

Indiana Division History



**International Association of
Administrative Professionals®**

1952 - 2005

Diana D. Nickler CPS/CAP – 2005 revision
Jan Barkley – 2003 revision
Diana D. Nickler CPS - 2002 revision
Melba K. House - 1977, 1982 revision
Zenna G. McCance - 1971 revision
Mary Crane CPS - 1961, 1966

Table of Contents

Miscellaneous Information.....	1
The History by Decade	2
1945-1949	2
1950-1959	2
1960-1969	6
1970-1979	10
1980-1989	11
1990-1999	11
2000-	11
Chapters in the Indiana Division.....	11
Indiana Division Officers	11
Themes of the Indiana Division	11
Division Committees	11
Annual Meeting Host Chapters	11
Leadership Training/Conference	11
Members Serving on the International Level.....	11
National and International Officers	11
Institute for Certifying Secretaries.....	11
Retirement Centers Trust	11
Secretary of the Year Winners	11
Chapter of the Year Winners.....	11
Omega Chapter Members.....	11
Association Timeline.....	11

History of the Indiana Division

Miscellaneous Information

The National Secretaries Association was established in six western states in 1942; however, Indiana had no chapters until 1945. The need for State Organization slowly developed as the membership increased.

In 1948, Phama Martin, Anderson, was elected the First National Secretary of the National Secretaries Association.

The foundation for the organization of the Indiana Division was laid in 1949 at a regional meeting in South Bend in December. Marie Luther, South Bend, was appointed as State Advisor for Indiana. At that time, Indiana was part of the Northeast District, which was divided into several regions.

In 1950, Phama Martin, Anderson, was appointed State Advisor by Northeast Vice President Mary Barrett. The first meeting of the Indiana chapters was held in Indianapolis in April 1951.

In the summer of 1951, Amy Jansen, Evansville, was appointed State Advisor by Northeast Vice President Lilyan Miller. During 1952, the Indiana chapters held their second meeting at Turkey Run on a cooperative basis. The Evansville Chapter served as the host chapter.

A State Organization Committee was appointed in 1952 with Mary J. Smith, Sioux City, Iowa, as chairman. At the National Convention in Washington, DC, Northeast Vice President Lilyan Miller called for an expression from the states in her district. Nine of the eleven states (including Indiana) voted to accept state organization on a trial basis.

The first state officers for Indiana were appointed by the Northeast Vice President. They were:

President	Phama Martin (Anderson)
Secretary	Rebecca Heal (Elkhart)
Treasurer	Olive Stillman (Muncie)

Beginning in 1952, the officers were elected by the membership.

The first State Workshop for chapter officers was held at Purdue University in September 1953.

At the 1954 National Convention, the Association Articles of Incorporation were amended to establish an international status. Also, state organization was officially adopted. At the 1955 convention, due to the Association being International in scope, the term "state" was changed to "division".

Indiana Division was a part of the Northeast District until 1956 when the Great Lakes District was created by a division of the Northeast District. The Great Lakes District included Illinois, Indiana, Michigan, Ohio, Wisconsin, and the province of Ontario, Canada, west of eight degrees

longitude. Canada became the sixth district in June 1977, thus any part of Canada was eliminated from the Great Lakes District.

The History by Decade

1945-1949

The following chapters were installed:

- Evansville (Evansville) - 1945
- Munsee Chapter (Muncie) - 1945
- Kikthawenund (Anderson) - 1945
- River Bend (South Bend) - 1946
- Duneland Chapter (Gary) - 1946
- James Whitcomb Riley (Indianapolis) - later became Hoosier Capital Chapter - 1946
- Lafayette (Lafayette) - 1947
- Tawasi (Fort Wayne) - 1947

Phama Martin of Anderson was the first Indiana member elected to a national officer and was the first National Secretary in 1947-48.

Marie Luther of South Bend was appointed as the State Advisor for Indiana at the Regional Meeting in South Bend in December 1949. Indiana was then part of the Northeast District.

1950-1959

The following chapters were installed:

- Crossroads of America (formerly the James Whitcomb Riley, Hoosier Capital Chapter) - July 22, 1950
- The Belles Lettres - July 19, 1951
- Marion - April 5, 1953
- Heart of the Nation - November 1, 1953
- Kokomo - December 6, 1953
- Bloomington - March 7, 1954
- Maple - June 24, 1955
- L'Anguille - April 8, 1956
- Wanaseca - January 13, 1957
- Elwood - April 25, 1957
- Skyway - November 2, 1958

1950-51 Phama Martin, Anderson, was appointed as the State Advisor.

The first state meeting of the Indiana chapters of the National Secretaries Association was held at the Hotel Severin in Indianapolis on April 14-15, 1951. The Anderson Chapter served as the host chapter, assisted by the Indianapolis Chapter.

1951-52 The second Indiana State Meeting was held at Turkey Run State Park in Marshall, Indiana on March 21-23 with the Evansville Chapter serving as the host. The Lafayette and Anderson chapters entertained the members with skits and magic tricks. Amy Jansen was appointed as the State Advisor for Indiana.

Daisie Atkins of Indianapolis was the first Certified Professional Secretary in Indiana after taking the 1951 exam.

1952-53 Annual Meeting

- The third Annual Meeting of the Indiana State Association was held on April 25 at the Hotel Elkhart and hosted by the Belles Lettres Chapter - ***Harmony***.
- There were 10 delegates and 72 members present.
- The total in the treasury was \$295.55.
- The first election of officers by membership at a state meeting took place.
- Other highlights of the meeting included the first lecture on parliamentary procedure, the first bylaws were acted upon, and the first NSA song "Your Amenuensis" was introduced.
- Amy Jansen, former state advisor, conducted the installation ceremony for the state officers; the installation ceremony was written by Olive Stillman (Muncie).
- Brief acceptance remarks were made by each officer.
- The following committees were established: Membership, Program and Education, Social, Civic and Public Relations, Finance, Rules, and Nominating.

1953-54 Annual Meeting

- Hosted by Crossroads of America - ***Tomorrow's Knowledge Today***

The First Indiana Workshop, originated by Phama Martin, President, was held on September 26, 1953 in Lafayette. The meeting was established for the purpose of building and establishing standards of chapter officers of NSA in Indiana; and to educate and give assistance to performing their duties efficiently as officers in their local chapters.

1954-55 Annual Meeting

- Hosted by Evansville - ***Learning Today Means Top Secretaries Tomorrow***

The state organization was officially adopted at the 1954 convention and the association Articles of Incorporation were amended to establish international

status. The Crossroads of America Chapter won the following awards:

- The First International Achievement Award
- The First International Membership Award for greatest numerical increase
- The First International Membership Award for greatest percentage increase

The first all-day Secretarial Seminar was held at the Indiana University Medical Center and hosted by Crossroads of America in 1954-55. It was instituted and chaired by Zenna McCance CPS.

1955-56

Annual Meeting

- Hosted by Tawasi - *Keys to Secretarial Success*
- Lafayette Chapter received the first Attendance Award for the greatest percentage of membership attending the 1955 Annual Meeting. The Tawasi Chapter was the runner up.

The international bylaws were amended at the 1955 convention to change the term "state organization" to "division organization". Lilly Leonard CPS (Crossroads of America) was the first Indiana member to participate in the International SOTY (Secretary of the Year) contest at the 1955 convention.

Vice President Kay Liebelt wrote the first Annual Meeting Procedures in 1956.

1956-57

Annual Meeting

- Hosted by Duneland - *Dawn of a New Day Through NSA*
- Past division officer pins were presented at the April 1957 Division Meeting hosted by the Duneland Chapter (Gary).

Zenna McCance CPS (Crossroads of America) was the district reporter for *The Secretary* magazine.

The Crossroads of America Chapter received the International CPS Award for having the greatest number of members taking the CPS examination in 1956. The chapter also conducted the first Indiana CPS study classes (Zenna McCance CPS).

1957-58

Annual Meeting

- Hosted by Kokomo - *We Can Be Better Than We Are*

The Division Meeting Procedures were revised by Vice President Etta Bayless CPS (Belles Lettres Chapter). A treasury fund was set up for the purpose of paying past Division Annual Meeting deficit. Four Division Officers attended the 1957 International Convention in St. Louis, Missouri and a suite was authorized by Division for use of Division Board and members attending the convention.

In February 1958, the following responsibilities were delegated to Division:

1. Division Treasurer to be responsible for securing names and addresses of new Chapter Officers each year to be submitted to Headquarters for

- International Directory.
2. Authorization for chapter clearances to be granted by Division Board of Directors.
 3. Chapter bylaws to be reviewed by Division Committee.

Indiana was the first division in the Great Lakes District to add the office of Corresponding Secretary to its Board of Directors, effective at the 1957 Annual Meeting.

President Eileen Chaney, Vice President Etta Freeman CPS and Treasurer Melba K. House served on panels for Secretaries and Treasurers at the Great Lakes District Conference held in Springfield, Illinois - October 18-20, 1957. Lillian Martino (Division Membership Chairman) served on the membership panel.

The first annual report of the year's activities for each officer were bound and given to each chapter president.

1958-59

Annual Meeting

- Hosted by Bloomington - *Soaring in Our Secretary-ship*
- The Belles Lettres Chapter (Elkhart) received the first award for best chapter bulletin. Bloomington Chapter received the first membership award for a 50% increase.

Emphasis was placed on the development of functions of the coordinating system and functions of various Division Committees. New committees included Division Home Trust and CPS Service Committee.

Vice President Etta Freeman CPS, Recording Secretary Zenna McCance CPS, and Treasurer Melba K. House participated on panels at the Great Lakes District Conference held in Milwaukee, Wisconsin in 1958.

Eileen Chaney wrote the first Division Workshop Procedures.

Lillian Martino of the Tawasi Chapter served as the chairman for the International Membership Committee.

1959-60

Annual Meeting

- Hosted by River Bend - *Every Man A Debtor to His Profession.*
- The first Division SOTY contest was held at Annual Meeting.
- The Logansport Chapter won the first Division CPS award for having the greatest percentage of members sitting for the CPS examination (23%); they also received the first plaque. President Freeman presented this personal award, a gift from the Division Officers, which will be known as the "traveling plaque" being presented to the chapter having the greatest percentage of candidates. The Chapter's name is to be inscribed on the plaque.

Improved files, records and refined procedures in more efficient form. Improved methods and equipment for accomplishing Division work. Revised and updated procedures for Division workshop.

Recording Secretary Zenna McCance CPS represented NSA and the Institute for Certifying Secretaries and spoke at the annual awards dinner for the National Office Management Association in Evansville.

1960- 1969

The following chapters were installed:

- Northside - January 6, 1962
- Michigan City - August 2, 1964
- Crawfordsville - December 6, 1964
- Seymour - June 22, 1969

1960-61 The 1960-61 officers were installed by International President Evelyn Day and International Vice President Ruth Gallinot CPS.

Zenna McCance CPS served as chairman of the Tellers Committee at the 1960 International Convention.

"Maintain Membership Citation" certificates were presented to chapters for submitting dues by deadline date.

Annual Meeting

- Hosted by Evansville - *Today's Opportunities -- The Key to Tomorrow's Success!*
- Instituted the procurement of committee chairman and announcement at the 1960 Annual Meeting.
- Acme Visible files set up for Division Officers and Committee Chairman giving ready access to duties, addresses, chapter and committee information for successive incumbent officers.
- Annual Meeting began the business meeting in the morning rather than at 1:00 p.m. as had been the custom.
- Zenna McCance CPS revised and updated the Annual Meeting Procedures. Effective with the 1962 annual meeting election balloting will be held in a separate room rather than at the Delegates' seats. This was recommended by Mrs. Vinzant, the parliamentarian at the 1961 Annual Meeting.

The Division Workshop was changed to "Leadership Training Clinic". The Division President (Melba House) edited, reproduced, and distributed LTC procedures. Session handout materials were duplicated, put in booklet form and distributed to presidents and vice presidents (all committee handout material included) for chapter use. The Indiana Division was honored by the request of

International Vice President Ruth Gallinot CPS for copies to be sent to the International Board of Directors and NSA Educational Director. Due to popular demand, material was re-run twice and mailed to other divisions and districts.

Panel Moderators -- Early Bird Sessions at 1960 Great Lakes District Conference held in Fort Wayne included President Melba House (New Ideas) and Corresponding Secretary Mary Crane CPS (Publicity and Public Relations). Recording Secretary Zenna McCance CPS was asked by an Institute member to speak on Orientation and Counseling at the CPS Meeting.

The Division Board presented a panel on leadership at the 1961 Wisconsin Division Meeting held in Milwaukee on May 19-21.

A new gavel was purchased by the Division; the silver band was inscribed with "Indiana Division" and included the NSA crest.

The first Indiana Division history was published in April 1961.

"Board Coordinators" was changed to "Board Contact" for committees and chapters. Mary Ellen Pixley was appointed Publication Post Editor to provide a listing of NSA publications, skits, programs, and NSA material developed by NSA members for NSA; formed solely for the purpose of having a central listing for materials not fully utilized by NSA Chapters and available to all GLD chapters for inclusion for \$1. The International Board of Directors suggested that it be displayed at International Convention.

1961-62 Annual Meeting

- Hosted by Heart of the Nation - ***Walk Worthy of Your Profession***

Melba K. House (Lafayette) was elected as International Vice President representing the Great Lakes District. A reception was held after her election by Indiana Division members attending convention.

The Indiana Division SOTY, Nora Angus CPS (Anderson), represented Great Lakes District in the International SOTY Contest at the 1961 convention.

President Zenna McCance CPS participated on a panel and chaired a parliamentary procedure skit (put on by Crossroads of America members) at the 1961 Great Lakes District Conference in Toledo, Ohio.

International Board of Directors asked President Zenna McCance CPS to write rules for the Election and Tellers Committees, International Convention.

1962-63 Annual Meeting

- Hosted by Belles Lettres and Maple - ***Your Golden Key to Opportunity for Success***

The 1961 International Convention gave voting privileges to Division Representative (President) -- Julia Mason was the first to have this privilege at Convention.

Zenna McCance CPS, Mary Crane CPS, and Etta Freeman CPS wrote the first Indiana Division Procedural Manual.

Indiana SOTY Rita Peters CPS (Crossroads of America) represented the Great Lakes District at the 1962 International SOTY Contest. Melba K. House was re-elected for a second term as International Vice President with the rank of First Vice President. Zenna McCance CPS is the first Indiana member appointed to the Institute for Certifying Secretaries. Heart of the Nation Chapter won the first International Humanities Award for achieving the highest percentage of CPSs and River Bend Chapter won the first Certificate of Merit Award from NSA Home Trust Fund Trustees for having the highest percentage of contributions in the Great Lakes District. Zenna McCance CPS was the general chairman for the Institute event at the 1963 International Convention.

The Leadership Training Clinic was held in June instead of August.

1963-64 Annual Meeting

➤ Hosted by Crossroads of America - *Advance with the Advancing World*

The first NSA Courtesies were published in June 1963 -- information was compiled from information received from Indiana, Illinois, and Michigan Divisions. Mary Crane CPS (Heart of the Nation) compiled and published the first Great Lakes District history in April 1963.

The Bloomington Chapter received the first Attendance Award at the 1963 Great Lakes District Conference.

Melba House served on the International Committee to approve the 1963 convention minutes.

1964-65 Annual Meeting

➤ Hosted by Bloomington - *Tomorrow's Secretary Today*

Zenna McCance CPS served as the chair of the Qualifications Committee for the Institute for Certifying Secretaries.

The Calumet-Lake Shore FSA Chapter (Hammond) was installed by the Skyway Chapter.

1965-66 Annual Meeting

➤ Hosted by Lafayette - *Passport to Knowledge*

Melba K. House (Lafayette) served as timekeeper at the 1965 International Convention.

The Merrillville FSA Chapter was installed by the Duneland Chapter on November 30, 1965.

Bernetta Darmstandler (Crossroads of America) was the Chairman for the International Secretary of the Year Committee.

Mary Crane CPS (Heart of the Nation) revised and condensed the Division History.

Melba K. House (Lafayette) was appointed to the Commission on the Status of NSA (International). Zenna McCance CPS was appointed by the Commission on Status of NSA "Newspaper Survey".

1966-67 Annual Meeting

- Hosted by Evansville - *Time -- A Non-replaceable Asset*
- The Annual Meeting procedures were revised and updated in 1967.

The Kikthawenund Chapter installed FSA Chapter, Anderson on November 10, 1966. FSA Jackson High School and South Bend College Chapters installed by River Bend Chapter on November 27, 1966. The Evansville Chapter installed the FSA Cannellton Chapter on January 14, 1967 and the FSA Central Catholic Chapter was installed by Lafayette on February 20, 1967.

"The Forward Step" article by Melba K. House (Lafayette) was published in the April 1966 edition of *The Secretary* magazine.

1967-68 Annual Meeting

- Hosted by Heart of the Nation - *The Shape of Things to Come*
- Two CPS awards to chapters having the greatest percentage of members sitting for the examination -- one for a chapter with a maximum of 35 members and one to a chapter with more than 35 members.

Ellen McCutchan (Evansville) served as chairman of the International Secretaries Week Committee.

International Membership Certificates for 15% increase in membership was presented to: Duneland, Kokomo, L'Anguille, and River Bend chapters.

FSA Chapters installed: Monroe County by Bloomington on October 29, 1967, LaSalle Chapter by River Bend Chapter on December 3, 1967, and Lockyear Chapter by Evansville on January 24, 1968.

1968-69 Annual Meeting

- Hosted by Tawasi - *The Future is a World Limited By Ourselves*

Bernetta Darmstandler (Crossroads of America) served as the Credentials Committee Chairman at the 1968 Convention.

Indiana was the first division in the Great Lakes District to appoint a "Commission on Status of NSA" for a two-year term. The purpose of the commission is to study the status of the Indiana Division and to make recommendations for its future development and growth as well as suggestions on more efficient operation. Commission members were Melba K. House, Phama Martin Wickizer, and Rose Mary Johns).

International Professional Development Awards were presented to Columbus, Crawfordsville, Belles Lettres, Elwood, Evansville, L'Anguille, River Bend, and Tawasi chapters.

FSA Taylor High School Chapter installed by Kokomo Chapter on October 22, 1968. FSA Belles Lettres Chapter installed by Belles Lettres Chapter on November 10, 1968. The Indiana State University FSA Chapter was installed on December 15, 1968 by the Heart of the Nation Chapter.

President Dina Shaw represented the Indiana Division at "Pat King" night at the Louis Joliet Chapter in Joliet, Illinois.

1969-70 Annual Meeting

- Hosted by River Bend - *Nothing Great is Ever Achieved Without Enthusiasm*

The Tawasi Chapter installed FSA Snider High School Chapter, FSA Northside High School, Chapter as well as FSA Indiana University (Div. General Technical Studies) Chapter.

The 1970 Division Scholarship Winner was Becky Gordon (Northside High School FSA Chapter - Fort Wayne).

President Joyce Klingler and Vice President Ruth Thirkield (guests of National Safety Council) represented the Indiana Division at the Indiana Safety Council Seminar held in Indianapolis on March 26-27, 1970.

1970-1979

The following chapters were installed:

- Princeton (Princeton) - January 19, 1974
- Madison (Madison) - July 10, 1976
- Perry County (Cannellton) - June 2, 1979
- Indy Northside (Indianapolis) - April 9, 1980

1970-71 Annual Meeting

- Hosted by Evansville - ***Our Image ... Professionalism***
- The Division Program of the Year was "Defensive Driving".

Zenna McCance CPS (Crossroads of America) served as chairman of the International Secretaries Week Committee from 1970-72.

For the first time eight contestants participated in the Division SOTY event. Anna Marie Sturgeon of Logansport was the 1971 Great Lakes SOTY finalist and participated at the 1971 Convention.

Karen Kobler from the FSA St. Joseph's High School Chapter in South Bend was the FSA scholarship winner in the Great Lakes District.

The Richmond Chapter was the 25th NSA Chapter to be installed -- on April 18, 1971 by the Munsee Chapter.

1971-72

Annual Meeting

- Hosted by Kikthawenund and Munsee - ***Knowledge is a Treasurer, Practice the Key***
- "Orientation" was the Division Program of the Year.

Frances Elder (L'Anguille Chapter, Logansport) was the Credentials Committee Chairman at the 1971 International Convention.

The Tawasi Chapter installed the FSA Carroll High School Chapter while Crossroads of America installed the FSA Circle City Chapter in October 1972. Division FSA scholarship winner was Terri Jo Hunt from the Macanoquah FSA Chapter in Wabash.

Two Leadership Training Clinics were held for the first time -- Logansport and Bloomington in August.

1972-73

Annual Meeting

- Hosted by Bloomington - ***The Real Thing, Nashville***
- The Division Program of the Year was "Nutrition and You".

Rhonda Fox of Fort Wayne was the Great Lakes District FSA scholarship winner.

Zenna McCance CPS (Crossroads of America) served as 1972-74 chairman of the International Secretary of the Year Committee.

1973-74

Annual Meeting

- Hosted by Logansport and Kokomo - ***Happiness Is ...***
- The Division Program of the Year was "The Secretarial Image to Success".

The Warsaw Community High School FSA Chapter was installed by Widgawa Chapter on March 20, 1974.

