

SE Wisconsin Chapter IAAP

2009-2010 SE Wisconsin Chapter IAAP Officers

PRESIDENT

MaryBeth Kallio CPS/CAP
262.902.9693
seiaapmbk@yahoo.com

VICE-PRESIDENT

Muriel Andersen
262.878.5620 x1253
mandersen@shepherdsministries.org

TREASURER

Christina Miller
262.909.6488
Cmi11er@live.com

SECRETARY

Marie Hargrove
262.898.2244
mhargrove@unitedwayracine.org

Commentary Highlights

March Program	2
Upcoming Meetings	3
SE WI Chapter IAAP	4
Office Politics	5
Around IAAP	6
To Your Health	7
Meeting & Event Planning	8
Sponsors	9-13

"Only within the moment of time represented by the present century has one species – man – acquired significant **power** to alter the nature of his world."
– Rachel Carson



Officer's Message

By Marie Hargrove
Secretary, SE Wisconsin Chapter IAAP

Hello chapter members.

Can you believe March is just around the corner? As I thought about what to write this time, I had to reflect on my life and the word that I have chosen for myself for the year. That word is balance.

I'm sure you can relate to the demands of work, family, committee responsibilities, sports and other things that require chunks of time from your day. Have you asked yourself questions like: How do I manage it all? Where did the time go? or, Why don't I have time to get everything done? If you've asked yourself these questions and can't seem to find the answer, I wanted to share just a few tips that I found in an article entitled "Balancing Work and

Life: Effectively Handling Professional and Personal Demands" written by Christine Scivicque on September 16, 2007. She commented that we have to learn to balance both our personal and professional lives, including our relationships, responsibilities and goals. Her suggestions for this balance included setting limits at work, treating personal time as seriously as you treat your work time and learning to compartmentalize.

To begin this process what I have done, and what may be useful to you, is list all my personal and professional roles and all the tasks and responsibilities that go with them. After that, I began to prioritize and set timelines on when

POWER **of** **Commitment** SE Wisconsin Chapter

tasks needed to be completed, and got rid of anything that may be a priority for someone else but not for me. Of course we can make the list as extensive as needed but one thing you must remember to include is down time for yourself. Set aside time to read a book, do a puzzle, go to the spa or whatever you like to do. Also remember that the list is always in draft form. As things in your life change, so will the demands of responsibilities and time on your life. The key is to relieve yourself of any unnecessary stress so that you have the balance you need to be as productive and effective as you need to be in all your roles.

Purpose

To provide information, education and training, and to set standards of excellence recognized by the global business community.

Mission

To be the acknowledged, recognized leader of administrative professionals and to enhance their individual and collective value, image, competence, and influence.

Vision

To inspire and equip all administrative professionals to attain excellence.



**International Association of
Administrative Professionals®**

Thursday
March 4, 2010

**Gateway Technical
College**
Bio Science Bldg
Room #120
3520 – 30th Avenue
Kenosha, WI

**S
E
W
I
S
C
O
N
S
I
N
I
A
A
P** **C
h
a
p
t
e
r
M
e
e
t
i
n
g**

POWER
of
Commitment
SE Wisconsin Chapter

PROGRAM TOPIC

There Actually is a Viable Solution: Peer Mediation

*Recertification Points are available for this program.

Special Speaker:

Jerry Scott

City of Racine Hr Affirmative Action Officer

Peer mediation involves using those involved in a conflict to solve their own disputes. A peer mediation/conflict resolution program includes certain components that are intended to help develop critical skills or abilities for constructive conflict management. The presentation will explore the historical context, success rates and positive energy inherent in the process; as well as a glimpse into a session.

