

# CPS and CAP Examination Centers

The CPS and CAP Examinations are administered on the first consecutive Friday and Saturday every May and November unless otherwise noted. Not all centers are available on all testing dates; therefore, **all testing centers listed are tentative.**

If your first choice center is full or not available when your application/registration is processed, you will automatically be assigned to your second or third choice center.

If all of your choices are full or not available, you will be assigned to the nearest available center within 150 miles of your first choice.

If you do not indicate your choice of exam centers, one will be made for you. Your admission letter will reflect the center to which you have been assigned.

- Not Available
- # Alternate Testing Dates – Certain International centers have been given permission to administer the CPS and CAP examinations on days other than Friday and Saturday.

## ALABAMA

0101 BESSEMER LAWSON STATE COMM CLG  
0102 FLORENCE UNIV OF NORTH ALABAMA  
0103 MOBILE UNIV OF SOUTH ALABAMA

## ALASKA

0209 ANCHORAGE UNIV OF ALASKA  
0211 JUNEAU UNIV OF ALASKA

## ARIZONA

0313 TEMPE AZ STATE UNIV

## ARKANSAS

0403 LITTLE ROCK UNIV OF ARKANSAS

## CALIFORNIA

0505 RANCHO CUCAMONGA CHAFFEY CLG  
0514 HUNTINGTON BCH GOLDEN WEST CLG  
0516 TORRANCE AOI COLLEGE OF LANGUAGES  
0522 MARTINEZ MARTINEZ ADULT SCHOOL  
0525 SAN MARCOS PALOMAR CLG

## COLORADO

0604 DENVER WESTWOOD CLG OF TECH

## CONNECTICUT

0705 HARTFORD HARTFORD HOSPITAL

## DELAWARE

0803 WILMINGTON DUPONT COMPANY

## FLORIDA

0902 MIAMI MIAMI-DADE CC-KENDALL  
0903 JACKSONVILLE UNIV OF NORTH FLORIDA  
0910 OCALA CENTRAL FL COMM CLG  
0916 COCOA BREVARD COMM CLG  
0922 CAPE CORAL CITY OF CAPE CORAL  
0924 LARGO ST PETERSBURG CLG  
0925 BOCA RATON BOCA RATON HIGH SCHOOL  
0926 MIAMI MIAMI-DADE CC-WOLFSON  
0929 ORLANDO VALENCIA ENTERPRISES

## GEORGIA

1004 COLUMBUS AFLAC  
1016 LAWRENCEVILLE GWINNETT CO GOVERNMENT  
1020 LA GRANGE MILLIKEN & CO  
1022 AUGUSTA SAVANNAH RIVER CLG

## HAWAII

1106 LAIE BRIGHAM YOUNG UNIV (BYU)  
1107 PEARL CITY LEEWARD COMM CLG

## IDAHO

1203 IDAHO FALLS EASTERN ID TECH CLG  
1205 BOISE HEWLETT PACKARD

## ILLINOIS

1335 DECATUR RICHLAND COMM CLG  
1337 GRAYSLAKE UNIV CENTER OF LAKE CO  
1339 JOLIET JOLIET JUNIOR COLLEGE

## INDIANA

1405 KOKOMO IVY TECH STATE CLG  
1412 EVANSVILLE IVY TECH COMM CLG  
1414 INDIANAPOLIS INDIANA BUSINESS CLG

## IOWA

1503 CEDAR RAPIDS KIRKWOOD COMM CLG  
1506 ANKENY DES MOINES AREA COMM CLG

## KANSAS

1601 WICHITA SOUTHSIDE EDUCATION CNTR  
1607 TOPEKA BRYAN COLLEGE  
1609 OVERLAND PARK JOHNSON CO COMM CLG

## KENTUCKY

1702 LOUISVILLE SULLIVAN UNIVERSITY  
1703 LEXINGTON BLUEGRASS COMM & TECH CLG  
1707 COVINGTON GATEWAY COMM & TECH CLG

## LOUISIANA

1808 NEW ORLEANS DELGADO COMM CLG  
1811 BOSSIER CITY BOSSIER PARISH COMM CLG

## MAINE

1904 PORTLAND MAINE MEDICAL CENTER

## MARYLAND

2005 ARNOLD ANNE ARUNDEL CC  
2008 HAGERSTOWN KAPLAN COLLEGE  
2009 LANDOVER BUSINESS INTERFACE

## MASSACHUSETTS

2103 BOSTON KNF & T STAFFING RESOURCES  
2104 HYANNIS BARNSTABLE PUBLIC SCHOOLS

## MICHIGAN

2221 KALAMAZOO KALAMAZOO VLY COMM CLG  
2222 AUBURN HILLS BAKER COMM CLG  
2223 ANN ARBOR PROQUEST LLC  
2227 MIDLAND MITECH+