1974-75

Annual Meeting

- Hosted by Lafayette - *Spread Your Wings*
- The Division Program of the Year was "Self Defense for Women".
- The Annual Meeting Procedures were revised -- the terms "General Chairman" and "Vice Chairman" were established along with a time schedule of work.

The FSA Belles Letterettes Chapter, Carter Secretarial School in Elkhart, was installed by the Belles Lettres Chapter on April 7, 1975.

The Division President and Vice President attended the GLD Director's meeting with all Division Presidents and Vice Presidents on March 21-22, 1975 in Wausau, Wisconsin.

1975-76

Annual Meeting

- Hosted by River Bend - *Pride in Country, Self & NSA*
- The Division Program of the Year was "Management Awareness Through NSA Professionalism".
- The Special Projects Committee was developed to utilize the talents of past division presidents -- procedures and/or division seminar at Annual Meeting.
- The first Division Annual Meeting seminar was held and consisted of two concurrent education seminars preceding Annual Meeting -- "Managing Your Money in the Seventies" and "Human Relations in Communications".
- Special Projects Committee -- Seminar: Zenna McCance CPS, Chairman; Eileen Chaney CPS, Elizabeth Greene, Joyce Klingler CPS, Ellen McCutchan, Phama A. Wickizer.
- Special Projects Committee -- Procedures: Melba K. House, Chairman; Dina Shaw, Florence Wrase CPS. This committee revised the Annual Meeting Procedures by changing formats, material rearranged and updated.
- Chapter at Large member Janice Kay Standiford (Valparaiso) was initiated at Annual Meeting.
- The first Certificate of Appreciation was presented to Anna Clyde Vinzant, Registered Parliamentarian, for her many years of serving the Indiana Division (14 years).
- A Special Recognition Certificate was presented to Melba K. House (Lafayette) in recognition of meritorious service to NSA on behalf of the Indiana Division Board of Directors.
- Certificates of Recognition were given to NSA members for 20 years of membership at the 1976 Annual Meeting.
- The 1976 Division R&E Foundation Scholarship winner was Sheri Bailey of the Monroe County FSA Chapter in Bloomington.
- Phama Wickizer (Kikthawenund) served as moderator for the first "Information Session Panel" at the 1976 Annual Meeting. The panel was composed of chapter representatives from Evansville, Fort Wayne, Indianapolis, Lafayette, Merrillville, Michigan City, Muncie, Princeton, Richmond, Elkhart, and South Bend.

➤ Chapters displayed chapter publications.
Chapters visiting other chapters was the first promotion idea.

Once again the Division President and Vice President attended the GLD Director's meeting of all Division Presidents and Vice Presidents in the Great Lakes District on March 12-13 in Peoria, Illinois.

The 1975 International award for the greatest percentage of membership increase was presented at GLDC (Wausau, Wisconsin) to the Kokomo Chapter.

The Leadership Training Clinic procedures were completed revised and updated by the 1975-76 Board of Directors, Melba K. House and Dina Shaw.

Indiana Division's "Success Story for 1975-76" on the "Image Concept" was presented to all Division and Chapter officers at the 1976 International Convention (Houston). Indiana Division was awarded first place in the Division Success Story Contest -- the story was written by Marge Andrysiak.

The Special Project Committee -- Procedures published the first "Manual to Encourage Participation in Division Organization".

The Image Committee was established.

Margaret Andrysiak CPS was the first Division President to speak at another Division Annual Meeting -- 1976 Michigan Division on Sunday morning.

1976-77

Annual Meeting

- Hosted by Tawasi - *25th Silver Jubilee*
- The Division Program of the Year was "Personal Professional Image".
- Certificates of Recognition were given at the 1977 Annual Meeting to NSA members of 25 and 30 years and over of continuous and devoted membership to NSA.
- This annual meeting was the 25-year Silver Jubilee in NSA held April 15-17 in Fort Wayne.
- A two-hour seminar, "A Practical Experience in Individual Effectiveness" by D. Wade Lemna, President of Centlivre/Lemna Company in Fort Wayne was held preceding Annual Meeting.

The Division President and Vice President attended the GLD Director's meeting on February 25-26, 1977 in Evansville.

The first Image Committee Package of Information was developed for answering inquiries (Margaret Andrysiak CPS, Chairman).

Erma Roth was the first Division President to give "GREAT ONE AWARDS" to members and chapters for special accomplishments.

The Evansville NSA Chapter was the first Indiana chapter to be featured in an

article entitled "How to Improve and Enhance the Image of Secretaries" in the November 1976 issue of *The Secretary* magazine.

The Special Projects Committee -- Procedures established the first Procedure for Division Auditors.

1977-78

Annual Meeting

- Hosted by Crossroads of America - ***Be a Winner, Come to Indy!***
- The Division Program of the Year was "The Winning Team -- Sharing, Teamwork, Professionalism".
- Evansville Chapter received the first Chapter of the Year award (banner).
- A one-day seminar was held preceding the 1978 Annual Meeting -- "Communicating Professionally" by Dr. Alma Baron of the University of Wisconsin.
- After 15 years of service, Anna Clyde Vinzant resigned as the Annual Meeting Registered Parliamentarian.

The Division President, Vice President, and Recording Secretary attended the GLD Director's meeting on March 3-5, 1978 in Cleveland, Ohio.

The first joint meeting of the Division Board of Directors and Chapter Presidents was held on August 26, 1977 at the Indianapolis Airport Hilton Inn.

The Board Letter cover was redesigned. A "Chapter on the Spot" items was used for the first time.

The Rose Buds FSA Chapter was installed by Rose City Chapter on April 27, 1978.

The Evansville Chapter hosted the Great Lakes District Conference in 1977.

The Public and World Affairs Committee was appointed. A Speaker's Bureau was established for the purpose of utilization of the talents of division members and providing ready access to chapters for possible speakers (Velma Roll CPS).

Harriett Moistener CPS chaired the first Workshop on Chapter Involvement in CPS study classes in September 1977.

Mildred Hren CPS, RP (Crossroads of America) was the first NSA member to become a Registered Parliamentarian.

1978-79

The first Division theme was established -- ***Membership Involvement - THE HEART OF NSA.***

The LTC Coordinator was changed from past to present Division President, effective with the 1978 LTC in Richmond.

The second annual joint meeting of the Division Board of Directors and Chapter

Presidents was held at the Indianapolis Airport Hilton Inn on August 26, 1978.

The second Workshop on Chapter Involvement in CPS study classes on September 16, 1978 with Tonia Tombaugh CPS (River Bend) served as chairman.

A Speaker's Bureau Training Clinic was given for all chapters on October 28, 1973 in Indianapolis. Jean V. Gagy CPS was chair.

Indiana Governor Otis R. Bowen presented a recognition award by the State Personnel Director: CPS Program will be listed in qualifications. Additional recognition and/or monetary rewards are being pursued for employees successfully completing the CPS Program - February 1, 1979.

Division President and Vice President attended the GLD Director's meeting in Dearborn, Michigan on March 16-17, 1979.

Annual Meeting:

- Hosted by Belles Lettres - *An Earnest Member Today is the Pulse of NSA*
- Betty Kraas, RP was appointed as the registered parliamentarian
- One-day seminar was held preceding Annual Meeting -- "The Way to Permanent Motivation" by Jack Yianitsas, President and Managing Director of Success Dynamics in Lake Charles, Louisiana
- First dinner with Chapter Presidents and Division Board of Directors was held on Friday evening -- to acquaint and open communication lines between leaders of the division
- The Northside Chapter, New Albany/Jeffersonville received the second Chapter of the Year Award (traveling plaque) for best participation by a chapter
- The first FSA Scholarship Guidelines were prepared by Norma J. Ploughe and adopted
- The first Division FSA Scholarship (\$100) was given to Susie Rankin of Indiana State University in Terre Haute.

Several FSA Chapters were established:

- Rolling Hills Ivy Tech sponsored by Northside Chapter on November 10, 1978.
- Kokomo Ivy Tech sponsored by Kokomo Chapter on November 15, 1978.
- Clark College sponsored by Crossroads of America Chapter on November 20, 1978.
- South Bend Ivy Tech sponsored by River Bend Chapter on March 15, 1979.

The first chapter Treasurer Handbook was prepared by Carolyn Hayes CPS (Kokomo) and distributed to all treasurers at the 1979 LTC in Terre Haute.

At the GLDC in Cleveland, Ohio on October 21, 1978, Indiana Division received the International President's Award for having attained the greatest percentage of

membership participation in the May 1978 CPS examination.

1979-80

The Indiana theme was *Professionalism is the Treasure ... Involvement is the Key*.

The 27th Leadership Training Clinic was held in Terre Haute on June 9, 1979 with Mary L. Mohr as chairman.

The third joint meeting of the Division Board of Directors and Chapter Presidents and Vice Presidents was held on August 18, 1979 at the Indianapolis Airport Hilton Inn.

The third Workshop on Chapter Involvement in CPS study classes on August 18, 1979 concurrently with the Joint Officer's meeting. Tonia Tombaugh CPS (River Bend) served as chairman.

Annual Meeting:

- Hosted by Kokomo - *Professionalism is the Treasure ... Involvement is the Key*
- One-day seminar -- "Attitudes in Action" by Bjorn Secher of Fort Lauderdale, Florida.
- First three-way tire for the Membership Award Certificate to the chapter having the highest increase in membership during the period June 1, 1979 to March 1, 1980 was presented to: Belles Lettres Chapter (Elkhart), Skyway Chapter (Hammond), and Rose City Chapter (Richmond).
- Indiana State Banner featuring gold stars indicating location of chapters on a red felt was displayed at Annual Meeting and other functions.
- Rose City Chapter received Chapter of the Year traveling plaque for best participation by a chapter

New FSA Chapters:

- Intensive Office Lab, Southeast Indiana Vocational School in Versailles, sponsored by Madison Chapter and installed on October 3, 1979.
- Princeton Community High School in Princeton sponsored by the Princeton Chapter on January 28, 1980.

The first FSA seminar, "FSA on the Move" was held on November 3, 1979 at St. Mary of the Woods College in Terre Haute. Marjorie Fletcher CPS (Evansville) served as chairman.

Susie Rankin (sponsored by Heart of the Nation Chapter), the first Indiana Division FSA scholarship winner also won the \$2,000 scholarship awarded by the International Research and Education Foundation at the 1979 convention.

The highest number of applicants (9 chapters, 34 FSA) for the 1980 Research and Education Scholarship examinations.

Indiana Division reached its first membership goal of 1,100.

The Division purchased its first film "A Team for Two" (time management) with the efforts of Image Committee in "Project Treasure Chest".

**1980-
1989**

The following chapters were installed:

- Vincennes (Vincennes) - August 23, 1980
- Menominee (Plymouth) - January 24, 1981
- Athens of the Prairie (Columbus) - February 22, 1981
- '500' (Indianapolis) - January 10, 1983
- Frankfort (Frankfort) - August 1, 1983
- Ben Hur (Crawfordsville) - August 19, 1986
- St. Vincent (Indianapolis) - June 16, 1987
- GTE Summit City (Fort Wayne) - February 23, 1988

The following chapters disbanded:

- Madison (Madison)- March 29, 1982
- Elwood (Elwood) - 1988
- Ben Hur (Crawfordsville) - 1988
- Frankfort (Frankfort) - 1989
- Menominee (Plymouth) - 1989
- Marion (Marion) - 1982

1980-81 Division theme - *Caring and Sharing ... And Then Some!*

28th Leadership Conference held in Princeton on June 14, 1980 with Sharon Carlisle as Chairman.

President Shirley A. Westerman CPS resigned the presidency on June 15, 1980. Carolyn S. Hayes CPS assumed the office.

The fourth joint meeting of the Division Board of Directors and Chapter Presidents and Vice Presidents was held on August 16, 1980 at the Indianapolis Airport Hilton Inn.

The fourth Workshop on Chapter Involvement in CPS study classes on August 16, 1980 concurrently with the Joint Officer's meeting. Evelyn E. Sullivan CPS (Crossroads of America) served as chairman.

Annual Meeting:

- Hosted by Evansville - *i.e. (ideal Evansville)*
- First Recognition Luncheon
- First Retirement Center Breakfast
- First distribution of four-year review of Division Standing Rules and Procedures to each member present
- First distribution of Division Annual Reports to each member present
- Chapter of the Year - Crossroads of America
- Full-day (Friday) seminar, "Your Personal and Professional Effectiveness"

- Part 1, "Value Determination" and Part 2, "Achievement Realization" --
Dr. Joseph P. Cangemi, Psychology Department of Western Kentucky
University's College of Education.

- Certificate of Appreciation to Donna L. Bohannon (Crossroads of America) for her assistance in establishing the first Division Executive Advisory Board
- Certificate of Appreciation to Affiliate member, Mary Monaghan of Ireland
- Membership Retention Awards (100% retention) were presented to Maple Chapter and Skyway Chapter

New FSA Chapters:

- Ivy Tech sponsored by Evansville Chapter was installed on March 19, 1981

Three FSA Seminars - Sandra Vincent served as Chairman, "Y-O-U (Your Opportunities Unlimited):

- October 25 - Evansville
- November 8 - Elkhart
- November 22 - Indianapolis

Highest number of FSA applicants for the 1981 Research and Educational Foundation Scholarship (40 applicants representing nine chapters). Pamela Jane Greil (Indiana State University FSA Chapter) received the \$250 Division scholarship as well as the GLD R & E Foundation scholarship.

The Digits FSA Chapter (sponsored by Tawasi Chapter) was the Great Lakes District winner of the International FSA Achievement Award in May 1981.

Great Lakes District Conference:

- Rose City Chapter - International President's Award for the chapter in the GLD having attained the greatest percentage of membership participation in the May 1980 Certified Professional Secretary Examination
- Tawasi Chapter - International President's Award for the chapter in the GLD having 50 members or more with the highest point average on the FSA Award Schedule - June 1, 1979 to May 31, 1980
- 100 members (20 chapters) attended GLDC

First Indiana Division Executive Advisory Board Meeting was held on December 13, 1980 in Indianapolis (18 of the 28 chapters represented). Crossroads of America, Evansville, Indianapolis, and Madison chapters established EABs.

All Division Officers attended the GLD Director/Division Officers meeting on February 27-28, 1981 at the Hyatt-Regency O'Hare in Chicago.

The Association name, The National Secretaries Association, International was changed to Professional Secretaries International on February 12, 1981.

President Hayes and Vice President Hren served as facilitators at the first Secretary Speakout '81 on March 5-7 at the Fairmont Hotel in San Francisco, California. Three members from River Bend Chapter also attended.

International Convention:

- Mary Greiner (Maple) hosted affiliate members
- Marjorie Fletcher CPS (Evansville) - Credentials Committee
- Josephine Saunders CPS (Munsee) - Elections Committee
- Nancy L. Dew CPS (Crossroads of America) - Committee on Nominations, Great Lakes District
- Carolyn Murray, Chairman, Mildred G. Hren, CPS, RP and M. Ellen Monroe CPS (Crossroads of America) - Convention Minutes Committee

1981-82 Division theme - ***The Time is Now ...***"

29th Leadership Conference held in Princeton on June 13 at Clifty Falls State Park in Madison with Barbara Conner as Chairman. (21 chapters)

President Shirley A. Westerman CPS resigned the presidency on June 15, 1980. Carolyn S. Hayes CPS assumed the office.

The fifth joint meeting of the Division Board of Directors and Chapter Presidents and Vice Presidents was held on August 22 at the Sheraton East Inn in Indianapolis. (21 chapters)

The fifth Workshop on Chapter Involvement in CPS study classes on August 22. Jean V. Gagyi CPS (Indy Northside) served as chairman - 39 attendees, 17 chapters.

Annual Meeting:

- Hosted by Lafayette Chapter - 30th Anniversary - ***Hour Time is Your Time***
 - First early history and pictures of first state officers
 - reproductions of first state meeting program cover, agenda and minutes
 - text compiled by Melba K. House, Division Historian
 - files and fact sheets supplied by first State President Phama Wickizer
 - first congratulatory letter by past International President Lilyan Miller
 - first "Reflections" folder (pictures taken during 1982 Annual Meeting) sent to all attendees
 - first large money donations given toward cost of special anniversary program printing
- Host: Lafayette Chapter - Howard Johnson's East Motel (23 chapters)
- Seminar: "Positive Communication for Positive Results" - Dr. Dr. Alma S. Baron, Professor of Management at Management Institute Department of Business and Management, University of Wisconsin Extension, Madison

- (184 attended)
- CEU certificates given to attendees
- 2nd Meeting of past presidents
- \$20 dues increase defeated.
- Chapter of the Year - Princeton Chapter
- Bloomington Chapter received attendance award

Great Lakes District Conference:

- October 9-11 at Hyatt Regency O'Hare in Chicago -- all Division Officers attended
- Rose City Chapter received District Award to chapter having fewer than 50 members with the highest point average on the FSA Award Schedule, June 1, 1980 - May 31, 1981

International Convention - July 26-30 in New Orleans:

- Carolyn S. Hayes CPS (Kokomo) elected by a commanding margin as International Treasurer
- 11 Indiana chapters represented
- Evelyn S. Sullivan CPS (Crossroads of America) and Josephine Saunders CPS (Munsee) - Election Committee
- Marjorie Fletcher CPS (Evansville) - Credentials
- Beth Schachte, Martha Beidelman, Bobbie Stuart (Crossroads of America) - Pages
- Karen Mahlke CPS (Lafayette) - Monitor, District Meetings

FSA Chapters:

- Inactive
 - Circle City - Roncalli High School (Indianapolis)
 - Clark College (Indianapolis)
- Discontinued
 - Central Catholic High School (Lafayette)
 - Lockyear Business College (Evansville)
 - Southeastern Indiana Vocational School (Versailles)
- Seminars
 - Elkhart - October 31
 - Indianapolis - November 21
 - Evansville - October 15 (cancelled due to lack of registrants)
- Scholarships
 - Indiana Division 1982 Miss FSA (\$250 Scholarship) - Cathy A. Brown (Indiana State University FSA Chapter - Terre Haute)

Annual Meeting, Leadership Conference and Auditing procedures and Officers Handbook were updated and published by Board of Directors.

Treasurer's records were microfilmed by Billie Sue Robinson CPS (Vincennes Chapter).

Other Division Meetings:

- Wisconsin Annual Meeting - May 14-16, 1982, Holiday Inn in Fond du lac, Wisconsin. Attended by Carolyn S. Hayes CPS (International Treasurer) and Mildred Hren CPS, RP (Division President)
- Kentucky - May 14-16, Executive West in Louisville, Kentucky. Attended by LucyAnne Claflin (Division President-Elect)
- Ohio - May 21-23, Sawmill Creek Lodge in Sandusky, Ohio. Attended by Mildred Hren CPS, RP (Division President), Margaret Sullivan CPS (Division Recording Secretary-Elect), and Donna L. Bohannon (Chairman of Division Image Committee).

1982-83 Indiana Division theme - ***Progress Through Service and Involvement -- PSI.***

Donna Bohannon was the first PSI member to sponsor a new chapter and the '500' Chapter was installed on January 10, 1983. She transferred her membership to the new chapter and became their chapter president.

The Education and Programs Committee developed a 38-page booklet which included a presentation centered around the Indiana Division theme as well as sample educational jets and handouts which could be distributed at chapter meetings, included in monthly bulletins or both. Booklets were distributed to all attending the Leadership Conference. Debbie Hurt (Indy Northside Chapter) served as chair.

Leadership Conference:

- 30th Conference hosted by Northside Chapter of New Albany/Jeffersonville
- 73 members, 5 Division Officers, 6 PSI members from Kentucky Division
- Keynote speaker after lunch "Oysters, Sleeping Knots, and Dense Grade Gravel" by Howard Cook, President of Kentucky Paving Co., Inc. and Executive Vice President of Disney Sports World, Inc.

Annual Meeting:

- Hosted by Indy Northside Chapter - ***Indy -- The Place to Be in '83***
- Two seminars were held; one in the morning and one in the afternoon. Topics were *What is Your Life Style?* in the morning and the afternoon session was on *The Power of Listening* (James Beier of Earlham College). There was a 20% increase in member attendance.
- Dues increase was approved along with dues for chapter at large members instituted.
- Amendment to have the immediate past president serve as Nominations Chair was defeated.
- Chapter of the Year - Lafayette
- Request for non-smoking business sessions requested

FSA:

- Seminars - "Communication: The Key to Your Secretarial Future"
 - Elkhart - October 30 - 31 FSA, 14 PSI members
 - Indianapolis - November 13 - 33 FSA, 24 PSI members
- New chapter:

- Wood Memorial High School in Oakland City sponsored by Princeton Chapter on November 18.
- International Business College in Fort Wayne sponsored by Tawasi Chapter in December.
- 13 FSA Chapters comprised of 302 students
- International FSA scholarship was eliminated. No time to determine new procedures so \$100 was donated to Research and Education Foundation in lieu of presenting a scholarship.

Indiana EAB:

- Quarterly Meetings - June 13, September 11, December 11

1983-84

Indiana Division theme - *Today is Ours -- Let It Make Us Count*

"Manual to Encourage Participation in Division Organization" was updated by past Indiana Division Presidents; Melba K. House spearheaded project.

Division President Nancy Moore participated in the Educational Showcase presented by the Indiana Division Image Committee at the 1983 International Convention in Minneapolis, Minnesota. The presentation was an abbreviated Indiana EAB Meeting.

