



*International Association of Administrative Professionals*

**Tuesday, February 21, 2012**

# *Promote Professionalism*

*Presented by: Ulla de Stricker*

[www.destriker.com](http://www.destriker.com)

## **Grand River Chapter**



### **Meeting Location:**

Holiday Inn Cambridge  
200 Holiday Inn Drive

### **Dinner & Program:**

Member: \$25.00  
Guest: \$25.00

### **Program Only:**

Member: \$10.00  
Guest: \$10.00

### **Agenda**

5:30pm Networking  
6:00pm Dinner  
7:00pm Guest Speaker  
8:10pm Chapter Business  
8:30pm Closing Remarks

Ulla shows us how to maintain our professionalism through our reputation, written materials and business protocol we practice. She outlines options for strengthening our professionalism within and outside of work and among our peers. She elaborates on verbal and non-verbal communications, professional presentation, resume writing and resume structure. Ulla touches on it all!

### **Ulla de Stricker**

Ulla is an information and knowledge management consultant whose practice focuses on projects associated with corporate memory and information sharing among colleagues. She's also an active career advisor and co-authored "The Information and Knowledge Professional's Career". She's presented for the Toronto, BurlOak Bay and Horseshoe Falls Chapters on various topics. We love Ulla and she's also a proud IAAP member.

**Please RSVP (email) by Thursday, February 16, 2011**

**E-mail: [iaapgrandriver@gmail.com](mailto:iaapgrandriver@gmail.com)**

Cancellations after the Thursday, RSVP deadline will be invoiced

### **MENU**

Rolls

Various Chef's Choice Salads

Grilled Breast of Chicken with Your Choice of Teriyaki or Citrus Sauce

Steamed Vegetables and Herb Polenta

Assorted Desserts and Fresh Fruit

Coffee & Tea

### **UPCOMING EVENTS:**

**March 13th MEETING**

**Violence, Bullying and Discrimination in the Workplace**

**IAAP Canada Divisions' Conference (CDC) - June 7-9, 2012**

*Follow the excitement on Facebook at IAAP Grand River Chapter CDC June 2012 or visit our website at [www.iaap-grandriver.org](http://www.iaap-grandriver.org)*