

Lindbergh Chapter Communiqué

SEPTEMBER 2010

WWW.IAAP-LINDBERGH.ORG

BOARD OF DIRECTORS

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Ann Werner
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Corresponding Secretary

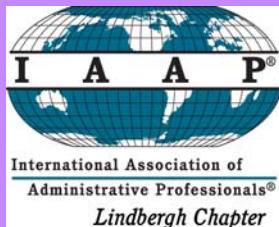
Joy Ihler
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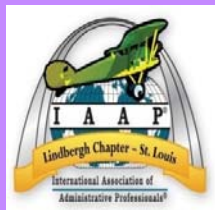
Susan Keen
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Immediate Past President:

Charlotte Kuhn, CPS



You Make a Difference!



A benefit is scheduled for the widow and babies of Jason Eakins, who was Lana Rosselli's precious nephew. Please see details below. If you are unable to attend, but wish to make a donation, please mail a check to:

**Lana Rosselli
821 Thornton St.
Pacific, MO 63069**

All

As many of you know, my nephew passed away suddenly on 8/11/10 leaving behind Cindy, Dayton (Little Dude) and his new daughter Audrey. There will be a benefit at the American Legion Post 320 to try and raise some money for Cindy and the babies. I hope you will attend if only to have some BBQ, listen to music and/or see our new addition. Please spread the word to your friends and family in case they are interested.

Cindy, Dayton (age 2) and Audrey (age 3 weeks) Eakins

Saturday October 2, 2010
10am - 6pm

American Legion Post 320 (Pavilion)
320 W Meramec St
Pacific MO 63069
636-257-3298

BBQ Plates
Horseshoe Tournament
Silent Auction
50/50 Raffle
Live Music

Let me know if you can attend
Lana Rosselli



Lindbergh Chapter Mission Statement

To be the recognized leader of administrative professionals in the St. Louis area. To encourage and inspire our members to achieve their personal best, by providing resources to develop leadership skills, enhance technical expertise and promote a networking venue.

PRESIDENT'S MESSAGE

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If you heard my story of the Star Thrower, you know that there are times in all of our lives that we have to choose "to make a difference". Days in our profession do not have a set schedule or the "perfect plan" without a great deal of work and making that choice. You are in the profession because you are good at the details and solving the questions in an ever changing office. It requires the flexibility of a gymnast, the wisdom of Solomon, and a sense of humor at times when you might want to give up. And that was just today.....

Your membership in IAAP is a wonderful blend of your work life and the person that you are inside. Chapter meetings offer the unique chance to recharge, network and learn new things if we are open to meeting someone new or learning something different. You have to show up to take advantage of the opportunities. We hope you will show up often! We love having meetings to recognize our members for special achievements, to help them learn new skills and we try hard to work in some fun.

The Lindbergh Chapter Board has worked very hard to lay out programs and a variety of speakers for the 2010-2011 year. Plans for meetings include business so that we can grow in our understanding of the organization that is IAAP. New ways to achieve certification and reports from our annual meeting included in this issue are just the beginning of the ways we can learn this year.

September will feature a speaker to help each of us build on our organizational skills. In October you can be assured your boss or a significant mentor at work will appreciate your invitation to hear a terrific speaker and things planned by special events under the direction of Charlotte Kuhn CPS.

We are starting a great year. It is my hope that you will choose to include IAAP and the activities within the Lindbergh chapter in your goals and plans to enrich your administrative career.

Letia Owens, our August speaker offered this quote:

If you always do what you have always done, then you will always get what you have always got.

If you want something that you never had, then you must do something that you have never done.

And if you always think the way you have always thought then, my friend, you will always get what you have always got.

Don't forget all the remarkable ways you "make a difference every day".

Ann Werner, President

Who's in the Know

or maybe I should say "who you should know"

Ann Werner, President
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Julie Hoover CPS, Three Rivers Council
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Patti Barton CPS, Ways & Means
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Gennie Bartelt CAP
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Member Recognition

For the past six years, Office Team has partnered with International Association of Administrative Professionals (IAAP) to select and present the *Administrative Excellence Award* to an outstanding administrative professional who demonstrates continued commitment to leadership, education and operational efficiency within his/her organization, and who provides meaningful contributions to his/her employer.

