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## Board Meeting Agenda

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- 5:30 p.m. Arrival & Networking**
- 5:45 p.m. Call to Order & Introductions – Pat Lintho, President**
- 6:00 p.m. Approval of Prior Board Minutes – CJ Estrella CPS, Secretary**
- 6:15 p.m. Financials & Budget vs Actual Report – Georgette Pereira Kammer, Treasurer**
- 6:45 p.m. Officer's Reports**  
Pat Lintho, President  
Diana Wilson, Vice President
- 7:00 p.m. Committee Reports (Two minutes each)**  
**Administrative Professionals Day [APD] Chapter Event – Pat Buckley, CPS/CAP and Rita Shemchuck, CPS/CAP**  
**Arrangements – Laura Woods**  
**Bellevue College [BC] Student Chapter – Christine Rees, CPS/CAP**  
**Bylaws and Standing Rules –**  
**Certification/Education – Helen Ross, CPS**  
**Committee on Nominations –**  
**Community Service – Diana Wilson**  
**Historian – CJ Estrella, CPS**  
**Membership—Lynanne Lewis**  
**Newsletter – Helen Ross, CAP**  
**Parliamentarian –**  
**Program Diana Wilson, Vice President**  
**Retirement Trust Foundation [RTF] – Jane Jenkins, CPS/CAP**  
**Ways & Means – Angela Halterman**  
**Website/IT Support – Prins Cowin, CPS/CAP**  
**Special Committee's – Helen Ross, CAP**
- 7:25 p.m. Adjourn**