Program / Meeting Schedule

Schedule:

Cost:

6:00 pm – Networking / Dinner

\$7.50 – Members & Guests

6:30 pm – Program

No Charge to attend Meeting Only

7:30 pm – Business Meeting

RSVP Deadline:

Noon, Tuesday, March 4, 2010

Please contact Sharon Lunetta at

lunettas1@mail.gtc.edu

*CANCELLATIONS must be received by
Noon March 3rd to avoid dinner charges.*



International Association of
Administrative Professionals®

Visit our Website at:

<http://community.iaap-hq.org/IAAPHQ/SEWisconsin/Home>

2009-2010 SE Wisconsin Chapter IAAP PROGRAMS

Meeting Date	Location	Program Title	Speaker	Summary
April 1 st	GTC – Racine	How to Recession-Proof Your Career	Jennifer London, Office Team	Given the turbulent economy, many professionals are doing their best just to keep their careers afloat. But whether you're concerned about your current position or looking for a new one, now is the time to take action to raise your visibility and "recession-proof" your career. In this presentation, you'll learn strategies for staying motivated and productive on the job, becoming an indispensable asset to your employer, landing a job in a tough economy and improving your marketability to ensure ongoing career success.
April 21 st	GTC – Racine	APD Event – The Power of Commitment: Control Your Destiny		
May 6 th	GTC-Kenosha	The Green Initiative	Jeff Neubauer of Kranz, Inc.	
June 3 rd	TBD	-Election & Installation of 2010-2011 Officers -Awards Presentation	Annual Meeting	

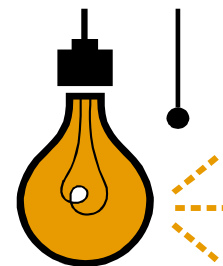
Board Meetings will be held at the Chancery (Racine) at 5:30 pm on the following dates:
March 25th, April 29th and May 27th.

If you would like to attend, please contact MaryBeth Kallio CPS/CAP to make your reservation.

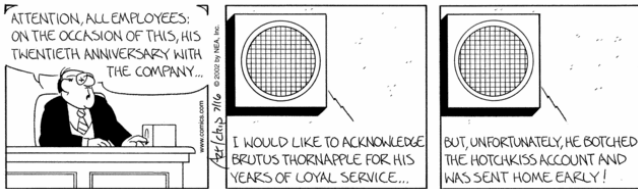


“Well, that’s an annoying, yet impressive, way to tell us we forgot to send him a Valentine card.”

“There will be no end to the troubles of states, or of humanity itself, till philosophers become kings in this world, or till those we now call kings and rulers really and truly become philosophers, and political **power** and philosophy thus come into the same hands.”
~ Plato



SE Wisconsin Chapter IAAP Birthdays



Wishing you a day Best Wishes throughout
bursting with happiness the coming year to
and sparkling with joy!

Tammy Shannon ~ 3/7

Nancy Johnson ~ 3/18

Kathleen Sexton ~ 3/25

MaryBeth Kallio CPS/CAP ~ 3/29

"Youth is a wonderful thing. What a crime to waste it on children."

SE Wisconsin Chapter IAAP Anniversaries

MaryBeth Kallio CPS/CAP (2007)

Laurie Lewis (2004)

Kathleen Packard CPS (1999)

Deborah Ross-Corbett (2008)



2009-2010 SE Wisconsin Chapter IAAP Committees

Committee	Committee Chair	Committee Member
APD Executive Night	Heidi Hoefler	Theresa Burns MaryBeth Kallio CPS/CAP Wendy Nueve
Audit		Deborah Ross- Corbett Tammy Shannon
Bylaws & Standing Rules	Pat LaBucki CPS/CAP	
Certification CPS & CAP	Debra Ruane	
Hostess	Sharon Lunetta	
Membership/Orientation	MaryBeth Kallio CPS/CAP	
Newsletter	Corinne Dombeck	
Nominating		
Programs	Muriel Andersen	
Publicity & PR	Deborah Ross-Corbett	Kathleen Sexton
Retirement Trust/R&E	Pat LaBucki CPS/CAP	
Scholarship	Sandy Weber CPS/CAP	Barb Bruntzel
Ways & Means		
	Nuts Karen Fandrey CPS/CAP	
	Ads Pat LaBucki CPS/CAP	
Website	Trish Martinez	



"Power takes as ingratitudes the writhing of its victims."
~ Rabindranath Tagore

9 Ways to Win at Office Politics

By Rachel Zupke
CareerBuilder.com writer

Politics in the workplace can get vicious -- and we're not talking about the governmental kind. Rather, office politics, or how power and influence are managed in your company, will be a part of your career whether you choose to participate in them or not.

