

International Association of Administrative Professionals

Kelly Services Chapter

2009, A YEAR OF FIRSTS!

2009 was a tough year for our economy and Kelly Services, Inc., was no exception. In the last 15 months, we have seen the lay-off of over 1600 of our fellow employees and the closing of over 130 branches. We have heard from our leadership that this will make us a more efficient and profitable company and that is good, but the reality of job loss and financial hardship continues for many people.

As 2009 winds down, though there has been a lot of tough news to face, there has also been significant personal and professional accomplishments that have been achieved by our membership. This is good news and something that we can rally around and celebrate together! As most of us know, accomplishing a goal can take lots of prepara-

tion and just downright hard work. So shout outs to the following members for going after their dreams!

Laura Sawyer, CPS/CAP

"The accomplishment of **attaining the CPS/CAP Certifications** has inspired me to continue to increase and grow my skills and knowledge in our ever-changing roles. I will admit that the study and preparation for both exams was challenging and at times quite stressful but I know that nothing of value comes easy! I have gained more confidence and awareness of the resources that contribute to my value and success. CPS/CAP Certification is an attainable investment in personal growth and career success for everyone! Go for it!"

I am passionate about volunteering

and using my abilities to make a difference for those in need. Three significant accomplishments this year include:

Mentored a team of 16 first-time Team in Training participants for 5 months to succeed in their fund-raising and event goals. **Fundraised \$5000+** for The Leukemia & Lymphoma Society by participating with Team in Training and completing the San Francisco Nike Marathon. **Served on the race committee** for the Susan G. Komen Race for the Cure with Barbara Karmanos Cancer Institute. Raised over \$1000 for breast cancer as a participant in the race."

Jennifer Bickel, CAP

"This year I challenged myself to take the CAP exam in May and **received my**

(Continued on page 3)

GETTING TO KNOW CATHY SAGE!



CATHY

Fun-loving, dependable and outspoken
 Graduate of Madison High School & Oakland Community College
 Charter Member

Who is a SME in having a good time!
 Enjoys the people and the variety of work in her position,
 Volunteers at the Rochester Junior Women's Club,
 K of C Women's Auxiliary of St. Ferrer Church &
 says YES anytime she is asked.

She is the administrative assistant to Jody McLeod
 In the Law Department

SAGE

Cathy Sage experienced at an early age, what many of us will not until we live to be much older than 47 years old. In 1997, a defining moment in Cathy's life, her husband of 25 years passed away of lung cancer. Now twelve years later, she is thinking about her transition into retirement. Two of her friends are retiring this year, but it feels a little too soon for her. She would like to spend more of her time volunteering with her favorite causes and is looking forward to traveling.

Cathy was born in the early 1950's in Pittsburgh, Pennsylvania, but spent all of her life growing up locally in Michigan. She is the oldest sister of two girls and her parents are still living in the Madison Heights home she grew up in. Some-

times her mother will give her a call and invite her over for a home cooked meal, something that Cathy does not take much time to do for herself, after all she says, "What am I going to cook for myself? A roast?" Spaghetti at moms suits her just fine.

As the eldest, Cathy was taught to lead by example. "Play nice in the sandbox" is her motto. Treat everyone fairly and do the right thing. She was a good student in school and enjoyed English, History and Business, boys and dances – not particularly in that order! When all of her friends were going off to college, she wanted to follow, however her father announced that she would go locally to

(Continued on page 2)

"To be recognized as a global Chapter of Excellence through continued career and professional development of full-time and temporary administrative professionals."

Mission Statement



Congratulations to:
CONNIE RUBEL, CAP
 Received her CAP certification after passing all four exams in Nov, 2009!

Inside this issue:	
2009, A Year of Firsts!	1
Getting to Know Cathy Sage!	1
My View from the Chair by Jennifer Bickel	2
2009-10 Chapter Schedule of Program and Events	3

For content suggestions contact Jennifer Bickel at bickeje@kellyservices.com or 248-526-8399

MY VIEW FROM THE CHAIR by: Jennifer Bickel

In 1980 I worked for Fisher Body at the General Motors Tech Center in Warren, Michigan. I remember a moment when I was sitting across from my manager in his office, and he asked me what my goals were. At that time, I was 21 years old, happily married, and working on the dock doing clerical work and preparing packages for shipment. Docks can be pretty grubby places. The only goal I had was to get out of there and into a cleaner, more habitable working environment. I can still see myself in that office, young, naive and wondering why I needed to have goals. *Qué sera, sera* was the rule I lived by.

