



IAAP Rochester Chapter Board Minutes

Location: Southern MN Municipal Power Agency **Time Called To Order:** 5:25 p.m.

Date: October 20, 2011 **Time Adjourned:** 6:35 p.m.

Members Present: Naomi Goll, CPS, Jennifer Garness, Brenda Longman, Linda O’Sullivan, Carol Graumann Matz, CPS/CAP

Agenda Item	Discussion Conclusion
Minutes	Carol Graumann Matz made a motion to approve the September 22, 2011 Board Meeting minutes. Brenda Longman seconded the motion. All voted “Aye”. Motion adopted.
Treasurers Report	Brenda Longman, Treasurer, will present the Treasurer’s report at the November 2011 chapter meeting. No additional information to report at this time.
Committee Reports	<ul style="list-style-type: none"> • Certification: The Fall Certification test is in November. • Membership: Brenda Longman and Linda O’Sullivan reviewed final details for the Women’s Expo. • November Recruitment Event: Details of the meeting were discussed: speaker, location, food. Final decisions on food will be discussed after the Women’s Expo. This event will be held on November 2, 2011, Courtyard Marriott, Dawn Staycoff, Division President is the featured speaker. She will give an overview on EFAM, and Spring, and Fall Division meetings. Benefits of membership will be the focus.
By-Law Review	Due to time constraints, this item will be discussed at the next meeting.
November Chapter Meeting	The agenda for our November Chapter meeting was reviewed and finalized.
Strategic Plan	Naomi Goll distributed copies of the strategic plan. This document was reviewed and suggested changes were noted. Recommended changes will be brought to the November chapter meeting for review and final approval.

Prepared by: Linda O’Sullivan

Approved: _____

Date: _____