

Hawthorn Leaves



Go for the Goal!

January 2012

Message from the President

Happy New Year!

Welcome to 2012. Can you believe it? We are already halfway through the year!

Looking back:

We had a great December Social – we had lots of good food, Debra showed us how to make lovely ribbon bows, we got to know more about each other through Show & Tell, there were several “steals” during our gift exchange, and Kylie kept us laughing. A big **Thank You** to everyone who brought food for donation to Ozarks Food Harvest. We had over 50 items and our donation weighed 49 lbs!

Marilyn Chana retired from MSU on December 14th. She was given a wonderful retirement party that afternoon, and I was honored to attend and read a letter of congratulations and appreciation to her on behalf of Hawthorn Chapter, IAAP.

We’ve received 3 recertification points so far this year for our programs and we have been approved for a point for our January program! Since July 1, 2011, we have gained 3 new members, but have lost two, for a total increase of one member. **But we expect to gain more!**

Looking ahead:

- ◆ Spring Professional Development Seminar with Marlene Chism (plus silent auction - handbags)
- ◆ APD/APW Breakfast at Highland Springs with Gavyn Sky (plus silent auction)
- ◆ Nominations for the 2012-2013 Board (be thinking about serving!)
- ◆ Meeting the **Member of Excellence** criteria (are you well on your way?)

We have some great meetings coming up in the second half of our year. Our speaker this month is Chris Phillips, CAP. She will be doing a wonderful presentation on “Increasing Your Professional Value”. I am really looking forward to this presentation. Chris will also discuss Member Recruitment and the Retirement Trust Fund. We will hear from some of our past presidents on what IAAP has done for them. **Be sure to invite someone who may benefit from IAAP membership!**

Here and now:

Brenda Stewart has graciously volunteered to assist me with the newsletter. Thank you **so much**, Brenda! I truly appreciate it. I’ve been so busy the past few months that I feel like my mind is scattered in many different directions, and now I need to gather all my thoughts and get back on track...back to normal, whatever that may be. (Am I the only one feeling that way?)

I hope to see you at the meeting!

Diana Chase

2011-2012 President, Hawthorn Chapter



❄ January ❄
is our *Member Recruitment month*.
Meals are only \$8.00 for Guests this month.



Special points of interest:

- January Program
- December Social Pictures
- November Meeting Highlights & Pictures
- Marilyn Chana’s Retirement Ceremony
- *Save The Dates...*



January Meeting Program

We are honored to have Chris Phillips, CAP present our January program “Increasing Your Professional Value”.

Chris is Human Resources Director, Notary Public and Payroll Administrator for Missouri Neon in Springfield. She has been a member of IAAP since 1996, and has served in several capacities at the Chapter and Division level.

At the end of her presentation, attendees will be able to:

- ◆ Recognize the ways in which to become a more valuable professional.
- ◆ Have a clearer understanding of the communication process and the important part it plays in the workplace.
- ◆ Understand how to list professional certifications and professional organization affiliations on your resume to obtain maximum impact for your career.



Please join us in the Sister Roch Room at St. Johns Hospital for what will be an inspiring and informational program. And don't forget to bring a friend!

Cost for dinner is \$12 , **but for this, our member recruitment meeting, guests only pay \$8.00.**

Be sure to RSVP to Beth Willingham by the Monday before the meeting (January 16th) at elizabeth.willingham@mercy.net

Remaining 2011 - 2012 Hawthorn Chapter Programs

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February 16

- ◆ **Diana Chase**, Public Speaking & Communication Skills

March 15

- ◆ Spring Professional Development Seminar, **Marlene Chism**

April 25

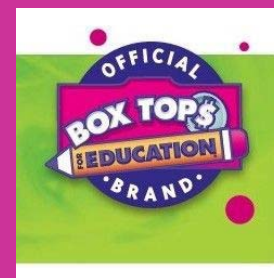
- ◆ APD/APW Breakfast at Highland Springs, **Gavyn Sky**, Abstract Artist

May 17

- ◆ **Julie Clark**, Project Management

June 21

- ◆ **Ron Schobert**, Getting Organized (Avery products), Installation of Officers



*Keep
Collecting!*



On December 14th, Marilyn Chana was given a lovely retirement reception by Dr. Doman, VP of Student Affairs, Missouri State University.

After many years of service Marilyn decided to retire. More than 200 people attended the celebration including her family, testifying to the love and admiration that was well deserved.



Above: Marilyn and Dr. Doman



Above: Dr. Doman and some Student Affairs workers helping Marilyn celebrate.

Enjoy the life of leisure, Marilyn!

Below: President Diana Chase read a letter of congratulations and appreciation to Marilyn on behalf of Hawthorn Chapter.



December Social

We had a great time, and missed those who couldn't attend.



Marilyn's unknown talent, stealing with grace, evident here as she takes Toni's gift.

