



Board Meeting Agenda

- 5:30 p.m. Arrival & Networking**
- 5:45 p.m. Call to Order & Introductions** – Pat Lintho, President
- 6:00 p.m. Approval of Prior Board Minutes** – CJ Estrella CPS, Secretary
- 6:15 p.m. Financials & Budget vs Actual Report** – Georgette Pereira Kammer, Treasurer
- 6:45 p.m. Officer's Reports**
Pat Lintho, President
Diana Wilson, Vice President
- 7:00 p.m. Committee Reports** (Two minutes each)
Administrative Professionals Day [APD] Chapter Event – Pat Buckley, CPS/CAP and Rita Shemchuck, CPS/CAP
Arrangements – Laura Woods
Audit – Laura Mitchell, CPS
Bellevue College [BC] Student Chapter – Christine Rees, CPS/CAP
Bylaws and Standing Rules –
Certification/Education – Helen Ross, CPS
Committee on Nominations –
Community Service – Diana Wilson
Finance – Laura Mitchell, CPS
Historian – CJ Estrella, CPS
Holiday Auction – Jenny Humphrey & Lauren Fink
Membership—Lynanne Lewis
Newsletter – Helen Ross, CAP
Parliamentarian –
Program Diana Wilson, Vice President
Retirement Trust Foundation [RTF] – Jane Jenkins, CPS/CAP
Ways & Means – Shannon Peterson
Website/IT Support – Prins Cowin, CPS/CAP
- 7:25 p.m. Adjourn**