Division Officer handbooks were updated.

Division Membership Chairman assisted the Division Treasurer by preparing the membership report for the Division Board Letter and maintaining the membership card file.

Dr. Kimball Kehoe, who was recommended by the '500' Chapter, was selected to serve a three-year term on the Institute for Certifying Secretaries as a representative from the field of business.

For the first time a Speakers Training Clinic was held in conjunction with the Chapter Presidents/Vice Presidents/Division Officer meeting and CPS Workshop on August 20.

Combined issues of the Indiana Division Board Letter were published in order to save on expenses. Three issues were combined months.

Leadership Conference:

- Hosted by Belles Lettres Chapter, Ann L. Miller served as chair
- A roundtable discussion was held concurrently with the officer sessions regarding CPS, Image, Education and Program, Chapter of the Year, Speaker's Bureau, and Membership
- A keynote address by former River Bend member and past Division president, Marge Andrysiak CPS was given on *The Magnetism of Leadership*

Annual Meeting:

- Hosted by River Bend Chapter - *Soar to Success*
- Chapter of the Year points were changed to award points for attending the Division Speaker's Training Clinic in August and for having a member serving on the Division level (officer, committee chair or member)
- Seminar once again had two sessions -- the morning session was *Office Politics* and the afternoon session was *Killer B's -- Blockage, Boredom and Burnout* (Marilyn Moats Kennedy).
- Amendment to distribute Annual Meeting minutes at Leadership Conference was approved.
- Chapter of the Year - Lafayette (first time to have a chapter win the award for two consecutive years)

FSA:

- Seminars - *The Secretary of Tomorrow -- Getting Ready for the Future:*
 - Princeton - November 5 (36 attendees, 5 PSI members)
 - Indianapolis - November 12 (79 attendees; 25 PSI members)
 - Fort Wayne - November 19 (96 attendees)
 - Agenda was the same but featured different speakers
 - Registration fee was \$3 to encourage greater participation from high school students and to inform non-FSA affiliated schools
- FSA members began receiving *The Secretary* magazine
- 330 FSA members, 15 active chapters, 4 inactive chapters

EAB:

- 9 chapters had EAB boards

1984-85

Indiana Division theme - *Invest Wisely Today and Inherit the Future*

Chapter Procurement Committee is responsible for obtaining new chapters. There was interest in chapters in Angola, Noblesville, and Jasper.

Presidents/Vice Presidents/Division Officer meeting

- Hosted by Athens of the Prairie
- 19 chapters represented
- 2nd Annual Speakers Training Clinic was held in conjunction (25 attendees)
- Division Board presented a skit -- *Unique Approach to Parliamentary Jargon*
- Afternoon session featured an Open Forum; discussed four questions prepared by Division Board in groups of 8-9
- CPS Workshop was also held in conjunction (25 attendees)

Annual Meeting

- Hosted by Princeton Chapter - *Professionalism Offers Power*
- Long service awards were presented at the Recognition Luncheon rather than the banquet as in past
- Dues increase for chapter at large members was adopted

- Recording Secretary had been responsible for maintaining the Division scrapbook; the amendment to strike this responsibility was adopted.
- Specific items related to Annual Meeting were removed from the bylaws and placed in the Annual Meeting Rules.
- Amendment to discontinue awards (attendance, CPS, FSA, Chapter of the Year) at Annual Meeting was lost.
- Miriam Uni of Boston, MA presented a seminar on interpersonal communications, vocal exercises, and listening techniques.
- Held 5th Annual Past Indiana Division Presidents Dinner
- Chapter of the Year - Lafayette (third year in a row; received plaque for permanent possession)

FSA

- Three seminars held: Princeton (42 attendees), Indianapolis (66 attendees), and Fort Wayne (28 attendees)
- 11 of 16 chapters were active
- 227 members

EAB

- EAB Boards established
 - River Bend - October 31, 1984
 - Maple Chapter - April 3, 1985
 - Belles Lettres - May 2, 1985
 - '500' - May 29, 1985

Carolyn S. Hayes CPS (Kokomo) was elected as International President-Elect. Mildred Hren CPS, PRP (Crossroads of America) was elected International First Vice President.

Under the sponsorship of the '500' Chapter, the Ransburg Corporation of Indianapolis became a Contributing Member of PSI.

Board Letter was given a new look by changing the cover from white to buff and had three combined issues.

Instituted a practice to prepare a resolution extending to the chapters who have had a member enter the Omega Chapter.

1985-86

Indiana Division theme: ***You Never Know How Far You Can Reach -- Until You Stretch***

Leadership Conference

- Hosted by Kokomo Chapter on June 15
- 22 chapters represented
- Results of survey regarding the combining of Leadership Conference and the Chapter Presidents/Vice Presidents/Division Officers meeting indicated

that chapters preferred a combined one-day meeting in a central location. Since plans were already underway for 1986, this would begin in 1987.

Chapter Presidents/Vice Presidents/Division Officers meeting

- Held on August 17 in Indianapolis
- 16 chapters represented
- SWOT session was conducted to identify strengths, weaknesses, opportunities, and threats to the Indiana Division and the Association and formulated an action plan
- Results of SWOT session were used to develop goals for the Division, some of which included:
 - Retain 90% membership
 - Increase educational opportunities
 - Promote a networking system
 - Examine committee structure to determine if committees should be combined or eliminated
- Mission statement was prepared

Annual Meeting

- Hosted by Heart of the Nation - *Take The Time To ...*
- Two candidates for president - Katie Hennel CPS (Evansville) and Donna Bohannon ('500'). Donna Bohannon withdrew her nomination during the business meeting.
- Seminar featured Dr. Thomas A. DeCoster of Management Development, Inc. presenting *Self Development*
- International President Carolyn Hayes CPS led assembly in "Face the Issue" exercise regarding membership retention problem. Lucyanne Claflin (Indy Northside) assisted.
- Chapter of the Year - Kokomo

FSA

- Once again three FSA seminars were conducted, *Aim to be Your Best Today & Tomorrow* featuring topics of first impressions, strive for professionalism, and where do we go from here.
 - Seminars were identical but featured different speakers on the subject. Seminars were held in Princeton on October 26 (21 attendees), Lafayette on November 2 (26 attendees), and Fort Wayne on November 9 (23 attendees).
- 16 FSA Chapters, 234 members

EAB

- Quarterly meetings
- Image Committee sold business cards to offset expenses
- 14 chapters with EAB boards
 - Munsee established
- Chapter EAB/IEAB directory was published
- Three Indianapolis chapters planned a joint tri-chapter EAB meeting on February 12 at the IUPUI campus.

Carolyn S. Hayes CPS (Kokomo) was elected as International President.

Indiana Division was one of nine divisions to participate in a pilot project for direct billing of membership dues. A majority of the Indiana Division chapters chose to join in this pilot project.

1986-87 Indiana Division theme -- *Today's Selection Shapes Tomorrow's Direction*

Leadership Conference

- Hosted by '500' Chapter
- 21 chapters represented (all except Bloomington and Elwood), 90 attendees
- Susan Fenner, PhD of PSI Headquarters provided presentation on leadership
- During officer sessions, other attendees participated in Committee Conversation -- Division Committee Chairs were at tables throughout the room and attendees could visit with the committee of their choice for a one on one conversation about the committee

Annual Meeting:

- Hosted by Tawasi Chapter - *Share the Spirit*
- Seminar presented by Devon Weber of Inner Dynamics Consulting of Dayton, Ohio on *Success is Your Choice*
- Betty Kraas PRP served 9th year as parliamentarian
- Updates from International were given during the business session
- Amendment to discontinue Chapter of the Year event was adopted.
- Heart of the Nation received Membership Retention Award (first chapter to receive in several years).
- Chapter of the Year - Lafayette
- Jerry A. Heitman, Executive Director of PSI, spoke at the CPS Recognition Breakfast on Sunday. Announced that CPS recertification would begin in 1988.

An all day CPS seminar -- *Making the Most of YOU* -- was held at the Holiday Inn North of the Pyramids in August 23, 1986. The seminar was open to members and non-members of PSI to acquaint them with the CPS program and to encourage participants to set personal and professional goals. Seminar was chaired by Diana (Nickler) Fisher CPS of Belles Lettres Chapter and was a special ad hoc committee for the sole purpose of developing a seminar. There were 24 attendees and CEU credit was offered. Past International President, Carolyn S. Hayes CPS, provided the keynote.

Mildred Hren CPS, PRP (Crossroads of America) was elected an International Trustee, Retirement Centers Trust.

Ben Hur Chapter in Crawfordsville and the GTE Westfield Chapter were installed.

CSI/FSA

- International Business College CSI Chapter was installed on September 30

with 44 members. This chapter was sponsored by the Indy Northside Chapter.

- Three seminars -- *What's Under Your Hat?*
- 9 CSI/FSA Chapters

EAB

- Four meetings -- new meeting format was inaugurated. Meetings were scheduled to begin at 11:00 a.m. and were divided into two segments. Current agenda items and reports were presented/discussed during the first half of the meeting. Following lunch, the IEAB members discussed a pre-chosen topic pertinent to office situations.
- Sister Paulette Gladis, Institute for Certifying Secretaries, was a special guest during the June meeting and discussed CPS changes.

An auction to raise funds for the PSI World Headquarters building fund was held during open house.

1987-88

Indiana Division theme -- *The Future is in Your Hands*

The traditional list of Division goals was not formulated by the Division Board but instead chapters were challenged to submit their list of goals to the Division President by May 15 for discussion at Leadership Conference.

EAB

- The following changes were made:
 - Meetings were held three times a year rather than 4 -- the December meeting was omitted
 - Meeting notices were published in the Board Letter rather than mailed out to individuals
 - Chapter presidents were invited to all meetings
- All meetings were held on Saturdays at the Holiday Inn by the Pyramids, beginning at 11:00 a.m. and ending at approximately 2:00 p.m.

Annual Meeting

- Hosted by Belles Lettres Chapter - *Success is a Journey, Not a Destination*
- SOTY event as there was no candidate with the necessary qualifications
- Nomination from the floor for the Office of Treasurer -- Retha L. Baker CPS (Crossroads of America) on slate, Ann Boeke (Evansville) nominated from the floor
- Seminar - Maureen Barnett of the OMNI Center for Women's Health & Medicine spoke on *The Path With a Heart: Strategies for Success*
- Dues increase to take effect after June 1, 1988
- Susie H. VanHuss, PhD, immediate past Dean of the Institute for Certifying Secretaries was the speaker at Sunday's CPS Recognition Breakfast
- Attendance award to the chapter having the highest percentage of total membership in attendance was given (full registration only) - River Bend.

The chapter received a check for reimbursement of the delegate's registration fee.

- Michigan City Chapter has 100% membership retention.

Leadership Conference

- Hosted by Maple Chapter
- 64 attendees, 20 of 27 chapters represented
- \$30 registration fee
- Susan Fenner PhD of PSI Headquarters provided a presentation on *You Can't Do It Alone -- Techniques for Motivating Yourself and Others*

- During officer sessions, remaining attendees participated in a roundtable discussion with Susan Fenner PhD regarding issues relating to PSI.

Two corporate chapters were installed -- St. Vincent and GTE Summit City.

1988-89

Indiana Division theme -- ***Working Together to Make Things Happen***

Leadership Conference

- Hosted by
- Sandra Brown CAM, CPS, International President Elect, provided seminar
- Chapter sharing session to give overview of their most successful activity

Annual Meeting

- Hosted by Evansville - ***Paradise, Professional Style***
- New PSI members asked to stand at start of business session
- Marjorie Vinzant PRP was parliamentarian
- Two candidates initially for Recording Secretary; Pamela Curtis (Southlake) withdrew name prior to Annual Meeting
- Seminar - Don B. Decker of Success Strategies presented *Master Your Thoughts*; profit of \$821.63.
- Discussion regarding discontinuation of the SOTY event took place, it was determined to continue the event as it is currently held.
- Amendment to discontinue membership awards and retention awards adopted. Also adopted was having the Division Vice President serve as LC Coordinator.

Mildred Hren CPS, PRP (Crossroads of America) was re-elected as International Trustee, Retirement Centers Trust. Ann Burris CPS (Indy Northside) was appointed to a one-year term to the International Retirement Centers Committee. Beth Schachte (Crossroads of America) was appointed as the GLD member on the International Committee on Nominations.

FSA/CSI

- The FSA Chapter at McCutcheon High School in Lafayette received an International President's Award.
- Two CSI/FSA seminars were held on the same Saturday in October in Kokomo and Princeton using the same agenda with local speakers and PSI

members on the program.

EAB

- Expanded to 14 members

The Indiana Division Building Fund Committee offered a blue and gold enamel lapel pin as a fundraiser for the proposed International Headquarters building.

Small, informal Chapter Sharing Workshops were held north and south to share ideas for chapter activities.

A "Chapter Programs/Speakers Director" was under development by the Professional Secretaries Committee.

Nancy Moore CPS (Richmond) distributed a "Resource File for Handout Material" for chapter use.

1989-90

Indiana Division theme -- ***Make a Commitment to Make a Difference***

Leadership Conference

- A Leadership Committee organized the event, LucyAnne Claflin CPS served as chair
- 19 of 23 chapters represented
- \$29 registration fee
- Larry Good of General Motors provide seminar on *Receipt of Leadership*
- Played PSI trivia game in the afternoon

Annual Meeting

- Hosted by '500' - ***Racing to the Top -- Indianapolis Indeed!***
- First Secretary Speakout - "Speakout '90: The Secretary of Today and Tomorrow". Three past international presidents participated -- Frances R. Barr (1987-88), Nan DeMars CPS (1981-82), and Ina P. Simpson (1982-83).
 - 104 registrants
 - Discussed changing role of the secretary, Workforce 2000, Research Implies Impact, The Office Today and Tomorrow
 - Event was videotaped
 - First draft of '90 Consensus Statement received unanimous approval and was adopted

FSA/CSI

- McCutcheon High School in Lafayette received the most outstanding achievement and membership participation in FSA and PSI activities
- Fort Wayne ITT installed new CSI chapter
- Fort Wayne CSI Chapter at International Business College disbanded
- Two seminars -- ***Make a Commitment to Your Future*** -- held on the same Saturday in October in Lafayette and Fort Wayne using the same agenda with local speakers and PSI members on the program. One was planned

for South Bend but there were not enough registrations to hold the seminar.

EAB

- Three meetings were held
- Business card orders

Nancy Bowman CPS (GTE Westfield) was appointed to serve on the International Strategic Planning Committee. Mildred Hren CPS, PRP (Crossroads of America) was re-elected as International Trustee, Retirement Centers Trust. Ann Burris CPS (Indy Northside) was appointed to a one-year term to the International Retirement Centers Committee.

The Retirement Centers Trust held an auction at the 1990 Open House.

A first for Indiana was the Speakout '90 for Friday preceding Annual Meeting.

1990- 1999

The following chapters were installed:

- Hillenbrand Industries (Batesville) - 1993

The following chapters disbanded:

- Bloomington (Bloomington) - 1990
- Princeton (Princeton) - 1991
- Merrillville (Merrillville) - 1994
- GTE North (Westfield) - 1996
- Heart of the Nation (Terre Haute) - 1997
- St. Vincent (Indianapolis) - 1997

1990-91 Indiana Division theme -- ***Teamwork Enriches All Members***

Sixty-eight membership letters were written to prospective members, in response to information received from Headquarters.

Interest in new chapters in Angola, Batesville, Jasper, Ligonier, and Rensselaer. Corporate Chapter interest in McGinness (Indianapolis), Lincoln National Life Insurance (Fort Wayne), Boehringer Mannheim (Indianapolis), and Jayco (Middlebury). Authorization to start the chapters at Lincoln National Life Insurance and Angola was received; Tawasi will be the sponsor.

Annual Meeting

- Hosted by Lafayette - ***Potpourri de Lafayette Come and Sample It!***
- Offered two half-day seminars on Friday; CEU and Recertification units were awarded
- Cecilia B. Walker CAM/CPS, International President, provided the

Saturday keynote address and International President-Elect, Mary Jane Carragher CPS, was the Sunday keynote speaker

- President's Award presented to chapter demonstrating the most initiative for "Growing PSI" based on size and effort
- SOTY event discontinued

Four division members serving on International Committees:

- Mildred Hren CPS, PRP (Crossroads of America) Bylaws and Standing Rules Chairman
- Emma Moore CPS ('500') - Bylaws and Standing Rules
- Elizabeth Schachte (Crossroads of America) - Nominations
- Nancy S. Bowman CPS (GTE Westfield) - Public & World Affairs Council

CSI/FSA

- Two seminars -- *Teamwork Builds Professionalism* - held on October 27 in Fort Wayne and Lafayette
- 10 chapters, 200 members

EAB

- 12 members
- Two meetings held -- June 9 and March 9
- Meetings began at 9:30 a.m. with a breakfast
- Continues to sell business cards as a fundraiser

1991-92 Indiana Division theme -- ***Change is Opportunity***

Leadership Conference

- Hosted by GTE Westfield on June 8
- 11-member panel comprised of a variety of professionals who shared their expertise primarily discussing aspects of leadership roles, communication, and organization. Susan Fenner PhD of PSI Headquarters served as moderator.
- Roundtable Discussions in the afternoon - panel members were assigned to specific tables by topic to serve as facilitator. The assembly changed tables for three consecutive 20-minute sessions.

Annual Meeting

- Hosted by River Bend - ***Celebrate the Memories - '52 - '92***
- Seminar - two half day sessions rather one full day; Jane A. Root PhD presented *Valuing Individual Differences* and Herb True PhD presented *Change, Challenge and Opportunity*
- Chapter membership awards given for chapters meeting their goal
- Presidents Award presented to Indy Northside for their creative marketing which concentrated on recruiting new members through special promotional activities, for increased participation in PSI events, for revitalizing their bulletin, for bidding to host Annual Meeting and for being in the process of sponsoring a five-agency corporate chapter.

- Amendment to allowing nominations from the floor for a maximum of two officers from the same chapter or Membership at Large was adopted.
- Elections were held; there was no nomination for treasurer. A nomination from the floor occurred during the Sunday business session.

CSI/FSA

- Two seminars -- *Spread Your Wings & Fly* -- held on October 26 in Lafayette and Fort Wayne
 - Professional image, listening skills, CPS, OPAC, PSI membership

EAB

- 12 members
- Two meetings scheduled -- September and February; the February meeting was cancelled

Casual dress was instituted for IEAB meetings and the President/Vice President Forum.

Continued interest in new chapters in Angola, Batesville, Jasper, Ligonier, and Rensselaer. Continued interest in Corporate Chapters for Boehringer Mannheim (Indianapolis) and Jayco (Middlebury). Corporate Chapter interest in Dow Elanco (Indianapolis) and presentation made to secretarial core team and HR Director.

The board contact chapter visit report was revised and initiated chapter evaluation of officer form for future planning. Format of presentation was changed from prepared speech to informal open session with members.

Various surveys were done: Membership Survey, Leadership Conference Survey, and Library Survey.

President/Vice President Forum was reinstated after lapsing a few years.

A teleconference was tested as a means of conducting a Board Meeting in an effort to save time and money. Three were held.

A pilot project of a PSI inquiry hotline was created in the name of a voice mailbox for the Division President. Transition of officers will not make a difference; there will be no change in the mailbox.

Division scrapbooks were updated so that all were one size and labeled according to years included. The contents were contained in top loading sheet protectors to make it easier to leaf through a book.

1992-93

Indiana Division theme -- ***Positive Thinking and a Positive Attitude Create Success***

Leadership Conference

- Co-chaired by Diane Evans CPS (GTE North) and Lucyanne Claflin CPS

(St. Vincent)

- 68 attendees; all but three chapters represented
- Steven Wantz of Methodist Hospital discussed committee development, how to obtain the most from committee members and what makes a committee successful

Annual Meeting

- Hosted by Crossroads of America - *It's Showtime!*
- International Treasurer, Kathryn T. Burroughs, provided Saturday keynote address
- Estimated profit from seminar was \$3,700
- Omega Service was held on Sunday morning rather than after the Saturday keynote as had been done in the past
- Heart of the Nation received the Division Membership Blitz Award (a full registration fee paid to Annual Meeting) for recruiting the greatest number of members
- Indiana Division Strategic Plan was presented
- Building Fund held silent auction

EAB

- Three meetings -- September, February, and April
- Several EAB members resigned

CSI/FSA

- Two seminars -- one was held on January 30 (originally scheduled for December 5) from 9:00 a.m. to 1:00 p.m. in Kokomo; low attendance. A second seminar was held in Elkhart on February 6; 50 attendees
- Topics included makeup, dress for success, minute taking, and stress

Building Fund continues to sell blue and gold pins to raise funds.

A special committee was assigned to develop the Indiana Division Strategic Plan.

1993-94

Indiana Division theme: *Plant Seeds of Greatness; Reap Rewards of Excellence*

Leadership Conference

- Co-chairs were Sandee Henderson CPS (Indy Northside) and Ann Boeke (Evansville)
- Meeting was held in the offices of The Associated Group in Indianapolis on June 26
- 66 attendees
- Gerry Mathias PRP presented a session on parliamentary procedures
- Tom Watters CAE, PSI's Executive Director, presented an international update

Annual Meeting

- Hosted by Indy Northside - *PSI = Pride*
- Seminar: Steve Feazel, *Intangibles 101: Soft Skills for Success* with

estimated profit of \$1,220.

