



# BRYAN COLLEGE STATION IAAP

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November 2009

## Thanksgiving History *From fall feast to national holiday*

### The First Thanksgiving

The first American Thanksgiving was celebrated in 1621, to commemorate the harvest reaped by the Plymouth Colony after a harsh winter. In that year Governor William Bradford proclaimed a day of thanksgiving. The colonists celebrated it as a traditional English harvest feast, to which they invited the local Wampanoag Indians.

Days of thanksgiving were celebrated throughout the colonies after fall harvests. All thirteen colonies did not, however, celebrate Thanksgiving at the same time until October 1777. George Washington was the first president to declare the holiday in 1789.

### A New National Holiday

By the mid-1800s, many states observed a Thanksgiving holiday. Meanwhile, the poet and editor Sarah J. Hale had begun lobbying for a national Thanksgiving holiday. During the Civil War, President Abraham Lincoln, looking for ways to unite the nation, discussed the subject with Hale. In 1863 he gave his Thanksgiving Proclamation, declaring the last Thursday in November a day of thanksgiving.

In 1939, 1940, and 1941 Franklin D. Roosevelt, seeking to lengthen the Christmas shopping season, proclaimed Thanksgiving the third Thursday in November. Controversy followed, and Congress passed a joint resolution in 1941 decreeing that Thanksgiving should fall on the fourth Thursday of November, where it remains.

~[www.infoplease.com/spot/tgturkey1.html](http://www.infoplease.com/spot/tgturkey1.html)

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**A thankful heart is not only the greatest virtue, but the parent of all the other virtues. ~ Cicero**

**WORD PLAY:** popinjay \PAH-pin-jay\ noun : a strutting supercilious person.  
 Example Sentence: Shopping was going fine until, in one of the boutiques, a popinjay of a sales clerk clearly snubbed us.



### Caramel-Pecan-Apple Pie

**Ingredients**

**Crust**

1 box (15 oz) Pillsbury® refrigerated pie crusts, softened as directed on box

**Filling**

6 cups thinly sliced, peeled apples (6 medium)

3/4 cups sugar

2 tablespoons all-purpose flour

3/4 teaspoon ground cinnamon

1/4 teaspoon salt

1/8 teaspoon ground nutmeg

1 tablespoon lemon juice

**Topping**

1/3 cup caramel topping

2 to 4 tablespoons chopped pecans

**Directions for Caramel-Pecan-Apple Pie**

Heat oven to 425°F. Make pie crusts as directed on box for Two-Crust Pie using 9-inch glass pie plate.

In large bowl, gently mix filling ingredients; spoon into crust lined pie plate. Top with second crust; seal edges and flute. Cut slits or shapes in several places in top crust. Cover edge with 2-to-3-inch-wide strips of foil to prevent excessive browning; remove foil during last 15 minutes of baking.

Bake 40 to 45 minutes or until apples are tender and crust is golden brown. Immediately after removing pie from oven, drizzle with caramel topping; sprinkle with pecans. Cool on cooling rack at least 2 hours before serving.



**INTERNATIONAL ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS®**

*Welcome New Members:*

No new members for November. Please recruit your friends and co-workers to the wonderful opportunity of IAAP!



## PRESIDENT'S MESSAGE

### Janice Walpert – Thoughts On Giving

This Thanksgiving I am thankful for many things. I thank you, our members for giving your gift of time and membership to IAAP. Whether you choose to contribute to the chapter's collection for Phoebe's Home or participate in the "Gift of Membership" or simply continue to give of yourself to the IAAP organization in any chapter or on

any level, you have my thanks and appreciation.

*"From what we get, we can make a living; what we give, however, makes a life."* Arthur Ashe

*"I don't think you ever stop giving. I really don't. I think it's an ongoing process. And it's not just about being able to write a check. It's being able to touch someone's life."* Oprah Winfrey

*"Your most precious val-*

*ued possessions and your greatest powers are invisible and intangible. No one can take them. You and you alone can give them. You will receive abundance for your giving."* W. Clement Stone

*Janice Walpert*

*2009-2010 President*

*B/CS Chapter of IAAP*

**\*Please see the Gift of Membership on page 4.**

**"BE CAREFUL OF YOUR THOUGHTS, THEY MAY BECOME WORDS AT ANY MOMENT." ~IRA GASSEN**



#### \$5 Wal-Mart Gift Cards for Phoebe's Home

The B/CS chapter is collecting donations to purchase Wal-Mart gift cards for Phoebe's Home for the holidays through December 11, 2009.

Phoebe's Home Mission Statement - Phoebe's Home is an emergency shelter for victims of domestic violence and their children. Phoebe's Home serves to enable victims to become independent of the abuser and lead a fulfilling life.

If you would like to participate, you can send your donations to Patsy Luce at the campus address listed below or to my home address at 907 Wedgewood Circle, Bryan, TX 77801. If you prefer, I will also accept donations at the December 3rd Holiday Social to be hosted again this year by our gracious member Kathy Pilgrim. Cash and checks are acceptable. Checks can be made payable to Bryan-College IAAP or Patsy Luce, whichever you prefer. Wal-Mart does not accept two party checks; therefore, I will write a personal check to purchase the gift cards in \$5 denominations. I will give any checks payable to Bryan-College Station IAAP to the Treasurer for deposit and receive a check from her for the amount of the deposit. You may also purchase \$5 Wal-Mart gift cards and give them to me if you prefer to do that. Any size donation is appreciated.

The holidays are an especially hard time for women and children who have to leave their homes to escape domestic violence. Maybe we can help make their holidays happier.

