

Vendors

Purpose: Provide membership with opportunities to network with outside businesses, to provide their companies & the members themselves with new opportunities for business & personal ideas.

Duties:

1. Contact area businesses to come in and buy a table for the chapter members to view their products.
2. Try for 3-4 vendors per meeting.
3. Follow-up with vendor information sheets, stating the time, location & general rules for the meeting.
4. Be the “point person” the vendors are in contact with throughout the process.
5. Collect payment day of the Chapter meeting.

Deadlines and Reports

- Submit final lists before chapter meeting.
- Submit end of year report to the Board.

Committee Structure

- Committee Chair
- Committee Members

Skill Building

- Coordination
- Organization
- Setting & Meeting Deadlines
- Teamwork