Some workers say they don't want to get caught up in politics at work, but most experts argue that playing the game is crucial to your career success. By not getting involved, you may find your talents ignored and your success limited, and you may feel left out of the loop, says Louellen Essex, co-author of "Manager's Desktop Consultant: Just-in-Time Solutions to the Top People Problems That Keep You Up at Night."

"Politics get nasty when an employee is out for his or her personal gain alone," Essex says. "Think of playing office politics as a game of strategy through which you are able to get the resources and influence you need to accomplish your goals. Most often those who are diplomatic, respectful and build coalitions with effective people win."

Here are Essex's nine tips to help you win at office politics and still gain others' respect.

1. Observe how things get done in your organization. Ask some key questions: What are the core values and how are they

enacted? Are short- or long-term results most valued? How are decisions made? How much risk is tolerated? The answers to these questions should give you a good sense of the culture of your organization.

2. Profile powerful individuals.

Pay attention to their communication style, network of relationships and what types of proposals they say "yes" to most often. Emulate those traits by drawing on the strengths you have.

3. Determine strategic initiatives in the company.

Update your skills to be relevant to company initiatives. For example, don't lag behind in technology, quality or customer service approaches that are crucial to you and your company's success.

4. Develop a personal track record as someone who gets results.

Style without substance will not gain others' respect, especially in today's organizations that focus on outcome.

5. Don't be afraid to toot your own horn.

If no one knows of your good work, you may lose at the game of office politics -- when you really deserve to win. Let others know what you've accomplished whenever you get the opportunity. If you don't know the fine art of diplomatic bragging, you might get lost in the

shuffle of your co-workers.

6. Treat everyone with respect.

Don't show preferential treatment or treat co-workers badly. You never know to whom someone might be connected, and rude behavior may come back to bite you.

7. Don't align too strongly with one group.

While an alliance may be powerful for the moment, new leadership will often oust existing coalitions and surround themselves with a new team. Bridging across factions may be a more effective strategy for long-term success if you intend to stay in your current organization for some time.

8. Learn to communicate persuasively.

Develop an assertive style, backed with solid facts and examples, to focus others' attention on your ideas and proposals. Good politicians can adjust their messages for their audience and are always well-prepared.

9. Be true to yourself.

After analyzing the political landscape in your company, if you decide the game is one you can't play, prepare to move on. It's not typical, but some organizations actually condone -- even promote -- dishonest, ruthless or unethical behavior. The game of office politics in this situation is not one worth winning.

Beauty

All those gorgeous tulips
brightening the Spring
With colors of the rainbow,
what radiance they bring!

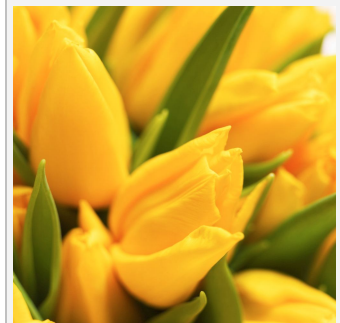
Crowns of color standing
bright above the melting
snow - Their beauty then
surrounds us, everywhere
we go.

Spring won't last forever,
for Summer's lease is near
The queens of Spring are
fading as the Summer
blooms appear.

Beauty that our eyes can
see, is as fleeting as the
rain - A temporary
moment which may never
come again.

Base your life on
substance not
appearances or vain
And evanescent moments
which may only bring you
pain.

Look beyond the beauty
and find the lovely soul
inside: For that beauty will
shine on and on when the
youthfulness has died.



