



International Association  
of  
Administrative Professionals

## Alabama Division Annual Meeting

The 58th Alabama Division Annual Meeting, held in Birmingham on June 4-6, was a huge success! The Alabama Power Chapter hosted the weekend events which included a seminar, business sessions, recognition luncheon, awards banquet, inspirational service and leadership meeting. Read the articles and check out the photos in this special edition to learn more about this fun-filled educational meeting.



Left to right: Patsy Brasher "Vacationer", Gina Chesser "Community Service Participant", Lynnell Frazier "Caterer", Annie Walker "Graduate", Ann Payne "Glamour Girl", Tiffany Escott "Event Planner", Patti Raymond "Team Player", Janice Conniff "Leader", Antoinette Woodard "Team Player", Prissy Daly "Clueless", and Kathy Wilkey "Emcee"

## "Admins...The Heart And The Soul of the Organization"

Members of our chapter had fun presenting the program for the Recognition Luncheon on Saturday. The tables were decorated with the many different hats that administrative professionals wear and members "wore the hats" as they presented their parts. Members who had attained their CPS/CAP ratings were recognized and all members received a gift. It was a lot of fun, as you can probably see from the photo!

# Alabama Power Chapter wins top awards at Alabama Division Annual Meeting!

- Chapter Excellence in Professional Development
- Alabama Division Chapter of the Year

## Chapter Excellence in Professional Development

Every year members are requested to complete the Professional Development form. The member with the most points from each chapter wins the Professional Development Award for that chapter. The person with the most points overall wins the Professional Development Award for the Division and that chapter receives the Chapter Excellence in Professional Development Award. Heather Land won the Professional Development Award for our chapter and for the division.

## Alabama Division Chapter of the Year

The points from the members' Professional Development form roll up to the chapter level. The chapter with the most points wins the Alabama Division Chapter of the Year. Our chapter had the most points so we were the recipient of this prestigious award (for the third year in a row!).

## Chapter Members Win Prestigious Awards!

### Alabama Division Administrative Professional of the Year (APY)

In February, our chapter held the event to determine the chapter APY which was won by Janice Conniff, CPS/CAP. The winners from all chapters go on to participate at the division level. We are proud to announce that Janice won at the division level!

### Professional Development Award

As explained in the above article on Chapter Excellence in Professional Development, Heather Land won this award for our chapter. Way to go, Heather!

*Congratulations!*

to recipients of  
Alabama Division Awards!



**Janice Conniff**  
Administrative  
Professional of the Year



**Heather Land**  
Professional  
Development Award

## The 58<sup>th</sup> Alabama Division

**Annual Meeting** was held June 4-6, at the Hilton Birmingham Perimeter Park. It was hosted by the South Central Region (Alabama Power Chapter). The hosts worked very hard in planning the **Power of Commitment** meeting with the attendees in mind. There were 80 registered attendees, including 21 first timers, and 22 Alabama Power Chapter members.

The keynote speaker, Bonnie Powell, Adjunct Instructor, UAB Training and Development, started the weekend off on Friday with her "FISH! A Remarkable Way to Boost Morale and Improve Results" seminar. The attendees learned the 4 elements of FISH, which are: 1) Play, 2) Make their day, 3) Be there, and 4) Choose your attitude. Bonnie always does such a great job with her presentations and, once again, the attendees were not disappointed. Following this educational seminar, the attendees had the opportunity to see the awe-inspiring candidates in action in this year's Alabama Division Administrative Professional of the Year event, where our very own Janice Conniff, CPS/CAP, won the title of Alabama Division Administrative Professional of the Year. Finally, concluding our opening day, everyone had the opportunity to visit with IAAP friends, shop or attend the "Sips n Strokes" networking activity.

Linda Hanson, Alabama Division President, demonstrated the "**Power of Commitment**" as she led the Saturday business session where Bylaws and Standing Rules were voted on and the 2010-2011 Alabama Division officers were elected. Two members of our chapter were installed as officers: Ann Payne, CPS/CAP, as Vice President, and Kathy Wilkey, CPS/CAP, as Treasurer. Later that evening at the Awards Banquet, chapters were recognized for outstanding accomplishments. Following the banquet, the Mobile Chapter hosted a reception for the outgoing president.

(contd on next page)



All dressed up! Gina Chesser, Debra Billingsley, Antoinette Woodard, Prissy Daly, Liz McGill and Patsy Brasher



Bonnie Powell (seminar speaker) and Kathy Wilkey



APY Candidates including Janice Conniff (third from left)



(Annual Meeting—contd from page 3)

Myrna Pittman, Vice President of Customer Services at Alabama Power Company in Birmingham, led the inspirational service on Sunday morning and blessed us with a beautiful song. Her message was very uplifting and encouraging. The attendees really enjoyed the service and expressed their gratitude to Mrs. Pittman afterwards. Following the inspirational service, Brenda Fischer, CPS/CAP, conducted the Leadership Meeting for the 2010-2011 leadership team, where she shared exciting and valuable information with the incoming chapter presidents and division committee chairs.

I would like to thank the following Alabama Power Chapter members for serving as committee chairs and for all their hard work in planning this event:

- Kathy Wilkey, CPS/CAP – Co-coordinator, Invitations, Program Books, Publicity
- Liz McGill, CPS – Co-coordinator, Awards Banquet
- Consuela Black – Participant Gifts
- Patsy Brasher, CPS/CAP – Photographer
- Janice Conniff, CPS/CAP – Incoming/Outgoing Division Board Reception
- Prissy Daly, CPS/CAP – APY Event Liaison
- Tiffany Escott – Arrangements, Hostesses/Pages
- Lynnell Frazier – Finance, Registration, Ways & Means
- Cassie Lord – Door Prizes
- Patti Raymond, CPS/CAP – Catering
- Annie Walker, CPS/CAP – Recognition Luncheon

I really enjoyed coordinating the event and working with such a talented team. I hope that everyone enjoyed the weekend and benefited from the personal and professional opportunities offered during the meeting.