A nine-member committee reviewed nominations from throughout North America, and Linda Harr, CPS/CAP, was selected as a runner up for the award. At the August 24 chapter meeting, Office Team presented Linda with the *2010 Administrative Excellence Award*.

Our chapter celebration also included Linda's family members. Lori Chartrand from Office Team and her office manager were present. Lori is an associate member of our chapter and we were pleased to have them offer their comments and present Office Team's gift package to Linda Harr CPS/CAP.

In addition to her recognition at EFAM, Linda received a certificate of recognition, a year's subscription to Office Arrow, training that will go towards becoming certified in Microsoft Office and a gift check for \$250.

Congratulations, Linda!



VICE-PRESIDENT'S DESK

Well, we're off to a good start this year. Our speaker for the August meeting was Lethia Owens who talked to us about "personal branding" and being "more of who we are."

Below is a list of dates and speakers for our monthly meetings held at Spazios (in Comfort Inn), 12031 Lackland Road:

- September 28** - Karl Schoen & Anita Schweisthal, Avery Dennison
- October 26** - Kent Rader, EXECUTIVE NIGHT SPEAKER
- November 16** - Deb Patterson, Monsanto
- December 7** - Christmas outing to Baked Goods Pottery
- January 25** - Dr. Debra Peppers
- February 22** - Alice Vierck, St. Charles Chapter
- March 22** - Jim Zaitz
- April 26** - Karlana Rannals CPS/CAP, International IAAP Vice President

We are excited about our confirmed speakers, and we look forward to seeing everyone at our meetings. Spread the word--Tuesday evenings at Spazios are going to be filled with fantastic speakers and fun!

Linda Haley, CPS/CAP
Vice President

MESSAGE FROM THE CORRESPONDING SECRETARY

Hello, members! I hope you had an enjoyable summer. I am happy to be serving you in 2010-2011 as Corresponding Secretary. Just a reminder....if you know of someone who needs encouragement or well wishes, please let me or one of the Board members know so we can send a card. Please keep in your thoughts and prayers those who are going through a difficult time due to the loss of a loved one, loss of a job, or other reasons. There is to be a benefit for the Jason Eakins family. Jason is the nephew of Lana Rosselli who recently passed away. The benefit is October 2, 10:00 AM to 6:00 PM, at the American Legion Post 320 (pavilion), 320 W. Meramec Street, Pacific, MO 63069. Perhaps you will be able to attend. I look forward to seeing you at monthly meetings.

Joy Ihler
Corresponding Secretary

Ways & Means Committee

Surprises, surprises are in store for all of you this year!! We have some great Ways & Means projects coming up and our committee is excited to bring you the news!!! First of all, I'd like to thank all of my committee members for doing their part in demonstrating their "Passion and Purpose" this year in "Making A Difference" by deciding to join the Ways & Means Committee and give it their all to make it a success for our chapter this year! Thank you to our members: **Marlene Frescoln, CPS/CAP; Lou Brummet, CAP; Teresa Walker, CPS/CAP; Linda Harr, CPS/CAP; and Phebe Thompson.**

THANKS TO ALL OF YOU FOR JOINING OUR COMMITTEE!!!

So get ready... you are going to experience a lot of opportunities for some great bargains for you and your family while at the same time helping your chapter's treasury by providing funds to bring in many great speakers as well as provide for some fun events that we will be doing this year. Here is our list of projects which you will be seeing and hearing more about real soon!!

- ◆ Sale of Nuts from Osage Nut Company – October
- ◆ Sale of Miche Purses (via online webpage and personal showings at homes or businesses)
- ◆ Sale of "That's My Pan"
- ◆ Sale of "Small Indulgences" Jewelry for members, friends, at homes or businesses.
- ◆ Silent Auction (in April) (start saving your goodies and baskets so we can once again have over 50 baskets on display)
- ◆ 50/50 Sales at meetings
- ◆ Sunshine Buckets for our Sunshine Fund (more details to come on this one)
- ◆ Possible Self-Care Workshop or Spa Items for Sale as well as Hand and Chair Massages

So as you can see, there are a variety of projects and ways for all of us to help the chapter.. even if you are not on the committee.. just your participation in any of these will show your support and "Make a Difference". And while you are participating, I'm sure that one of these projects will bring out your "Passion & Purpose" for IAAP and the Lindbergh Chapter!

