

SE Wisconsin Chapter IAAP

2009-2010 SE Wisconsin Chapter IAAP Officers

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*"Power, however it has evolved, whatever its origins, will not be given up without a struggle."
~ Shulamith Firestone*



Officer's Message

By MaryBeth Kallio
President, SE Wisconsin Chapter IAAP

POWER **of** **Commitment** SE Wisconsin Chapter

Here it is the final newsletter of 2009-10 chapter year for SE WI Chapter. I am pleased to have this opportunity to serve as president to the SE WI Chapter. Thank you to the board officers for all their hard work during the year. Thank you to all the members for continuing to support this chapter with your membership, time and energy.

The WI Annual Division meeting was held in Neenah, WI May 14 and 15. Pat Labucki CAP was SE WI Chapter delegate. The chapter donated a garden basket for raffle. Pat will have a full report to us shortly.

The SE WI Chapter APD event at the Racine Gateway Campus on April 21 was a success. We had a variety of vendors and two excellent speakers who presented at our breakout sessions. We had almost 50 people attend the event.

We are on track for another year of Chapter of Excellence. We obtained the 2008-09 Pathways to Excellence Program. Our chapter banner has been displayed at all chapter events. As you will see in the newsletter, we are very close to achieving the 2009-10 Chapter of Excellence award for the second year in a row. We are able to do this because of the dedication and commitment of our chapter members and board officers.

Our next big event is SE WI Chapter annual meeting on June 3. The meeting is at Cortese Lakeshore Italian and American Restaurant, 1300 Sheridan Road, Kenosha. (262-553-9469). I encourage everyone to start thinking of what committee they would like to join. Everyone will have a chance to sign up for the 2010-11 committees and vote for the new board of officers. We will also review our bylaws. The big drawing for the \$250 scholarship takes place this evening. Each time a chapter member attends a chapter meeting, brings a guest, participates on a committee, they have their name put into the drawing.

What will the summer bring us? The International Education Forum and Annual Meeting in Boston, long weekends by the lake or spending time with your family. Whatever your summer brings you, be safe, enjoy and see you in September!



to all those who helped make the 2009-2010 WE WI Chapter IAAP year a great Success!

I enjoyed publishing the Commentary and look forward to what Cheryl Norton has in store for us for 2010-2011 year.

May you all have a safe and fun-filled summer. See you in September!

Corinne Dombeck, 2009-2010 Editor
SE WI Chapter IAAP Newsletter *The Commentary*



SE Wisconsin IAAP Chapter Annual Meeting

Thursday,
June 3, 2010

**Cortese
Lakeshore
Italian
& American
Restaurant**

6:00 pm – Networking

6:30 pm – Dinner

Business Meeting to Follow

Cost: Order from Menu

1300 Sheridan
Road
Kenosha WI
262.553.9469

Meeting Program

- ★ Awards
- ★ Certificates of Appreciation
- ★ Election & Installation of
2010/2011 Officers

RSVP Deadline:
Noon, Tuesday,
June 1, 2010
Please contact
Sharon Lunetta at
lunettas1@mail.gtc.edu



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Purpose

To provide information, education and training, and to set standards of excellence recognized by the global business community.

Mission

To be the acknowledged, recognized leader of administrative professionals and to enhance their individual and collective value, image, competence, and influence.

Vision

To inspire and equip all administrative professionals to attain excellence.

Nominees for the SE WI Chapter IAAP 2010-11 Board of Directors

Heidi Hoefler CPS President

Since joining IAAP in 2006 with the Milwaukee Chapter, I have learned so much about leadership and taking pride in my career to achieve all I can. I have been an administrative assistant for 20 years and it has been a long journey of learning and building on my skills and knowledge as an assistant. The qualities of an administrative assistant I feel are assertiveness, excellent communication skills, leadership, being open to new challenges and able to adapt with the constant changes that are a part of our jobs -- like a revolving door, always expect it to be moving.

By joining IAAP I have built on my assertiveness, leadership, and communication skills by becoming actively involved right from the start. I was approached to be the Chairperson of the Nominating Committee the first night I attended Milwaukee Chapter meeting, actually mere seconds from when I entered. I thought why not. Then, when I got home thought, "oh my." However, serving two years as the Chairperson for this committee taught me how to be persuasive -- it never is easy to convince someone to commit to the President spot, Vice President, or any of the other Board positions. I needed to convince people for two years. After serving as the Chairperson, I went on to serve as the Secretary on the Board and improved my organization skills and met my deadlines to provide the minutes to the Board and chapter members for their review. I participated in fundraising activities where I stretched my comfort zone to be more outgoing and personable. Now look where I am, running for President of the Southeast Wisconsin Chapter. WOW! I've come a long way baby!!

