

Sketches Xpress

Deb Feinberg CAP, Editor



October 2009

President's Message

Welcome to fall. The weather has finally turned cool and the air is so crisp it makes you want to bite into an apple! A lazy drive down a country road is like watching an artist's canvas come alive with the colors of fall – yellows, oranges and reds dotting the horizon.

November is the month we celebrate Thanksgiving. It is a time to give thanks for all we have been blessed with. It's a time for family and friends, eating too much, shopping too much, watching football and, more importantly, it's a time to relax with those you know and love.

But what about the myriad of new people we meet? How, in this ever changing, fast-paced, competitive world in which we live in, do we remember the many new faces we encounter every day?

Based on your feedback, our program for November is going to be all about **Name Recognition – Remember Names and Faces**. We are fortunate to have Tina Tate, Corporate Hospitality Training Manager from Hershey Entertainment & Resorts Company, help us enhance our memory skills and strengthen our brain power. This promises to be a great program – lots of tips, group activity and more importantly, fun! One recertification point will be given. I hope to see each of you there on the 16th!

Let's make this the year that each of you make... **The Power of Commitment!**

*Annette Newcomb CPS
President*

Harrisburg Chapter News

Happy Birthday!

November Birthdays

Sandra Keener

17

Arla Neitz

39 years

Sandy Mundy

32 years

Lou Ann Pelletier CPS/CAP

18 years

Angie Grove

4 years

Sharon Griggs

1 year

Happy Anniversary

November Anniversaries

Next Board Meeting

November 9, 2009 at 5:45 p.m.
PinnacleHealth Systems in the Management
Conference Room in Brady One

Next Membership Meeting

November 16, 2009 at 5:30 p.m.
4 Points by Sheraton
East Park Drive
Harrisburg, PA
[Click here to register](#)

Etiquette Tips

GREETINGS:

Women should stand, if sitting, when greeting someone.
Always extend a hand and say an appropriate greeting.
Repeating the person's name will help you remember it as well.

Give a solid handshake—no limp handshakes.

Publications

Do you have an article you'd like to see in Sketches?

A good photo from an event to post on the web?

A great quote for our monthly Dinner Bytes?

If so, don't keep them to yourself, please contact the people listed to submit something for one of our publications:

Dinner Bytes: Please provide information to [Maggie Ruff CPS](#) by November 9, 2009

Website: Please provide information to [Jodi Mattern CPS](#) and as soon as available

Sketches/SketchesXpress – Please provide information to [Deb Feinberg CAP](#) by November 9, 2009.

Committee Updates

Community Service

The Community Service Committee's first project this year is gift wrapping on December 5th with United Cerebral Palsy. [Click here](#) for more information and to sign up to help. Thank you. [Lynn Farina CPS/CAP](#) – Community Service Committee Chair

Membership Committee

Need a gift for someone hard to buy for? Give the gift of Membership in IAAP – follow this link for more information <http://www.iaap-hq.org/join/gift.html>. Also, as promised, [follow this link for my monthly installment on IAAP membership](#) and [check here](#) for roster update information. [Dawn Hall CAP](#) Membership Committee Chair

Retirement Trust Foundation

The RTF Committee will be raffling a "Christmas Surprise Basket" at our November 16 membership meeting. November has been designated one of two RTF Months during the IAAP year. Your continued generosity to the Trust will ensure that retired admins who require it will have a source for housing assistance. [Kathie Hook CPS/CAP](#) – Committee Chair

Ways and Means Committee

The Ways and Means Committee is seeking donations for December's holiday baking basket. Contact [Abbey Coburn CPS](#) or [Traci Fulton CPS](#) Committee Co-Chairs if you have a donation and, as always, thank you for your support.

Pennsylvania Division News

2009 Southcentral Council Meeting – Harrisburg – October 24, 2009

The 2009 Southcentral Council Meeting will be held on Saturday, October 24, 2009 at the 4 Points by Sheraton in Harrisburg. If you have not registered yet and would like to attend, please contact [Deb Feinberg CAP](#). Hope to see you there.

2010 Pennsylvania Division Meeting – Gettysburg – May 14-16, 2010

WE NEED YOUR HELP TO MAKE THIS MEETING A GREAT SUCCESS. There is still time to sign up to help and lots of work to do.

If you have any questions, please contact [Maggie Ruff CPS](#), our Harrisburg Chapter Coordinator.

International News

International President's Message

[Click here](#) to read the latest communication from International President Susan Shamali CPS/CAP.

2010 Education Forum and Annual Meeting – Boston, Massachusetts

Minneapolis was fabulous so plan now to attend next year in Boston – July 18-21, 2010. Look for information at www.iaap-hq.org.
