



## IAAP Rochester Chapter Meeting Minutes

**Location:** Whistle Binkies on the Lake  
**Date:** August 1, 2011

**Time Called To Order:** 5:55 p.m.  
**Time Adjourned:** 7:05 p.m.

**Members Present:** Brenda Longman, Linda O’Sullivan, Donna Dillemath CPS/CAP, Carol Graumann Matz CPS/CAP, Naomi Goll CPS, Mary Claire Hachmeister, Judy Kunkel, and Kathy Wilson CAP.  
**Guest:** Alice Leisch.

Agenda Item	Discussion/Conclusion
	<ul style="list-style-type: none"> <li>Naomi Goll, President, welcomed the members and distributed the agenda packets. A hard copy of the membership list was also given to each attendee.</li> </ul>
Minutes	<ul style="list-style-type: none"> <li>Motion was made and seconded to approve the amended June 1, 2011 chapter minutes. All voted “AYE.” Motion approved.</li> </ul>
Treasurer’s Report	<ul style="list-style-type: none"> <li>Treasurer’s report was reviewed and filed for audit.</li> </ul>
Committee Reports	<ul style="list-style-type: none"> <li>Fundraising: Mary Claire Hachmeister distributed and encouraged us to sell Herberger’s coupon books. We need to sell 50 by November 3. Presale begins on November 6; sale days are November 11 and 12. Brenda Longman will look into “Enjoy the City Coupon” books.</li> <li>Certification: Carol Graumann Matz announced that anyone interested in taking the November test will need to register by August 15, 2011.</li> <li>Education: Judy Kunkel reported that the Education Committee is finalizing the Education Program schedule for the upcoming year.</li> </ul>
Budget	<ul style="list-style-type: none"> <li>Budget discussion. Mary Claire Hachmeister made a motion to approve the budget. The motion was seconded. All voted “AYE.” Motion approved.</li> </ul>
Committee Updates	<ul style="list-style-type: none"> <li>The Membership Committee suggested that the chapter participate in the Women’s Expo on October 22, 2011. Chapter members were positive and supportive. .</li> </ul>
Upcoming Events	<ul style="list-style-type: none"> <li>August Board Meeting is scheduled for August 25, 2011.</li> <li>Leadership training will be held August 13, 2011. Those holding a leadership position are encouraged to attend.</li> <li>Fall Division Meeting – October 14-16, 2011 in Alexandria, MN.</li> </ul>
Meeting Location	<ul style="list-style-type: none"> <li>We had discussion on the location of our Chapter meeting for 2011/2012 to alternate between the Courtyard Marriott and RCTC. Judy Kunkel will take this into consideration when finalizing the schedule and locations for the 2011/2012 Chapter meetings.</li> </ul>

Prepared by: Linda O’Sullivan

Approved: \_\_\_\_\_

Date: \_\_\_\_\_