Submitted by Gina Chesser, CPS Coordinator



Annie Walker, Darlene Sanders, Myrna Pittman (speaker) and Marlo Hayes at inspirational service



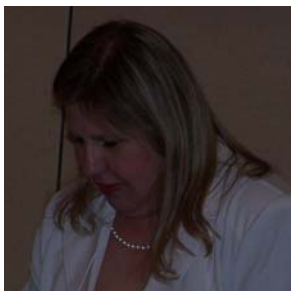
Cindy DeArman and Becky Harding



Linda Hanson and Liz McGill, outgoing Alabama Division and Alabama Power Chapter presidents



Trish Weldon and Patti Raymond



Cassie Lord



Lynnell Frazier



Mayor William Bell, pictured with Tiffany Escott, gave opening welcome



## First Timer

I admit it. I was a first-timer. Have you ever experienced something for the first time and wondered afterward why it took you so long to join in? That's how I felt after attending the 58<sup>th</sup> IAAP - Alabama Division Annual Meeting. Although I am a charter member of our chapter, I had never attended an annual division meeting. Since it was held in Birmingham this year, I signed up and hoped for the best.

I am pleased to say that the events of the weekend far surpassed any doubts I might have had. On Friday we laughed and learned with Bonnie Powell as we encountered "*FISH! A Remarkable Way to Boost Morale and Improve Results.*" Then we cheered as we watched our own Janice Conniff, CPS/CAP, win the division Administrative Professional of the Year event.

On Saturday we were honored to have dignitaries such as Birmingham's mayor, the Honorable William A. Bell, Sr., to attend our opening ceremony and say a few words to us. During the business meeting, we listened as a representative from each chapter presented a year-end report, and it was informative to hear what goes on in other areas of our state. Our state's members are creative and have many good ideas to share. The

recognition luncheon was not a staid, frumpy event, either. Instead, it was full of fun and laughter as each table had been decorated with the many hats that we admins wear and presented to us in the form of a skit by the members of the program committee. When it was time for the division president to return to the podium, she was speechless for a time. She said that was the best recognition luncheon she had ever attended at an annual meeting, and she meant it! That evening was full of sparkle and shine as admins were dressed to the hilt for the awards ceremony. I believe everyone had a very pleasant time.

On Sunday, we were treated to an inspirational talk by one of Alabama Power's vice-presidents, Myrna Pittman. She said God had led her to share His words of encouragement with us, and she closed with a beautiful song. I felt very blessed to have been in attendance. I was slightly reluctant to leave after the next meeting, but I knew I had to get back home to spend at least part of the weekend.

I would now like to add my voice to those members who were already in the know about the annual meeting. Please plan to join us next year! The 59<sup>th</sup> IAAP – Alabama Division Annual Meeting is scheduled for June 24-26, 2011, at Lake Guntersville State Park Lodge. Mark your calendars now!

Submitted by Darlene Williford, CPS/CAP



Outgoing Division Board Members: Joyce Jaet and Carolyn Drake. Incoming Board Members: Maria Whitmire, Linda Hanson, Kathy Wilkey, Cindy Anders, Ann Payne, Jackie Powell and Brenda Fischer

# First Annual Certification Luncheon

Human Resources, Alabama Power Company, sponsored the first annual CPS/CAP Certification Luncheon June 23 at The Sheraton Birmingham Hotel Ballroom. Donna Smith, Human Resources Director, acknowledged the initiative taken by those in the Alabama Power Chapter to better educate themselves in their profession by achieving certification in the administrative field.

Audra Smith, UAB Ladies Head Basketball Coach, our key note speaker, addressed the traits of a leader and the types of leadership roles that everyone plays in their day-to-day business.

Donna Smith, Charles McCrary, President & CEO Alabama Power Company, and Rich Mandes, Vice President-Transmission, Alabama Power Company and the chapter's new Executive Sponsor, participated in the awards ceremony. Of the 31 chapter members who hold their CPS or CAP certification, 24 were in attendance.



Rich Mandes, Charles McCrary, Janice Conniff (Luncheon Chair) and Donna Smith

Submitted by Liz McGill, CPS



Audra Smith



Debra Billingsley, CPS/CAP



Patsy Brasher, CPS/CAP



Gina Chesser, CPS/CAP



Prissy Daly, CPS/CAP



Charlotte Graham, CPS/CAP



Becky Harding, CPS



Dianne Hargrove, CPS



Nancy Henderson, CPS/CAP



Wanda Kincaid, CPS



Felisa Lawrence, CPS



Nicole Ledwon, CPS/CAP



Tabettha Lemonds, CPS/CAP



Liz McGill, CPS



Carolyn Parkin, CAP



Ann Payne, CPS/CAP



Patti Raymond, CPS/CAP



Darlene Sanders, CPS/CAP



Glenda Sanders, CPS/CAP



Annie Walker, CPS/CAP



Trish Weldon, CPS/CAP



Kathy Wilkey, CPS/CAP



Darlene Williford, CPS/CAP



Antoinette Woodard, CPS/CAP

Unable to attend:  
Cecelia Cook, CPS  
Rhonda Hitchcock, CPS/CAP  
Karon Keith, CPS/CAP  
Joanna Lawler, CPS  
Priscilla Lowry, CAP  
Angela Sutton, CPS  
Gina Wood, CPS/CAP