“Only within the moment of time represented by the present century has one species – man – acquired significant **power** to alter the nature of his world.”
 ~ Rachel Carson

2009-2010 IAAP Officers

WISCONSIN DIVISION OFFICERS

President
 Pat Falkenhagen CPS
President-Elect
 Julie Thomas CPS/CAP
Vice-President
 Nancy Arnold CPS/CAP
Secretary
 Lynette Hieronimus CPS
Treasurer
 Kathi Princeton CAP

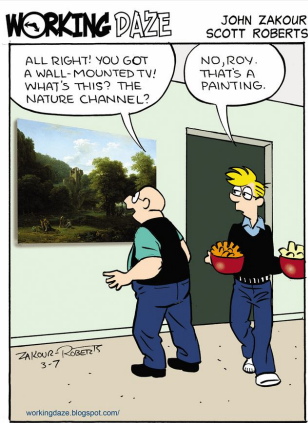
GREAT LAKES DISTRICT DIRECTOR

Wendy Melby CPS/CAP

INTERNATIONAL OFFICERS

President
 Susan Shamali CPS/CAP
President-Elect
 Mary Ramsay-Drow
 CPS/CAP
 (Milwaukee Chapter)
Vice President
 Tamra Goodall CPS/CAP
Secretary
 Janine Riemersma
 CPS/CAP
Treasurer
 Karlana Rannals CPS/CAP

Office Pro Magazine is now online!
<http://officepro.iaap-hq.org/>
IAAPHQ/OfficePro/OfficeProHome/



The Dear Little Shamrock

by Andrew Cherry

There's a dear little plant that grows in Ireland.
 'Twas Saint Patrick himself sure that set it.
 And the sun on his labor with pleasure did smile.
 And a tear from his eyes oft-times wet it.
 It grows through the bog ...
 Through the brake, and through the mireland.
 And it's called the dear little Shamrock of Ireland.

That dear little plant still grows in our land,
 Fresh and fair as the daughters of Erin,
 Whose smiles can bewitch, and whose eyes can command,
 In each climate they ever appear in:
 For they shine thro' the bog, thro' the brake, and the mireland,
 Just like their own dear little Shamrock of Ireland.

That dear little plant that springs from our soil,
 When its three little leaves are extended,
 Denotes from the stalk we together should toil,
 And ourselves by ourselves be befriended.
 And still thro' the bog, thro' the brake,
 and the mireland,
 From one root should branch,
 like the Shamrock of Ireland.



Women's health beyond 40: slowing down, or is life just beginning?

Women's busy lives keep them going full speed ahead, and once they reach age 40; it may give them a brief pause to think about themselves and their health. And if not, maybe it's time to take a good look.

As everyone approaches midlife – age 40 to 60 – health concerns change and evolve, for women especially. It's even more important to exercise regularly, make healthy, balanced food choices and get

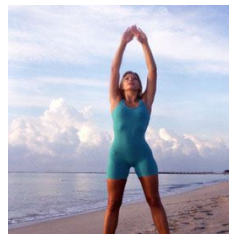
enough sleep.

It's even more important to get regular physicals to ensure prolonged good health and exams for early detection of cancers such as ovarian or breast cancer.

Women's mid-life health concerns can include everything from hot flashes and weight gain to high cholesterol and hip pain. By maintaining a healthy lifestyle, you can help reduce your risk of serious health issues such as heart disease and certain

types of cancer and improve your overall quality of life.

Be sure to visit a women's health provider regularly. Your life at age 40 isn't starting to slow down, it's just beginning.



New Year, New You

To Your Health, December 22, 2009 (Volume 4, Issue 1)

Another year means another list of New Year's resolutions. How long is your list this year, and how confident are you that by year's end, you'll have stuck with them? To be successful in whatever you resolve to do, it's important to set realistic goals. Here are six achievable wellness resolutions to get you started.

LIVE IN THE MOMENT

We start with this one because too many people equate New Year's resolutions, particularly as they relate to health, with unbending rules about diet, exercise, etc. It's more important to live in the moment, in the sense that you can't be afraid that eating dessert one night or missing one workout will set you back forever.

TAKE MORE WALKS

If you haven't taken a walk for awhile, go for a 15-minute stroll during a work break or after dinner; we bet you'll immediately feel more refreshed and less stressed about the world. The simple

act of walking - away from the relative confines of your office or home - allows you to enjoy nature and exercise all at once.