Patti Barton, CPS
Chairman
Ways & Means Committee





International Education Forum and Annual Meeting (EFAM)

Our 2009-2010 IAAP Lindbergh Chapter President, Charlotte Kuhn CPS, nominated me this year for the Office Team 2010 Administrative Excellence Award. I was thrilled because a colleague from Monsanto, Patti Barton CPS, won the same award I received the year before.

This award is open to administrative professionals in the U.S. and Canada; with 9 independent judges from several companies reviewing over 250 nominations—being recognized is quite an honor.

IAAP is important to me for several reasons:

- ◆ it provides a great way to further education through the professional speakers and educational programs that are offered;
- ◆ it is a terrific way to network as time for that at work can be limited—I have several friends (both inside and outside of Monsanto) that I've made because of belonging to IAAP and am able to learn from them to improve my performance (more fun to learn from friends and cost-effective);
- ◆ I have been able to develop new (and refine existing) skills through involvement in the chapter

I was recognized on stage at our International Education Forum and Annual Meeting. With over 1400 admins from around the world in attendance, Robert Hosking, the Executive Director of Office Team, presented me with flowers and I had my picture taken with Robert and our 2009-2010 International IAAP President, Susan Shamali, CPS/CAP. Walking around that morning to classes afterward was a bit of a rock star experience as it was a huge bouquet of flowers (I did get used to it quickly—big smile).

Before the recognition event I met Vernice “Fly Girl” Armour who was Office Team’s morning keynote speaker. Vernice is the first African American female combat pilot and please run; don’t walk, if you ever get a chance to hear her speak. That day was topped off hearing Erin Brockovich (the real one; not Julia Roberts) speak (I loved every colorful moment).

At our August meeting, Office Team presented me with a leather plaque, a year’s subscription to Office Arrow (which is an on-line resource for administrative professionals), training that will go towards becoming certified in Microsoft Office and a gift check for \$250. A couple of friends in my chapter surprised me with some personal gifts of recognition which were most appreciated because of the caring and their knowing me well enough to know what I would like. My husband Jim and I were happily surprised when three of our grandchildren showed up along with several family members to help celebrate.

This recognition is because Charlotte Kuhn cared enough to go that extra step and nominate me for doing what I love doing. Thank you Charlotte for a cloud nine experience that I will treasure for life!

Linda Harr, CPS/CAP

ADMINISTRATIVE
Excellence
AWARD



Delegate Report from EFAM (EDUCATION FORUM AND ANNUAL MEETING)

By Patti Barton, CPS

Oh my, here we are at the end of Summer and at the start of the Fall Season...time flies when you're having fun!!! I'd like to share my experience of being your Delegate representing the Lindbergh Chapter at the EFAM - Education Forum Annual Meeting - which was held in Boston, MA, this past July (July 18-22). It was an honor to represent our chapter and I thank you for the experience. I'd like to share a little bit with all of you so each and every one of you will WANT to go next year!

I left for Boston on **Friday, July 17th** and immediately met some of our fellow IAAP members from the Girardot (Cape Girardeau), South County, and St. Louis chapters who had taken the same flight that I had selected. It was great to be able to network with all of them even before we got to Boston and started in on our active week. We arrived and took a shuttle to our hotel, and then it's off and running..... check into the hotel, run off to the IAAP Registration Area to pick up our bags and tickets for our schedule for the week, then off to the hospitality room to do our safety registration of contact numbers to reach someone in case of an emergency, and finally off to the Banquet Registration Table to pick out our seat for the Final Night Banquet --- one of the highlights of the event. Whew.. I'm tired already! But the fun didn't stop there.. some of the girls from the Girardot chapter asked me if I would like to join them to go see a Boston Red Sox game at Fenway Park.. they didn't have to twist my arm... we hurried to the Concierge desk and secured our tickets and in 97 degree weather we braved the elements and attended the game.. after a 4 in-ing rain delay.. we then enjoyed the game and headed back to the hotel... day 1 complete!!

