

# South County Chronicle

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DECEMBER 2010



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## MEETING NOTICE

**Tuesday, December 14, 2010  
6:00 p.m.**

## HOLIDAY SOCIAL

at

**Jilly's Café and Steakhouse  
1630 Gravois Road  
High Ridge MO 63049**

We will be ordering off of the menu and paying individually.

Please bring a wrapped ornament (\$5 limit) for gift exchange.

Please R.S.V.P. to:

Brenda Wohlschlaeger:  
[b\\_wohlschlaeger@yahoo.com](mailto:b_wohlschlaeger@yahoo.com)



## "Holiday Memories"

By: Linda S. Lenczeski, CPS

When you think of the Holidays, what memory does it bring to mind?

Several memories come to my mind. Memories from my youth, but the best and most special are those that I share with my husband and son.

I remember when my son was 2 years old and was really beginning to understand who Santa was and all the goodies he brings to good boys and girls. Christmas morning 2003 was one of the best ever. Every present he grabbed was followed by a "What's that?". He opened every present followed by that question and I smile and cry every time I watch it on video.

Watching the wonder and amazement in every expression is what it is all about for me. The innocence and pure joy of a child (especially my own) is what makes it special for me each year.

Please turn to Page 3 to see Holiday Greetings from the Board and what their favorite Christmas memory is. What is yours?



## President's Message

*By Mary B. Wilson, CPS*



The wonderful, exciting, magical time of Christmas is upon us. It is a time to be reminded of all the things that are important to us. No matter what obstacles we have placed in front of us or what kind of mountains are ahead to climb, we can look next door or across the street and see someone with a more difficult road.

One of the benefits we can celebrate is our professional contacts through IAAP, which turn into personal friends. Many opportunities are available to develop these friendships. The Chapter Christmas social is one of those events. We are encouraging everyone to invite a guest and join in a fun time. We have a \$5 ornament exchange that is facilitated through a fun game if you want to participate. I look forward to seeing you on the 14th. Our gift wrapping fundraiser at Macy's still needs some help and is another opportunity to network and have fun. If you can help for a couple hours it would be greatly appreciated. Speaking of fundraiser, remember our Chapter garage sale in the Spring. We will be taking any donations offered and Linda has offered the site. If you don't want to wait, we have some storage available to take it off your hands. Date will be determined when the TRC sets the date for the PDC. (TRC = Three Rivers Council and PDC = Professional Development Conference)

We need your help to recruit guests for our January meeting, which will be our annual recruitment event. Although recruiting is not just an annual thing, we want to make it the focus for January. Please give us the contact information of someone—a coworker, friend, family member—that you would like to invite to the meeting. We will send them a personal invitation to our meeting as your guest. Why not share the great experience of IAAP membership with a friend? We hope you will reach out for this membership drive.

If you have ideas or suggestions to make your membership in South County Chapter more beneficial, please—please—please let me or one of the Board members know your thoughts. It is your membership, your chapter, and we want it to be beneficial.

To close, I really hope each and every one of you has a very Merry Christmas and wonderful New Year.



PASSION &  
PURPOSE  
SOUTH COUNTY CHAPTER

*From your South County Chapter IAAP Board of Directors*

# Merry Christmas



*The holiday season makes everything brighter  
May you have a joyous Christmas  
and blessed New Year*

*Mary Brenda Julie Paula Linda Vicki*

What was in the Christmas stocking? Reaching in and pulling out the little treasures and surprises was exciting. Having family arrive for dinner and having someone to play with (besides my brother) made the day special.

-Mary

Many Christmases have come and gone, and it's so difficult to pick out favorite Christmas memories. But I think back as a child, and we watched Wizard of Oz every year, one of my favorite movies of all times. Mom and dad didn't put up the tree until Christmas eve and we spent the weeks prior to Christmas trying to find all those hidden gifts, usually with not much luck and were always so surprised on Christmas morning. My biggest surprise was the year Santa gave me an accordion that was bigger than I was, but I loved it. I learned to play it and soon graduated to a smaller accordion that I still have. My biggest thrill now is seeing the smiles on my grandchildren and other children when they open their gifts. We put up our trees really early now, and yes my nativity scene is always near the tree.