I am currently working at Assurant Health in downtown Milwaukee as a Senior Administrative Assistant in the Market Research Department and have been with the company for four years. I obtained my (CPS) certification and am currently going to school for my BA in Business Administration and Marketing. I will graduate at the end of July 2010. Yeah!!

My hope as President of this chapter is to use my enthusiasm and pride in our profession to help grow our chapter further and provide an environment for each of us to learn and develop professionally and personally. They do go hand in hand, I think.

Thank you for considering me to lead the Southeast Wisconsin Chapter for the 2010-2011 chapter years.

MaryBeth Kallio CPS/CAP Vice President



The past two years I have served as president of the SE WI Chapter of IAAP. In the upcoming year, it is my aspiration to serve the chapter as vice president. I am looking forward to the change in duties. I care very much about the success of this chapter. We had many great presentations that Muriel (vice president 2008-09, 2009-10) arranged. I will seek her advice when needed and listen to the chapter members about what they would like to see scheduled for the chapter presentations.

I became a member of IAAP in March 2007. I received my CPS in May of 2007 and passed the CAP exam in November 2007. I was elected secretary of the chapter in 2007-08. My dedication shows in my past years of service to this chapter.

I work full time for United Way of Racine County as the Community Investment Administrator. I have been using my experience as president of the chapter to help me in my role at work, assisting in leadership of committee meetings.

My husband and I have lived in Racine since 2001. I enjoy spending time with my family and my dog Bindi. My next personal goal is to get healthy and exercise more.

Nominees for the SE WI Chapter IAAP 2010-11 Board of Directors



Muriel Andersen
Secretary

I have been a member of IAAP since February 2004. I have served our local chapter as hostess 2004-2006, treasurer 2006-2007 and as vice-president 2008-2010. I have also served on the APD committee in 2007/08.

I am employed at Shepherds Ministries in Union Grove, WI since 1990. Shepherds is a residential and vocational facility for adults with developmental disabilities. My position at Shepherds is Administrative Assistant to the President.

I have enjoyed serving as your vice president these past two years. Finding interesting and profitable programs and speakers has been a challenge, and it has been good to have this experience. I have learned much and hopefully you have too through the programs we have been able to provide for our chapter meetings.

I would like to continue my experience on the chapter board in the position of chapter secretary. I look forward to seeing our chapter continue to grow strong and be involved in our community.



Christina Miller
Treasurer

I have been a member of IAAP since 2004 and have served as hostess and was on the APD 2009 committee in the 2008-2009 year. Now I am presently serving as Treasurer for the 2009/2010 year, and am hopeful that you will choose me for the coming year as well. My learning and awareness has grown over the course of the year, and I have become very familiar with words like: budget, deposits, expenses, bank statement, billing report, roster, and many other terms. I have also observed that professionalism runs deep in our board; and I hope to continue learning by observing them as well in the coming year.

I have been working at St. Andrew Lutheran Church since 2008. I began as the Church Secretary, but am now their Administrative Assistant (they like to call me the Office Manager). It is a job that gives and gives. I support one pastor, assist the various boards, greet all those that stop by the church and do a wide range of supportive and management tasks. It is important to be a good listener when it comes to a person's spirit and heart. I am grateful to be considered a helpful asset to the ministry there. Upon obtaining my Administrative Assistant degree in 2005, I was awarded the *Graduate Scholastic Award* for the Racine Campus' Administrative Assistant program. After completing my internship at JohnsonDiversey, I worked as a temp at SC Johnson downtown and Waxdale, and also worked at an auto auction.

Since this will be my second term as treasurer, if voted in, I will be looking to begin training and mentoring a new candidate for the following year in an effort to strengthen our leadership succession during the course of the year.

Did you know this wonderful fact that we have utilized the value and consultation resources of our seasoned members who have shared their expertise thus helping our chapter community grow? Wisdom does not always come easy, and their openness shows a strength in our chapter that we can be proud of.

We also had the most growth per capita in the Wisconsin Division, Great Lakes District! So, hats off to you Southeast Wisconsin Chapter IAAP! Keep moving forward, and see you next year!

Don't miss the June 3rd SE WI Chapter IAAP Meeting!