- Maple Chapter won the Division Membership Blitz Award as well as the Best Chapter Bulletin.
- Retirement Centers Trust sold chances for a Money Tree valued at \$100; tickets sent to chapters for advance sales
- Division dues were increased to \$10 for professional members, \$5.00 for professional-merited members, \$20 for Division member at large, and \$15.00 for Division merited member at large.
- The four-year review schedule by the Division Bylaws and Standing Rules Committee for chapter bylaws and standing rules was adopted as well as Indiana Division submitting it to International.
- Structuring Committee was added to the Bylaws and Standing Rules.
- Thomas A. Watters CAE, Executive Director of PSI, provided the Sunday keynote address, *PSI -- Where We Are, and Where We Are Going*.
- Retirement Centers Trust Committee held a raffle for a large, multi-season wreath during Annual Meeting. Letters, with a picture of the wreath and a supply of raffle tickets were sent to all chapters to procure advance sales.

EAB

- 7 members
- Annual meeting held on September 18
- Reviewed work done to date by the Strategic Planning Committee

CSI/FSA

- A seminar -- *Growing with Excellence* -- was held in South Bend on October 30; Lafayette seminar was cancelled due to poor response
 - 35 attendees
 - Topics included telephone etiquette, resume writing, dressing professionally, and interview skills

Two Leadership Retreats were held -- one in Nappanee at Amish Acres from November 6-7 and a second one in Nashville at The Artists Colony Inn on January 15-16. Presentations on "Leadership Skills for a Changing Membership" were given at both retreats. The program was designed to expand one's understanding of leadership principles.

The Structuring Committee was formed as a result of the Strategic Plan and was formed to assist chapters who are having problems and to help form new chapters.

1994-95

Indiana Division theme: *Yesterday's Heritage, Today's Challenges, Tomorrow's Success*

Leadership Conference

- Hosted by GTE North
- Theme: "One Step at a Time"
- Two day session

Annual Meeting:

- Hosted by Evansville - ***Pathways to Southern Indiana***
- Seminar presented by Dolores Elliott, *Pathway to Success: Take Charge of Your Life*
- RCT raffled a money tree
- Best Publications Award was started; Lafayette Chapter was the winner

CSI/FSA

- The *Conquer Today for Success Tomorrow* seminar was held in Indianapolis (29 attendees) and Warsaw (22 attendees) on November 12
 - Topics included professional image, proofreading, voicemail, and career goals

1995-96 Indiana Division theme: ***Together Everyone Achieves More***

Leadership Conference

- Held at Conner Prairie; 1 1/2 day
- Theme: *Keys for Success*
- Mini seminars included parliamentary procedures, Division Officer duties, the Marketing Sourcebook, and convention savvy

Annual Meeting

- Hosted by Lafayette - ***Our Magical Influence***
- Seminar: Michael Scott, *Unleash Your Inner Potential*
- Two Outstanding Publications Awards were given based on size of chapter: '500' (for up to 35 members) and Hillenbrand Industries (for over 35 members)
- Retirement Committee sold chances for a Retirement/Vacation Gift Basket; tickets were sent to chapters for advance sales with profit of \$165.25
- Building Fund offered silent auction with profit of \$601

CSI/FSA

- The *Together Everyone Achieves More* seminar was held in Indianapolis and Fort Wayne on November 11
 - Topics included education and training, building confidence, professional presence, and PSI
 - Mock CPS exam given; attendee with the highest received *Complete Office Handbook* from PSI
 - A registration to the CSI/FSA conference was awarded

Structuring Committee completed the project covering Chapter Officer/Committee Profiles.

1996-97 Indiana Division theme: ***Connect to the Future***

Leadership Conference

- Hosted by Athens of the Prairie
- 1 1/2 day format

- No breakout session for officers

Annual Meeting

- Hosted by Maple Chapter - ***Turning the Wheels to Success in PSI***
- Seminar: June Alliman Yoder, *Change in the Workplace*
- Past International President Betty Kidd provided the Saturday Keynote -- *Attitude Not Aptitude Determines Altitude: Some Assembly Required*
- Awards given to chapters receiving 5% net increase in membership as well as 5% new member goal
- Chapter presidents gave oral reports
- \$50 Russell-Hampton gift certificate awarded to member who recruited the most members
- Building Fund offered the Silent Auction netting \$729

CSI/FSA

- Two seminars held on November 9 in Lafayette (15 attendees) and Elkhart (24 attendees)
- Registration to the CSI/FSA International Conference was awarded

1997-98

Indiana Division theme: ***Design for Success ... and Believe***

Leadership Conference

- Hosted by Michigan City Chapter

Annual Meeting

- Hosted by '500' Chapter - ***A Circle of Leaders... A Circle of Friends ... PSI Together in Indianapolis '98***
- Seminar: Patty Hendrickson - *What's Your Motivation? Working Smarter While Smiling*
- Chapter presidents presented oral reports
- Great Lakes District Director, Marion Gehl CPS provided the Saturday keynote -- *Me ... A Leader? You've Got to Be Kidding!*
- Building Fund silent auction netted \$811.50
- Retirement Center Trust quilt raffle netted \$575

CSI/FSA

- Held seminar in South Bend (29 attendees) and Indianapolis (20 attendees) on October 4
- A registration fee to Student International Conference was awarded at both seminars

Structuring Committee checking into interest in new chapters in Warsaw, Indianapolis, and Fort Wayne.

Materials from International (MFI) books were developed for each Division Officer with the various resource materials available from International Headquarters.

1998-99

Indiana Division theme: *The Path With a Heart*

Leadership Conference

- Hosted by River Bend
- One day format held on June 27 at the Holiday Inn
- Michael Scott, Empowerment Unlimited, Inc., provided keynote on *Becoming the 21st Century Office Professional*
- Marta Colclazier CPS (Crossroads of America) presented the Indiana Division strategic plan that had been completed several years earlier and encouraged chapters to develop a strategic plan

Annual Meeting and Education Forum

- Hosted by Tawasi Chapter - *Up! Up! And Away and Into The 21st Century*
- Changed name to Indiana Division Annual Meeting and Education Forum to align with International and better describe the purpose of the meeting
- A Benefit Breakfast was offered on Saturday morning with proceeds going to Retirement Centers Trust
- Seminar was changed from Friday to Saturday afternoon and included as part of the full registration
- Great Lakes District Director, Joyce Wagner, provided keynote address - *Up! Up! And Away and Into The 21st Century*
- Building Fund silent auction netted \$1,048.00

CSI/FSA

- Seminar held in Indianapolis
 - 22 attendees
 - Topics included the Internet, confidentiality and legal issues, and interviewing techniques
 - Registration to the 1999 Student Conference was awarded

The Association changed its name to International Association of Administrative Professionals (IAAP) at the international convention held in Atlanta.

Arline Bontrager CPS (Belles Lettres) was elected as a Trustee to the Retirement Centers Trust.

The Indiana Division went live with its web site, www.indiana-iaap.org. Ron Rothrock, husband of Sally Rothrock CPS (Crossroads of America) was instrumental in getting the project started. The Indiana Division paid for the start-up costs and asked chapters to sign up if they were interested in having a link to the Division site.

Structuring Committee aware of interest in forming chapter in Hancock County and Bloomington. Interest also expressed for forming a Corporate Chapter at ITT Corporation in Fort Wayne. Gloria Monica continued efforts for a proposed Five Star Chapter in the Carmel/Fishers/ Noblesville/Zionsville/Westfield area.

The Retirement Centers Trust Committee sold raffle tickets for a free round trip airline ticket to Portland, Oregon -- site of the 1999 international convention.

1999-00 Indiana Division theme: *Open Your Heart*

Leadership Conference

- Hosted by Lafayette Chapter, held at Purdue University
- Revised officer notebooks were distributed and this year, notebooks were distributed to vice presidents as well to assist in their move up to president
- Featured Bonnie Yund for an afternoon keynote presentation on *Laughter - the Heavenly Prozac* and a session on parliamentary procedure presented by Phama Wickizer (Kikthawenund)

Annual Meeting and Education Forum

- Hosted by Crossroads of America - *Soaring Into 2000 with IAAP*
- International President-Elect, Candy Daniels CPS, provided keynote address - *The Power of a Positive Attitude*
- Benefit Breakfast proceeds once again went to Retirement Centers Trust
- Saturday Seminar: Deborah Schroeder - *Who Are You in the Office Zoo?*

The Board Letter featured articles on "Tools of the Trade" which highlighted the various resources available from International Headquarters. One of the goals of the Indiana Division Board was to continue to share materials. Chapters were encouraged to develop their own MFI (Materials from International) books.

Procedure manuals for both the Leadership Conference and Annual Meeting were updated. A detailed president's manual with a timeline of duties and responsibilities, samples, and diskettes was compiled to assist future presidents.

The student program underwent a name change effective September 1 and was no longer referred to as CSI and FSA but instead as IAAP Student Chapter. Due to decreased membership in student chapters and changes to the student program, there was no student seminar offered this year. It was hoped with the name change that membership in student chapters increases. A \$150 scholarship for the registration fee to the International Convention and Education Forum in Chicago was awarded to two active members.

Membership Committee implemented an Indiana Division Scoreboard (membership recap) to assist chapters in tracking membership increases and decreases.

Outstanding Publications Award was announced at Leadership Conference with chapters receiving points for submission of roster books, chapter brochures, and chapter bulletins. Prizes included IAAP gift certificates and a grand prize of a Russell Hampton gift certificate.

2000-

The following chapters disbanded:

- Kikthawenund - July 2000
- Beacon - September 2001
- Crossroads of America - December 2001
- Elkhart – 2003
- Kokomo – 2004
- Southeastern – 2004
- Rose City - 2004

2000-01 Indiana Division theme: ***Reach for the Stars and Find a Galaxy of Opportunities***

Leadership Conference

- Hosted by Lafayette Chapter and held on June 24 at the Holiday Inn
- Treasurer utilized Monopoly game to provide information in a fun way
- Sessions included chapter development sessions -- membership, chapter meetings, "funraising", public relations and marketing, and Microsoft Office User Specialist certification

Annual Meeting and Education Forum

- Hosted by Evansville Chapter - ***Excellence ... Excitement ... Enthusiasm ... Evansville!***
- Open House featured "make your own" ice cream sundae, chapter vendor tables, and games
- The banquet entertainment featured the Silent Singers who performed a ballet of the hands to a musical arrangement entitled "What America Means".
- Benefit Breakfast proceeds went to the Research and Education Foundation
- An amendment to the Indiana Division Bylaws and Standing Rules to combine the office of Recording Secretary and Corresponding Secretary was adopted.
- Chapter contest renamed to the Multi-Media Communications Award and chapters were encouraged to develop electronic newsletters and points were awarded for web site updates. Winners included Belles Lettres Chapter (up to 35 members) and River Bend Chapter (over 35 members)
- An Attendance Award was presented to the chapter with the highest percentage of chapter members attending annual meeting having full and partial registrations -- '500' Chapter with 42%
- Saturday afternoon seminar featured Shari Peace - *How to Keep Your Attitude Up No Matter What Gets You Down*

The Indiana Division web site was redesigned and managed by Trista Niesen of Keller Crescent in Evansville. Chapter links were offered at no charge and a template was created to provide a more consistent look to each page.

The Membership Committee continued the Indiana Division Scoreboard.

2001-2002 Indiana Division theme: ***Think Believe Dream Dare***

Leadership Conference

- Hosted by Rose City Chapter and held in August
- The theme of the event was Camp IAAP
 - Merit badges were handed out at the conclusion of each presentation
 - Had a fishing pond and trees -- chapter pictures were taken and displayed on Division web site
 - All presentations titles centered around the camp theme
 - Presentations given using PowerPoint slide show
 - Treasurer material was presented by playing Who Wants to be a Millionaire?
 - Presentations included information on the Indiana Division web site, publicity, certification, chapter programs, and fundraising

Annual Meeting and Education Forum

- Hosted by River Bend Chapter and held at the University of Notre Dame - ***Indiana Division's Fabulous Fifty Years!***
- Meeting will spotlight the Indiana Division's 50 years
 - Indiana Division history booklets available
 - Slide show during Open House to be on display featuring pictures from the past 50 years
 - Chapters encouraged to create poster for display at Open House reflecting their history
- Registration material was accessible on the Indiana Division web site

Division committees were assigned to chapters to encourage that more members become involved on the Division level. Chapters were asked to assign one person as the contact person.

The responsibility of the Indiana Division web site was switched to an IAAP member (Diana Nickler CPS - Belles Lettres) to ensure updates are made more frequently and encourage return visits to the site. Changes to the web site included a photo album page (featuring photos from board contact visits, international convention, leadership conference, and holiday greetings from the Board), monthly survey, daily quote of the day, hit counter, special events page (featuring IAAP events such as Annual Meeting and Great Lakes District Conference), etc.

Chapter contest changed to Outstanding Chapter Contest with points being awarded for roster book, chapter brochure, chapter bulletin/newsletter, and updates to chapter web site.

The members of the Indiana Division were entered on a spreadsheet allowing the board to send out mailings more often to specific groups and the student members were added in order that they be included in all mailings.

The Indiana Division Board Letter format was changed to an electronic format in order that it could be available to all members. Chapter presidents were notified of its availability on the Indiana Division web site and encouraged to notify their members. Letters were sent to members at large asking them to provide email addresses or to request a hard copy of the Board Letter. Financial statements and Division board minutes were converted to a pdf file and emailed to chapter presidents to share with their members.

Impact meetings were held in Bloomington and Franklin College for potential new chapters as well as at Lilly for a possible corporate chapter.

2002-2003 Indiana Division theme: ***Grow Personally, Grow Professionally, Grow by Participating***

Leadership Conference

- Hosted by Athens of the Prairie Chapter and held on August 24 at Cinergy Offices in Columbus
- The theme of the event was Sherwood Forest IAAP Style
 - Officers took on the Robin Hood characters – Robin Hood (President), Little John (Vice President), Maid Marian (Secretary)
 - Treasurer material was presented with chapter treasurers testing their bow and arrow skills by hitting a target; questions were then asked relating to the treasurer position
 - Presentations included information on the Indiana Division web site (Diana Nickler CPS – '500'), intergenerational issues, humor, certification (Cathy Mathews CPS – '500'), recruitment and retention (Division Officers), and fundraising (Pat Cichos – River Bend)
 - Two outside speakers, Billie Goodner of Columbus Regional Hospital (intergenerational issues) and Susan Blizzard of IUPUI (humor), were featured.
 - Several students and the advisor from the Student Chapter in Indianapolis attended the conference.
 - Chapters were encouraged to consider maintaining their own chapter web sites.

Annual Meeting and Education Forum

- Hosted by the “500” Chapter and held at the Adams Mark Hotel
Old Friends - New Dreams
- Open House featured The Electric Catfish, games and chapter/vendor tables, plus the slipper contest.
- Keynote and seminar speaker was Dr. Suzanne Metzger
- Banquet featured Andy Childs

Division Treasurer, Renata Addison resigned and Nadine Boyd of River Bend Chapter stepped up.

Belles Lettres Chapter of Elkhart disbanded. The Hillenbrand Industries Chapter opened its membership to the local community and changed its name to the Southeastern Indiana Chapter. A chapter in Franklin has committed to charter in the fall of 2003.

A new student chapter was formed through the efforts of Linda Foley of Rose City Chapter in Richmond, along with Ron Oler, a student advisor at Ivy Tech College.

2003-2004 Indiana Division theme: ***Believe and Succeed***

Leadership Conference

- Hosted by the Kokomo Chapter

Annual Meeting and Education Forum

- Hosted by the Maple Chapter and held in Syracuse
Sail to Success with IAAP!

Web Page

- Webmaster Diana Nickler CPS/CAP unveiled the Members Only section on the Indiana Division web site. The purpose of the Members Only section is to have an area devoted only to members and includes information such as the Indiana Division Board Letter, Division history, Bylaws and Standing Rules, and other items that should be privy only to members.

2004-2005 Indiana Division theme: ***Hand in Hand, Together We Can***

Leadership Conference

- Hosted by River Bend Chapter and held at the Goodwill Offices in South Bend

Annual Meeting and Education Forum

- Hosted by the Tawasi Chapter and held at the Marriott in Fort Wayne -
Reach the Summit – Explore, Navigate and Discover IAAP
-

Chapters in the Indiana Division

City	Chapter	Established	Sponsor
Anderson	Kikthawenund ¹	October 11, 1945	Registrar H. Campbell
Bloomington	Bloomington ²	March 7, 1954	Crossroads of America
Cannellton	Perry County ³	June 2, 1979	Evansville
Columbus	Athens of the Prairie	February 22, 1981	Crossroads of America & Madison
Columbus	Columbus ⁴	January 1962	Bloomington
Crawfordsville	Crawfordsville ⁵	December 6, 1964	Heart of the Nation
Crawfordsville	Ben Hur ⁶	August 19, 1986	Lafayette
Elkhart	Belles Lettres ³⁴	July 19, 1951	River Bend
Elwood	Elwood ⁷	April 25, 1957	Marian
Evansville	Evansville	January 19, 1945	Registrar Z. Masenberg and Ann Eaton
Fort Wayne	Tawasi	October 6, 1947	Registrar Mrs. Mitchell
Fort Wayne	Verizon	February 23, 1988	Tawasi
Frankfort	Frankfort ⁸	March 31, 1963	Crossroads of America
Frankfort	Frankfort ⁹	August 1, 1983	Kokomo
Goshen	Maple	June 24, 1955	Belles Lettres
Hammond	Skyway ¹⁰	November 2, 1958	Eileen Chaney
Batesville	Hillenbrand Industries ³⁵	December 1993	
Huntington	Typaleta ¹¹	December 11, 1955	
Indianapolis	Crossroads of America ¹²	July 22, 1950	
Indianapolis	'500'	January 10, 1983	Donna Bohannon

¹ Disbanded 2000

² Disbanded 1990

³ Disbanded 1981

⁴ Disbanded

⁵ Disbanded 1969

⁶ Disbanded 1988

⁷ Disbanded 1988

⁸ Disbanded

⁹ Disbanded 1989

¹⁰ Disbanded 1997

¹¹ Disbanded

¹² Originally formed in 1946 as the James Whitcomb Riley Chapter, Disbanded 2001

³⁴ Disbanded 2002/2003

³⁵ Disbanded 2002/2003

City	Chapter	Established	Sponsor
Indianapolis	Indy Northside	April 9, 1980	Crossroads of America
Indianapolis	St. Vincent ¹³	June 16, 1987	Lucyanne Claflin CPS
Kokomo	Kokomo ¹⁴	December 6, 1953	Crossroads of America
Lafayette	Lafayette	May 27, 1947	Registrar H. Campbell
Logansport	Logansport (formerly L'Anguille) ¹⁵	April 8, 1956	Lafayette
Madison	Madison ¹⁶	July 10, 1976	Crossroads of America
Marion	Marion ¹⁷	April 8, 1953	Kikthawenund
Merrillville	Southlake (formerly Duneland - Gary) ¹⁸	April 1946	Registrar
Michigan City	Beacon ¹⁹	August 2, 1964	Skyway
Muncie	Munsee ²⁰	June 6, 1945	Registrar Helen Campbell
New Albany-Jeffersonville	Northside ²¹	January 6, 1962	Evansville
Plymouth	Menominee ²²	January 24, 1981	River Bend
Princeton	Princeton ²³	January 19, 1974	Evansville
Richmond	Rose City ²⁴	April 18, 1971	Munsee
Seymour	Seymour ²⁵	June 22, 1969	
South Bend	River Bend	January 24, 1946	Headquarters Registrar
Terre Haute	Heart of the Nation ²⁶	November 1, 1953	Crossroads of America
Vincennes	Vincennes ²⁷	August 23, 1980	Evansville
Wabash	Wanaseca ²⁸	January 13, 1957	Tawasi
Warsaw	Widgawa ²⁹	May 26, 1957	Tawasi

¹³ Disbanded

¹⁴ Disbanded 2004

¹⁵ Disbanded 1985

¹⁶ Disbanded 1982

¹⁷ Disbanded 1982

¹⁸ Disbanded 1994

¹⁹ Disbanded 2001

²⁰ Disbanded

²¹ Disbanded 1985

²² Disbanded 1989

²³ Disbanded 1991

²⁴ Disbanded 2004

²⁵ Disbanded 1975

²⁶ Disbanded 1997

²⁷ Disbanded 1984

²⁸ Disbanded 1985

²⁹ Disbanded

City	Chapter	Established	Sponsor
Westfield	GTE North ³⁰	January 12, 1987	Carolyn S. Hayes CPS
Batesville	Southeastern Indiana ³¹	2003	

³⁰ Disbanded 1996

³¹ Changed name to Southeastern Chapter and no longer a corporate chapter in 2003; Disbanded 2004

Indiana Division Officers

National Secretaries Association

1950

Advisor Marie Luther River Bend (South Bend)

1950-1951

Advisor Phama Martin Kikthawenund (Anderson)

1951-1952

Advisor Amy Jansen Evansville (Evansville)

1952-1953

President Phama Martin Kikthawenund (Anderson)
Recording Secretary Becky Heal Belles Lettres (Elkhart)
Treasurer Olive Stillman Munsee (Muncie)