-Paula

Getting a marriage proposal by the light of a Christmas tree. It was priceless.

-Brenda

My Christmas memory is from a Christmas when my son was in elementary school.

My husband and I do not usually exchange gifts - we use money that would be spent for gifts to take a trip instead. But this particular year my son, who was about 7 or 8 at the time was looking through the Bits and Pieces Magazine and found a present for me that he absolutely thought I had to have. He bullied his father into ordering it for me. He then told me for weeks about what a great present it was and how I was going to love it. On Christmas Day I opened my gift and found an adorable fiber optic poinsettia. When I get it out each year I smile at the memory.

Merry Christmas and Happy Holidays to everyone! I hope your holiday season is filled with laughter, love and beautiful music.

-Julie

## Making Strides Against Breast Cancer

*Submitted By: Patty Thompson, CAP*

I heard that there was going to be a 5K Breast Cancer Walk on Fox 2 news in late October. Since cancer causes are our service project this year I impulsively decided to participate. I signed up online and dedicated my walk to our chapter member, Vicki Weingand CPS. I've only participated in the Komen Walk so I didn't know what to expect. Saturday, October 30 turned out to be a glorious morning for a walk in Forest Park. The starting point was at the Upper Munny Lot. I was able to park nearby since I arrived early. At the Opening Ceremony I learned that the corporate sponsors were:



Representing Fox 2 was Kevin Steincross, Melanie Moon represented KPLR and Van Lorenz was there for 106.5 The Arch. I also had my picture taken with the Team Leaders from Covidien who were some of the keynote speakers. The Sheet Metal Workers Union was proud to announce they were the first union to sponsor the event.

There weren't booths full of sponsors handing out doo dads like at the Komen Race. There weren't tens of thousands of people. That was okay by me. What I liked about it was that it didn't conflict with Missouri Division Annual Meeting; it wasn't hot; it was scheduled for Breast Cancer Awareness Month; it felt like one person could make a difference. By the way, I raised \$195. Many thanks to my donors!!

The results of the walk were: almost 6,000 St. Louis area residents joined together Oct. 30 at two American Cancer Society Making Strides Against Breast Cancer 5K walks, raising \$230,000 to help create a world with less breast cancer and more birthdays.

This non-competitive event, held in Forest Park in St. Louis and at Southwestern Illinois College in Belleville, united the entire community to celebrate breast cancer survivors, educate people about how to reduce their breast cancer risk or find the disease early, and raise funds to end the disease.

I really enjoyed the event. I'm thinking about doing it again next year. (This doesn't mean I will abandon the Komen Race.) Will you join me? How about a team called "Admins Against Cancer?"


*When it comes to life, the critical thing is whether you take things for granted or take them with gratitude.*  
 ~GK Chesterton

## Making Strides Against Breast Cancer Photos



## Watch Your Words....Utterances to Avoid in the Workplace

By: Office Team

Are you careful about what you say at work? You should be because your words could affect your career success. After all, you're not likely to advance if you complain to a colleague about your manager's new policy and then discover the boss was standing around the corner and heard every word.

