORE They Happen!"**

**Mark Zampino** serves as the public affairs director of the Connecticut Society of CPAs (CTCPA), where he works on state and federal legislative issues and manages the CTCPA's media relations. He joined the staff in 1982. Mark also teaches "Business and Professional Communication" as an adjunct professor of communication at the University of Hartford, a role he has enjoyed since the year 2000. He also teaches continuing professional education courses for professional service firms and associations from Manhattan to Mount Washington, and averages 10 to 20 presentations every semester on the Connecticut university circuit. Mark is a member of both Post University's Malcolm Baldrige School of Business Accounting Advisory Board and Manchester Community College's Accounting and Business Advisory Board. He is an elected member of the Zoning Board of Appeals for the Town of Cromwell, CT, and is a past president of the Connecticut Valley Chapter of the Public Relations Society of America. He has been honored by numerous groups ranging from the Connecticut Business Educators Association to the American Institute of CPAs. Mark is a graduate, summa cum laude, of the University of Hartford.

# LODGING AND DIRECTIONS

## LODGING

DoubleTree by Hilton                      Tel: 508.478.7010  
11 Beaver Street  
Milford, MA 01757

### Register Early!

To reserve a room at conference rates, please call the hotel and refer to IMA NERC. It is important to specify our group name when making a reservation. Online registration will not provide the conference room rate.

Room Rates: \$139 for a Single or Double

All rates are per night plus local and state taxes.

Conference rates are in effect while rooms are available or until the cut-off date of **August 23, 2018**.

Reservations may be cancelled up to 72 hours prior to arrival without penalty. Reservations cancelled within 72 hours will be charged. Please check with the DoubleTree Hotel Boston/Milford.

## DIRECTIONS

### To the DoubleTree Hotel Boston/Milford

#### From the East:

- Take I-90 (Mass Pike) West to I-495 South exit 11a
- Merge onto I-495 South to Exit 19
- Turn right at the end of the ramp
- Take first right onto Beaver St
- Hotel is on the left—approximately .25 miles

#### From the West:

- Take I-90 (Mass Pike) East to I-495 South exit 11a
- Merge onto I-495 South to Exit 19
- Turn right at the end of the ramp
- Take first right onto Beaver St
- Hotel is on the left—approximately .25 miles

# IMA NERC NEWS

The NorthEast Regional Council will hold its quarterly meeting on Sunday September 23 from 1:15 PM–2:45 PM. All IMA members and conference participants are invited and encouraged to attend. Topics of discussions include a conference update, financial reports, upcoming events and the annual budget. This is a great opportunity to learn about the council.

Find us on  [facebook.com/NorthEast.Regional.Council.IMA](https://facebook.com/NorthEast.Regional.Council.IMA)

 [linkedin.com/groups/3306376](https://linkedin.com/groups/3306376)

## Thank you to our Sponsors!



HARTFORD CHAPTER



BOSTON CHAPTER



WORCESTER AREA CHAPTER



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# REGISTRATION

## Registration

**Register Online:** at [imanercFall2018Conference.eventbrite.com](http://imanercFall2018Conference.eventbrite.com)

Payment online *or* by mail at time of registration

**Register by Mail:** Complete the registration form below and mail with payment to: IMA NorthEast Regional Council c/o Linda Simmons  
42 Farm Brook Court Hamden, CT 06514

Phone: 203 988-4903 e-Mail: [Linda.Simmons@comcast.net](mailto:Linda.Simmons@comcast.net)

**Registrations will not be processed without full payment**

Please check our website for conference updates

**[www.nerc.imanet.org](http://www.nerc.imanet.org)**

### IMA NERC FALL CONFERENCE REGISTRATION FORM

IMA Member Number: \_\_\_\_\_ IMA Chapter: \_\_\_\_\_  
(CPE's are electronically posted to IMA member accounts. Be sure to include your IMA member number)

Name: \_\_\_\_\_ Designation (s): \_\_\_\_\_

Preferred First Name for Badge: \_\_\_\_\_

Position Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Telephone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Do you have any special dietary requirements? Yes No

*(Please let us know in advance if you have dietary restrictions or food allergies)*

Dietary Requirements: \_\_\_\_\_

Will you be attending the following on Sunday September 23:

1:15-2:45 pm—Council Meeting Yes No

6:00-7:00 pm—Light Buffet Dinner (between sessions) Yes No

### PAYMENT INFORMATION

Conference Fee: Includes all sessions and meals except as noted	By 7/31/2018	On/After 8/1/2018	Full time Student with ID
	<input type="checkbox"/> \$295	<input type="checkbox"/> \$335	<input type="checkbox"/> \$150

**NERC Council Shirt Order: Please indicate size and quantity below:**

Polo Shirt: \$22.00 Men's Size \_\_\_\_\_ Women's Size \_\_\_\_\_

Denim Shirt: \$30.00 Men's Size \_\_\_\_\_ Women's Size \_\_\_\_\_

CHECK (Make payable to: IMA-NERC)

CREDIT CARD - MasterCard  Visa  Discover

Card Number: \_\_\_\_\_

Exp. Date: \_\_\_\_\_ Security Code (back of card): \_\_\_\_\_

Name as it appears on card (Please print): \_\_\_\_\_

Authorized Signature: \_\_\_\_\_

Billing address of credit card: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

### REGISTRATION POLICIES

**Conference Cancellation/Refund Policy:** A refund will be issued if cancelled in writing by **September 9, 2018**. No refunds will be issued for cancellations after that date. IMA-NERC is only responsible for processing your Conference registration. IMA-NERC is not responsible for any travel or lodging expenses or out-of-pocket costs incurred. If for any reason you must cancel your Conference registration, please remember to cancel your hotel accommodations directly through the DoubleTree by Hilton Boston/Milford (508) 478-7010.

**Photography:** By registering, you agree and acknowledge that IMA-NERC may take photographs and capture video footage at IMA-NERC's 11<sup>th</sup> Annual Conference for reproduction in IMA-NERC educational, news, or promotional material, whether in print, electronic, or other media, including the IMA-NERC website. By participating in IMA-NERC's 11<sup>th</sup> Annual Conference, you grant IMA-NERC the right to your name and image for such purposes.

**Liability Waiver:** All registered participants agree and acknowledge that they are undertaking participation in IMA-NERC events and activities as their own free and intentional act, and are fully aware that possible physical injury might occur to them as a result of their participation in these events. Participants give this acknowledgement freely and knowingly that they are able to participate in IMA-NERC events and do hereby assume responsibility for their own well-being. They also agree not to allow any other individual to participate in their place.