1953-1954

President Phama Martin Kikthawenund (Anderson)
Recording Secretary Becky Heal³² Belles Lettres (Elkhart)
Treasurer Olive Stillman Munsee (Muncie)

1954-1955

President Jean Noreen Lafayette (Lafayette)
Vice President Ruth Thorsen Indianapolis
Recording Secretary Mary Ellen Pixley Indianapolis
Treasurer Edna Noelle Evansville (Evansville)

1955-1956

President Ruth T. Donaldson Indianapolis
Vice President Kathryn Liebelt River Bend (South Bend)
Recording Secretary Eileen Chaney Tawasi (Fort Wayne)
Treasurer Edna Noelle Evansville (Evansville)

1956-1957

President Ruth T. Donaldson Indianapolis
Vice President Mary Kammer Marion (Marion)
Recording Secretary Eileen Chaney Tawasi (Fort Wayne)
Treasurer Martha Kahre³³ Evansville (Evansville)

³² Mary Ellen Pixley completed term of Secretary

³³ Edna Noelle completed term of Treasurer

1957-1958

President	Eileen Chaney	Tawasi (Fort Wayne)
Vice President	Etta Bayless CPS	Belles Lettres (Elkhart)
Recording Secretary	Julia Mason	River Bend (South Bend)
Corresponding Secretary	Pauline Smith	Gary (Duneland)
Treasurer	Melba K. House	Lafayette (Lafayette)

1958-1959

President	Eileen Chaney	Tawasi (Fort Wayne)
Vice President	Etta Bayless CPS	Belles Lettres (Elkhart)
Recording Secretary	Zenna McCance CPS	Crossroads of America (Indianapolis)
Corresponding Secretary	Mildred Boyer	Kokomo (Kokomo)
Treasurer	Melba K. House	Lafayette (Lafayette)

1959-1960

President	Etta B. Freeman CPS	Belles Lettres (Elkhart)
Vice President	Melba K. House	Lafayette (Lafayette)
Recording Secretary	Zenna McCance CPS	Crossroads of America (Indianapolis)
Corresponding Secretary	Mary Crane CPS	Heart of the Nation (Terre Haute)
Treasurer	Lillian Martino	Tawasi (Fort Wayne)

1960-1961

President	Melba K. House	Lafayette (Lafayette)
Vice President	Zenna McCance CPS	Crossroads of America (Indianapolis)
Recording Secretary	Julia Mason	River Bend (South Bend)
Corresponding Secretary	Mary Crane CPS	Heart of the Nation (Terre Haute)
Treasurer	Ruth Jennings ³⁴	Kokomo (Kokomo)

1961-1962

President	Zenna McCance CPS	Crossroads of America (Indianapolis)
Vice President	Julia Mason	River Bend (South Bend)
Recording Secretary	Ellen McCutchan	Evansville (Evansville)
Corresponding Secretary	Anna Marie Conroy	L'Anguille (Logansport)
Treasurer	Mildred Boyer	Kokomo (Kokomo)

1962-1963

President	Julia Mason	River Bend (South Bend)
Vice President	Nora Angus	Kikthawenund (Anderson)
Recording Secretary	Bernetta Darmstandler	Crossroads of America (Indianapolis)
Corresponding Secretary	Betty J. Helgeson	Belles Lettres (Elkhart)
Treasurer	Mildred Boyer	Kokomo (Kokomo)

1963-1964

President	Bernetta Darmstandler	Crossroads of America (Indianapolis)
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³⁴ Mildred Boyer completed term of Treasurer

Vice President	Ellen McCutchan	Evansville (Evansville)
Recording Secretary	Marceil Johnson	Belles Lettres (Elkhart)
Corresponding Secretary	Grace Rowe	Maple (Goshen)
Treasurer	Dorothy Todd	Widgawa (Warsaw)
<i>1964-1965</i>		
President	Ellen McCutchan	Evansville (Evansville)
Vice President	Anna Marie Conroy	L'Anguille (Logansport)
Recording Secretary	Rose Mary Johns	Bloomington (Bloomington)
Corresponding Secretary	Elizabeth Casner	Columbus (Columbus)
Treasurer	Dorothy Todd	Widgawa (Warsaw)
<i>1965-1966</i>		
President	Anna Marie Conroy	L'Anguille (Logansport)
Vice President	Dorothy Todd	Widgawa (Warsaw)
Recording Secretary	Rose Mary Johns	Bloomington (Bloomington)
Corresponding Secretary	Joyce A. Klingler	Lafayette (Lafayette)
Treasurer	Dina Shaw	Skyway (Hammond)
<i>1966-1967</i>		
President	Anna Marie Conroy	L'Anguille (Logansport)
Vice President	Dorothy Todd	Widgawa (Warsaw)
Recording Secretary	Joyce A. Klingler	Lafayette (Lafayette)
Corresponding Secretary	Edith E. Roach	Crossroads of America (Indianapolis)
Treasurer	Dina Shaw	Skyway (Hammond)
<i>1967-1968</i>		
President	Dorothy Todd	Widgawa (Warsaw)
Vice President	Dina Shaw	Skyway (Hammond)
Recording Secretary	Joyce A. Klingler	Lafayette (Lafayette)
Corresponding Secretary	Ruth D. Thirkiel	Crossroads of America (Indianapolis)
Treasurer	Florence Wrase	River Bend (South Bend)
<i>1968-1969</i>		
President	Dina Shaw	Skyway (Hammond)
Vice President	Joyce A. Klingler	Lafayette (Lafayette)
Recording Secretary	Ruth D. Thirkiel	Crossroads of America (Indianapolis)
Corresponding Secretary	Barbara J. Chapman	Kokomo (Kokomo)
Treasurer	Florence Wrase	River Bend (South Bend)
<i>1969-1970</i>		
President	Joyce A. Klingler	Lafayette (Lafayette)
Vice President	Ruth Thirkiel	Crossroads of America (Indianapolis)
Recording Secretary	Florence Wrase CPS	River Bend (South Bend)
Corresponding Secretary	Elizabeth Greene	Bloomington (Bloomington)
Treasurer	Elizabeth Dudley	Columbus (Columbus)

1970-1971

President	Ruth Thirkield	Crossroads of America (Indianapolis)
Vice President	Florence Wrase CPS	River Bend (South Bend)
Recording Secretary	Elizabeth Greene	Bloomington (Bloomington)
Corresponding Secretary	Florence Elder	Logansport (Logansport)
Treasurer	Hazel Geiselman	Evansville (Evansville)

1971-1972

President	Florence Wrase CPS	River Bend (South Bend)
Vice President	Elizabeth Greene	Bloomington (Bloomington)
Recording Secretary	Hazel Geiselman	Evansville (Evansville)
Corresponding Secretary	Frances Elder	Logansport (Logansport)
Treasurer	Dorothy Richardson	Crossroads of America (Indianapolis)

1972-1973

President	Elizabeth Greene	Bloomington (Bloomington)
Vice President	Hazel Geiselman	Evansville (Evansville)
Recording Secretary	Frances Elder	Logansport (Logansport)
Corresponding Secretary	Dorothy Richardson	Crossroads of America (Indianapolis)
Treasurer	Peggy Hacker	Kikthawenund (Anderson)

1973-1974

President	Hazel A. Geiselman	Evansville (Evansville)
Vice President	Frances Elder	Logansport (Logansport)
Recording Secretary	Dorothy Richardson	Crossroads of America (Indianapolis)
Corresponding Secretary	Margaret Andrysiak CPS	River Bend (South Bend)
Treasurer	Erma Roth	Michigan City (Michigan)

1974-1975

President	Frances Elder	Logansport (Logansport)
Vice President	Margaret Andrysiak CPS	River Bend (South Bend)
Recording Secretary	Erma Roth	Michigan City (Michigan)
Corresponding Secretary	Marie Schaffstein	Evansville (Evansville)
Treasurer	Melba Harshey	Northside (New Albany-Jeffersonville)

1975-1976

President	Margaret Andrysiak CPS	River Bend (South Bend)
Vice President	Erma Roth	Michigan City (Michigan)
Recording Secretary	Melba Harshey	Northside (New Albany-Jeffersonville)
Corresponding Secretary	Wilma Laughner CPS	Kokomo (Kokomo)
Treasurer	Velma Roll CPS	Crossroads of America (Indianapolis)

1976-1977

President	Erma Roth	Michigan City (Michigan)
Vice President	Velma Roll CPS	Crossroads of America (Indianapolis)
Recording Secretary	Betty Henderson CPS	Lafayette (Lafayette)
Corresponding Secretary	Norma J. Ploughe	Tawasi (Fort Wayne)
Treasurer	Mary Jo Kaiser CPS	Evansville (Evansville)

1977-1978

President	Velma T. Roll CPS	Crossroads of America (Indianapolis)
Vice President	Betty Henderson CPS	Lafayette (Lafayette)
Recording Secretary	Norma Ploughe	Tawasi (Fort Wayne)
Corresponding Secretary	Mary Jo Kaiser CPS	Evansville (Evansville)
Treasurer	Shirley Westerman CPS	Princeton (Princeton)

1978-1979

President	Norma J. Ploughe	Tawasi (Fort Wayne)
Vice President	Mary Jo Kaiser CPS	Evansville (Evansville)
Recording Secretary	Shirley Westerman CPS	Princeton (Princeton)
Corresponding Secretary	Barbara Curtis CPS	Belles Lettres (Elkhart)
Treasurer	Carolyn S. Hayes CPS	Kokomo (Kokomo)

1979-1980

President	Mary Jo Kaiser CPS	Evansville (Evansville)
Vice President	Shirley Westerman CPS	Princeton (Princeton)
Recording Secretary	Carolyn S. Hayes CPS	Kokomo (Kokomo)
Corresponding Secretary	Mildred G. Hren CPS	Crossroads of America (Indianapolis)
Treasurer	Lucyanne Claflin	Indy Northside (Indianapolis)

Professional Secretaries International***1980-1981***

President	Carolyn S. Hayes CPS	Kokomo (Kokomo)
Vice President	Mildred G. Hren CPS, RP	Crossroads of America (Indianapolis)
Recording Secretary	Lucyanne Claflin	Indy Northside (Indianapolis)
Corresponding Secretary	Nancy S. Moore	Rose City (Richmond)
Treasurer	Vivian Krider	Belles Lettres (Elkhart)

1981-1982

President	Mildred G. Hren CPS, RP	Crossroads of America (Indianapolis)
Vice President	Lucyanne Claflin	Indy Northside (Indianapolis)
Recording Secretary	Nancy S. Moore CPS	Rose City (Richmond)
Corresponding Secretary	Elaine R. Bourie	Kokomo (Kokomo)
Treasurer	Vivian Krider	Belles Lettres (Elkhart)

1982-1983

President	Lucyanne Claflin	Indy Northside (Indianapolis)
Vice President	Nancy S. Moore CPS	Rose City (Richmond)
Recording Secretary	Margaret Sullivan CPS	Crossroads of America (Indianapolis)
Corresponding Secretary	Katie Hennel CPS	Evansville (Evansville)
Treasurer	Peggy M. Power	Heart of the Nation (Terre Haute)

1983-1984

President	Nancy S. Moore CPS	Rose City (Richmond)
Vice President	Margaret Sullivan CPS	Crossroads of America (Indianapolis)
Recording Secretary	Katie Hennel CPS	Evansville (Evansville)
Corresponding Secretary	Peggy M. Power	Heart of the Nation (Terre Haute)
Treasurer	Patricia M. McComas CPS	Indy Northside (Indianapolis)

1984-1985

President	Margaret Sullivan CPS	Crossroads of America (Indianapolis)
Vice President	Katie Hennel CPS	Evansville (Evansville)
Recording Secretary	Jean Miller CPS	Kokomo (Kokomo)
Corresponding Secretary	Donna A. Holsinger CPS	Munsee (Muncie)
Treasurer	Donna L. Bohannon	'500' (Indianapolis)

1985-1986

President	Katie Hennel CPS	Evansville (Evansville)
Vice President	Donna L. Bohannon	'500' (Indianapolis)
Recording Secretary	Elaine A. Hornstein	Kokomo (Kokomo)
Corresponding Secretary	Peggy M. Power	Heart of the Nation (Terre Haute)
Treasurer	Arline J. Bontrager CPS	Belles Lettres (Elkhart)

1986-1987

President	Katie Hennel CPS	Evansville (Evansville)
Vice President	Elaine A. Hornstein	Kokomo (Kokomo)
Recording Secretary	Tonia R. Tombaugh CPS	River Bend (South Bend)
Corresponding Secretary	Wilma J. Galema CPS	Lafayette (Lafayette)
Treasurer	Arline J. Bontrager CPS	Belles Lettres (Elkhart)

1987-1988

President	Elaine A. Hornstein	Kokomo (Kokomo)
Vice President	Tonia R. Tombaugh CPS	River Bend (South Bend)
Recording Secretary	Lauretta Schrock	Maple (Goshen)
Corresponding Secretary	Arline J. Bontrager CPS	Belles Lettres (Elkhart)
Treasurer	Peggy Hoot	Tawasi (Fort Wayne)

1988-1989

President	Tonia R. Tombaugh CPS	River Bend (South Bend)
Vice President	Peggy Hoot	Tawasi (Fort Wayne)
Recording Secretary	Arline J. Bontrager CPS	Belles Lettres (Elkhart)
Corresponding Secretary	Gloria M. Monica	'500' (Indianapolis)
Treasurer	Ann Boeke	Evansville (Evansville)

1989-1990

President	Peggy Hoot	Tawasi (Fort Wayne)
Vice President	Arline J. Bontrager CPS	Belles Lettres (Elkhart)
Recording Secretary	Gloria M. Monica	'500' (Indianapolis)
Corresponding Secretary	Lois M. Miller CPS	Lafayette (Lafayette)
Treasurer	Ann Boeke	Evansville (Evansville)

1990-1991

President	Arline J. Bontrager CPS	Belles Lettres (Elkhart)
Vice President	Gloria M. Monica	'500' (Indianapolis)
Recording Secretary	Ann Boeke	Evansville (Evansville)
Corresponding Secretary	Lois M. Miller CPS	Lafayette (Lafayette)
Treasurer	Marta Colclazier CPS	Crossroads of America (Indianapolis)

1991-1992

President	Gloria M. Monica	'500' (Indianapolis)
Vice President	Lois M. Miller CPS	Lafayette (Lafayette)
Recording Secretary	Marilyn VanGordon CPS	
Corresponding Secretary	Marjorie Kurtz CPS	Belles Lettres (Elkhart)
Treasurer	Marta Colclazier CPS	Crossroads of America (Indianapolis)

1992-1993

President	Lois M. Miller CPS	Lafayette (Lafayette)
Vice President	Marta Colclazier CPS	Crossroads of America (Indianapolis)
Recording Secretary	Marilyn VanGordon CPS	Marion (Marion)
Corresponding Secretary	Wilma J. Galema CPS	Lafayette (Lafayette)
Treasurer	Ann Wigger CPS ³⁵	Rose City (Richmond)

1993-1994

President	Lois M. Miller CPS	Lafayette (Lafayette)
Vice President	Marta Colclazier CPS	Crossroads of America (Indianapolis)
Recording Secretary	Wilma J. Galema CPS	Lafayette (Lafayette)
Corresponding Secretary	Charlotte J. Guynn CPS	GTE (Westfield)
Treasurer	Ann Boeke	Evansville (Evansville)

1994-1995

President	Marta Colclazier CPS	Crossroads of America (Indianapolis)
Vice President	Wilma J. Galema CPS	Lafayette (Lafayette)
Recording Secretary	Carol A. Miller CPS	Kokomo (Kokomo)
Corresponding Secretary	Barb Gonzales CPS	Indy Northside (Indianapolis)
Treasurer	Sue Kurtz	Maple (Goshen)

1995-1996

President	Wilma J. Galema CPS	Lafayette (Lafayette)
Vice President	Ann Boeke	Evansville (Evansville)
Recording Secretary	Diana D. Nickler CPS	Belles Lettres (Elkhart)
Corresponding Secretary	Judith D. Wurz	Crossroads of America (Indianapolis)
Treasurer	Sue Kurtz	Maple (Goshen)

³⁵ Ann Boeke completed the term of Treasurer

PSI - The Association for Office Professionals

1996-1997

President	Ann Boeke	Evansville (Evansville)
Vice President	Sue Kurtz	Maple (Goshen)
Recording Secretary	Diana D. Nickler CPS	Belles Lettres (Elkhart)
Corresponding Secretary	Judy Wurz	Crossroads of America (Indianapolis)
Treasurer	Vickie Yeakley CPS	Lafayette (Lafayette)

1997-1998

President	Sue Kurtz	Maple (Goshen)
Vice President	Diana D. Nickler CPS	Belles Lettres (Elkhart)
Recording Secretary	Vickie Yeakley CPS	Lafayette (Lafayette)
Corresponding Secretary	Pam Waggoner	'500' (Indianapolis)
Treasurer	Joyce Ann McCoy CPS	Beacon (Michigan City)

IAAP - International Association of Administrative Professionals

1998-1999

President	Diana D. Nickler CPS	Belles Lettres (Elkhart)
Vice President	Vickie Yeakley CPS	Lafayette (Lafayette)
Recording Secretary	Pam Waggoner	'500' (Indianapolis)
Corresponding Secretary	Vicki Schmitt CPS	Evansville (Evansville)
Treasurer	Joyce Ann McCoy CPS	Beacon (Michigan City)

1999-2000

President	Diana D. Nickler CPS	Belles Lettres (Elkhart)
Vice President	Vickie Yeakley CPS	Lafayette (Lafayette)
Recording Secretary	Pam Waggoner	'500' (Indianapolis)
Corresponding Secretary	Vicki Schmitt CPS	Evansville (Evansville)
Treasurer	Elyse Russell	River Bend (South Bend)

2000-2001

President	Vickie Yeakley CPS	Lafayette (Lafayette)
Vice President	Pam Waggoner	'500' (Indianapolis)
Recording Secretary	Vicki Schmitt CPS	Evansville (Evansville)
Corresponding Secretary	Sally Biller	Maple (Goshen)
Treasurer	Elyse Russell	River Bend (South Bend)

2001-2002

President	Pam Waggoner	'500' (Indianapolis)
Vice President	Elyse Russell	River Bend (South Bend)
Secretary	Diana D. Nickler CPS	Belles Lettres (Elkhart)
Treasurer	Sally Biller	Maple (Goshen)

2002-2003

President	Elyse Russell	River Bend (South Bend)
Vice President	Sally Biller	Maple (Goshen)
Secretary	Donna Gunn	'500' (Indianapolis)
Treasurer	Nadine Boyd ³⁶	River Bend (South Bend)

2003-2004

President	Sally Biller	Maple (Goshen)
Vice President	Connie Boyer, CPS	Evansville
Secretary	Dawn Keyler	'500' (Indianapolis)
Treasurer	Nadine Boyd	River Bend (South Bend)

2004-2005

President	Sally Biller	Maple (Goshen)
Vice President	Dawn Keyler	'500' (Indianapolis)
Secretary	Denise Goveia	Maple (Goshen)
Treasurer	Lisa Holderman	River Bend (South Bend)

³⁶ Nadine Boyd assumed the position after the resignation of Renata Addison (Hillenbrand Industries Chapter, Batesville)

Themes of the Indiana Division

<i>Division Theme</i>	<i>Annual Meeting Theme</i>
<i>1952-1953</i> Phama Martin	<i>Harmony</i>
<i>1953-1954</i> Phama Martin	<i>Tomorrow's Knowledge Today</i>
<i>1954-1955</i> Jean Noreen	<i>Learning Today Means Top Secretaries Tomorrow</i>
<i>1955-1956</i> Ruth T. Donaldson	<i>Keys to Secretarial Success</i>
<i>1956-1957</i> Ruth T. Donaldson	<i>Dawn of a New Day Through NSA</i>
<i>1957-1958</i> Eileen Chaney	<i>We Can Be Better Than We Are</i>
<i>1958-1959</i> Eileen Chaney	<i>Soaring in Our Secretary-ship</i>
<i>1959-1960</i> Etta B. Freeman CPS	<i>Every Man a Debtor to His Profession</i>
<i>1960-1961</i> Melba K. House	<i>Today's Opportunities -- The Key to Tomorrow's Success!</i>
<i>1961-1962</i> Zenna McCance CPS	<i>Walk Worthy of Your Profession</i>
<i>1962-1963</i> Julia Mason	<i>Your Golden Key to Opportunity for Success</i>
<i>1963-1964</i> Bernetta Darmstandler	<i>Advance with the Advancing World</i>