SCHOLARSHIP DRAWING JUST ONE OF OUR MEMBERSHIP PERKS

We would like to show just how many people took the chance to win our yearly \$250 scholarship award by drawing the winner from the Scholarship Pot before the wrap up of our annual June meeting.

We have been keeping track of your attendance, your serving on a committee, when you have been a committee chair, when you have brought a guest to a meeting, and when you attended the Fall Education Conference and/or the WI Division Annual Meeting. Each one of these equaled a time that your name was entered into the Scholarship Pot!

Good luck, and see you at the meeting!

Scholarship Criteria For SE WI Chapter IAAP Members

1. The Scholarship would be for two of our Chapter members at \$250 each (\$500 total) (must be a member, not a member-at-large) for education classes, tuition reimbursement (classes must be business related and reimbursement to the member would occur AFTER completing the course with a grade of "C" or better, and for the CPS/CAP Exam (after passing). Also for attendance at the Wisconsin Division Fall Education Conference or for the Wisconsin Division Annual Meeting if funds are available.
2. Criteria for Application/Selection of Chapter Member(s) for Scholarship:
 - Attending a chapter meeting: 1 submission per meeting
 - Bring a guest to a chapter meeting: 1 submission per guest brought
 - Serve as a Chapter Officer: 2 submission per year*
 - Serve as Committee Chair: 2 submission per year*
 - Serve on a committee: 1 submission per year*
 - Attend Fall Education Conference (FEC): 1 submission
 - Attend WI Div. Annual Meeting (WDAM): 1 submission
 - Other as determined by the Board

**Successful completion of duties for these to be awarded.*

The Board of the SE WI Chapter will review chapter funds yearly and these will be awarded if chapter funds are available.

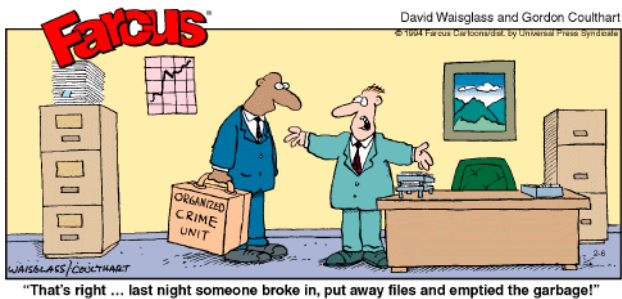
LAST GAS CARD GIVEAWAY OF THE '09-'10 YEAR

As an added incentive to bring in guests (a.k.a. potential new members), we will be giving away **one more ten dollar gas card** at the June meeting.

Rules of eligibility:

- You must be an active member of this chapter
- You must have your guest RSVP including 'who they are a guest of' and show up at the meeting
- You, the member, must be present
- In the event that there is more than one person that brings a guest, all eligible names will be added to a drawing for one \$10.00 gas card. The drawing will take place immediately at the end of the meeting, and the winner will receive the \$10 gas card immediately after his/her name is drawn.
- In the event that there are no guests in attendance, the gas card will be given away at the September 2010 meeting.





SE Wisconsin Chapter IAAP Birthdays

Wishing you a day Best Wishes throughout
bursting with happiness the coming year to
and sparkling with joy!

Kathleen Packard CPS ~ June 2nd

Donna Deuster ~ July 22nd

Sandra Weber ~ August 3rd

Barbara Bruntzel ~ August 31st

SE Wisconsin Chapter IAAP Anniversaries

- Donna Deuster (2009)
- Corinne Dombeck (2002)
- Karen Fandrey CPS (2002)
- Wanda Jacoby (2007)
- Patricia LaBucki CPS/CAP (1995)
- Sharon Lunetta (2008)
- Catherine Petrouske (1993)
- Dolores Rosplock (1970)



Birthdays are good for you. Statistics show that the people who have the most live the longest!