To avoid paying the price for an indiscretion such as this, think twice before uttering the following foolhardy phrases in the workplace:

- **'You won't believe what I heard about our firm.'** As an administrative professional, you may be privy to confidential company information. Don't spill the beans.
- **'Tom shared the most interesting story yesterday.'** Nearly every office has its share of gossip, but contributing to the rumor mill can be dangerous to your career. You may damage key relationships with colleagues and your boss by discussing inappropriate topics.
- **'I demand a raise!'** Business is picking up, and you want to earn more. While it's perfectly acceptable to make a case for a raise, don't enter the discussions with a confrontational attitude.
- **'Sometimes, I think nothing is going on inside Sarah's brain.'** Don't make remarks that offend or degrade others, even if you consider the statements harmless. Before launching an attack against another employee, calm down and think about what you are going to say before you act.
- **'I have no interest in learning that application.'** You must adapt to changes at work and stay up-to-date with the latest technologies to remain a valued employee.
- **'That's not my job.'** While you shouldn't be expected to take on tasks that fall well outside your responsibilities, you should be willing to assist others and be a team player when your workload allows.

**'Uh-oh. I shouldn't have hit Send.'** A good rule of thumb with e-mail is to write only what you would feel comfortable saying to someone in person. You never know to whom your message will be forwarded.

We all have put our foot in our mouth from time to time, so it's only natural to do so occasionally at work. To ensure an accidental utterance doesn't hurt your career, remember mom's advice: Always think before you speak.

*OfficeTeam is the world's leading staffing service specializing in the placement of highly skilled administrative and office support professionals. The company has more than 320 locations worldwide, and offers online job search services at [www.officeteam.com](http://www.officeteam.com).*

***The real beginning of influence comes as others sense you are being influenced by themó when they feel understood by youó that you have listened deeply and sincerely, and that you are open.***

***~ Stephen Covey***

## Box Tops for Education

By: Paula West, CPS

We hope all members are collecting those BoxTops for Education to be donated through our chapter to Kellison Elementary School. I took another batch of box tops to the school the week of Thanksgiving. They are on many many of the products we already buy including Avery products. All we have to remember to do is clip and collect them and turn them into the chapter. The school benefits and so can our chapter. A good time to turn them in if you have a collection is during our holiday social this month. Otherwise, at any chapter meeting is fine, or you can let me know you have them and I'll arrange to get them from you.

## New Member Webinar Available

Webinar with new member information is available from headquarters on 12/15 or veteran members review for a refresher.

New Member Orientation Webinar

The next New Member Orientation Webinar will be held Wednesday, Dec. 15. Please contact [membership@iaap-hq.org](mailto:membership@iaap-hq.org) if you would like to participate.



*As you change your brain, you'll also change your life, by becoming more connected to your senses and feeling more alive. Your awareness will grow, you'll be able to make better, more informed choices, and even appreciate the beauty you may have forgotten.*

*~Sondra Kornblatt*

**2010-2011 MARK YOUR CALENDAR**

September 21, 2010	"Learn How to Stay Focused on the Big Picture and Achieve Your Personal and Professional Goals", Presented by: Dale Schaefer, FranklinCovey
October 19, 2010	David Purcell, Purcell & Amen Estate Planning Myths - Why Most Estate Plans Fail, and What to Do About It
November 16, 2010	Melynda Porges, CPS/CAP - "Stepping Outside the Box."
December 21, 2010	Holiday Social Event (Date Subject to Change)
January 18, 2011	What's All The Fuss About IAAP (Member Recruitment Event), JoAnne Digman, CPS Past Missouri Division President, Missouri Division Speakers Bureau
February 15, 2011	Organization, Sharon Holland-Welge
March 15, 2011	Passion & Purpose – What It Means, Barbara Sapienza Chapter Member & Toastmasters Club Vice President of Education and Speakers Bureau Chair
April 19, 2011	Tom Terrific – HTML & How to Use It
May 17, 2011	Annual Meeting and Election Creating Rapport: Using Personal Power To Influence Without Control
June 21, 2011	Installation of Officers & Board of Directors

**EDITOR'S CORNER***By: Linda Lencieski, CPS*

Do you have something that you would like to share? Did you find information that you just can't keep to yourself? Why not write an article for the newsletter? Not only is it a great way to contribute your ideas, but it is also a step toward becoming a Member of Excellence.

Submit your article for publication to Linda Lencieski, CPS at [linda.lencieski@sbcglobal.net](mailto:linda.lencieski@sbcglobal.net).