<i>Division Theme</i>	<i>Annual Meeting Theme</i>
<i>1964-1965</i> Ellen McCutchan	<i>Tomorrow's Secretary Today</i>
<i>1965-1966</i> Anna Marie Conroy	<i>Passport to Knowledge</i>
<i>1966-1967</i> Anna Marie Conroy	<i>Time -- A Non-replaceable Asset</i>
<i>1967-1968</i> Anna Marie Conroy	<i>The Shape of Things to Come</i>
<i>1968-1969</i> Dina Shaw	<i>The Future is a World Limited by Ourselves</i>
<i>1969-1970</i> Joyce A. Klingler	<i>Nothing Great is Ever Achieved Without Enthusiasm</i>
<i>1970-1971</i> Ruth Thirkield	<i>Our Image ... Professionalism</i>
<i>1971-1972</i> Florence Wrase CPS	<i>Knowledge is a Treasure, Practice the Key</i>
<i>1972-1973</i> Elizabeth Greene	<i>The Real Thing, Nashville</i>
<i>1973-1974</i> Hazel A. Geiselman	<i>Happiness Is ...</i>
<i>1974-1975</i> Frances Elder	<i>Spread Your Wings</i>
<i>1975-1976</i> Margaret Andrysiak CPS	<i>Pride in Country, Self & NSA</i>
<i>1976-1977</i> Erma Roth	<i>25th Silver Jubilee</i>

	<i>Division Theme</i>	<i>Annual Meeting Theme</i>
<i>1977-1978</i> Velma T. Roll CPS		<i>Be a Winner, Come to Indy!</i>
<i>1978-1979</i> Norma J. Ploughe	<i>Membership Involvement -- The Heart of NSA</i>	<i>An Earnest Member Today is the Pulse of NSA</i>
<i>1979-1980</i> Mary Jo Kaiser CPS	<i>Professional is the Treasure ... Involvement is the Key</i>	<i>Professional is the Treasure ... Involvement is the Key</i>
<i>1980-1981</i> Carolyn S. Hayes CPS	<i>Caring and Sharing ... and Then Some!</i>	<i>It's All Happening in Ideal Evansville</i>
<i>1981-1982</i> Mildred G. Hren CPS, RP	<i>The Time is Now ...</i>	<i>Hour Time is Your Time (30th)</i>
<i>1982-1983</i> Lucyanne Claflin	<i>Progress Through Service and Involvement -- PSI</i>	<i>Indy -- The Place to Be in 83</i>
<i>1983-1984</i> Nancy S. Moore	<i>Today is OURS -- Let it Make US Count</i>	<i>Soar to Success</i>
<i>1984-1985</i> Margaret Sullivan	<i>Invest Wisely Today and Inherit the Future</i>	<i>Power Offers Professionalism</i>
<i>1985-1986</i> Katie Hennel CPS	<i>You Never Know How Far You Can Reach -- Until You Stretch</i>	<i>Take the Time to ...</i>
<i>1986-1987</i> Katie Hennel CPS	<i>Today's Selection Shapes Tomorrow's Direction</i>	<i>Share the Spirit</i>
<i>1987-1988</i> Elaine A. Hornstein	<i>The Future is in Your Hands</i>	<i>Success is a Journey, Not a Destination</i>

	<i>Division Theme</i>	<i>Annual Meeting Theme</i>
<i>1988-1989</i> Tonia R. Tombaugh CPS	<i>Working Together to Make Things Happen</i>	<i>Paradise, Professional Style</i>
<i>1989-1990</i> Peggy Hoot	<i>Make a Commitment to Make a Difference</i>	<i>Racing to the Top -- Indianapolis Indeed!</i>
<i>1990-1991</i> Arline J. Bontrager CPS	<i>TEAM - Teamwork Enriches All Members</i>	<i>Potpourri de Lafayette, Come and Sample It!</i>
<i>1991-1992</i> Gloria M. Monica	<i>Change is Opportunity</i>	<i>Celebrate the Memories, 52-92</i>
<i>1992-1993</i> Lois M. Miller CPS	<i>Positive Thinking and a Positive Attitude Create Success</i>	<i>It's Showtime!</i>
<i>1993-1994</i> Lois M. Miller CPS	<i>Plant Seeds of Greatness, Reap Rewards of Excellence</i>	<i>PSI = Pride</i>
<i>1994-1995</i> Marta Colclazier CPS	<i>Yesterday's Heritage, Today's Challenges, Tomorrow's Successes</i>	<i>Pathways to Southern Indiana</i>
<i>1995-1996</i> Wilma J. Galema CPS	<i>TEAM -- Together Everyone Achieves More</i>	<i>Our Magical Influence</i>
<i>1996-1997</i> Ann Boeke	<i>Connect to the Future</i>	<i>Turning the Wheels to Success in PSI</i>
<i>1997-1998</i> Sue Kurtz	<i>Design for Success ... and Believe</i>	<i>A Circle of Leaders ... A Circle of Friends ... PSI Together in Indianapolis '98</i>

	<i>Division Theme</i>	<i>Annual Meeting Theme</i>
<i>1998-1999</i> Diana D. Nickler CPS	<i>The Path With a Heart</i>	<i>Up! Up! And Away into the 21st Century</i>
<i>1999-2000</i> Diana D. Nickler CPS	<i>Open Your Heart</i>	<i>Soaring Into 2000 With IAAP</i>
<i>2000-2001</i> Vickie Yeakley CPS	<i>Reach for the Stars and Find a Galaxy of Opportunities</i>	<i>Excellence ... Excitement ... Enthusiasm ... Evansville!</i>
<i>2001-2002</i> Pamela S. Waggoner	<i>Think Believe Dream Dare</i>	<i>Indiana Division's Fabulous Fifty Years!</i>
<i>2002-2003</i> Elyse Russell	<i>Grow Personally, Grow Professionally, Grow by Participating</i>	<i>Old Friends New Dreams</i>
<i>2003-2004</i> Sally Biller	<i>Believe and Succeed</i>	<i>Sail to Success with IAAP</i>
<i>2004-2005</i> Sally Biller	<i>Hand in Hand, Together We Can</i>	<i>Reach the Summit – Explore, Navigate and Discover IAAP</i>

Division Committees

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
1953-54	Social	Kathryn Liebelt	River Bend
1954-55	Social	Phyllis Webb	River Bend
1955-56	Secretaries Week	Lois Wiles	Evansville
	Casebook Collectors	Fern Wagner	Crossroads of America
1956-57	Secretaries Week	Ruth Donaldson - Coordinator	Crossroads of America
	Casebook Collectors	Melba K. House	Lafayette
1957-58	Secretaries Week	Dorothy Mosier	Tawasi
		Pauline Smith - Coordinator	Gary
1958-59	Secretaries Week	Marjorie Russell	Crossroads of America
	Finance	Fern E. Wagner CPS	Crossroads of America
1959-60	Membership	Mary Kammer	Marion
	Secretaries Week	Mildred Boyer - Coordinator	Kokomo
1960-61	CPS Service	Doris Mason	Marion
		Harriet Moistner CPS	Crossroads of America
		Mary Kammer	Marion
		Elsie Schmidt	Tawasi
1961-62	Membership	Nancy Galland	Tawasi
		Mary Crane CPS - Coordinator	Heart of the Nation
1962-63	Secretaries Week	Helen Ellmore	Heart of the Nation
		Nora Angus CPS	Kikthawenund
1963-64	CPS Service	Mary Kammer	Marion
		Agnes Brown CPS	Crossroads of America
1964-65	Membership	Mildred Boyer	Kokomo
		Mary Crane CPS	Heart of the Nation
1965-66	Education	Erma Barber	River Bend
		Marcille Sickmiller	Tawasi
1966-67	Finance	Maryellen Thornton	L'Anguille
		Edna Noelle CPS	Evansville
1967-68	Rules and Bylaws	Fern E. Wagner CPS	Crossroads of America
		Rita Peters CPS	Crossroads of America
1968-69	Education	Wava Neff	Belles Lettres
		June Schwartz	Lafayette
1969-70	Membership	Rose Mary Johns	Bloomington
		Madonna Leedom	Kikthawenund
1970-71	Rules and Bylaws	*resigned before work began (Board Contact Bernetta Darmstandler supervised committee)	
		Home Service	
1971-72	CPS Service	Jean Duvall CPS	Crossroads of America
		Elizabeth Casner	Columbus

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
1964-65	Finance	Lorene Denney	Wanaseca
	Membership	Wilma Phillips	Crossroads of America
	Rules and Bylaws	Madonna Leedom	Kikthawenund
	Home Service	Lillian Hastings	Kokomo
	CPS Service	Mary Russell CPS	Crawfordsville
	Education	Joan Strauss	Maple
	Finance	Lura Wyatt	Tawasi
	Membership	Crystal Jones	Bloomington
1965-66	Rules and Bylaws	Mary Cowger	Crossroads of America
		Edith Roach assumed after 12/64 resignation of Mary	Crossroads of America
	Home Service	Helen Miller	Evansville
	Rules and Bylaws	Edith E. Roach	Crossroads of America
	Home Service	Betty Rohrer	Kokomo
	FSA	Rosemary Hushaw CPS	Lafayette
	History	Mary L. Crane CPS	Heart of the Nation
	1966-67	CPS Service	Theda Davis CPS
Education	Zenna G. McCance CPS	Crossroads of America	
Finance	Isabelle (Fulmer) Bixby	Maple	
Membership	Delores Arnold	Belles Lettres	
Rules and Bylaws	Belva Hoff	Tawasi	
Home Service	Ruth Gary	Maple	
Secretaries Week	Ann Stewart	Kokomo	
FSA	Oneita Gilroy	River Bend	
History	Mary L. Crane CPS	Heart of the Nation	
1967-68	CPS Service	Edna Noelle CPS	Evansville
Education	Beth Barnard	Munsee	
Finance	Patricia Sisk	Widgawa	
Membership	Delores Arnold	Belles Lettres	
Rules and Bylaws	Hazel McDougall	Tawasi	
Home Service	Carol Bernard	Highland	
Secretaries Week	Mary Ellen Pixley	Crossroads of America	
FSA	Oneita Gilroy	River Bend	
History	Mary L. Crane CPS	Heart of the Nation	
1968-69	CPS Service	Mary Crane CPS	Heart of the Nation
Education	Melba K. House	Lafayette	
Finance	Mary Alice Heflin	Elwood	
Membership	Carol Bernard		
Rules and Bylaws	Bernetta Darmstandler	Crossroads of America	
Home Service	Delores Arnold	Belles Lettres	
Secretaries Week	Doris Mason	Marion	
FSA	Anna Marie Sturgeon (Conroy)	Logansport	
History	Zenna G. McCance CPS	Crossroads of America	

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
1969-70	CPS Service	Joan Cunningham CPS	Tawasi
	Education	Melba K. House	Lafayette
	Rules and Bylaws	Bernetta Darmstandler CPS	Crossroads of America
	Home Service	Doris Mason	Marion
	FSA	Mildred Hickey	Madison
1970-71	History	Zenna G. McCance CPS	Crossroads of America
	CPS Service	Dorothy Robinson CPS	Tawasi
	Education	Phama Wickizer	Kikthawenund
	Rules and Bylaws	Wonetta Springs	Logansport
	Home Service	Erma Roth	Michigan City
1971-72	FSA	Mildred Hickey	Madison
	History	Virginia Elliott	Crossroads of America
	CPS Service	Bette Eberhard CPS	River Bend
	Education	Phama Wickizer	Kikthawenund
	Secretaries Week	Harriet Moistner CPS - Coordinator	Crossroads of America
	Chronology/Historian	Zenna G. McCance CPS	Crossroads of America
	FSA	Jean Carter	
	Home Service	Erma Roth	Michian City
	Membership & Chapter	Donna Bohannon	Crossroads of America
	Procurement		
1972-73	Nominations	Carolyn Bice	
	Rules, Bylaws & Resolutions	Wonetta Spencer	
	Budget	Helen Hacker	
	Education	Patricia Larsen	
	CPS Service	Mary Riley CPS	
	FSA	Jean Carter	
	Chronology-Historian	Doris Mason	Marion
	Home Service	Dorothy Bringle	Belles Lettres
	Membership & Chapter	Margaret Freudenberg	
	Procurement		
1973-74	Nominations	Sharon Kelly	
	Rules, Bylaws & Resolutions	Dorothy Fleener	
	Secretaries Week	Florence LeCompte	
	Audit	Bette Eberhard CPS	River Bend
	Budget	Kitty Feightner	
	Chronology-Historian	Doris Mason	Marion
	CPS Service	Eleanor Hashman CPS	
	Education	Patricia Larsen	
	FSA	Madonna Leedom	
	Home Service	Dorothy Bringle	Belles Lettres
Leadership Training Clinic	Carolyn S. Hayes CPS	Kokomo	
Membership & Chapter	Margaret Freudenberg		
Procurement			
Nominations	Mary Owens		

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Rules, Bylaws & Resolutions	Dorothy Fleener	
	Secretaries Week	Lillie Mowry	
1974-75	Annual Meeting	Melba House	Lafayette
		Mary Roth	
	Audit	Helen Hacker	
	Budget	Martha Koehler	
	Chronology-Historian	Melba House	Lafayette
	CPS Service	Jean Miller CPS	Kokomo
	Education	Flo Grey	
	FSA	Ellen McCutchan	
	Retirement Center	Doris Mason	Marion`
	Leadership Training Clinic	Arlene Ring	Warsaw
		Beverly Gibson	
	Membership & Chapter		
	Procurement	Kathryn McAtee	
	Nominations	Mary Owens	
	Rules, Bylaws & Resolutions	Florence LeCompte	
	Secretaries Week	Madonna Leedom	
1975-76	Annual Meeting	Mary Rummel CPS	River Bend
		Mildred Harding CPS	
	Audit	Elizabeth Greene	Bloomington
	Budget	Marge Beller	Maple
	Chronology-Historian	Melba K. House	Lafayette
	CPS Service	Carolyn S. Hayes CPS	Kokomo
	Education	Betty Henderson CPS	Lafayette
	FSA	Sharon A. Huff	
	Home Trust Fund	Pearl Whetstone	
	Leadership Training Clinic	Dorothy Blessin	Michigan City
	Membership & Chapter		
	Procurement	Kathryn McAtee	
	Nominations	Carolyn Bice CPS	
	Rules and Bylaws	Florence LeCompte	
	Secretaries Week	Barbara Curtis	Belles Lettres
	Special Seminar - IDAM	Zenna McCance CPS	Crossroads of America
	Image - DPOY	Doris Jean Myrick	
	Division Procedures	Melba House	Lafayette
1976-77	Annual Meeting	Lorene E. Hill	Tawasi
		Phyllis Childress	
	Audit	Sherry Colborn	
	Budget	Mary Huber	
	Chronology-Historian	Melba K. House	Lafayette
	CPS Service	Harriett Moistner CPS	Crossroads of America
	Chapter Procurement	Betty Robards CPS	Crossroads of America
	Education	Roxanna M. Surface CPS	
	FSA	Toni Beehler	

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Image	Margaret Andrysiak CPS	River Bend
	Leadership Training Clinic	Marian Cable	River Bend
	Membership	Margaret Andrysiak CPS	
	Nominating	Bette Brockett	
	Publicity Coordinator	Wilma P. Dolin	
	Retirement Center	Eugenia Chandonia	River Bend
	Rules and Bylaws	Charlotte Scott CPS	
	Secretaries Week	Joyce A. Klinger CPS	Lafayette
	Division Procedures	Marion Janz	
	Seminar - IDAM	Melba House	Lafayette
1977-78	Annual Meeting	Phama Wickizer	Kikthawenund
		Donna Bohannon	
		Margaret Sullivan CPS	Crossroads of America
	Audit	Mary L. Mohr	Heart of the Nation
	Budget	Virginia Woodard	
	Chronology-Historian	Melba House	Lafayette
	CPS Service	Harriet Moistner CPS	Crossroads of America
	Chapter Procurement	Betty Robards CPS	Crossroads of America
	Education & Program	Barbara Powers CPS	
	FSA	Sharon Huff	
	Image	Betty Dickhart	
	Leadership Training Clinic	Bette Hurt	
		Erma Roth	Michigan City
	Membership	Susie Sensmeier	
	Nominating	Wilma Laughner CPS	
	Public & World Affairs	Margaret Sullivan CPS	Crossroads of America
	Retirement Center	Dorothy Brummett	
	Rules and Bylaws	Gail Pierson CPS	
		Joyce Klinger CPS	Lafayette
	Secretaries Week	Erma Roth	Michigan City
	Speakers Bureau & Publicity	Eugenia Chandonia	River Bend
1978-79	Annual Meeting	Katie Annis	Belles Lettres
	Audit	Jane Eltzroth	Tawasi
	Budget	Carolyn Manifold CPS	Crossroads of America
	Chronology-Historian	Melba K. House	Lafayette
	CPS Service	Tonia Tombaugh CPS	River Bend
	Chapter	Virginia Riser	Kokomo
	Procurement/Retention		
	Education & Program	Karen Mahlke CPS	Lafayette
	FSA	Jane E. VanScoyoc CPS	Lafayette
	Image	Elaine Bourie	Tawasi
	Leadership Training Clinic	Nancy Moore	Rose City
	Membership	Janet D. Patterson CPS	Evansville
	Nominating	Betty Henderson CPS	Lafayette
	Public & World Affairs	Anne Himmelwright	Frankfort

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Retirement Center	Marjorie Beller	Maple
	Rules and Bylaws	Josephine Saunders CPS	Munsee
	Secretaries Week	Dorothy Snyder	Elwood
	Publicity	Nancy Oler	Rose City
	Speakers Bureau	Jean Gagyi	Crossroads of America
	Restructure Division Offices & Committees	Velma T. Roll CPS	Crossroads of America
1979-80	Annual Meeting	Bette Brockett	Kokomo
	Audit	Carolyn S. Manifold CPS	Crossroads of America
	Budget	Vivian Krider	Belles Lettres
	Chronology-Historian	Melba K. House	Lafayette
	CPS Service	Tonia Tombaugh CPS	River Bend
	Chapter Procurement	Ellen McCutchan	Evansville
	Education & Program	Karen Mahlke CPS	Lafayette
	FSA	Marjorie Fletcher CPS	Evansville
	Image	Jean V. Gagyi CPS	Crossroads of America
	Leadership Training Clinic	Mary Mohr	Heart of the Nation
	Membership	Janet Patterson CPS	Evansville
	Nominations	Betty Robards CPS	Crossroads of America
	Public & World Affairs	Alice Faufau	Madison
	Retirement Center	Katie Annis	Belles Lettres
	Rules and Bylaws	Josephine Saunders	Munsee
	Secretaries Week	Evie Sullivan CPS	Crossroads of America
	Secretary of the Year	Norma J. Ploughe	Tawasi
	Secretary of the Year Advisor	Eugenia Chandonia	River Bend
	Speaker's Bureau	Elaine Bourie	Tawasi
1980-81	Annual Meeting	Katherine L. Busch	Evansville
	Audit	Lola Witwer CPS	River Bend
	Budget	Sharon Ingle	Kokomo
	Chronology-Historian	Melba K. House	Lafayette
	CPS Service	Evelyn Sullivan CPS	Crossroads of America
	Chapter Procurement	Mary Jo Kaiser CPS	Evansville
	Education & Program	Peggy Zike	Indy Northside
	FSA	Saundra Vincent	Princeton
	Image	Donna Bohanon	Crossroads of America
	Leadership Training Clinic	Sharon Carlisle	Princeton
	Membership	Shirley A. Westerman CPS	Princeton
	Nominations	Norma J. Ploughe	Tawasi
	Public & World Affairs	Karen S. Mahlke CPS	Lafayette
	Retirement Center	Wilma Easley	Princeton
	Rules and Bylaws	Josephine Saunders CPS	Munsee
	Secretaries Week	Mary L Mohr	Heart of the Nation
	Secretary of the Year	Janet D. Patterson CPS	Evansville
	Secretary of the Year Advisor	Diana Whetstone CPS	Belles Lettres
	Speaker's Bureau	Bernice E. Silveus	Belles Lettres

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>	
1981-82	Annual Meeting	Joanne E. Liphard	Lafayette	
	Audit	Sharon Ingle	Kokomo	
	Budget	Marjorie Fletcher CPS	Evansville	
	Chronology-Historian	Melba K. House	Lafayette	
	CPS Service	Jean V. Gagyi CPS	Indy Northside	
	Education & Program	Arline W. Riley	Princeton	
	FSA	Betty J. Robards CPS	Crossroads of America	
	Image	Donna L. Bohannon	Crossroads of America	
	Leadership Conference	Barbara Conner	Madison	
	Membership	D. Jean Brooks	Rose City	
	Nominations	Peggy M. Power	Heart of the Nation	
	Public & World Affairs	Barbara Powers CPS	Marion	
	Publicity	Carolyn D. Briant	Crossroads of America	
	Retirement Center	Julie Kubicki CPS	Indy Northside	
	Rules and Bylaws	Joseph Saudners CPS	Munsee	
	Secretaries Week	Marjorie M. Lytis	Evansville	
	Secretary of the Year	Betty L. Henderson CPS	Lafayette	
	Secretary of the Year Advisor	Mary Jo Kaiser CPS	Evansville	
	Speaker's Bureau	Bernice E. Silveus	Belles Lettres	
	1982-83	Annual Meeting	Frances F. Simpson CPS	Indy Northside
Audit		Rita Thurston	Kokomo	
Budget		Marjorie Fletcher CPS	Evansville	
Chronology/History		Melba K. House	Lafayette	
CPS Service		Jeanette Blackstone CPS	Crossroads of America	
Education & Program		Deborah Coyle	Indy Northside	
FSA		Debra Dearing CPS	Rose City	
Leadership Conference		Leah Jones	Northside	
Membership		Lucille Bowman	Indy Northside	
Nominations		Evelyn E. Sullivan CPS	Crossroads of America	
Public & World Affairs		Betty A. Mehling	Kikthawenund	
Publicity		Patricia McComas CPS	Indy Northside	
Retirement Center		Elizabeth Greene	Bloomington	
Rules & Bylaws		Mary Jo Kaiser CPS	Evansville	
Secretaries Week		Patricia Swavey CPS	Kokomo	
SOTY		Charlotte Scott CPS	Crossroads of America	
SOTY Advisor		Jean Miller CPS	Kokomo	
Speaker's Bureau		Peggy Zike	Indy Northside	
1983-84		Annual Meeting	Tonia Tombaugh CPS	River Bend
		Audit	Vivian Krider	Belles Lettres
	Budget	Marjorie Fletcher CPS	Evansville	
	Chronology/History	Melba K. House	Lafayette	
	CPS Service	Lola Witwer CPS	Lafayette	
	Education & Program	Sue Bock	Belles Lettres	
	FSA	Sharon Huff	Tawasi	
	Image	Debra Dearing CPS	Rose City	