2009-2010 SE Wisconsin Chapter IAAP Committees

| Committee | Committee Chair | Committee Member |
|-------------------------|-------------------------|---|
| APD Executive Night | Heidi Hoefler | Theresa Burns MaryBeth Kallio CPS/CAP Wendy Nueve |
| Audit | | Deborah Ross- Corbett Tammy Shannon |
| Bylaws & Standing Rules | Pat LaBucki CPS/CAP | |
| Certification CPS & CAP | Debra Ruane | |
| Hostess | Sharon Lunetta | |
| Membership/Orientation | MaryBeth Kallio CPS/CAP | |
| Newsletter | Corinne Dombeck | |
| Nominating | | |
| Programs | Muriel Andersen | |
| Publicity & PR | Deborah Ross-Corbett | Kathleen Sexton |
| Retirement Trust/R&E | Pat LaBucki CPS/CAP | |
| Scholarship | Sandy Weber CPS/CAP | Barb Bruntzel |
| Ways & Means | | |
| | Nuts | Karen Fandrey CPS/CAP |
| | Ads | Pat LaBucki CPS/CAP |
| Website | Trish Martinez | |



"We thought, because we had power, we had wisdom"
- Stephne Vincent Benet

2009-10 Chapter of Excellence

| Criteria | Sep | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May | Jun | Score |
|--|-----|-----|-----|-----|-----|-----|-----|-----|-----|-----|-------|
| 60% CHAPTER MEETINGS CERTIFICATION POINTS (6 out of 10 MEETINGS) | | x | x | | | x | x | x | x | | 1 |
| AT LEAST 1 MEMBER OF THE CHAPTER OBTAIN THEIR CPS/CAP CERTIFICATION | | | | | | | | | | | |
| SIGN ON-LINE CHAPTER OF EXCELLENCE COMMITMENT AGREEMENT | x | | | | | | | | | | 1 |
| PUBLISH AT LEAST 6 E-NEWSLETTERS | x | x | x | x | x | x | x | x | x | x | 1 |
| PARTICIPATE IN IAAP WEB COMMUNIT | | | | | | | | | | | 1 |
| PUBLISH ANNUAL MEETING CALENDAR & MARKETING PLAN | x | | | | | | | | | | 1 |
| CREATE AND MAINTAIN AN ANNUAL BUDGET, PROVIDE A MONTHLY FINANCIAL STATEMENT TO THE MEMBERSHIP & SUBMIT ANNUAL AUDIT REPORT TO THE DIVISION TREASURER | | | | | | | | | | | 1 |
| MAINTAIN A FULL SLATE OF OFFICERS and COMMITTEES | | | | | | | | | | | 1 |
| SEND A DELEGATE TO THE DIVISION ANNUAL MEETING | | | | | | | | | | | 1 |
| AT LEAST ONE MEMBER SERVE IN A DIVISION OFFICE OR COMMITTEE; OR SERVE ON AN INTERNATIONAL COMMITTEE; | | | | | | | | | | | |
| SPONSOR APD EVENT | | | | | | | | x | | | 1 |
| SUBMIT A COMPLETED APPLICATION FOR THE AVERY CHAPTER/DIVISION ACHIEVEMENT AWARDS | | | | | | | | x | | | 1 |
| MAINTAIN A MINIMUM OF 15 MEMBERS AND ACHIEVE AN ANNUAL RETENTION RATE OF AT LEAST 80 PERCENT | | | | | | | | | | | 1 |
| ACHIEVE A NET MEMBERSHIP INCREASE OF AT LEAST 12 PERCENT (MINIMUM REQUIRED IS A NET 3 MEMBER INCREASE) | | | | | | | | | | | 1 |
| SPONSOR A NEW CHAPTER | | | | | | | | | | | |
| CREATE AN ANNUAL BUSINESS AND CONDUCT AN ANNUAL MEMBER/INTEREST SURVEY | x | | | | | | | | x | | 1 |
| CONDUCT AT LEAST ONE IMPACT MEETING | | x | | | | | | x | | | 1 |

Pursue excellence with these 3 winning workplace strategies

Following is an excerpt from the best-selling book, "*Become an Inner Circle Assistant*," which explores various ways assistants can partner with management to pursue excellence and create effective, productive work teams that have real impact on the bottom line.

To succeed, you must be brilliant at the basics. When I consult with individuals or businesses, I often see the same trend: employees who've advanced in their professions falling short on the "basics." But to be excellent, you must constantly build upon your key workplace skills, including communication (verbal, written and electronic), leadership, organization, time management and the like. These basics are

the foundation for more advanced skills, such as persuasion, negotiation, crisis management and conflict resolution. So remember: The more finely honed your basic skills are at all times, the more successful you'll be in your job going forward.

We can all be part of an "Inner Circle." I coined the phrase "Inner Circle Assistant" to describe an administrative professional who - through hard work and efforts to earn managers' trust, among other things - advances to a coveted position far beyond job-title limitations. An Inner Circle Assistant becomes a vital part of a management team. The same is true for every position, when you think about it. If you care about excellence, you're

always striving to reach the Inner Circle - or to ensure that your work keeps you there. Why? Because that's where the action is!

