

Turning Jobs into Careers!!

## IAAP Grand Rapids Michigan Chapter



# INTERVIEWING TECHNIQUES & POLISHING YOUR PROFILE

**Thursday, Jan 6th, 2011**

**5:30pm - 7:00pm**

### **RAMADA INN**

**3333 28th Street Southeast  
Grand Rapids, MI 49512-1677  
(616) 949-9222**

**New  
Location!**

**RSVP by Jan 3rd:**

**Janice Goodmonson 616.787.6456  
[janice.goodmonson@amway.com](mailto:janice.goodmonson@amway.com)**

**Members: \$16  
Non-members: \$18  
Retirees: \$10  
First Time Guests—Free!**

- Thinking about what your professional New Year's resolutions should be?
- Not sure where to begin?
- How about with your resume?
- When was the last time you looked at it?

**Do you want to learn how to craft a compelling cover letter and resume that will land you an interview? This the session for you!**

**Our guest speaker, *Michelle Freund*, who is originally from Southwest Michigan, has been with Office Team for 3 months now after relocating from Arizona. Prior to joining Office Team, Michelle was in the Wellness field for over 5 years while living in the Phoenix area.**

**Michelle is excited about presenting the attributes of strong resumes and cover letters including common mistakes to avoid. *Please bring in your resume.* We will have several Office Team members that are prepared to take a look and offer some tips!**

**Please share with others and encourage your work associates to join us!**

**Reminders for members:**

- Bring a guest and get registered for a great prize
- If you are a member, please remember to wear your name tag

**We look forward to seeing you all there!**

**PASSION &  
PURPOSE**  
GRAND RAPIDS CHAPTER