WATCH LESS TV

We're not suggesting you eliminate TV altogether, particularly if it's news- or education-based, but a few less hours a week of reality TV and late-night B movies wouldn't hurt. Substantial evidence links TV viewing to negative health outcomes, not the least of which is obesity. So turn off the boob tube now and then.

TRY NEW FOODS

Most adults are fairly locked in to their food preferences, which can be dangerous on several levels: If your preferences aren't healthy ones, you're in trouble; and if you don't mix things up occasionally, you risk getting bored. The solution? Try at least one new food a week, preferably the healthy variety.

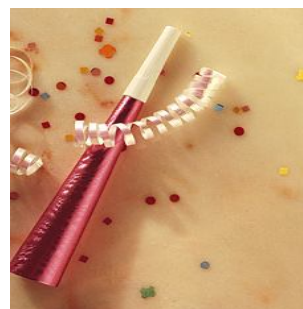
MAKE TIME TO PLAY

Games, that is; games with your kids, your significant other or yourself that keep your mind

sharp and take you away from the hustle and bustle of the daily grind. Whether it's a board game, a crossword puzzle or even a sport that keeps you on your toes (literally and figuratively), make more time to play.

SPOIL YOURSELF

Your last New Year's resolution is perhaps the most important one, because you can't be healthy, at least not over the long haul, if you don't spoil yourself occasionally. Schedule a vacation, plan a date night, or just commit to taking an hour or so at least once a week and relaxing all by yourself. You're worth it.

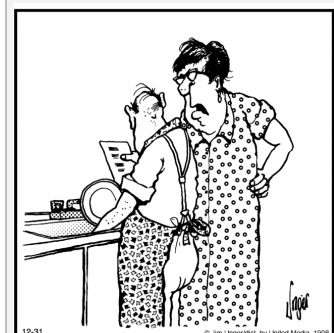


HERMAN® by Jim Unger



"Are you eating properly and getting plenty of exercise?"

"I suppose leadership at one time meant muscles; but today it means getting along with people."
- Mohandas K Gandhi



"Memorize this, it's your New Year resolutions."

OfficeArrow® is the world's first online collaborative community developed specifically for Office Professionals, by Office Professionals. With OfficeArrow you can do your job better, faster and with more satisfaction by tapping into a group of trusted friends and business associates - some you already know; others you'll get to know as you interact with them.

OfficeArrow members are just like you. They are executive assistants, office managers, administrative assistants, small business executives and other office professionals who know what it's like to singlehandedly hold together an office, get things done that no one else can figure out



"Power is something of which I am convinced there is no innocence this side of the womb."
~ Nadine Gordimer

Meeting & Event Planning

Environmentally Conscious Events: 15 Ways to Make Your Next Meeting Green

By Office Arrow (www.officearrow.com)

Picture this: you're at a seminar. You arrived for the meeting by bus. The hotel reminds you to turn off the lights in your room to conserve energy and asks you to help conserve water by reusing your towels and sheets. Your name tag is your business card inside a reusable holder that gets collected at the end of the event. Coffee and breakfast are served using reusable cups and plates; sugar and cream are fresh, not packaged; and recycling bins for plastic, glass and even compost are sprinkled around the room. What's going on? Welcome to the world of green events.

And while many people are concerned that "going green" may result in additional cost, quite the opposite is true. According to a 2002 report from Meeting Strategies Worldwide, serving sugar (50 percent reduction) and cream (62 percent reduction) in bulk is less expensive than using individual serving packages. And that's just one of the many ways to save.

The thing about organizing environmentally aware events is that you can do it from the very start

by simply actively incorporating as many eco-friendly ideas into your plan as possible. This means that as you go through each step of your planning process think of ways to make it more eco-friendly by reducing waste. That's all it takes.

To help you get started, here are fifteen of the best ideas that we think you will want to incorporate into your next meeting.

Reduce the amount of paper you use by making sure all printed materials are double-sided.

Review your mailing list and purge duplicate addresses.

Use recycled paper and vegetable- and soy-inks for printed materials.