## MINNESOTA

2313 MINNEAPOLIS MINNEAPOLIS COMM & TECH COLLEGE

## MISSOURI

2505 CAPE GIRARDEAU SE MO STATE UNIVERSITY  
2506 SPRINGFIELD MISSOURI STATE UNIV  
2511 ST LOUIS SL COMM CLG AT MERAMEC

## MONTANA

2605 BILLINGS MSU-COLLEGE OF TECHNOLOGY

## NEBRASKA

2705 OMAHA BLUE CROSS/BLUE SHIELD

## NEVADA

2804 LAS VEGAS CLG OF SOUTHERN NV  
2806 RENO NEW HORIZONS COMPUTER LEARNING CENTER

## NEW HAMPSHIRE

2904 MANCHESTER AMERICAN CREDIT UNION MUSEUM

## NEW JERSEY

3012 NORTH BRANCH RARITAN VALLEY CC  
3016 PRINCETON ETS (Employees Only)

## NEW MEXICO

3101 ALBUQUERQUE CENTRAL NM COMM CLG

## NEW YORK

3206 CORNING CORNING COMM CLG  
3218 ORCHARD PARK BRYANT & STRATTON  
3228 ROCHESTER BAUSCH & LOMB  
3230 LATHAM NESCO  
3232 JAMAICA YORK COLLEGE

## NORTH CAROLINA

3304 DURHAM DURHAM TECH COMM CLG  
3306 HICKORY CATAWBA VALLEY CC  
3307 JAMESTOWN GUILFORD TECH COMM CLG  
3311 JACKSONVILLE COSTAL CAROLINA CC  
3319 BREVARD BLUE RIDGE COMM CLG

## NORTH DAKOTA

3401 FARGO MERITCARE HEALTH SYS

## OHIO

3501 AKRON UNIV OF AKRON  
3518 DAYTON UNIV OF DAYTON  
3524 CINCINNATI RAYMOND WALTERS CLG  
3526 ATHENS OHIO UNIV  
3530 DUBLIN NATIONWIDE INSURANCE  
3535 TOLEDO OWENS COMM CLG

## OKLAHOMA

3699 TULSA TULSA PUBLIC SCHOOLS

## OREGON

3703 SALEM CHEMEKETA COMM CLG

## PENNSYLVANIA

3803 ERIE EDINBORO UNIV  
3809 HARRISBURG HARRISBURG AREA CC  
3815 PITTSBURGH W SCHOOL OF HEALTH & BUS  
3816 WYNNEWOOD ST CHARLES SEMINARY

## PUERTO RICO

(see category of Licensee Centers)

## SOUTH CAROLINA

4003 GREENVILLE GREENVILLE TECH CLG  
4004 GREENWOOD GREENWOOD COUNCIL ADMIN OFFICE  
4005 AIKEN AIKEN TECH CLG  
4007 CHARLESTON TRIDENT TECH CLG  
4008 FLORENCE FLORENCE-DARLINGTON TECH

**TENNESSEE**

4205	CHATTANOOGA	UNIV OF TN-CHATTANOOGA
4206	MARTIN	UNIV OF TN-MARTIN
4208	MORRISTOWN	WALTERS STATE CC
4209	MURFREESBORO	MIDDLE TN STATE UNIV
4212	JACKSON	JACKSON ST COMM CLG
4213	BLOUNTVILLE	NE STATE TECH COMM CLG
4215	MEMPHIS	SW TN COMM CLG
4216	OAK RIDGE	ROANE STATE COMM CLG
4219	COOKEVILLE	TN TECH UNIV
4222	NASHVILLE	NASHVILLE STATE COMM CLG
4223	KNOXVILLE	UNIV OF TN-KNOXVILLE

**TEXAS**

4303	ARLINGTON	UNIV OF TX AT ARLINGTON
4305	AMARILLO	EAGLE EXPLORATION CO
4318	FARMERS BRANCH	BROOKHAVEN CLG
4333	SAN ANTONIO	SW RESEARCH
4336	HOUSTON	TX SCHOOL OF BUSINESS
4337	SUGAR LAND	FLUOR ENTERPRISES
4341	AUSTIN	VIRGINIA CLG
4344	COLLEGE STATION	TX A&M UNIV

**UTAH**

4404	OGDEN	WEBER STATE UNIV
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**VIRGINIA**

4606	HARRISONBURG	JAMES MADISON UNIV
4610	ROANOKE	VIRGINIA WESTERN CC
4615	MIDDLETOWN	LORD FAIRFAX COMM CLG
4616	VIRGINIA BEACH	VIRGINIA TECH
4613	BLACKSGURG	VIRGINIA TECH
4621	RICHMOND	BRYANT & STRATTON CLG