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Leadership Conference	Ann Miller	Belles Lettres
	Membership	Lucille Bowman	Indy Northside
	Nominations	Karen Sue Mahlke CPS	Lafayette
	Professional Secretaries Week	Jean Brooks	Rose City
	Public & World Affairs	Peggy Zike	Indy Northside
	Publicity	Wilma Galema CPS	Lafayette
	Retirement Center	Gene Goad	Evansville
	Rules & Bylaws	Donna Holsinger CPS	Munsee
	SOTY	Charlotte Mikel CPS	River Bend
	SOTY Advisor	Donna Holsinger CPS	Munsee
	Speaker's Bureau	Norma Ploughe	Tawasi
	Ad Hoc Building Fund	Novella Beck	Crossroads of America
	Past Indiana Division	Melba K. House	Lafayette
1984-85	Presidents Special Project		Lafayette
	Annual Meeting	Wilma Easley	Princeton
	Audit	Patricia McComas CPS	Indy Northside
	Budget	Marjorie Fletcher CPS	Evansville
	Chapter Procurement	Diane Kurtz	Tawasi
	CPS Service	Mable L. Webster CPS	Kokomo
	Chronology/History	Melba K. House	Lafayette
	Education & Program	Elaine Hornstein	Kokomo
	FSA	Ellen Horral	Princeton
	Image	Nancy S. Moore CPS	Rose City
	Leadership Conference	Pat Engel	Athens of the Prairie
	Membership	Cynthia Allen	'500'
	Nominations	Lucyane Claflin	Indy Northside
	Professional Secretaries Week	Jane Taylor	Evansville
	Publicity	Tonia Tombaugh CPS	River Bend
	Public & World Affairs	M. Ellen Moore CPS	Crossroads of America
	Retirement Centers Trust	Ann Burris CPS	Indy Northside
	Speakers Bureau	Veva Walton CPS	Crossroads of America
	SOTY	June Dillon	Princeton
	SOTY Advisor	Cindy Arterburn CPS	'500'
	Ad Hoc Building Fund	Novella Beck	Crossroads of America
1985-86	Annual Meeting	Joyce Kraemer CPS	Heart of the Nation
	Audit	Janet Stoeckinger CPS	River Bend
	Budget	Marjorie Fletcher CPS	Evansville
	CPS Service	Patricia A. Swavey CPS	Kokomo
	Chronology/History	Melba K. House	Lafayette
	Education/Program/World Affairs	Evelyn S. Sullivan CPS	Crossroads of America
	FSA	Sue Jordan	Lafayette
	Image	Nancy S. Moore CPS	Rose City
	Leadership Conference	Sharon Ingle	Kokomo
	Membership/Chapter	Sue Bock CPS	Belles Lettres

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Procurement		
	Nominations	Tonia Tombaugh CPS	River Bend
	Publicity	Marjorie Lytis	Evansville
	Retirement Centers Trust	Ann Burris CPS	Indy Northside
	Speakers Bureau	Donna Sue Darlage	Indy Northside
	SOTY	Margaret Tuttle	Heart of the Nation
	SOTY Advisor	Joyce Cornelissen CPS	Tawasi
	Ad Hoc Building Fund	Imogene Goad	Evansville
1986-87	Annual Meeting	Diane Kurtz	Tawasi
		Peggy Hoot	
	Audit	Juanita Uhlig	Menominee
	Budget	Marjorie Fletcher CPS	Evansville
	Rules & Bylaws	Donna A. Holsinger CPS	Munsee
	CPS Service	Nancy L. Dew CPS	Crossroads of America
	Chronology/History	Melba K. House	Lafayette
	Education/Program/World Affairs	Joyce Cornelissen CPS	Tawasi
	FSA	Lola Witwer CPS	River Bend
	Image	Janet Stoeckinger CPS	River Bend
	Leadership Conference	Emma Moore CPS	'500'
	Membership/Chapter		
	Procurement	Sue Bock CPS	Belles Lettres
	Nominations	Sharon Ingle	Kokomo
	Publicity	Jeanette Oestermeyer CPS	Michigan City
	Retirement Centers Trust	Arline Riley	Princeton
	Speakers Bureau	Patricia McComas CPS	Indy Northside
	SOTY	Betty Saxton	Tawasi
	SOTY Advisor	Joan Earhart CPS	River Bend
	1986 CPS Seminar	Diana Fisher CPS	Belles Lettres
	Ad Hoc Building Fund	Vivian Krider	Belles Lettres
1987-88	Building Fund	Louada Mingous	Crossroads of America
	Rules/Bylaws Revision	Katie Hennel CPS	Evansville
		Wilma Galema CPS	Lafayette
	Budget	Marjorie Fletcher CPS	Evansville
	Bylaws	Lucyanne Claflin CPS	St. Vincent
	CPS Service	Marilyn VanGordon CPS	Marion
	Chronology/History	Melba K. House	Lafayette
	Education/Program/World Affairs	Gloria M. Monica	'500'
	FSA/CSI	Debbie Gifford CPS	Kokomo
	Image	Jan Stoeckinger CPS	River Bend
	Leadership Conference	Kimberly Byrn	Maple
	Membership/Chapter		
	Procurement	Diane Kurtz	Tawasi
	Nominations	Beth Schachte	Crossroads of America

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Publicity	Bette Dalzell	Elwood
	Retirement Centers Trust	Sally Rothrock	Crossroads of America
	Speakers Bureau	Donna Pontius	Menominee
	SOTY	Diana Whetstone CPS	Belles Lettres
	SOTY Advisor	Linda Field	Tawasi
	Building Fund	Louada Mingous	Crossroads of America
	Rules/Bylaws Revision	Katie Hennel CPS	Evansville
		Wilma Galema CPS	Lafayette
1988-89	Annual Meeting	Jane Santomassimo	Evansville
		Jane Taylor	Evansville
	Audit	Patricia N. McComas CPS	Indy Northside
	Budget	Marjorie Fletcher CPS	Evansville
	Bylaws & Standing Rules	Katie Hennel CPS	Evansville
	Chronology/History	Phyllis Webb	River Bend
	Education/Program/World Affairs	Karen Biery	Frankfort
	CSI/FSA	Rhonda Groves	Kokomo
	Image	Evie Sullivan CPS	Crossroads of America
	Leadership Conference 1988	Emma Moore CPS	'500'
	Membership/Chapter	Mary Vogelsang	Evansville
	Procurement	Marilyn VanGordon CPS	Marion
	Nominations	Lisa Shead CPS	River Bend
	Professional Development	Cathy J. Hillyer	Lafayette
	Publicity	Peggy DeBolt CPS	Tawasi
	Retirement Centers Trust	Ruthe Hauber	Crossroads of America
	Speakers Bureau	Billie Sue Robinson CPS	Evansville
	SOTY	Linda Field	Tawasi
	SOTY Advisor	Sally Rothrock	Crossroads of America
	Building Fund	Emma Moore CPS	'500'
1989-90	Annual Meeting	Kathy Smalley	'500'
	Audit	Nancy Bowman CPS	GTE Westfield
	Bylaws & Standing Rules	Tonia Tombaugh CPS	River Bend
	Chronology/History	Phama Wickizer	Kikthawenund
	CSI/FSA	Linda Field	Tawasi
	Image	Pat Lawson C PS	Lafayette
	Leadership Conference 1989	Lucyanne Claflin CPS	St. Vincent
	Membership/Chapter	Mary Vogelsang	Evansville
	Procurement	Lauretta Schrock	Maple
	Nominations	Pat McComas CPS	Indy Northside
	Professional Development	Betty Saxton	Tawasi
	Publicity	Katie Hennel CPS	Evansville
	Retirement Centers Trust	Diane Kurtz	Tawasi
	Speakers Bureau	Cindy Arterburn CPS	'500'
	SOTY		

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	SOTY Advisor	Emma Moore CPS	'500'
	Building Fund	Beth Schachte	Crossroads of America
1990-91	Annual Meeting	Pat Lawson CPS	Lafayette
	Audit	Sandra James CPS	'500'
	Bylaws & Standing Rules	Barbara R. Strite CPS	Evansville
	Chronology/History	Katie Hennel CPS	Kikthawenund
	CSI/FSA	Phama Wickizer	Lafayette
	Image	Vickie Yeakley CPS	GTE Summit City
	Leadership Conference 1990	Patricia Werling	GTE Westfield
	Membership/Chapter	Charlotte Guynn CPS	
	Procurement	Betty Robards CPS	Crossroads of America
	Nominations	Sue Kurtz	Maple
	Professional Development	Sandra James CPS	Lafayette
	Publicity	Deborah L. Walters	Belles Lettres
	Retirement Centers Trust	Patricia Davis CPS	Indy Northside
	Building Fund	Diane Kurtz	Tawasi
1991-92	Annual Meeting	Marlene O'Brien CPS	River Bend
	Audit	Mary Jo Griesinger CPS	
	Building Fund	Constance Yount CPS	Rose City
	Bylaws & Standing Rules	Cathy J. Hillyer	Lafayette
	Chronology/History	Arline J. Bontrager CPS	Belles Lettres
	CSI/FSA	Phama Wickizer	Kikthawenund
	Image	Lisa L. Kettnich	Lafayette
	Leadership Conference 1992	Jo Ann M. Hancock CPS	Crossroads of America
	Membership	Lucyanne Claflin CPS	St. Vincent
	Nominations	Diane Evans CP	GTE Westfield
	Professional Development	Betty Robards CPS	Crossroads of America
	Publicity	Ann Boeke	Evansville
	Retirement Centers Trust	Vickie Yeakley CPS	Lafayette
	Board Letter	Linda Wilson CPS	Evansville
	Speakout '90	Cloetta M. Stover	Heart of the Nation
		Wilma J. Galema CPS	Lafayette
		Olive M. Evans BSM	'500'
1992-93	Annual Meeting	Jo Ann Hancock CPS	Crossroads of America
	Audit	Sherri Steelman CPS	
	Building Fund	Cathy J. Hillyer	Lafayette
	Bylaws & Standing Rules	Judith M. Wurz	Crossroads of America
	Chronology/History	Ann Boeke	Evansville
	CSI/FSA	Phama Wickizer	Kikthawenund
	Image	Peggy Wengert CPS	Kokomo
	Leadership Conference 1992	Linda L. Henderson	Lafayette
	Membership	Lucyanne Claflin CPS	St. Vincent
		Diane Evans CP	GTE Westfield
		Jennifer Hedger	Rose City

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Nominations	Sandra L. James CPS	Lafayette
	Professional Development	Vickie Yeakley CPS	Lafayette
	Publicity	Marjorie E. Kurtz CPS	Belles Lettres
	Retirement Centers Trust	Peggy Hoot	Tawasi
	Strategic Plan	Lois M. Miller CPS	Lafayette
1993-94	Annual Meeting	Macinea Dolby CPS Lucille Bowman	Indy Northside
	Audit	Patricia J. Lawson CPS	Lafayette
	Building Fund	Mary Jo Griesinger CPS	River Bend
	Bylaws & Standing Rules	Jane M. Thompson	Michigan City
	Chronology/History	Phama Wickizer	Kikthawenund
	CSI/FSA	Janet Hartman	River Bend
	Image	Linda L. Henderson	Lafayette
	Leadership Conference 1994	Martha Mullins CPS	GTE
	Membership	Jennifer Hedger	Rose City
	Nominations	Lauretta Schrock Sally Biller	Maple
	Professional Development	Nancy Sala CPS	Lafayette
	Retirement Centers Trust	Dodie Rifenberg CPS	River Bend
	Strategic Plan	Lois M. Miller CPS	Lafayette
	Structuring	Lois M. Miller CPS	Lafayette
1994-95	Annual Meeting	Ann Boeke Katie Hennel CPS	Evansville
	Audit	Nancy Neal	Crossroads of America
	Building Fund	Mary Jo Griesinger CPS Dodie Rifenberg CPS	River Bend
	Bylaws & Standing Rules	Jo Ann Hancock CPS	Crossroads of America
	Chronology/History	Diana D. Nickler CPS	Belles Lettres
	CSI/FSA	Janet Hartman CPS	River Bend
	Image	Linda L. Henderson	Lafayette
	Leadership Conference 1994	Martha Mullins CPS	GTE
	Membership	Carolyn Scheiben	Rose City
	Nominations	Sally Biller Linda Shannon CPS	Maple Tawasi
	Professional Development	Nancy Sala CPS	Lafayette
	Publicity	Linda Wilson CPS	Evansville
	Retirement Centers Trust	Diane A. Kurtz	Tawasi
	Strategic Plan	Marta Colclazier CPS	Crossroads of America
	Structuring	Gloria Monica	'500'
1995-96	Annual Meeting	Linda Henderson Barbara Kirts CPS	Lafayette
	Audit	Jacqueline M. Pike CPS	Crossroads of America
	Building Fund & Building Fund Ambassador	Dodie Rifenberg CPS	River Bend
	Bylaws & Standing Rules	Beth Schachte	Crossroads of America

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Chronology/History	Evelyn Driscoll CPS	Kikthawenund
	CSI/FSA	Deborah Batta CPS	Indy Northside
	Image	Tonia R. Tombaugh CPS	River Bend
	Leadership Conference 1995	Lucille Bowman	Indy Northside
	Membership	Sherri Steelman CPS	Crossroads of America
	Nominations	Diane A. Kurtz	Tawasi
	Professional Development	Marta Colclazier CPS	Crossroads of America
	Publicity	Lois M. Miller CPS	Lafayette
	Retirement Centers Trust	Peggy DeBolt CPS	Tawasi
	Structuring	Gloria Monica	'500'
1996-97	Annual Meeting	Sally Biller	Maple
	Audit	Lauretta Schrock	
		Arline J. Bontrager CPS	Belles Lettres
	Building Fund & Building Fund Ambassador	Wilma J. Galema CPS	Lafayette
	Bylaws & Standing Rules	Beth Schachte	Crossroads of America
	Chronology/History	Jan Anderson CPS	Kikthawenund
	CSI/FSA	Cathy Hillyer	Lafayette
	Image	Gloria M. Monica	'500'
	Leadership Conference 1996	Sandy Neidigh	Athens of the Prairie
	Membership	Sherri Steelman CPS	Crossroads of America
	Nominations	Joyce Ann McCoy CPS	Michigan City
	Professional Development	Sally Rothrock CPS	Crossroads of America
	Structuring	Lois M. Miller C PS	Lafayette
1997-98	Annual Meeting	Linda Weaver CPS	'500'
	Audit	Ann Hardin CPS	
		Marta Colclazier CPS	Crossroads of America
	Building Fund & Building Fund Ambassador	Wilma J. Galema CPS	Lafayette
	Bylaws & Standing Rules	Beth Schachte	Crossroads of America
	Chronology/History	Jan Anderson CPS	Kikthawenund
	CSI/FSA	Judy Lehner CPS	River Bend
	Image	Jane M. Thompson CPS	Beacon
	Leadership Conference 1997	Jane M. Thompson CPS	Beacon
	Membership	Ann Boeke	Evansville
	Nominations	Dena R. Knopf	Hillenbrand Industries
	Professional Development	Gloria Monica	'500'
	Publicity	Sherri Steelman CPS	'500'
	Retirement Centers Trust	Lauretta Schrock	Maple
	Structuring/New Chapter Builder	Diane Kurtz	Tawasi
1998-99	Annual Meeting	Sara Boardman	Tawasi
	Audit	Debbie Hieber	
		Darlene Williams CPS	'500'
	Building Fund & Building	Wilma J. Galema CPS	Lafayette

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	Fund Ambassador		
	Bylaws & Standing Rules	Marta Colclazier CPS	Crossroads of America
	Chronology/History	Mildred Hren CPS, RP	Kikthawenund
	CSI/FSA	Jan Anderson CPS	Crossroads of America
	Image	Sally Rothrock CPS	Belles Lettres
	Leadership Conference 1998	Beverly Bowe	Hillenbrand Industries
	Membership	Dena Knopf	River Bend
	Nominations	Elyse Russell	Evansville
	Professional Development	Ann Boeke	Tawasi
	Retirement Centers Trust	Martha Fincher	'500'
	Structuring/New Chapter Builder	Ann Hardin CPS	Rose City
		Kim Studebaker	
		Judy Wurz CPS	Crossroads of America
1999-00	Annual Meeting	Marta Colclazier CPS	Crossroads of America
	Audit	Sally Rothrock CPS	Tawasi
	Building Fund & Building Fund Ambassador	Barbara Brown CPS	'500'
	Bylaws & Standing Rules	Ann Hardin CPS	Beacon
	Chronology/History	Pam Gleason CPS	Hillenbrand Industries
	IAAP Student Chapters	Barb Espinda CPS	Evansville
	Leadership Conference	Myrtle Englert CPS	Lafayette
	Membership	Mary Jo Turley CPS	Evansville
	Nominations	Connie Good	Athens of the Prairie
	Professional Development	Ann Boeke	River Bend
	Retirement Centers Trust	Melinda Brown	Lafayette
	Structuring/New Chapter Builder	Jill Nusbaum CPS	Crossroads of America
		Nancy Sala CPS	
		Judy Wurz CPS	
2000-01	Annual Meeting	Myrtle Englert CPS	Evansville
	Audit	Susan Schroeder CPS	Crossroads of America
	Building Fund Ambassador	Marta Colclazier CPS	Lafayette
	Bylaws & Standing Rules	Pat Lawson CPS	Beacon
	Chronology/History	Pam Gleason CPS	Tawasi
	IAAP Student Chapters	Theresa Cramer CPS	River Bend
	Leadership Conference	Judy Lehner CPS	Lafayette
	Membership	Betty Schoenhals CPS	River Bend
	Nominations	Wilma J. Galema CPS	Maple
	Professional Development	Marge Lahti CPS	Crossroads of America
	International Projects	Denise J. Goveia	Lafayette
	Structuring/New Chapter Builder	Jennifer Mangold CPS	'500'
		Nancy Sala CPS	
		Catherine Matthews CPS	

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
2001-02	Annual Meeting	Marge Lahti CPS Judy Lehner CPS	River Bend
	Audit	Valura Truitt	Athens of the Prairie
	Building Fund Ambassador	Sara Denny	'500'
	Bylaws & Standing Rules	Linda Kaldahl CPS Pam Gleason CPS	Member at Large
	Chronology/History	Dorothy Benbow CPS Jane Thompson CPS	Members at Large
	IAAP Student Chapters	Karen Drake Beverly Wilson CPS	Maple Evansville
	Leadership Conference	Stella Davis CPS Linda Foley CPS	Rose City
	Membership	Kathy McDaniel CPS	Indy Northside
	Nominations	Peggy Wengert CPS	Kokomo
	Professional Development	Barb Espinda CPS	Hillenbrand Industries
	International Projects	Janet Myers CPS	Tawasi
	Structuring/New Chapter Builder	Katie Lewman CPS	Member at Large
	2002-03	Annual Meeting	Dawn Keyler Pam Waggoner
Audit		Macinea Dolby CPS	Indy Northside
Bylaws & Standing Rules		Wendy Godfrey CPS	Verizon Summit City
Chapter Builder		Katie Lewman CPS	Member at Large
Chronology/History		Jan Barkley	Tawasi
IAAP Student Chapters		Denise J. Goveia	Maple
International			
Projects/Building Fund		Margaret M. Lahti CPS	River Bend
Ambassador			
Leadership Conference		Melinda Burton	Athens of the Prairie
Membership		Debi Mulford	Hillenbrand Industries
Nominations		Carolyn Stitt	Evansville
Professional Development		Diane R. Knight	Kokomo
Web Page	Diana Nickler CPS/CAP	'500'	
2003-04	Annual Meeting	Marlene Slaubaugh CPS Beth Cripe	Maple
	Audit		2003-Indy Northside 2004-Evansville
	Bylaws & Standing Rules	Jenny Knoebel CPS	'500'
	Chapter Builder	Pam Waggoner Diana Nickler CPS/CAP	'500'
	Chronology/History		Rose City
	IAAP Student Chapters	Karen Drake Christa Shenefield	Maple