Arrange for collection of recyclables through a vendor or on-site event manager.

Look for naturally lit sites to reduce the amount of energy used.

Seek locations near mass transit services and be sure to publicize this option. **Offer** shuttle service from mass transit sites and hotels.

Use reusable serviceware for food and beverages -- mugs, glasses, plates and silverware.

Donate excess food to charitable organizations.

Get an accurate count of the number of attendees in order to prepare only the number of handouts and meals necessary.

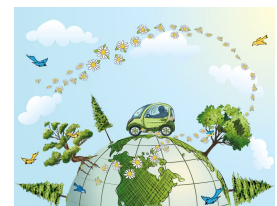
Use grease boards instead of flip charts, which use paper that then needs to be discarded.

Use recyclable name tags and have attendees insert their business card, and don't forget to collect the holder at the end of the event.

Include recycle bins throughout the event and encourage everyone to utilize the proper bin.

Instead of distributing large stacks of handouts, allow attendees to order copies and then e-mail information so they can choose to save it or print it as needed. **When** possible, collect items and use them at another event.

Now it's up to you. Find vendors who offer repurposed or recycled products, stay at lodgings that use natural cleaning products, and make sure the next meeting you plan is green.



*The SE Wisconsin Chapter IAAP would like to
THANK the following sponsors*



- Largest weight room in Racine
- Huge cardio deck
- Lap pool & therapy pool
- Basketball & volleyball
- Exciting group exercise classes
- Whirlpool, steam room & sauna
- Kids playroom
- Spacious & clean locker rooms
- Juice bar
- Massage, tanning, personal training & acupuncture

7300 Washington Ave. • 321-0200 • www.razorsharpfit.com



MADE IN RACINE.

Twin Disc has grown up in Racine to become a world-class manufacturer of power transmission equipment. Our products manage and control horsepower all over the world – in oil field equipment, airport crash trucks, military vehicles, fishing boats, work boats and pleasure craft.

Twin Disc is proud to be part of a corporate citizenry that has left its mark on the world. It is a tribute to this community and those who live and work here.

WE PUT HORSEPOWER TO WORK™

The SE Wisconsin Chapter IAAP would like to THANK the following sponsors

WYANT
LAW OFFICES S.C.
ATTORNEYS & COUNSELORS


510 College Avenue P.O. Box 1303 Racine, Wisconsin 53401-1303
Tel: 262-634-1203 Fax: 262-634-1933 E-Mail: mwyant@wyantlaw.com



The Healing Hands South
6216 Washington Avenue
Suite 2D
Racine, WI 53406

By Appointment
262-886-5859

Nicole Cramer
Nationally Certified
Massage Therapist




PHONE: (262) 554-5458

Nancy G. Stoeve, D.C., S.C.
ELMWOOD PLAZA CHIROPRACTIC

3701 DURAND AVE., SUITE 415 RACINE, WI 53405


Thostrup Chiropractic, S.C.
2827 Rapids Drive
Racine WI 53404
www.thostrupchiro.com

George R. Seater, Jr.
President/CEO



SEATER
CONSTRUCTION CO., INC.
Building your future.