Become a learning sponge, especially when you're a veteran in your profession.

Today's economy and workplace are ever-changing. No matter how well versed you are in your profession or how well you know your business, ongoing career success absolutely depends on continuing education. So avoid resting on your laurels! Get out there each day and challenge yourself to learn something new. It's sure to be an asset in your current position, and you'll be able to take that knowledge with you wherever you are in life! It's a win-win strategy.

Laughter Is the Best Medicine

It's a well-known saying that may actually be true, according to a number of studies. Evidence suggests laughter is a true health promoter, helping reduce stress, boost your heart rate, increase circulation, and even burn calories.

For example, laughter helps combat stress, which is well-known to decrease immune-system response. Less stress means a better immune system, making your body less prone to infection and disease. Reducing stress levels also makes it easier to fall asleep, and as has been discussed in this publication on several occasions, poor and/or inadequate sleep can contribute to a whole host of negative health consequences.

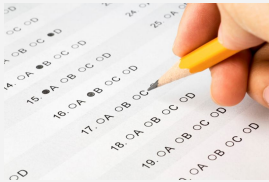


But how could laughter possibly burn calories? It's actually a simple concept, if you think about it: When you laugh, your body moves in various ways; muscles throughout the body stretch and, depending on the strength of the laugh, your abdomen and other areas of the body may even contract repeatedly. Now that's a workout and a laugh all in one!



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"I know of no safe repository of the ultimate **power** of society but people. And if we think them not enlightened enough, the remedy is not to take the **power** from them, but to inform them by education."
~ Thomas Jefferson



Annual SE WI Chapter IAAP Survey:

Many of you have responded to the Annual Chapter Survey, emailed to you through **Survey Monkey**. Thank you for your response! We have many good suggestions so far and some very good feedback.

The survey will be open until June 1. If you have not responded yet, there is still time.

Thank you!
Muriel Andersen
SE WI Chapter IAAP
Vice-President

"Everything in nature contains all the **power** of nature. Everything is made of one hidden stuff."
~ Ralph Waldo Emerson

2009-2010 IAAP Officers

WISCONSIN DIVISION OFFICERS

President
Pat Falkenhagen CPS
President-Elect
Julie Thomas CPS/CAP
Vice-President
Nancy Arnold CPS/CAP
Secretary
Lynette Hieronimus CPS
Treasurer
Kathi Princeton CAP

GREAT LAKES DISTRICT DIRECTOR

Wendy Melby CPS/CAP

INTERNATIONAL OFFICERS

President
Susan Shamali CPS/CAP
President-Elect
Mary Ramsay-Drow
CPS/CAP
(Milwaukee Chapter)
Vice President
Tamra Goodall CPS/CAP
Secretary
Janine Riemersma
CPS/CAP
Treasurer
Karlana Rannals CPS/CAP

Office Pro Magazine is now online!
<http://officepro.iaap-hq.org/IAAPHQ/OfficePro/OfficeProHome/>

Poem for Summer

Laughter of Lilacs



Rainbows of roses



Songs of the robins



Lily of the valley borders



Sunshine to warm the heart



Oh what joy this season does impart!

by Anne Morrow Lindberg

**Delegate Report
Wisconsin Division Annual Meeting
Neenah, Wisconsin
May 14-15, 2010**

Friday, May 14th

The first session was "Essential Qualities of a Team Player" by Janine Riemersma CPS/CAP. She discussed how teamwork is an integral part of business, organizations, family, and leisure activities. Organizations of all types accomplish more when people work together. We learned how qualities in individuals such as discipline, enthusiasm, communication, preparation, and commitment can improve a team's effectiveness as a whole. We also heard some humorous stories about her family life and how she learned so many important life lessons from her parents.

The afternoon session was "Stop Sabotaging Your Success!" by Julie Kowalski. She talked about how today's administrative professionals face more responsibility, new technology, increased workload, and an expanded customer base (both

external and internal). Then she stated to provide the tools for success it is necessary to ask ourselves certain questions – are we going to accept the circumstances as they are or are we going to accept the responsibility to change them? Will we view our day-to-day challenges with an open mind or find someone to blame? Julie gave us tools to discover the right questions to ask in order to excel in today's workplace.

Friday night was a lovely fajita and taco bar and then miniature golf. My team of three came in first place and we won a prize!