On **Saturday**, my fellow IAAP sisters in the Girardot chapter who were not taking the pre-educational sessions, introduced me to the idea of taking the "Beantown Trolley" which was one of the optional tours that each member could pay for separately, which provided a great way to spend a Saturday in Boston. We headed off on the trolley to the Bay area and we were off on an all-day excursion to see the Boston area by boat for a 45 minute ride, then back to the trolley to tour the city and see on land what we had seen on water. Had lunch in Little Italy and followed the Freedom Trail through the city and then back to the hotel to rest before we headed out to dinner on our own. Boston is a wonderful, clean, and friendly city! With each EFAM trip I have ever taken, I never come home without being amazed at what I learn about the host city and host chapter when attending these conferences.

Sunday morning started off with an early -morning 8:00 a.m. (1 hour before everyone else) Delegate briefing where the Delegates and Alternates are briefed on how and what we will be covering in the General Session that follows. All of the delegates sit together in the front since we are the voting members of the association and all of the Alternates try and sit directly behind the group of Delegates as they may have to take our place if for some reason we need to leave the room.. so there is always a voting member ready to place the vote for your chapter. The General Session followed at 9:00 a.m. and as usual was very impressive with the Parade of Nations taking place with many of our own IAAP members carrying the flags of over 26 nations!! Beautiful site to see and very touching. Over 1300 IAAP members were in attendance! The meeting continued with a "State of the Association" presentation from President, Susan Shamali, then a report on the Retirement Trust Foundation. The meeting ended about Noon and I was off and running to an area in the Convention Center (that was a huge place) to get our pictures taken with all of the Mo. Division! After that we grabbed a bite to eat hurriedly and then it was off to the Southwest Division Caucus where I had the honor of picking up the recognition that our Lindbergh Chapter was one of the "Chapter of Excellence" winners!!! Go Lindbergh!! After that I hurried back to the Office Expo which is an event that you don't want to miss as this is the time you can meet with numerous vendors in our profession such as Avery, 3-M, Office

Depot, Staples, Meeting & Conference companies, catering companies, etc. etc. and they hand out samples.. you get so much you usually have to ship it back home.. but fun time for all. Sunday evening brought on the “Evening of Welcome” sponsored by Avery! It was a wonderful time for all as the theme was “Take Me Out To The Ballgame” so I wore my St. Louis Cardinal shirt in a sea of Boston Red Sox, Cubs, Pittsburgh Pirates, etc. etc. as we partied to a DJ and had a blast meeting and networking with all of the other 1300 IAAP members attending!

Monday arrives and it’s up and at ‘em... Voting is today and Delegates have to be there by 8:00 a.m. to cast the vote of our chapter for the International Officers and District Directors as well as Retirement Trust Foundation nominees. A second ballot was required so I once again stuck around and voted at 10:00 – 10:45 a.m. and thank goodness... **SUCCESS..** we didn’t need a third ballot. By this time it was off and running to the Leadership Luncheon sponsored by Avery where we were provided a very nice lunch and heard a wonderful speaker - Ms. Kelly Tyler, who spoke on “Put Your Whole Self In! Life and Leadership The Hokey Pokey Way”... it was very well received and she offered five strategies for administrative professionals:

- GIVE YOUR ALL** Think about people you need to let go.
- SEE BEYOND** Look for people you can mentor and not bring you down.
- NOTICE OTHERS** Pause and slow down to live and enjoy from others.
- MOVE FORWARD** Be the person that is looking for “solutions - not excuses” – don’t get stuck in the downtimes – you choose your attitude.
- ENJOY THE “NOW”** Find joy in something and celebrate every day. Don’t wait – there is joy to be had around you every single day!