2322 Mead St. P.O. Box 7 Racine, WI 53401
Mobile 262-497-5055
Phone 262-634-2366 x6902
Fax 262-634-1787



MOLES ORTHODONTICS

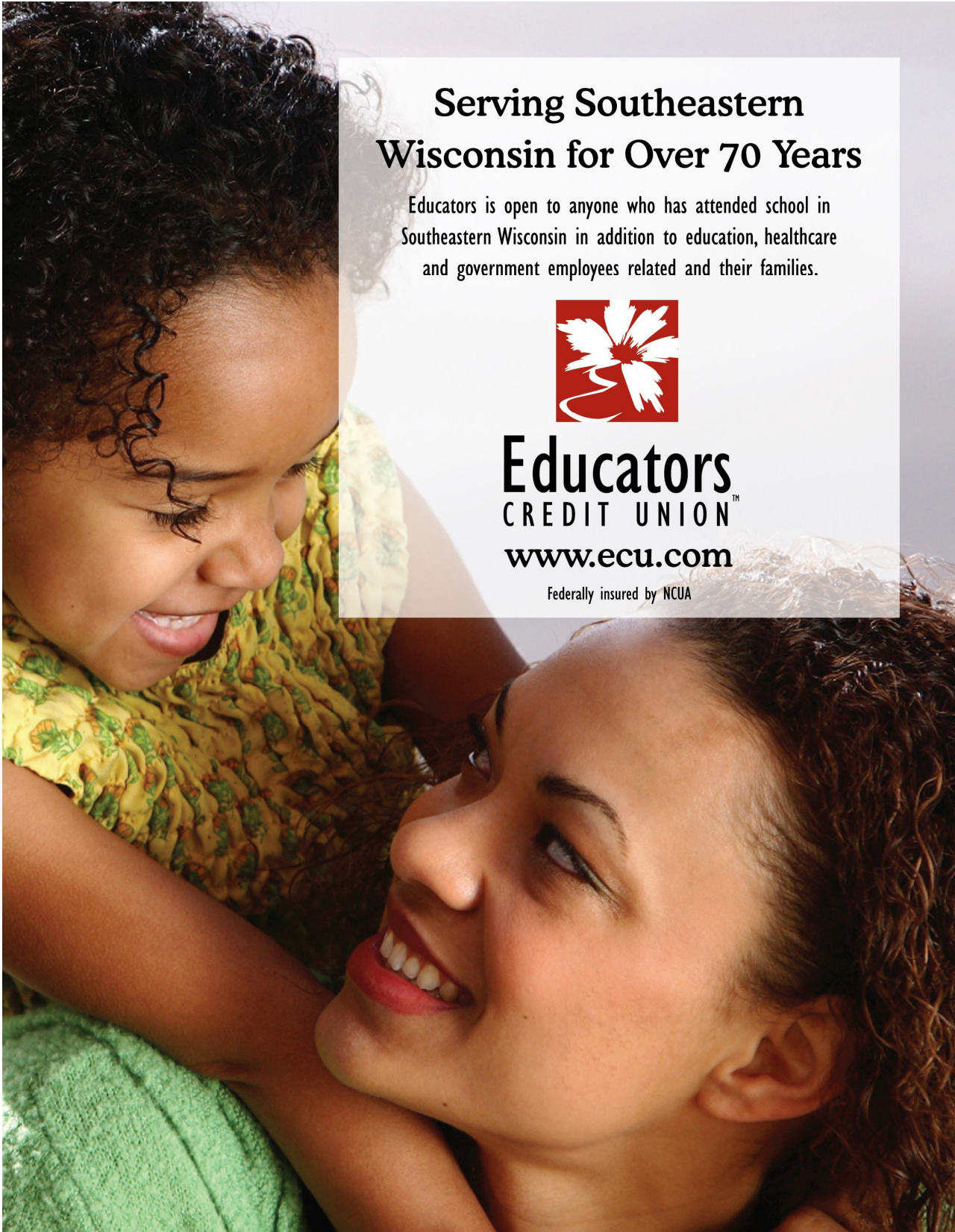
BROOKFIELD
20350 WATER TOWER BLVD.
STE. 203
BROOKFIELD, WI 53045
414.529.4044

GREENFIELD
8555 W. FOREST HOME AVE.
MILWAUKEE, WI 53228
414.529.4044

RACINE
5801 WASHINGTON AVE.
RACINE, WI 53406
262.884.7700

RANDALL C. MOLES, D.D.S., M.S.
www.molesorthodontics.com

*The SE Wisconsin Chapter IAAP would like to
THANK the following sponsors*



**Serving Southeastern
Wisconsin for Over 70 Years**

Educators is open to anyone who has attended school in Southeastern Wisconsin in addition to education, healthcare and government employees related and their families.



Educators
CREDIT UNION™
www.ecu.com

Federally insured by NCUA

The SE Wisconsin Chapter IAAP would like to THANK the following sponsors



At Lincoln Lutheran, we have celebrated aging since 1954.
Our sole purpose is to honor God by serving people.

