



**MINUTES**  
**IAAP Chapter Meeting**  
**September 28, 2010**



**Arkansas Union – Fayetteville, AR**

Present: Kathie Biondi, Debbie Blume, CAP, Linda Dizney, Tamara Ellenbecker, Linda George, Sandra Hancock, CPS, Sharon Harvey, Stephanie Henry, Mary Herrington, Ruth Hirsch, April Martin, Stephanie McGuire, CAP, Jean Mitchell, CPS, Marilyn Smith, Cindy Weber, Susan Williams,

Guests: Ruth Hirsch, Sara Milford, Adrain Smith, Shari Witherspoon

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President Mary Herrington called the meeting to order at 5:40 p.m. and invited members and guests to dine. A light meal was provided by Chartwell's. Ms. Herrington recognized their contribution to the evening. She then invited Linda George to the podium. Ms. George introduced Adrain Smith who did a presentation called "True Colors", a personality insight inventory."

**PROGRAM**

Adrain Smith

Adrain serves the University of Arkansas as Assistant Director of Leadership in the Center for Leadership and Community Engagement. His goal is to continue to develop programs and opportunities that promote leadership development, civic engagement and overall growth.

The "True Colors" presentation is a personality insight inventory. This model is based on the Myers Briggs Type indicator and is a non-threatening, interactive approach to helping individuals understand their own behaviors, skills, needs, motivations and those of the people in which they interact.

**MINUTES**

A motion was made and seconded to approve the minutes. It passed unanimously.

**TREASURER'S REPORT**

Treasurer Debbie Blume presented the treasurer's report with a balance of approximately \$1,245.07. The report will be filed for audit.

**OLD BUSINESS**

Vice President Bernardine Vanderlip reminded the membership to sign up for the 2011 Member of Excellence program. Additionally, she spoke on the chapter mentoring program and encouraged membership to participate in a leadership position within the chapter.

Sharon Harvey stated that the collecting of school supplies would continue through the end of September. They will be asking for donations for the Retirement Fund in November.

### **NEW BUSINESS**

Debbie Blume, CAP invited membership and guests to save April 27, 2011 as the date to celebrate Administrative Professionals Day at the annual conference in Springdale. The committee is meeting soon to begin their preparations.

### **ANNOUNCEMENTS**

- Linda Dizney is working on a date for Succession Planning Meeting – contact her for additional information.
- Boss' Appreciation Luncheon will be held next month. Be sure to sign up!

### **GOOD OF THE ORDER**

Debbie Blume passed out the September question of the month:

Q: Name one of the IAAP Membership Affinity Benefits?

A: Geico, Office Depot, WorldPoints, Avis, Carlson Wagonlit Travel, National Seminars Group/Padgett-Thompson, UPS, Teleflora, Health Insurance

There being no further business, the meeting was adjourned.

Respectfully Submitted,  
Debbie Blume, CAP