

Mentor Newsletter

October 5, 2009

Dear Mentors:

Mrs. Moore has asked the secretaries of the classes to update you all on everything that has been going on in our classes.

OFFICE MANAGEMENT CLASS OFFICERS 2009-2010

AM OFFICERS

TITLE OF OFFICER	A.M. CLASS SECTION	HOME H.S./ADULT
*PRESIDENT	Annette Place	East Central
*VICE-PRESIDENT	Chrystal Martinez	Adult
*SECRETARY	Traci Wright	Bixby
*REPORTER	Rachel Vaughan	Adult
MEMBER AT LARGE	Curtis Hergenrother	Adult

PM OFFICERS

TITLE OF OFFICER	P.M. CLASS SECTION	HOME H.S./ADULT
*PRESIDENT	Sabrina Jones	Union
*VICE-PRESIDENT	William Nixon	McClain
*SECRETARY	Joanna King	BA
*REPORTER/HISTORIAN	Heather Carter	Union

What are we learning about now?

Everyone is at different places in the curriculum; some are working on practical PC (the fundamentals of the computer). Some students are finishing Microsoft Word and moving to Excel. Returning are even starting HR work. The 2nd 9 wks begins October 19!! We are all working hard to complete due dates



What is BPA?

All the students had the opportunity to become a part of an organization called BPA, which stands for Business Professionals of America. On October 20th the officers will be going to Oklahoma City for a leadership workshop. If you would like to know more about BPA the international web site is:

<http://www.bpa.org/> .

**Business Professionals of America (BPA)
OFFICERS A.M.
2009-2010**

President: Donya Pruitt VP: Lavina Coffey Secretary: Chrystal Martinez (OFFICE MGMT STUDENT!) Treasurer: Tiffany Fields	Reporter: Desiree Grayson Historian : Emily Petherick Sergeant of Arms/Parliamentarian: Rachel Vaughan (OFFICE MGMT STUDENT!)
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**Business Professionals of America (BPA)
OFFICERS P.M.
2009-2010**

President: James Parker VP: Alexandria Moore Secretary: Lavina Coffey Treasurer: William Nixon(OFFICE MGMT STUDENT!)	Reporter: Sabrina Jones (OFFICE MGMT STUDENT!) Parliamentarian: Freda Walls (OFFICE MGMT STUDENT!) Historian: Kim McGee
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Upcoming events in October:

- Oct. 9th at 8a.m. & 12p.m.
 - Student of the Month Ceremony—
 - Ours include:
AM: Rachel Vaughn, PM: Sabrina Jones
- Oct. 13th 14th 20th and 21st are all the Free ACT Workshop days
- The last week of October is RED RIBBON WEEK! Help fight the war against Drugs

Office Management Students---attending the IAAP Meeting



Students left to right :
SormiraPoulter,
AmparoMartinez, Curtis
Hergenrother, Chrystal
Martinez, Dawn Franklin,
Rachel Vaughan, Patricia
McGuire, Alexis Williams and
Eden Moore, Instructor.

These students attended the International Association Administration of Professionals (IAAP) Will Rogers Chapter on September 8, 2009.