Deadline for submission is the last Friday of each month.



# DECEMBER BIRTHDAYS

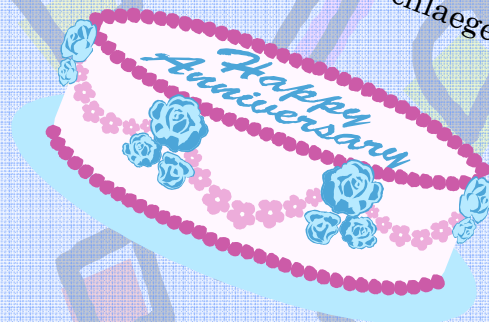
Vicki A. Scott  
Mary E. Biehl  
Jean Somers

12/3  
12/14  
12/21



# DECEMBER ANNIVERSARIES

Lisa E. Eckert  
Julie Goede  
Brenda Wohlschlaeger



Chapter meetings are the  
3rd Tuesday of each month

**2010-2011**

***South County Board of Directors***

**Mary B. Wilson, CPS**

*President*

**Brenda Wohlschlaeger, CPS/CAP**

*Vice President*

**Julie Goede**

*Treasurer*

**Paula West, CPS**

*Secretary*

**Linda S. Lencieski, CPS**

*Director*

**Vicki Weingand, CPS**

*Parliamentary Advisor*

**MISSOURI DIVISION BOARD MEMBERS**

**2010-2011 Board**

President: Chris Phillips, CPS

Springfield Metro Chapter

President-Elect: Mary Madick, CPS/CAP

Heart of America Chapter

Secretary: Terry Anderson, CAP

Westport Chapter

Treasurer: Teresa Brown CPS/CAP

Hawthorn Chapter

***Future IAAP International Education Forum &  
Annual Meeting (EFAM)***

**2011:** Montreal, Quebec, July 24-27 Montreal  
Convention Center

**2012:** Grapevine, TX, July 22-25, Gaylord Texan  
Resort

**2013:** Anaheim, CA, July 28-31, Anaheim  
Convention Center

**2014:** Milwaukee, WI, July 27-30, Milwaukee  
Convention Center

**2015:** Louisville, KY, July 26-29, Kentucky  
International Convention Center

**IAAP Home Page: [www.iaap-hq.org](http://www.iaap-hq.org)**



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- IAAP Connections bi-monthly e-Newsletter
- Earn Continuing Education Units (CEU) and CPS/CAP Re-certification Credits
- IAAP Headquarters support including research on trends, education and training publications, and website with membership discussion board
- International Convention with a unique educational format
- Develop international alliances and friendships
- Credit card
- Retirement Center

**2010-2011 International Board of Directors**

President: Mary Ramsay-Drow, CPS/CAP

President Elect: Tamra Goodall, CPS/CAP

Vice President: Karlana Rannals, CPS/CAP

Secretary: Antoinette Smith, CPS/CAP

Treasurer: Judith A. Yannarelli, CPS/CAP

Director, Canada District: Sharron Buttler, CPS/CAP

Director, Great Lakes District: Wendy Melby, CPS/CAP

Director, Northeast District: Bianca M. Constance

Director, Northwest District: Kristi Rotvold, CPS/CAP

Director, Southeast District: Virginia Boyd, CPS/CAP

Director, Southwest District: Dortha W. Gray, CPS/CAP

Affiliate Representative: Leanne Fisher, GradCert Bus JP

**2010-2011 International Trustees, Retirement Trust  
Foundation**

Chairman: Kelly A. Reggio, CAP

Vice Chairman: Lynda Bouley, CPS/CAP

Secretary: Kathryn A. Hampton, CPS/CAP

RTFC Liason: Carolyn Prather, CPS

IAAP International President Mary Ramsay-Drow, CPS/CAP

IAAP International Treasurer Judith A. Yannarelli, CPS/CAP