<i>Year</i>	<i>Committee</i>	<i>Chair</i>	<i>Chapter</i>
	International Projects/Building Fund Ambassador	Jan Barkley	Tawasi
	Leadership Conference Membership Nominations	Diane Knight	Kokomo Indy Northside Southeastern Indiana
	Professional Development Web Page	Gloria Garrett Diana Nickler CPS/CAP	Kokomo '500'
2004-05	Annual Meeting	Barbara Brown CPS Jan Barkley CPS	Tawasi
	Audit	Melinda Burton	Athens of the Prairie
	Bylaws & Standing Rules	Jenny Knoebel CPS	'500'
	Chapter Builder	Pam Waggoner	'500'
	Chronology/History	Nancy Whitsell Diana Nickler CPS/CAP	Evansville '500'
	IAAP Student Chapters	Karen Drake	Maple
	International Projects/Building Fund Ambassador	Barb Espinda CAP	Member at Large
	Leadership Conference Membership Nominations	Pat Cichos Cheri Umphrey CPS/CAP Connie Boyer CPS/CAP	River Bend Tawasi Evansville
	Professional Development Web Page	Shelly Schaller Diana Nickler CPS/CAP	River Bend '500'

Annual Meeting Host Chapters

<i>Year</i>	<i>Host Chapter</i>	<i>Location</i>	<i>Chair(s)</i>
	Anderson	Indianapolis	
	Evansville	Turkey Run	Edna N. Morton
1 st	Belles Lettres	Elkhart	Julia Hurst
2 nd	Crossroads of America	Indianapolis	LaVerne Hale
3 rd	Evansville	Evansville	
4 th	Tawasi	Fort Wayne	Frances Groscop
5 th	Duneland	Gary	Polly F. Brazier
6 th	Kokomo	Kokomo	Katie Lee West
7 th	Bloomington	French Lick	Ann Parsons
8 th	River Bend	South Bend	Julia Mason
9 th	Evansville	Evansville	Edna N. Morton CPS
10 th	Heart of the Nation	Terre Haute	Virginia Mohr
11 th	Belles Lettres & Maple	Elkhart	Etta Freeman CPS
12 th	Crossroads of America	Indianapolis	Ruth D. Thirkield
13 th	Bloomington	Indiana	Anne L. Brown
		University	
14 th	Lafayette	Purdue	Doris Gill CPS
		University	
15 th	Evansville	Evansville	Geraldine Stagg
			Edna N. Morton CPS
16 th	Heart of the Nation	Terre Haute	Mary L. Crane CPS
17 th	Tawasi	Fort Wayne	Lois Gardt
18 th	River Bend	South Bend	Jane Olston
19 th	Evansville	Evansville	Geraldine Stagg
20 th	Kikthawenund & Munsee	Anderson	Flo Grey
			Virginia Woodard
21 st	Bloomington	Nashville	Rosemary Johns
22 nd	Logansport & Kokomo	Logansport	Nita Spencer
			Virginia Riser
23 rd	Lafayette	Lafayette	Melba K. House
24 th	River Bend	South Bend	Mary Rummell CPS
25 th	Tawasi	Fort Wayne	Lorene Hill
26 th	Crossroads of America	Indianapolis	Donna L. Bohannon
27 th	Belles Lettres	Elkhart	Katie Annis
28 th	Kokomo	Kokomo	Bette Brockett
29 th	Evansville	Evansville	Katherine Busch
30 th	Lafayette	Lafayette	Joanne E. Liphard
31 st	Indy Northside	Indianapolis	Frances Simpson CPS
32 nd	River Bend	South Bend	Tonia Tombaugh CPS
			Lisa M. Shead CPS
33 rd	Princeton	Vincennes	Wilma Easley

	<i>Year</i>	<i>Host Chapter</i>	<i>Location</i>	<i>Chair(s)</i>
34 th	1986	Heart of the Nation	Terre Haute	Joyce Kraemer CPS
35 th	1987	Tawasi	Fort Wayne	Peggy Hoot Diane Kurtz
36 th	1988	Belles Lettres	Elkhart	Mary Dunbar Marjorie Kurtz CPS
37 th	1989	Evansville	Evansville	Jane Santomassimo Jane Taylor
38 th	1990	'500'	Indianapolis	Emma L. Moore CPS Kathryn E. Smalley
39 th	1991	Lafayette	Lafayette	Sandra L. James CPS Patricia Lawson CPS
40 th	1992	River Bend	South Bend	Marlene O'Brien CPS Mary Jo Griesinger CPS
41 st	1993	Crossroads of America	Indianapolis	Jo Ann Hancock CPS Sherri Steelman CPS
42 nd	1994	Indy Northside	Indianapolis	Macinea Dolby CPS Lucille Bowman
43 rd	1995	Evansville	Evansville	Ann Boeke Katie Hennel CPS
44 th	1996	Lafayette	Lafayette	Linda L. Henderson Barb Kirts CPS
45 th	1997	Maple	Goshen	Sally Biller Lauretta Schrock
46 th	1998	'500'	Indianapolis	Linda Weaver CPS Ann Hardin CPS
47 th	1999	Tawasi	Fort Wayne	Sara Boardman Debbie Hieber
48 th	2000	Crossroads of America	Indianapolis	Marta Colclazier CPS Sally L. Rothrock CPS
49 th	2001	Evansville	Evansville	Myrtle Englert CPS Susan Schroeder CPS
50 th	2002	River Bend	South Bend	Marge Lahti CPS Judy Lehner CPS
51 st	2003	'500'	Indianapolis	Dawn Keyler Pam Waggoner
52 nd	2004	Maple	Goshen	Marlene Slaubaugh, CPS Beth Cripe
53 rd	2005	Tawasi	Fort Wayne	Barbara Brown CPS Jan Barkley CPS

Leadership Training/Conference

<i>Year</i>	<i>Host Chapter(s)</i>	<i>Chair</i>
Division Workshop		
1 st	1953 Lafayette	Phama Martin - Indiana Division President
2 nd	1954 Lafayette	Jean Noreen, Indiana Division President
3 rd	1955 Lafayette	Dorothy Carmack
4 th	1956 Crossroads of America	Dorothy Saxton
5 th	1957 Crossroads of America	Ruth Donaldson
6 th	1958 Tawasi	Helen Cantwell
7 th	1959 Lafayette	June Schwartz Marjorie Niewerth
8 th	1960 Belles Lettres	Betty Helgeson
Leadership Training Clinic		
9 th	1961 Crossroads of America	Jean Esden CPS Mary M. Riley CPS
10 th	1962 Marion	Lucille Rhamy
11 th	1963 Munsee & Kikthawenund	Kathryn Nickell
12 th	1964 Gary	Pauline Smith
13 th	1965 New Albany	Betty Reas
14 th	1966 Wabash	Mary Stevens - General Chairman Mary Oldenkamp - Co-Chairman
15 th	1967 Kokomo	Betty McNew - Chairman Marilyn Johnston - Co-Chairman
16 th	1968 Maple	Edith Wagner - Chairman Dorothy Cline - Asst. Chairman
17 th	1969 Gary & Hammond	
18 th	1970 Belles Lettres	
19 th	1971 Logansport & Bloomington	Ruth Thirkield
20 th	1972 Seymour & River Bend	
21 st	1973 Kokomo & Columbus	
22 nd	1974 Warsaw	
23 rd	1975 Michigan City	
24 th	1976 Skyway	
25 th	1977 Marion	Bettie Hurt
26 th	1978 Richmond	LeeAnn Larsh
27 th	1979 Terre Haute	
28 th	1980 Princeton	Sharon Carlisle
29 th	1981 Madison (Clifty Falls)	
30 th	1982 Northside	Leah Jones

	<i>Year</i>	<i>Host Chapter(s)</i>	<i>Chair</i>
31 st	1983	Belles Lettres	Ann T. Miller
32 nd	1984	Athens of the Prairie	Pat Engel
33 rd	1985	Kokomo	Mable Webster CPS
34 th	1986	'500'	Pat McCartney CPS
35 th	1987	Maple	
36 th	1988	'500'	Emma Moore CPS
		Crossroads of America	Novella Beck
		Indy Northside	Peggy Zike
37 th	1989	St. Vincent	Lucyanne Claflin CPS
		GTE Westfield	Barbara Haynes CPS
		Indy Northside	Peggy Zike
38 th	1990	GTE Westfield	Charlotte Guynn CPS
39 th	1991	GTE Westfield	Charlotte Guynn CPS
40 th	1992	St. Vincent & GTE Westfield	Lucyanne Claflin CPS
			Diane Evans CPS
41 st	1993	None - held in Indianapolis	Ann Boeke
42 nd	1994	GTE Westfield	Ronda Strong CPS
43 rd	1995	None - held in Fishers	Lucille Bowman
			Lee Gonzales
44 th	1996	Athens of the Prairie	Sandy Neidigh
45 th	1997	Michigan City	Jane Thompson CPS
46 th	1998	River Bend	Elyse Russell
47 th	1999	Lafayette	Connie Good
			Mary Jo Turley CPS
48 th	2000	Lafayette	Wilma Galema CPS
			Betty Schoenhals CPS
49 th	2001	Rose City	Stella Davis CPS
			Linda Foley CPS
50 th	2002	Athens of the Prairie	Melinda Burton
51 st	2003	Kokomo	Diane Knight
52 nd	2004	River Bend	Pat Cichos

Members Serving on the International Level

National and International Officers

1947-78	First National Secretary National Secretaries Association	Phama Wickizer	Kikthawenund
1961-63	International Vice President National Secretaries Association	Melba K. House*	Lafayette
1979-80	International Secretary National Secretaries Association	Velma T. Roll CPS	Crossroads of America
1984-85	International First Vice President Professional Secretaries International	Mildred G. Hren CPS, PRP	Crossroads of America
1985-86	International President Professional Secretaries International	Carolyn S. Hayes CPS	Kokomo
1992-94	International Director Great Lakes District Professional Secretaries International	Arline J. Bontrager CPS	Belles Lettres

Institute for Certifying Secretaries

1962-65	Member	Zenna G. McCance CPS	Crossroads of America
1963	General Chairman Event at Convention	Zenna G. McCance CPS	Crossroads of America
1964-65	Qualifications Committee Chairman	Zenna G. McCance CPS	Crossroads of America

Retirement Centers Trust

1995-97	Secretary	Arline Bontrager CPS	Belles Lettres
1998-01	Chairman	Arline Bontrager CPS	Belles Lettres
2001-02	Vice Chairman	Arline Bontrager CPS	Belles Lettres

Secretary of the Year Winners

<i>Year</i>	<i>Name</i>	<i>Chapter</i>
1955	Lilly R. Leonard CPS +	Crossroads of America
1956	Mary L. Crane CPS	Heart of the Nation
1959	Agnes P. Brown CPS +	Crossroads of America
1960	Winifred Beeth CPS	Tawasi
1961	Nora Angus CPS +	Kikthawenund
1962	Rita Peters CPS +	Crossroads of America
1963	Mary Ellen Pixley	Crossroads of America
1964	Eileen Chaney CPS	Tawasi
1965	Jean Duvall CPS	Crossroads of America
1966	Joan Cunningham CPS	Tawasi
1967	Bernetta Darmstandler CPS	Crossroads of America
1968	Evelyn Hale	Crossroads of America
1969	Miriam Craft	Crossroads of America
1970	Marjorie Bammer CPS	Evansville
1971	Anna Marie Sturgeon +	Logansport
1972	Florence LeCompte	Crossroads of America
1973	Sylvia McLin CPS	Tawasi
1974	Carolyn S. Hayes CPS	Kokomo
1975	Marian Thayer CPS	Crossroads of America
1976	Nancy L. Dew CPS	Crossroads of America
1977	Barbara Curtis CPS	Belles Lettres
1978	Billie Sue Robinson CPS	Evansville
1979	Eugenia Chandonia	River Bend
1980	Diana Whetstone CPS	Belles Lettres
1981	Mary Jo Kaiser CPS	Evansville
1982	Jean Miller CPS	Kokomo
1983	Donna A. Holsinger CPS	Munsee
1984	Cindy Arterburn CPS	'500'
1985	Joyce Cornelissen CPS	Tawasi
1986	Joan Earhart CPS	River Bend
1987	Linda L. Field	Tawasi
1988	No event	
1989	Emma Moore CPS	'500'
1990	Myrline Billings CPS +	'500'
1991	Event discontinued	

+ International Secretary of the Year finalist

Chapter of the Year Winners

Year	Chapter	City
1978	Evansville	Evansville
1979	Northside	New Albany/Jeffersonville
1980	Rose City	Richmond
1981	Crossroads of America	Indianapolis
1982	Princeton	Princeton
1983	Lafayette	Lafayette
1984	Lafayette	Lafayette
1985	Lafayette	Lafayette
1986	Kokomo	Kokomo
1987	Lafayette	Lafayette
1988	Event discontinued	

Omega Chapter Members

(members at the time of death)

<i>Year</i>	<i>Name</i>	<i>Chapter</i>	<i>Date</i>
1957	Mattie Dowery	Crossroads of America	February 9
1958	Edna Baird	Gary	February
	Bethel Koets	Crossroads of America	April 21
	Jerry Yoakum	Kokomo	October 15
1959	Eleanor Shaughnessey	Logansport	October 5
	Clara Brackman	Crossroads of America	October 23
	Dorothy Newton	Warsaw	December 14
1960	Blanche Studness	Gary	April 17
1962	Mary Irene Lynch CPS	Crossroads of America	July 21
1963	Louis L. Peavey	Crossroads of America	June 10
	Helynn Gott	Gary	July 3
	Mary Jane Owens	Crossroads of America	October
1964	Helen Hurst Adams	Lafayette	August 14
1966	Mary G. Cowger	Crossroads of America	September 22
	Donna Staley	Frankfort	September 17
	Aloma J. Stoops	Evansville	April 20
1967	Rosella Griesey	Kokomo	June 26
	Bertha Johanningsmeier	Lafayette	May 14
	Alta Eiler	Wabash	January 1
	Betty Sturgeon	Logansport	November 10
1968	Alvina LuBow	Evansville	April 20
1969	Sue Dempster	Heart of the Nation	April 21
	Iness Marks	Lafayette	May 11
	Catherine O'Brien	Kikthawenund	November 26
	Virginia Weingart	Tawasi	September 16
1970	Mary Jones	Evansville	May 4
	Barbara Henley	Seymour	
1971	Bernetta Darmstandler CPS	Crossroads of America	October 21
	Alma Akin	Crossroads of America	
	Mary Lou Armstrong	Bloomington	
	Lillian Martino	Tawasi	
	Mary Margaret Wood	Northside	
1972	Kay Reid	Evansville	November 20
	Kathryn Cooper	Kokomo	June 9
1975	Ruth Treffinger	Munsee	
	Jean Pickett	Crossroads of America	
	Margaret Abel	Bloomington	September 20
	Barbara Bruner	Widgawa	October 10
	Rebecca Heal	Belles Lettres	February 19

<i>Year</i>	<i>Name</i>	<i>Chapter</i>	<i>Date</i>
1977	Mary Grace Gagen	Lafayette	September
1978	Evelyn Fox	Tawasi	February 16
	Thelma Whann	Crossroads of America	January 4
	Thelma Smith	Kikthawenund	May 12
	Dorothy Richardson	Crossroads of America	December 7
	Ruth Neterer	Maple	May 8
1979	Benita Greenwell	Evansville	March 10
	Joan Cunningham CPS	Tawasi	November 8
	Dorothy Finney	Crossroads of America	November 11
1980	Lois Davis	Skyway	March 6
1981	Ruth Erli	Munsee	May 31
	Gertrude McAlpine	Michigan City	September 21
	Helen McHenry	Kikthawenund	April 24
1982	Gertrude Lesh	Skyway	September 8
	Edith Howell	Kikthawenund	June 17
	Helen McHenry	Kikthawenund	April 24
	Irene A. Schmenk	Tawasi	April 5
1983	Doris Mason	Marion	August 15
	Kathryn Coutts	Marion	October 13
	Julia T. Dennis	Southlake	April 26
	Etta Freeman	Belles Lettres	November 1
1984	Dorothy M. Cline	Maple	January 25
	Adelyn Van Paris	River Bend	June 6
	Harriett Forkner	Kikthawenund	July 8
	Martha White Wagner CPS	Heart of the Nation	October 30
1985	Ella G. Briggs	Munsee	October 19
	Vera Hardin	Rose City	November 25
1986	Jean Wheeler	Elwood	April 2
1987	Erma L. Eubank	Member at Large	January 9
	Mildred I. Jordan	Munsee	October 23
1988	Margaret M. Sullivan CPS	Crossroads of America	February 14
	Julia Mason	River Bend	July 26
	Marjorie Niewerth	Lafayette	October
	Ann Pittenger	Tawasi	
1989	Medina E. Grey	Lafayette	July
	Zenna McCance CPS	Munsee	March 9
	Jacqueline F. (Marshall) Baldwin	Michigan City	
	Gladys Logan	Michigan City	
1990	Carol Ruth Angle	Member at Large	
	Edna Kendall	Marion Chapter	
	Mabel Rosell CPS	Crossroads of America	
1991	Esther Bragg	Chapter at Large/Munsee	
	Margaret Cox	Tawasi	
	Annabel Bennett	Heart of the Nation	
1992	Melba K. House	Lafayette	June 26

<i>Year</i>	<i>Name</i>	<i>Chapter</i>	<i>Date</i>
	Rebecca L. Moore	'500'	August
	Phyllis Webb	River Bend	April 15
1993	Dorothy H. Francis CPS	Evansville	November 18
	Martha Happel	Evansville	March 22
	Shirley Martin CPS	Evansville	February 5
	Josephine G. Saunders CPS	Division Member at Large	February 22
	Mary Jean Kingsley	Michigan City	
	Muriel Lionberger CPS	Heart of the Nation	
	Edna Noelle Morton CPS	Evansville	July 1
1994	Dorothy L. Blessin	Michigan City	
	Macie A. Boston	Kikthawenund	
	Mildred Highfield	River Bend	
1995	Marion W. Janz	Michigan City	
	Helen Jeffries	Kikthawenund	
	Bernice C. Mau	Lafayette	October 8
	Dina Shaw	Member at Large	
1996	Marie A. Schaffstein	Evansville	February 22
1997	Katie Hennel CPS	Evansville	July 19
1998	Vivian Krider	Belles Lettres	June 6
	Marjorie Fletcher CPS	Evansville	April 19
	Nancy Moore CPS	Rose City	June 9
	May Brennan	Crossroads of America	
	Anita J. Bush	Evansville	October 14
	Eleanor J. Harris	Beacon	
1999	Betty J. Sizelove	Kikthawenund	July 16
	Kathryn E. Girton	Kikthawenund	December 3
2000	Nelle Mae Lamb	Lafayette	January 22
	Margaret (Peg) Blakeslee	Crossroads of America	
2001	Elizabeth Larner CPS	Belles Lettres	March 27
	Gloria Monica	'500'	October 19
	Evelyn Driscoll	Member at Large	November 2
	Elsie Schmidt	Tawasi	July 22
2002	Amy Jansen	Evansville	February 11

Association Timeline

1942 First chapter of what soon becomes the National Secretaries Association (NSA) is founded in Topeka, Kansas, followed quickly by chapters in Missouri, Oklahoma, Iowa, Nebraska, and Minnesota.

1946 Two hundred members attend the first nationwide convention in Kansas City, Missouri. Delegates, drawn from 115 chapters, approve the development of the Certified Professional Secretary® program.

1950 Merger with Secretaries International brings NSA 467 new members and a new project - building a home for retired secretaries.

1951 Of 281 candidates, 62 pass a six-part examination and become the first recipients of the CPS® rating.

1952 U.S. Department of Commerce joins NSA in sponsoring the first National Secretaries Week (now Administrative Professionals Week) to recognize "the secretary, upon whose skills, loyalty, and efficiency the function of business and government depend."

1954 NSA goes international, with the first chapter formed outside the continental United States in Niagara Falls, Ontario.

1958 Creation of the Retirement Centers Trust.

1960 NSA established Future Secretaries Association, a network of chapters in high schools.

1964 Asociacion de Secretarias Ejectivas de Panama becomes first foreign secretarial association to affiliate with NSA.

1966 With \$100 seed money, the Research and Educational Foundation is created to fund projects that will "benefit the secretarial profession as well as the fields of business and education."

1967 Convention delegates voted to open membership to men; first man joins six weeks later.

1971 Language barriers fall as NSA offers the CPS examination in French in Canada and in Spanish in Puerto Rico.

1972 Twenty-year dream culminates with dedication of Vista Grande, an 11-acre retirement complex in Rio Rancho, near Albuquerque, New Mexico.

1981 Name changed to Professional Secretaries International.

1987 CPS program is restructured, requiring recipients to recertify their credentials every five years.

1988 Entry-level Office Proficiency and Certification (OPAC) Program makes its debut.

1989 PSI purchases land in Kansas City for potential headquarters. Bylaws and Standing Rules amended to provide full membership status to members outside North America and U.S. territories, with voting rights to International Associations.

1992 PSI celebrates 50th Anniversary. First International Secretarial Summit held in New York City.

1995 PSI purchases the building and site of our present world headquarters offices in Kansas City, Missouri. Building dedication ceremony held April 8, 1995. Convention delegates vote to approve a bylaws amendment that added "The Association for Office Professionals " as a tag line to the name of the association.

1998 PSI changes its name to the International Association of Administrative Professionals (IAAP).

2000 and beyond IAAP continues to advance the secretarial/administrative support profession and promote professional excellence, with more than 40,000 members and affiliates worldwide.