

Musings from Gini

Hello Ontario Division members!

It was a pleasure to see some of you at the Canada Divisions' Conference held in Moncton May 12-14. What a fabulous conference, and the Moncton Chapter did a superb job hosting the event. From the pub crawl, to the lobster feast (okay, I had the steak), to the meetings themselves ... great time had by all!

The weather was a bit damp and cool, but the warm smiles and sunny dispositions of all that attended made it a worthwhile event. If you've never attended a CDC, be sure to go in 2012 when Grand River Chapter hosts CDC in Kitchener, June 7-9. It's sure to be "no fun at all". And I'm excited to tell you that Lethbridge, AB was chosen as the host chapter for 2013! Going to conferences and getting involved in your chapter's leadership roles affords you the opportunity to truly see the country, and make friends from sea to shining sea.

It has been my pleasure to serve as Division President for 2010-2011 ... but it's not over yet! I am excitedly keeping track as all the Chapters dot their "i's" and cross their "t's" to finalize their Chapter of Excellence applications. Go, Ontario Division, Go!

I hope to see many of you in Montreal in July, as we host our friends from all over the world right here in Canada.

~ Gini

Ontario Division Annual General Meeting

We are pleased to congratulate the following chapters who won the Certification and Chapter Growth Awards:

Certification Award

- Merle Law London Chapter ~ Chapters under 35 members
- Scarborough Chapter ~ Chapters over 35 members

Chapter Growth Award

- Ottawa West Chapter ~ Chapters under 35 members
- Peel-Halton Chapter ~ Chapters over 35 members

Well done, everyone!

LEAPing ahead to 2011-2012

I was absolutely thrilled to attend the Incoming Divisions' Presidents Conference in Kansas City, MO April 15-16. Incredible networking and learning - I'm not sure my brain could have held any more information in two days!! Of course, I attended as the OD "representative", not knowing if I would indeed be elected at the OD AGM in Moncton. Now I'm even MORE excited for the upcoming year as, together, our members, chapters and divisions will be "Making the LEAP to Remarkable!"

I'm pleased to announce your Ontario Division Board for 2011-2012:

President ~ Nancy Brown, CPS
President-Elect ~ Melanie Lambert
Secretary ~ Suzanne Van Cleef, CPS
Treasurer ~ Bonnie McKay, CPS/CAP

Commitee Chairs

Bylaws & Standing Rules ~ Sylvie Paul-Hus, CPS/CAP
Certification - Carol Baker, CPS/CAP
Education/P2E ~ Penny Moreau, CPS/CAP
Historian~ Jolene Ellis, CPS/CAP
Nominations ~ Gini Henderson, CPS/CAP
Student Chapters ~ Aleksandra Jefic
Webmaster ~ Cindy Scheible

We are still in need of a Membership Chair, please contact Nancy Brown, CPS at nancyb_6@yahoo.ca

GPS Raffle

Congratulations to Lina Veglia on winning the Garmin GPS Raffle!

EFAM - Delegates/Proxies

If you are attending EFAM in Montreal, please be sure to submit your Credentials application before **June 30th**.

If your Chapter is not sending a delegate, it is imperative that you submit a Proxy and assign someone who is attending to carry your vote. The proxy must be submitted to HQ by **July 1st**, and a copy sent to the Division Delegate: Nancy Brown, CPS.

Some general information on proxies:

- There will be a new form used and each Chapter, Division, Affiliate will be under a "unit"
- Information will be posted on the IAAP website April 15th with regards to delegates, alternates and proxies for EFAM
- Signatures are required from both the Chapter President and Treasurer
- The person carrying the proxy will need to be a delegate representing another chapter or division
- You can mail them in, fax them in, or scan them and email them
- Fill them out as early as possible and get them in before **July 1st**.
- HQ will post a list of delegates mid-June so you can tell who is not represented.
- Any changes after July 4th must be dealt with at the registration/credentials desk in Montreal
- Once HQ receives a copy of the proxy, an email will be sent to the chapter/proxy carrier to confirm receipt.
- Proxy forms will be available on the website after April 15th under the International Library

<http://community.iaap-hq.org/IAAPHQ/IAAPHQ/Resources/ViewDocument/Default.aspx?DocumentKey=1153b9f9-06d1-428f-accd-ff39236d23c9>

Deadlines! Deadlines! Deadlines!

A reminder that your Chapter Officer listing for 2011-2012 needs to be submitted to IAAP Headquarters by **June 30th** - please cc: odboard@yahoo.ca so we can keep track for our Division of Excellence application! We've attached a blank file for your use.

Mark Your Calendars

July 24-27, 2011 - International Education Forum and Annual Meeting (EFAM), Montreal

www.iaap-ontariodivision.org

Email: odboard@yahoo.ca

Gini Henderson, CPS/CAP
President

Nancy Brown, CPS
Vice-President

Melanie Lambert
Secretary

Bonnie McKay, CPS/CAP
Treasurer

Directory Listing for 2011–2012 Incoming Officers and Committee Chairmen



International Association of
Administrative Professionals®

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DISTRICT Canada

DIVISION Ontario Division DIVISION NO. 602000

CHAPTER _____ CHAPTER NO. _____

CHAPTER DIVISION

PRESIDENT ID No. _____ **C P R S** **D P R S**
NAME _____

PRESIDENT-ELECT ID No. _____ **C P R E** **D P R E**
NAME _____

FIRST VICE PRESIDENT ID No. _____ **C 1 V P** **D 1 V P**
NAME _____

RECORDING SECRETARY ID No. _____ **C R S** **D R S**
NAME _____

CORRESPONDING SECRETARY ID No. _____ **C C S** **D C S**
NAME _____

TREASURER ID No. _____ **C T R** **D T R**
NAME _____

MEMBERSHIP COMMITTEE ID No. _____ **C M E M** **D M E M**
NAME _____

NEW CHAPTER BUILDER COMMITTEE (divisions only) ID No. _____ **D C B C**
NAME _____

STUDENT CHAPTER COMMITTEE ID No. _____ **C S T U** **D S T U**
NAME _____

CERTIFICATION COMMITTEE ID No. _____ **C C E R** **D C E R**
NAME _____

APW/EDUCATION AND PROGRAM COMMITTEE ID No. _____ **C A P W** **D A P W**
NAME _____

BYLAWS AND STANDING RULES COMMITTEE ID No. _____ **C R B Y** **D R B Y**
NAME _____

RETIREMENT TRUST FOUNDATION COMMITTEE ID No. _____ **C R T F** **D R T F**
NAME _____

WEB MASTER ID No. _____ **C W E B** **D W E B**
NAME _____