All my life, I've been a really good student. I graduated high school with a 3.8 GPA and belonged to the National Honor Society. I was also artistic and majored in Art, English and Business. Immediately after high school ended, my co-op opportunities ended too. I got a job on the line in a dirty plastics factory putting faux wood-grain on plastic television cases. Although the job provided a decent paycheck, it was *definitely not* for me. It was a time in my life when I felt the most lost and had no compass to guide me. Ten months later, I married my husband and we took off for Denver for his college training. When we returned home we both got jobs quickly, bought a

house and proceeded to remodel it while working full time. Although I had always wanted to go to college and earn a bachelor's degree, I didn't see the purpose of spending my time and money - I had a good job and we planned on having a family and me being a stay@home mom. In 1982 and '84 my daughters were born. Those years were filled with raising kids and making sure they were getting a good education and I stayed involved at every level of their elementary and middle school years to stay in their loop. With after school activities and volunteering there wasn't room for much else.

As my daughters grew, I began to have more time to myself and at the age of 36, decided I would begin the process of accomplishing my first real goal of going back to school. Last year, at the age of 50, I received my associates degree from Oakland Community College. This year I am registered at Baker College to begin the process of completing my bachelor's degree. I am hoping to finish school in two years. I can hardly wait to get back in the classroom!

Back to the dock and my manager's question. Then, I didn't have the experience, support, knowledge or motivation to know what my goals should

be and how to accomplish them. But now, I can answer that question with confidence. What I have learned over the last 30 years is that my goals serve an important function in my daily life. First, they motivate me to discipline myself. In 2004, I registered and paid for a 300 mile bicycle trip that would last five days and nights. There was no way I would be able to complete that trip without daily training for the ride. If I could not go the entire 300 miles, I would have to get home on my own. Second, goals give me direction. For some goals, there are smaller steps that I need to complete to get to the greater goal. For my associates degree, it was one paper, one exam, one course at a time until they were all taken. Lastly, the sense of pride, joy and self esteem I receive from working hard for and achieving my goal geeks me the most.

For this bachelor's degree I have to take an intermediate algebra class. It is daunting to say the least as math is *not* one of my strengths and I have to work very hard at it. But I know I can do it because I aced my pre-algebra class 17 years ago and I'll do what I have to, to make it happen again! Bring it on!



GETTING TO KNOW CATHY SAGE (cont'd)

(Continued from page 1)

Wayne State. Interested only in the social culture of college, she opted out and went to work instead. Within three days she was tested and hired to work for the Department of Defense earning \$4,466.00 in 1968. She remembers that specifically because she ended up having to pay taxes - something she vehemently told her dad she wasn't going to do!

Cathy married and she and her husband had one daughter. Throughout this time in their family's life, Cathy was a stay-at-home mom, parenting and volunteering at the school and with the bowling league. She also completed an Associates Degree at Oakland Community College. In 1996, her husband of 25 years was diagnosed with lung cancer, passing away at the age of 49 in May of 1997. Needing benefits, Cathy went to work full-time for Kmart Corporation. Due to her experience working in the Department of Defense and the U.S. Attorney's Office, she was placed in the law department.

When Kmart went into bankruptcy, the headquarters in Troy was closed, and like many others, Cathy was laid off indefinitely in March of 2004. She decided to take a break and spent the summer golfing and generally relaxing at her cottage in northern Michigan. In October she started job hunting and applied for an administrative position in the law department

of Kelly Services. As Cathy had worked with Amy Anger at Kmart, she used her as a reference. Unbeknownst to her, Amy was applying for a position at the same time as Cathy and the rest is law department history.

Cathy is not a morning person! Her favorite time of the day is early evening. When everything begins to slow down, she can go for a walk or a bike ride, or if the weather is not cooperating, curl up in her sweats and patriotic shirts and read the latest in the Janet Evanovich series and follow the antics of Stephanie Plum, Bounty Hunter! "She's hysterical. The books are funny and make me laugh!", she says with a chuckle.

When asked who she would call on if placed in a life-threatening situation, she quickly answered "Tom Cruise in dog tags, no shirt and torn jeans, Maverick", she says with a twinkle in her eye and mischievous smile! Seriously though, she says she would call on her sister - someone who can calm her down and help her to think straight. Family has always been important to Cathy and she is there for them, including her grandson Cameron.

When asked what period in the past would she like to visit - the *Roaring Twenties* came to mind because "they had a lot of fun and the women's movement was beginning to form." A patriot, Cathy also

shared that she would have liked to have been in Philadelphia to hear the gossip during the Revolutionary War as it was a dangerous and exciting time in our nation's history.

Two people that Cathy would like to meet are her mother's father and her father's mother. Both of these individuals died when her parents were young and Cathy never knew them growing up. Her grandmother was the mother of 16 children and the one question she has for her is, "Who were you before you married?" A beautiful woman who wed young, she lived with a man that gambled and drank. She is curious about the circumstances surrounding the decisions these individuals made in days gone by.

Wrapping up the conversation, the question was posed, "Someone has just created an invention that will allow you to change one thing about yourself. How would that one change look like in your life?" Without hesitation, Cathy replied "Well if somebody could have cured cancer, my husband would still be here. I probably wouldn't be at Kelly, we would be travelling. He would have started his own business and be enjoying his grandson. We would be enjoying 60 years instead of 25."