Toni Montgomery, Theresa Brown, Karen Doman, and daughter Kylie, who was also her "Show & Tell".



Connie found a good way to keep her gift from being taken, while keeping Kylie entertained at the same time!



Not all gifts were so willingly released to thieves!



Below: Connie Moller and Debra Goodwin-Santo. Debra showed us how to make beautiful ribbon bows!

Having fun is easy when the food and company are good!



Hard to say which was more fun, Show & Tell or stealing someone else's great gift.





November Chapter Meeting

*Disaster Preparedness and Recovery...
Are you Ready?*



Our November program was presented by Lori Melton, Firm Administrator at Davis, Lynn & Moots, P.C. Her presentation was timely and informative, and we could all relate to it in light of the Joplin tornado and other recent bad weather situations.



We learned ways to prepare for, and deal with, the unexpected at work *and* at home.



We ended the meeting with door prizes.



...Save The Date

March 15, 2012

Spring Professional Development Seminar

Main Dining Room in the Tower Club at Hammons Tower

Marlene Chism—Stop Workplace Drama

“It takes two to
play games
unless you’re
playing
solitaire.”



“*Stop Workplace Drama* does more than reveal excuses for the inclination to drama in the workplace; it offers a wealth of ideas to improve communication, trust, and leadership that will help eliminate the energy, time, and talent drain that drama creates.” --**Stephen M. R. Covey**

Save The Date...

April 25, 2012

Administrative Professional’s Day

Breakfast at

Highland Springs Country Club

Gavyn Sky—Local abstract artist

APD Mayor Proclamation



President - Diana Chase

417-753-3584 / dchase@dlmcpa.com

President Elect - Beth Willingham

417-829-4434 / Eliza-beth.Willingham@mercy.net

Treasurer - Julie Clark, CPS/CAP

417-869-0770x380 / jjclark2@sbcglobal.com

Secretary - Karen Doman

417-576-8382 / karenmj14@yahoo.com

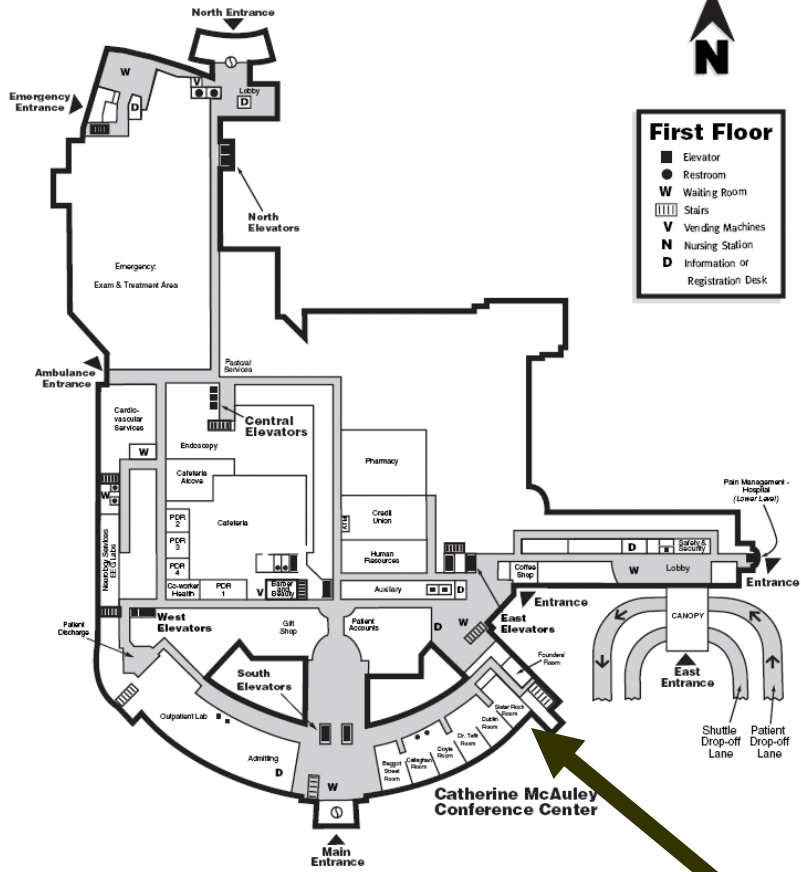
We will be meeting in various rooms at St. John's Hospital this year. We will direct you to the correct room each month.

ST. JOHN'S Hospital



First Floor

- Elevator
- Restroom
- W Waiting Room
- |||| Stairs
- V Vending Machines
- N Nursing Station
- D Information or Registration Desk



January meeting will be held in the Sister Roch Room.

Making the Leap to REMARKABLE

www.iaap-hawthorn.org

January Menu

- * Chicken Cordon Bleu
- * Herbed roasted new potatoes
- * Vegetable medley
- * Tossed salad
- * Rolls
- * Iced tea and water