We are privileged to serve older adults in Southeastern Wisconsin
by providing housing, skilled nursing care, rehabilitation, assisted living
and a wide variety of community services.

Communities

Senior Community

The Atrium
3900 N. Main Street
(262) 639-1100

A gracious apartment complex offering independent living.

Bay Pointe at the Atrium Assisted Living Apartments
3950 N. Main Street
(262) 639-1100

An assisted living apartment complex offering as much independence as desired with assistance when and if needed.

Assisted Living Center

Schmidt Home
10441 S. Nicholson Road
Oak Creek
(414) 762-5118

The assisted living center offers assistance to those who want to maintain their independence, but need a little help with daily activities.

HUD Subsidized Senior Apartments

Lincoln Manor
5801 16th Street
(262) 833-0144

Lincoln Villas
5820 Lincoln Village Drive
(262) 833-0049

Lincoln Villas North
3919 Ruby Avenue
(262) 833-0138

Trinity Terrace
2132 Center Street
(262) 833-0141

These apartments are professionally managed, secure, comfortable and affordable.

Skilled Nursing Centers

Becker Shoop Center
6101 16th Street
(262) 637-7486

Care is provided for those with Alzheimer's Disease, Dementia and other forms of memory impairment.

Lincoln Village
1700 C.A. Becker Drive
(262) 637-9751

Specialist in short-term

Programs

Adult Day Services

Offers personal care, medical supervision, activities, and a noon meal for older adults.

(262) 637-6531

Friendship Centers

Offers social, recreational and educational activities coordinated through corporate churches at eight sites in Racine.

(262) 898-2728

HomeLinc

Offers non-medical in-home supportive services.

(262) 898-2732

Meal on Wheels

Hot, nutritious meals are delivered to 60+, homebound adults, Monday-Friday.

(262) 637-0727 (city)
(877) 637-0327 (county)

Senior Dining Program

A delicious meal for individuals age 60+ and spouses of any age at nine sites.

(262) 634-2334 (city)

Skill Bank

Help for seniors 60+ to maintain their homes and miscellaneous services.

(262) 637-7515

Harmony Club

Offers help and support for dependent adults or for those caring for an older loved one at home.

(262) 632-9828



Lincoln Lutheran of Racine
2000 Domanik Drive • Racine, WI 53404
(262) 633-0500 • www.lincolnlutheran.com



*The SE Wisconsin Chapter IAAP would like to
THANK the following sponsors*



Careers that work!

- Administrative Assistant
- Office Assistant
- Graphic Design
- Supervisory Management
- Business Management
- Accounting



**Class schedules available online at www.gtc.edu
or call 1.800.247.7122**

The SE Wisconsin Chapter IAAP would like to **THANK** the following sponsors



better work, better life

Better work, better life.

If you are motivated to make a positive change, we want to give you the resources you need to shape and achieve your personal and professional goals and improve your situation — at work, at home, in business, and in life. To that end, we offer life skills, career development and specialized expertise. We seek new, more effective training methods and partner with the best advisers. We use technology to create real advantages. And we continually invest to maintain our reputation as innovators. We want you to truly benefit from working with us and we are confident that we will inspire you to achieve better work, better life.

Our core values.

We apply our core values to support, nurture and provide the maximum benefit to our talented, committed people. These are the beliefs that underlie our culture:

- Integrity
- Service
- Accountability
- Dignity & respect
- Operational excellence
- Growing talent
- Financial responsibility

Our quality mission.

The Adecco mission is to provide superior service to our associates and clients through best-in-class matching of associates to client positions. We achieve our mission by:

- Listening to the needs and feedback of our clients and associates, learning from what we see and hear, and fulfilling their expectations with superior service.
- Never being satisfied with what we see and always striving to provide more.

If you are looking for a Staffing partner w/ the tools, technology, network and connections that a GLOBAL LEADER can offer but with a local and boutique approach...call Adecco in Racine today! 262-634-5572 ask for Marianne Hunsucker (Branch Manager). Let us show you what sets us apart from our competition!