



IAAP Rochester Chapter Meeting Minutes

Location: Courtyard Marriott
Date: September 6, 2011

Time Called To Order: 7:10 p.m.
Time Adjourned: 8:00 p.m.

Members Present: Brenda Longman, Linda O’Sullivan, Donna Dillemath CPS/CAP, Carol Graumann Matz CPS/CAP, Naomi Goll CPS, Mary Claire Hachmeister, Judy Kunkel, Jill Gardner, Jennifer Garness, and Kathy Wilson CAP.

| Agenda Item | Discussion/Conclusion |
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| Minutes | <ul style="list-style-type: none"> Mary Claire Hachmeister made a motion to approve the August 1, 2011 chapter minutes a second was made by Judy Kunkel. All voted “AYE.” Motion approved. |
| Treasurer’s Report | <ul style="list-style-type: none"> Treasurer’s report was reviewed and filed for audit. |
| Committee Reports | <ul style="list-style-type: none"> Fundraising: Mary Claire Hachmeister expressed excitement we have 45 books distributed, need to distribute 5 more. We need to sell 50 by November 3. Presale begins on November 6; sale days are November 11 and 12. Brenda Longman will look into “Enjoy the City Coupon” books. Please let Mary Claire know if you sell your books or if you are available to sell during the sale dates. Certification: Paperwork should be submitted by February 15. Good idea to start doing internet classes. Education: Judy Kunkel presented the education schedule for the upcoming year. Membership Committee/PR Committee: We will have a sign up sheet for the Women’s expo at our next meeting. We’re still working on the specifics. A recruitment event will be scheduled as follow-up to the expo. Newsletter – Positive comments were made about the Newsletter. Information to be included in the Newsletter should be sent to Naomi Goll by the 15th of the month. |
| New Business | <ul style="list-style-type: none"> Congratulations Rochester Chapter for attaining the 2010/2011 Chapter of Excellence distinction. The Chapter is working for the Chapter of Excellence for 2011/2012. Members were encouraged to work towards attaining member of excellence. |
| Upcoming Events | <ul style="list-style-type: none"> Fall Division Meeting – October 14-16, 2011 in Alexandria, MN. Women’s Expo – October 22, 2011 Recruitment event – date to be determined. Herberger’s fundraiser – November 11, 12 |

Prepared by: Linda O’Sullivan

Approved: _____

Date: _____