After lunch I headed back to a Delegate’s Briefing Session (1 hour before the General Session) and then attended the General Session which reconvened at 3:00 -6:00 p.m. At the session the results of the voting was revealed and our new International Officers and Other successful candidates were announced:

- International President: Mary Ramsay-Drow, CPS/CAP
- International President-Elect: Tamra L. Goodall, CPS/CAP
- International Vice President: Karlena Rannals, CPS/CAP
- International Secretary: Antoinette Smith, CPS/CAP
- International Treasurer: Judith Yannarelli, CPS/CAP
- NE District Director: Bianca M. Constance
- NW District Director: Kristi Rotvold, CPS/CAP
- SW District Director: Dortha Gray
- Affiliate Representative: Leanne M. Fisher
- Trustee, Retirement Trust Fdn.: Kelly A. Reggio, CAP

Following the results of the voting, our Executive Director, Don Brettenaur , addressed the assembly to talk about our Association. After his address, the International By-Laws and Retirement Trust Fund Amendments were voted on and all were approved. At the end of the meeting the announcement was made as to the future sites and dates of EFAM. The dates and places are as follows:

- 1. Montreal, Canada - July 24-27, 2011
- 2. Grapevine, TX - 2012
- 3. Anaheim, CA - 2013
- 4. Milwaukee, WI – 2014
- 5. Louisville, KY - 2015

Just a NOTE to all: If you start saving \$4/day from July 22 to July 24 next year.. you will have saved enough to attend next year's EFAM... start saving your pennies, nickels, dimes, quarters, and dollars... and we can all be there next year!!

Tuesday brought on a very eventful day!! Office Team opened up the meeting with the announcement of the "Administrative Excellence Award" winner and runner's up for 2010. To our delight.. our very own, Linda Harr, CPS/CAP, was honored as one of the runner's up and was asked on stage by Executive Director, Robert Hoskins, to receive a huge bouquet of flowers, and a Kodak moment in front of the entire 1300 IAAP member attendees!!! What an honor and how proud we are of Linda being a member of our Lindbergh Chapter!!! CONGRATULATIONS, LINDA!!! But the fun didn't end there.. the keynote speaker, Ver-nice Armour, took the stage and presented on "Who Needs a Runway? How To Take Off From Where You Are and Go From Zero to Breakthrough". She was awesome and if you ever get the chance, I hope you all can meet her as I did and hear her wonderful life story and motivational speaking skills! After the general session, we headed off to lunch and an afternoon of Educational Classes (which we had the opportunity to select which is part of the registration for this event)! At the end of the afternoon, the General Session reconvened where we were honored to hear and meet Erin Brockovich which I know all of you have heard about! She thrilled us with her personal story – "Take It From Me, Life's A Struggle, But You CAN Win"... great presentation and so motivating! After her talk, we all headed out to attend the Mo. Division Dinner where all of the other attendees from around the state of Mo. Came together to meet and network! A fun time for all.. and the LOBSTER IN BOSTON.. IS THE BEST!!

Wow.. can't believe it but **Wednesday** is here and it is the final night of EFAM.. I got up early and off to my education classes that I had chosen which didn't end until 4:00 p.m. Then it was hurry, hurry, back to the room to get ready for the Final Night Banquet where we all had a chance to dress up and enjoy a wonderful dinner and see our new International Board start their new responsibilities!

What an experience!!! If you all start saving your money now, maybe we can all meet in Montreal to enjoy another EFAM which I know you won't forget. I'd like to once again thank you for the opportunity to attend and vote for our chapter by serving as your delegate. Let's follow our new International President's theme for the year --- "Passion & Purpose" and if we do that, I know we will also fulfill our new Chapter President, Ann Werner's theme of "Making A Difference".. as I know each and every one of us CAN "MAKE A DIFFERENCE" this year and beyond!!

Patti Barton, CPS
Delegate for Lindbergh Chapter – EFAM – 2010

**Pictures and Speeches can be found on the
IAAP Headquarters, Members Homepage...**

<http://community.iaap-hq.org/IAAPHQ/IAAPHQ/Home/Default.aspx>

Upcoming Changes to the IAAP Certification Program

IAAP's Certification Program will be changing **effective November 2011**. In an attempt to answer as many questions as possible, we've developed this question & answer sheet. We're excited about the upcoming changes, and we hope that you will be too. Our goal, as always, is to maintain a vibrant program that's marketable to the professional community. These changes will help us achieve a much simpler system of expansion with an understandable and easier to explain certification program. If you still have questions after reviewing this sheet, email certification@iaap-hq.org.