**WASHINGTON**

4715	BELLEVUE	BELLEVUE COMM CLG
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**WEST VIRGINIA**

4803	INSTITUTE	WEST VIRGINIA STATE UNIV
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**WISCONSIN**

4904	WAUSAU	NORTHCENTRAL TECH CLG
4907	PEWAUKEE	WAUKESHA COUNTY TECH CLG

**WYOMING**

5006	ROCK SPRINGS	WESTERN WY COMM CLG
5007	CHEYENNE	LARAMIE CO COMM CLG

**CANADA****ALBERTA**

6003	CALGARY	MARSH CANADA LTD
6007	EDMONTON	NAIT
6009	LETHBRIDGE	LETHBRIDGE COMM CLG

**BRITISH COLUMBIA**

6102	VANCOUVER	VANCOUVER COMM CLG
6104	PRINCE GEORGE	MCELHANNEY CONSULTING

**MANITOBA**

6202	WINNIPEG	LOUIS RIEL ARTS & TECH CNTR
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**NEW FOUNDLAND**

6402	ST JOHN'S	COLLEGE of the N. ATLANTIC
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**NOVA SCOTIA**

6502	HALIFAX	MOUNT ST VINCENT UNIV
6504	KENTVILLE	ANNAPOLIS VALLEY DIST HEALTH AUTHORITY

**ONTARIO**

6602	NORTH BAY	CANADORE CLG
6605	THUNDER BAY	CONFEDERATION CLG
6606	TORONTO	METRO HALL
6608	OTTAWA	GENERAL DYNAMIC CANADA

**PRINCE EDWARD ISLAND**

6700	CHARLOTTETOWN	HOLLAND COLLEGE
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**SASKATCHEWAN**

6904	REGINA	WASCANA INSTITUTE, SIAST
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**OTHER INTERNATIONAL****BAHAMAS**

9501	NASSAU	CLG OF THE BAHAMAS
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**BARBADOS***(Exams administered on Thursday and Friday)*

9401 #	ST MICHAEL	BARBADOS ASSOCIATION OF OFFICE PROFESSIONALS
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**BERMUDA***(Exams administered on Thursday and Friday)*

9802 #	HAMILTON	BUTTERFIELD BANK
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**GRAND CAYMAN ISLANDS***(Exams administered on Thursday and Friday)*

9700 #	GEORGE TOWN	INNOVATIVE MANAGEMENT & PROFESSIONAL TRAINING
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**JAMAICA***(Exams administered on Thursday and Friday)*

9302 #	MANDEVILLE	NORTHERN CARIBBEAN UNIV
9304 #	ST ANN	BROWN'S TOWN COMM CLG
9310 #	KINGSTON	PRIORY SCHOOL TRUST
9323 #	MONTEGO BAY	UNIV OF WEST INDIES
9326 #	KINGSTON	CAREER DEVELOPMENT INSITITUE

**QATAR***(Exams administered on Saturday and Sunday)*

9000 #	DOHA	TEXAS A&M UNIV at QATAR
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**VIRGIN ISLANDS***(Exams administered on Thursday and Friday)*

9100 #	ST. THOMAS	UNIV of the VIRGIN ISLANDS
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**LICENSEE CENTERS****EGYPT**

CONTACT: AMERICAN CHAMBER OF COMMERCE IN EGYPT  
33, SOLIMAN ABAZA STREET  
DOKKI, 12311  
CAIRO, EGYPT  
PHONE: +20-2-338-1050  
FAX: +20-2-338-1060  
[info@amcham.org.eg](mailto:info@amcham.org.eg)

**INDONESIA**

CONTACT: OFFICE PROFESSIONAL INSTITUTE (OPI)  
JL GRANDARIA III BLOCK D NO 6  
KEBAYORAN BARU  
JAKARTA 12130 INDONESIA  
PHONE: (62-21) 7269214  
FAX: (62-21) 72794228  
E-MAIL: [opi@cbn.net.id](mailto:opi@cbn.net.id)

**JAPAN**

CONTACT: BABEL K.K.  
IZUMI GARDEN TOWER 4F  
1-6-1 ROPPONGI, MINATO-KU  
TOKYO 106-6004  
JAPAN  
PHONE: 81-3-6229-2241  
E-MAIL: [ebs@babel.co.jp](mailto:ebs@babel.co.jp)

**KOREA**

CONTACT: BISCO INTERNATIONAL CO LTD  
SUITE 902, YEOK-SAM HEIGHTS  
B/D 642-19 YEOKSAM-DONG  
KANGNAM-KU  
SEOUL 150-080  
KOREA  
E-MAIL: [khan@secretarypro.com](mailto:khan@secretarypro.com)  
PHONE: 82-2-561-8567  
FAX: 82-2-6007-1568

**PUERTO RICO**

CONTACT: UNIVERSIA PUERTO RICO, INC  
221 PONCE DE LEON AVE #1400  
HATO REY PR 00917-1802  
E-MAIL: [marilyndd@universia.pr](mailto:marilyndd@universia.pr)  
PHONE: 787-722-5656

**REPUBLIC OF SINGAPORE**

CONTACT: PERSONNEL & ORG DEV (POD)  
BLOCK 261 WATERLOO ST #04-36  
WATERLOO CENTRE  
SINGAPORE 180261  
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PHONE: 65-3379081

**SOUTH AFRICA**

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47 NORTHUMBERLAND ROAD  
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JOHANNESBURG  
2094  
SOUTH AFRICA  
PHONE: 27-11-615-2868  
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