Cathy Sage, it was nice getting to know you!

(Continued from page 1)

certification passing all four exams. I have also **registered at Baker College** to start the process of completing the required courses for an undergraduate degree in Healthcare Services Administration. I am hoping to complete the process in two years and fulfill a life-long dream of receiving a Bachelor's degree. In June of this year, I **received an Admin Accolade** award at Kelly Services for working with IT to reconfigure an out-of-office calendar that would be used as a standard office practice throughout the company for travel expenses, streamlining the travel approval process and saving our assistants time."

Stephanie Kazanowski

"Why did I do it.....that's a good question and I'm still wondering why. I **did my first triathlon** in July with my husband. He was the one that talked me into doing it. I was not too thrilled about it but it was something we could do together and it was important to him. I set my goal to finish the race but after doing the training I started to calculate a timed goal for myself, I actually started to get excited about it. My goal from just finishing the race turned into a goal of completing the race in 2 hours. Well, to my surprise I completed the race in 2:01:10:6 (2 hours 1 minute 10:6 seconds). I was very please with my results for doing this for the first time. It was a great accomplishment for me and I'm thankful that my husband encouraged me to participate. It's not over yet.....I signed up for another triathlon in August. I was determined to beat my time from the first one and I did. I completed that race in 1:45:52 (1 hour 45 minutes and 52 seconds). For me it is a great feeling to cross the finish line! I'm looking forward to signing up for the next one." The triathlon that Stephanie competed in included a 1/4 mile swim, 12 mile bike ride and a 3 mile run.

Denise Brown

With the reorganization of the Americas, Denise is **now supporting Deb Thorpe here at the corporate campus**. She says, "I am very excited about actually having a boss here at corporate as my two previous bosses were field based. I have been exposed to much which has broadened my knowledge tremendously with Kelly Services, working with new reports, and the 2007 software. In other words, it's been great and I stay very busy!"

Connie Rubel, CAP

"It has been a personal and professional goal of mine for several years to take the certification exam that IAAP offers. This November I **did take the four part CAP (Certified Administrative Professional) exam**, and I received word Monday, Dec. 21, that I did pass. I would encourage anyone that has wanted to do this, but has been fearful (like I was) to take the plunge - you will be surprised how much you know!"

Congratulations to all of you on your personal & professional accomplishments!

January 2010						
Su	M	Tu	W	Th	F	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

January Member Birthdays

Karen Grime—January 13th

2009-2010 Schedule of Programs and Events

The Career Advantage—Certification

Laura Sawyer & Jen Bickel
Sue Kanda & Dan St. Laurent, Baker College
January 13th, 2010
1:00—2:30 PM

First Floor Training Room
Members & Non Members Invited

Administrative Career Development

@ Kelly Services
March 2010

Day & Time TBD, Members Only

Administrative Professionals Week

April 2010
Members & Non-Members Invited

Behind the Scenes—Hotline Services

April 2010
Members Only

Annual Meeting / Esselte Program

May 2010
Members Only

Installation of Officers

Networking Lunch
June 2010

Members Only

Program Chair, Kathryn Conner

CONNKA@kellyservices.com or 248-244-4535

CPS/CAP STUDY GROUP

Beginning Tuesday, Jan 5, 2010

Corporate Campus, HQ4C

5:30 - 7 PM

Laura Sawyer, CPS/CAP - Lead

248-244-5315 or

laura.sawyer@kellyocg.com



2009-2010 CHAPTER OFFICERS

Dawn Drobek, President
drobeda@kellyservices.com
248-244-3803

Kathy Conner, President-Elect
conneka@kellyservices.com
248-244-4535

Patty Kobrehel, Vice President
kobrepl@kellyservices.com
248-244-4611

Jennifer Bickel, Treasurer
bickeje@kellyservices.com
248-526-8399

Cathy Sage, Assistant Treasurer
sagecat@kellyservices.com
248-822-3369

Julie Mincel, Recording Secretary
minceja@kellyservices.com
248-244-4194

Joyce Phillips
Corresponding Secretary
phillj2@kellyservices.com
248-822-9057

EXECUTIVE SPONSORS

Teresa Carroll, Senior Vice President
Global Service, Kelly Services, Inc.

Peter Quigley, Senior Vice President
Global Client Relationships,
Kelly Services, Inc.

IAAP Kelly Services Chapter Website
www.iaap-kellyservices.org

IAAP Michigan Division Website
www.iaapmichigan.org

IAAP Headquarters Website
www.iaap-hq.org

Please check the international, division and chapter websites for local, regional and national events happening in the world of the International Association of Administrative Professionals!



This eNewsletter is intended to be read electronically - please print only if necessary. For your convenience links have been activated for email and web page access.