What ratings will now be available from IAAP? IAAP is moving from a two rating system to a one rating system, with areas of specialty. The base rating will be Certified Administrative Professional, the **CAP** rating. We will also offer a specialty in Organizational Management, the **OM**.

When is this change effective? November 2011.

How will this change affect me if I am currently certified? After November 2011, all active CPS ratings will be changed to **CAP**, and all active CAP ratings will be changed to **CAP-OM**.

Will the exam format change? Yes, the new CAP exam will become a **one-part exam**, testing similar material to our current three-part exam. The OM exam will also be a **one-part exam**, testing similar material to the current Part 4 of the CAP exam.

Will additional specialty areas also be offered? Yes, in the future, there could be a specialty in technology and software, or in medical administration, and more. At least one year's advance notice will be given prior to each specialty designation being available.

When will the Certification Review Guide be updated? The preliminary exam outlines are available now; we anticipate new sample questions and an updated bibliography by November 2010.

Will review materials be available to study for the new November 2011 exams? We will provide both Pearson/Prentice Hall and Metcalf Education with the revised examination outlines by November 2010. Once they give us a revision schedule, we will share that information.

Please keep in mind, the IAAP certification exams are not written from the review materials. The exams are written from the college texts listed in the Certification Review Guide. The review materials are intended as an aid to review something you already know, and are not intended to teach everything that is on the exams.

Who will be eligible to take the new CAP exam? Applicants with no college degree will need four years of verified administrative experience; applicants with an associate degree will need three years of verified administrative experience; and, applicants with a bachelor's degree will need two years of verified experience. All experience must be within the past fifteen years, and must include twelve months continuous with one employer within the past five years. All experience requirements must be met prior to applying for approval to take the CAP exam. **Will students be able to take the CAP exam or OM specialty exam?** Students will be eligible only if their experience requirements have been met at the time they apply.

If I am a new candidate, how do I attain the CAP rating and the specialty designation? You can first apply to take the one-part CAP exam, and then after attaining the CAP rating, come back and apply to take the one-part Organizational Management specialty exam. **OR** You can apply initially as a candidate for both the rating and specialty and take the one-part CAP exam and the specialty Organizational Management exam at the same time.

Will the exams still be multiple choice? Yes. There is no change in the testing format. **How many questions will be included in the exams?** The one-part CAP exam will be 300-350 questions. The one-part Organizational Management exam will be 150-170 questions.

FOR CURRENT CANDIDATES

How will these changes affect current CPS and CAP candidates? Current candidates, and those applying for the November 2010 and May 2011 exams, will have through May 2011 to complete all parts of the existing exams.

After the May 2011 exams, any CPS candidate who has passed only one part will automatically be moved to the new CAP exam. Any CAP candidate who has passed only one part will automatically be moved to the new CAP exam and Organizational Management specialty exam. Any candidate who has passed two parts will be given through November 2011 to complete their final parts.

Complete details will be provided individually to all eligible retake candidates before both the May 2011 and November 2011 exams.

UPCOMING CHANGES TO THE IAAP RECERTIFICATION PROGRAM

How will the recertification requirements change? Here is a list of the largest changes to IAAP's recertification program:

- ◆ The **number of points required** for recertification will be **reduced from 90 to 60**.
- ◆ The **Experience** category will be renamed "**Other Certifications**." 5 points will be awarded for each certification, up to a maximum of 20.
- ◆ The **Leadership** category will award points for officer or chair positions for committees **active for at least 7 of the 12 months in the IAAP year**. 5 points will be awarded for each position held, up to a maximum of 20.
- ◆ The **Education** category will be renamed **Continuing Education** and will tightly follow the **exam outline**; credit will only be given for education in these areas. 30 points will be a minimum requirement in this area.
- ◆ The **Workplace Projects** category will be eliminated.

When will these changes become effective? These changes are effective **immediately**. However, the Certification Department will accept applications under either the new guidelines or the old guidelines until **April 1, 2011**.