Saturday, May 15th

At 9:00 am the First Timers/Delegates Briefing was held to review procedures for the business session and voting. Then the business session was held where new officers were elected and the Bylaws amendments were voted on. You can see the results of those

amendments on the Wisconsin Division website.

The Recognition Lunch was enjoyed by all and recognition was given to members with milestone years of membership, along with Chapter Presidents for all their help given during the past year.

The afternoon session, "Are You Ready to go Pro?" was given by Julie Thomas, CPS/CAP, incoming President of the Wisconsin Division. Julie discussed simple but crucial ways to use professionalism in everyday situations to maximize your performance, self-confidence, reputation, and advancement potential.

After that a tour was given of the Bergstrom-Mahler Glass Museum which included a collection of glass paperweights which is considered the finest collection in the world! Also seen was an exhibit of pop-up books featuring three-dimensional pages from

many popular stories. (My favorite was Cinderella and the dinosaurs.)

To conclude the event was the Division Reception to honor the newly-elected officers and the banquet. The installation of officers was held, along with the incoming president's address.

Our keynote speaker, Jason Seiden, talked about "Magic Moments" and relayed how to handle the pressures of a world that is often out of your direct control. He told us some personal stories of how he handled some very pressure-filled moments in his own life. He then gave everyone a complimentary book that he had written.

All in all it was a wonderful weekend with outstanding educational sessions, fun and meeting old and new friends.

Submitted by,
Pat LaBucki CPS/CAP

Looking toward 2010-2011

New Wisconsin Division Board

President

Julie Thomas, CPS/CAP – Madison Chapter

President-Elect

Nancy Arnold, CPS/CAP – SWANI Chapter

Vice President

Kathi Princeton, CAP – Waukesha Chapter

Secretary

Lynette Hieronimus, CPS – Wausau Chapter

Treasurer

Irene Scallon, CPS – WEA Trust Corporate Chapter

International Board

to be elected at EFAM, July, 2010

President

Mary Ramsay-Drow, CPS/CAP

President-Elect

Tamra L. Goodall CPS/CAP

Vice President

Karlana Rannals CPS/CAP

Secretary (Two Candidates Running)

Valerie S. King CPS/CAP &

Antoinette Smith CPS/CAP

Treasurer

Judith A Yannarelli CPS/CAP

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THANK the following sponsors*



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Twin Disc is proud to be part of a corporate citizenry that has left its mark on the world. It is a tribute to this community and those who live and work here.

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PHONE: (262) 554-5458

Nancy G. Stoeve, D.C., S.C.
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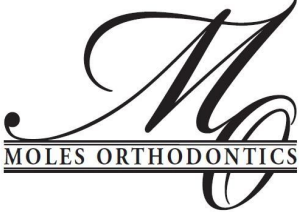
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At Lincoln Lutheran, we have celebrated aging since 1954.
Our sole purpose is to honor God by serving people.

We are privileged to serve older adults in Southeastern Wisconsin
by providing housing, skilled nursing care, rehabilitation, assisted living
and a wide variety of community services.

Communities

Senior Community

The Atrium
3900 N. Main Street
(262) 639-1100

*A gracious apartment complex
offering independent living.*

Bay Pointe at the Atrium
Assisted Living Apartments
3950 N. Main Street
(262) 639-1100

*An assisted living apartment
complex offering as much
independence as desired with
assistance when and if needed.*

Assisted Living Center

Schmidt Home
10441 S. Nicholson Road
Oak Creek
(414) 762-5118

*The assisted living center offers
assistance to those who want to
maintain their independence, but
need a little help with daily
activities.*

HUD Subsidized Senior Apartments

Lincoln Manor
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(262) 833-0049

Lincoln Villas North
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(262) 833-0138

Trinity Terrace
2132 Center Street
(262) 833-0141

*These apartments are profession-
ally managed, secure, comfortable
and affordable.*

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adults.*
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*Offers social, recreational and educational
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churches at eight sites in Racine.*
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HomeLinc

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services.*
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Meal on Wheels

*Hot, nutritious meals are delivered to 60+
homebound adults, Monday– Friday.*
(262) 637-0727 (city)
(877) 637-0327 (county)

Senior Dining Program

*A delicious meal for individuals age 60+
and spouses of any age at nine sites.*
(262) 634-2334 (city)

Skill Bank

*Help for seniors 60+ to maintain their
homes and miscellaneous services.*
(262) 637-7515

Harmony Club

*Offers help and support for dependent
adults or for those caring for an older
loved one at home.*
(262) 632-9828



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