



Advance Your Administrative Career

Are you an administrative or executive assistant? An office manager? A project admin? Medical or legal office admin? An office coordinator? Facilities administrator? If you call one of these or other administrative position your career, please join fellow admins as the International Association of Administrative Professionals (IAAP) comes to Saskatoon, February 27, 2012. IAAP is the premier organization for all administrative professionals and offers opportunities for personal and professional growth, community building and hands-on leadership development.

For over 70 years, the International Association of Administrative Professionals has been helping office professionals reach their career goals. IAAP's professional designations are recognized as the industry standard of proficiency. IAAP's educational programs, including OPTIONS Training, help admins advance their careers without putting their life on hold. With three annual conferences a year, division and district meetings and local chapter meetings, members have numerous opportunities to learn and grow, not just at their job but in their life. IAAP produces three different publications and are corporate partners with companies such as Microsoft, which allows for the sharing of cutting-edge information about today's office with their members.

If you've been searching for an organization to help you thrive in today's office culture, you've come to the right place.

International Association of Administrative Professionals (IAAP) Information Meeting Monday, February 27, 2012

5:30 pm

Candle/Span Room

#113 – 111 Research Drive (Atrium Building)

Saskatoon, SK

Light refreshments will be served

For further information or to RSVP (by February 23, 2012), contact:

Dawn Becker, CAP-OM at dawn.becker@iwafibp.ca or 604-454-5484

See www.iaap.ca for more information.