What topics are covered in the exam outline? While it's impossible to be exhaustive in a document such as this, the general categories are:

- Computer hardware, systems & configuration
- Document layout, design & reproduction
- Software
- Managing Physical Resources
- Records Management
- Communication
- Human Resources
- Accounting Procedures & Analysis
- Time Management
- Organizational Planning
- Advanced Administration
- Team Skills

How does this change affect programs that chapters and divisions submit for recertification credit? With the elimination of the Elective category, chapters and divisions should adhere closely to the exam outline when submitting programs for recertification approval. Look for new application documents soon from the Certification Department. The Recertification Program Application, Directions and What Counts and What Doesn't Count have all been revised and are available on the website and in the web community.

UPCOMING CHANGES TO THE IAAP RECERTIFICATION PROGRAM (CONTINUED)

What IAAP committees “count” in the Leadership category? With a very few exceptions, the committees recognized and tracked by the Membership Department will count as fulfilling the requirement. Please consult the “Officers & Committee Chairmen” listing, Document #531 in the Web Community Resource Library, for a list. As a general rule, the committee must be a standing one (active for at least 7 of 12 months) and its work must be far-reaching; not limited to a singular, time-based project or event.

Why is IAAP changing the requirements for recertification? There are many reasons for the changes. First, to bring our program more in line with generally accepted standards for recertification across the board; most programs require 60 hours per recertification period. Over the years, we have also noticed the frustration applicants have had with the nebulous quality of some of our recertification categories. This change attempts to combine these two changes to make for a more tightly defined program that adheres more closely to accepted principles.

Here is a table showing the current system and the changes

Previous Recertification Categories & Points		Revised Recertification Categories & Points	
Points Required	90	Points Required	60
Category Title	Max Points Allowed	Category Title	Max Points Allowed
Education	90 Points (Minimum 30)	Continuing Education	60 (minimum 30)
Experience	30	Other Certifications	20
Leadership	30	Leadership	20
Elective	30		

GOING FORWARD, GOING GREEN

Welcome back! The board of the Lindbergh Chapter hopes that you had a wonderful summer. We are looking forward to an outstanding 2010 – 2011 year.

The Division has chosen the tag line of “Passion & Purpose” for this year. One of the things that the board is really passionate about is going green.

We started in this direction with hospitality using the black reusable folders for our meeting agendas and various other informational papers for the members and guests in addition to recycling the papers that were left on the tables at the end of the meeting. Thank you to the hospitality committee for taking on that project.

Some of the things we will be doing in the future to continue in the effort to be kind to the environment are:

The chapter will subsidize the cost of permanent name tags for active chapter members in our effort to go green. Please contact Susan Keen for a permanent name tag at: IAAPLindberghSTL@gmail.com

Financials and prior month’s meeting minutes will be posted on the chapter website 10 days prior to the chapter meeting for review. Only a few copies will be available at the meetings.

New members will receive a CD in place of the binders which were previously used.

You no longer have to write checks for your meeting fees! Pay via Paypal as presented by Heather Swan at the last meeting! To sign up for the next meeting go to: <http://www.iaap-lindbergh.org/IAAPHQ/Lindbergh/MeetingsEvents/Default.aspx>

Agenda’s will no longer be provided. They will be projected overhead before the meeting and may be posted on the chapter website in the future.

Thanks for all your support in helping the chapter go green!



Schedule of Events

September

- * September 14, **board meeting**
- * September 28, **chapter meeting - Karl Schoen & Anita Schweisthal, Avery Dennison**

October

- * October 12, **board meeting**
- * October 17-20, **IAAP Fall Conference**
- * October 26, 5:30pm, **Executive Dinner - Kent Rader**

November

- * November 9, **board meeting**
- * November 16, **chapter meeting - Deb Patterson, Monsanto**

December

- * December 7, **holiday event - Baked Goods Pottery**

January

- * January 25, **chapter meeting - Dr. Debra Peppers**

February

- * February 22, **chapter meeting - Alice Vierck, St. Charles Chapter**

March

- * March 22, **chapter meeting - Jim Zaitz**

April

- * April 26, **chapter meeting - Karlana Rannals CPS/ CAP, International Vice President**

June

- * June 10-12, **Missouri Division Annual Meeting**

SEPTEMBER 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

OCTOBER 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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3	4	5	6	7	8	9
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

NOVEMBER 2010						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
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7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30				



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Save The Date - *Tuesday, October 26, 5:30 PM*

Kent Rader

will celebrate Boss's Dinner with the IAAP Lindbergh Chapter!