Message shared on behalf of IAAP member Patsy Luce  
CPS/CAP, 1264 TAMU, College Station, TX

#### Hello Darling

The manager of a large office noticed a new man one day and told him to come into his office. "What is your name?" was the first thing the manager asked the new guy.

"John," the new guy replied.

The manager scowled, "Look, I don't know what kind of a mamby-pamby place you worked at before, but I don't call anyone by their first name. It breeds familiarity and that leads to a breakdown in authority. I refer to my employees by their last name only -- Smith, Jones, Baker -- that's all. I am to be referred to only as Mr. Robertson. Now that we got that straight, what is your last name?"

The new guy sighed and said, "Darling. My name is John Darling."

"Okay, John, the next thing I want to tell you is..."



### Upcoming Events:

B/CS IAAP Christmas Social

December 3, 2009

Details TBA

Administrative Professional Day Conference

Save the Date!

April 23, 2009

## Diffusing Conflict in the Workplace

Conflict is nothing new in the workplace. But tight budgets, large workloads and uncertainty about the economic landscape is causing many professionals to feel greater pressure on the job and leading to more disagreements between coworkers. If you find yourself at odds with a colleague, how you respond could directly affect your career prospects.

Here are some tips that can help diffuse a confrontation with a coworker:

- **Take a time-out.** Don't respond to the issue at hand in the heat of the moment. Instead, wait until you have calmed down before deciding on a course of action or entering into a discussion. Remember, when addressing a conflict with a coworker, it's important to remain professional at all times.
- **Approach the situation from different perspectives.** Before addressing the issue, try to identify your coworker's motives, as well as any steps you could have taken to avoid the situation.
- **Meet face to face.** Trying to resolve a sensitive issue via e-mail can lead to misinterpretation. Body language and vocal inflection play a vital role in interpreting someone's intentions.
- **Be open-minded.** When you do meet with your colleague, instead of hurling accusations, calmly explain how his or her actions have affected you or the team. Give the person a chance to respond and share the other side of the story. Listen carefully to what your coworker has to say, even if you don't agree.
- **Don't be afraid to ask for help.** Immediately alert your manager if you are unable to resolve the conflict on your own or if it significantly affects the team.

OfficeTeam is the world's leading staffing service specializing in the placement of highly skilled administrative and office support professionals. The company has more than 325 locations worldwide, and offers online job search services at [www.officeteam.com](http://www.officeteam.com)

### Advance Dues Renewal Information

IAAP has offered members the opportunity to renew membership at current rates through the end of December 2009; payment must be received before the close of business on the last working day of December. This means you may renew any upcoming year or years. Yes, years! The following is a reprint of Joy Johnston's response regarding Membership Renewal Posted on the Community Web General IAAP Discussion group September 30, 2009, at 5:42 PM.

"Accepting early payments is a manual process so if you are not up for renewal, the online payment feature is not available. If paying by check, you can send the payment with a note that you are paying your membership early, and if paying by credit card you can either fax the credit card information to us or we can take the credit card information over the telephone. Any one of us in the Membership department would be happy to give you a call and take your payment that way. Just send an e-mail to [membership@iaap-hq.org](mailto:membership@iaap-hq.org) requesting a call so that you can pay by credit card and we will be in touch as quickly as possible. You can also give us a call at (816) 891-6600 x2238, 2228, 2249, or 2244. You can even pay for multiple years if you want, just multiply the yearly dues by the number of years you want to pay. If you prefer, we can send you an invoice for the dues amount. Whatever works best for you will work for us. Please let me know if you have any questions or need additional information."

~Professionally Speaking, IAAP Ontario Division, November 2009

### The Gift of Membership

Do you have a special co-worker or friend who is also an administrative professional? If you'd like to do something special for him or her we have the perfect idea: the Gift of Membership. It's a great way to introduce your friends and co-workers to IAAP. Maybe it's a way to help that admin that just got laid off, or as a special gift for your son or daughter who is now a part of the profession.

It's easy to give the Gift of Membership. You can either mail/fax in the Gift of Membership form or call Headquarters with your information, including payment, and the name and contact information of the recipient. After the membership department gets the information, they will send out an e-mail informing the recipient of his or her Gift of Membership. It only takes a few minutes but gives a gift that lasts an entire year.

You can access the sign-up forms here: <http://www.iaap-hq.org/join/gift.html>

Don't let another day go by. Give the perfect gift, the Gift of Membership.

## INTERNATIONAL ASSOCIATION OF ADMINISTRATIVE PROFESSIONALS®

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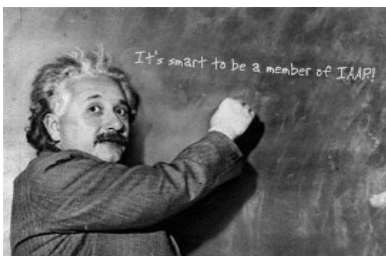
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Newsletter submissions should be sent to Gena Monroe at [gmonroe@tamu.edu](mailto:gmonroe@tamu.edu).



IAAP

*IAAP's VISION is to inspire and equip administrative professionals to attain excellence.*



Rosie Schoenfeld with November Guest Speaker Dale Osberg of Avery Dennison "Get Organized"

Exciting news! On-line registration for monthly meetings is now available at <http://www.iaap-bcs.org>. You can right click your mouse and a screen will appear that provides the option "Go to the website." Click that option and it will take you directly to our new webpage. Meeting information is located under Upcoming Meetings.

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