Known as the "World's Cleanest Comedian and Speaker," Kent Rader helps people and associations learn and experience how laughter matters in reducing stress and building quality organizations. Kent graduated from William Jewell College in Liberty, Missouri with a B.S. in Accounting. He spent five years in public accounting and twelve years as C.F.O. and C.E.O. of hospitals before becoming a professional speaker in 1997. This experience, combined with the trials and tribulations of more than twenty years of marriage and being a parent is why everyone can relate to Kent Rader's clean comedy. Kent's recommendations produce genuine results like reduced stress, increased employee retention, improved creative problem solving skills, and better cooperation and collaboration within a team. He authored the stress reduction book titled *Let It Go, Just Let It Go* released in April 2002 and is featured in 450 Country Inn and Suites Hotel's *Read It and Return* program. Kent has been heard on NPR's Talk of the Nation and Sirius Satellite radio. Kent also performs clean standup comedy in comedy clubs from New York City to Seattle and is the winner of the 2007 Branson Comedy Festival.

One participant from Liberty (Missouri) Hospital may have said it best. "*I laughed so hard my face hurt! Aren't we lucky Kent Rader chose to leave accounting to develop this wonderful gift?*"

Look for more information after September 20, 2010. If you have questions prior to that, please contact Heather Swan at heather.swan@crbusa.com or 314-614-2009.

2011 MDAM Hotel

The Holiday Inn Hotel and Suites at 2720 North Glenstone is the 2011 MDAM hotel, and we have a block of rooms available Thursday night (check-in 3pm) June 9 through Sunday morning (check-out 12pm) June 12. Please contact the hotel directly at 417.865.8600 to reserve your room(s). The Group ID for the block of rooms is 2011 MDAM. The cost for your Standard Double or King room is \$84.00 plus tax/night with 2 to 4 people in the room. Unreserved rooms in the block will be released May 10, 2011 so don't forget to get your room(s) reserved.

The Holiday Inn Hotel and Suites has been recently renovated and it is a very nice property. Amenities include wireless internet, an inside pool and jacuzzi, a beautiful atrium with a large waterfall, a restaurant on the property and a large convention center with lots of parking right outside the door. You can view the rooms, meeting rooms, and amenities of the hotel at www.hispringfieldi44.com and we encourage you to go to the website and check it out.

We chose this hotel location, in part, because it is located so close to the highway; and there are many restaurants close by including Cracker Barrel, Steak 'N Shake, Ruby Tuesday, Shoney's, Fire and Ice at the Oasis, Applebee's and a variety of others. Wal-Mart and K-mart are right around the corner at Glenstone and Kearney. Other shopping locations, including Bass Pro, are just a few minutes away.

We hope that this gives you the information you need/want about the 2011 MDAM Hotel. Please contact me at colleenneill@yahoo.com or 417.894.6036 if you have any questions.

Colleen Neill CPS/CAP
2011 MDAM Coordinator

Lemon-Blueberry Squares

WHAT YOU NEED!

- 32 NILLA Wafers
- 4 oz. (1/2 of 8 oz pkg.) Cream Cheese, softened
- 1 1/2 Cups Cold Milk
- 2 pkg. (3.4 oz each) JELL-O Lemon Flavor Instant Pudding
- 1 Tbsp. Lemon juice
- 1 tub (8 oz) COOL WHIP Whipped Topping, thawed, divided
- 1 Cup Blueberries

MAKE IT!

- LINE bottom and sides of 8-inch square dish with wafers; set aside.
- BEAT cream cheese in large bowl with mixer until creamy. Gradually beat in milk. Add dry pudding mixes and lemon juice; mix well. Whisk in 2 cups COOL WHIP and berries. Spoon into prepared dish.
- REFRIGERATE 3 hours or until set. Serve topped with remaining COOL WHIP.

Desserts Under \$1



Fun & Games - Cryptogram

A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R	S	T	U	V	W	X	Y	Z
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 15 14 8 1 7 8 21 24 21 3 25 3 1 1 14
 6 7 24 24 6 3 21 14 12 3 17 14 25
 26 15 18 26 13 22 3 2 3 13 24

- Snoopy