

# Hawthorn Leaves



Go for the Goal!

February 2012

## February Program - Public Speaking Presentation Skills -You can do it!

**Does public speaking make you nervous?** If so, you are not alone. Fear of public speaking has traditionally been one of the most common phobias known.

Diana Chase has prepared a presentation designed to help you conquer your fear of speaking in public. You can expect to learn:



- ◆ There is nothing to fear!
- ◆ Everyone needs public speaking skills.
- ◆ You have the authority you need to be a confident, in-charge speaker.
- ◆ How to prepare for your speech by 1) eliminating the distractions that cause nervousness, 2) properly focusing on what's important, and 3) becoming aware of, and overcoming, nervous habits.
- ◆ Tips to relax and actually enjoy speaking in public.

If you want to improve your public speaking confidence and skills, please join us in the Dr. Tefft Room at St. Johns Hospital for what will be a helpful and enjoyable program.

\*This program qualifies for 1 recertification point.

Cost for dinner is \$12 .00. Be sure to RSVP to Beth Willingham by the Monday before the meeting (February 13th). Let Beth know of any dietary restrictions. Beth can be contacted at:  
[elizabeth.willingham@mercy.net](mailto:elizabeth.willingham@mercy.net).

### February Menu:

Lasagna  
Salad  
Breadsticks  
Cheesecake  
Ice Tea & Water



Please join us on  
February 16, 2012.  
Networking starts  
at 5:30p.m.  
Meeting starts at  
6:00 p.m.



### Special points of interest:

- President's Message
- 70/70 Campaign
- January Meeting Pix & Highlights
- Spring Professional Development Seminar



## Message from the President

Here we are, right in the middle of winter. It has not been a bad winter so far. In fact, it has been practically ideal, as winters go. Of course, we don't know what awaits us in the second half of winter, but I'm optimistic. I do like the fact that the days are getting longer. That always gives me hope. I guess we should take our hope wherever we can find it. Our Chapter members should be very hopeful. We have had 4 new members join since the beginning of the year! We are growing, thanks to the efforts of our members. I want to extend a huge welcome to our newest members. We are so glad to have you in our group. I hope you grab every benefit you can from your membership in IAAP, and in Hawthorn Chapter. There is a lot to gain. I encourage you to get involved in the Chapter. That is the best way to get to know everyone, and to become an integral part of this organization. I truly believe that each of us has something unique to contribute—you have something to offer that can only come from *you*.

At our January meeting, we had four wonderful past presidents stand and give some great testimonials about how their membership and involvement in IAAP and Hawthorn Chapter has impacted their lives and their careers. It was very inspiring. Great job, Ladies!  
I hope to see everyone next week!



Diana Chase

2011-2012 President

### Remaining 2011 - 2012 Hawthorn Chapter Programs

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#### March 15

- ◆ Spring Professional Development Seminar, **Marlene Chism**

#### April 25

- ◆ APD/APW Breakfast at Highland Springs, **Gavyn Sky**, Abstract Artist

#### May 17

- ◆ **Julie Clark**, CAP-OM, Project Management

#### June 21

- ◆ **Ron Schobert**, Getting Organized (Avery products), Installation of Officers





## Announcing IAAP's

### *"70th Anniversary Membership Campaign—70/70"*

The Program became effective retroactively to January 1, 2012, and goes through December 31, 2012. New members will be able to join for \$70.00 (plus \$15.00 administrative fee).

If the new member chooses Missouri Division and a participating chapter, the division will be rebated \$5 and the chapter of choice will be receive \$5.00.

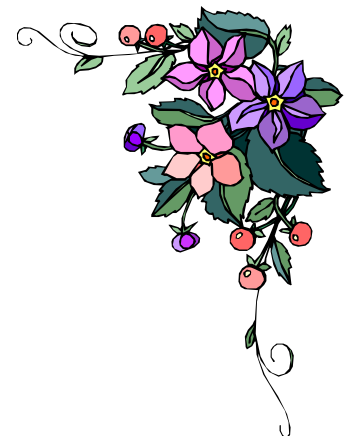
Awards for the recruitment are as follows:

- ◆ Each member who recruits 2 new members will be given a 70 Year Commemorative Pin.
- ◆ Each chapter that recruits 7 new members will be given a \$70 discount toward the web (2013) or \$70 discount for their delegate to go to EFAM in 2013.
- ◆ Each division that recruits 14 new members will be given a \$70 discount toward the web (2012) or \$70 discount for their delegate to go to EFAM in 2013.

# Welcome

Hawthorn Chapter's newest members ~

Brenda Espy  
Brenda Essary  
Sandra Johnson  
Helen McDowell



All four members work at Missouri State University. We are so happy you have joined our Chapter! Many thanks go to Cindy Busby for her fantastic recruiting job. But this gets even better ... Brenda Espy gets credit for recruiting Brenda Essary!

Way to go, ladies!



# January Meeting Highlights

What a photogenic group!

We had 2 new members in attendance, and a guest.

Four past presidents, Cindy Busby, Theresa Brown, Marilyn Chana, and Joellyn "Toni" Montgomery each gave a very touching and inspirational testimonial for our "Member Recruitment" month. They told of the impact that their membership and involvement in IAAP and Hawthorn Chapter has had on their career.



Chris Phillips, CAP delivered a timely presentation on "Increasing Your Professional Value" with ideas we can all use in the current state of the job market.

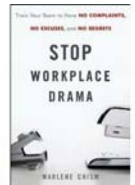


*Coming Soon....*

## *Spring Professional Development Seminar*

Come join us in the lovely Tower Club Dining Room atop Hammons Tower where we will enjoy the beautiful view, a delicious *chef's choice* lunch, and be inspired by the fun and fascinating Marlene Chism as she presents *Stop Workplace Drama*. "As a gifted speaker, creative problem solver, and engaging storyteller, Marlene simplifies complex topics to educate and engage corporate and association audiences nationwide."

*Everyone with paid attendance will receive a copy of her book.*



*The invitation and registration form will be coming out soon, so be watching for it!*

### **Purse Silent Auction—**

Please donate a gently used purse filled with items you already have, but don't wish to keep, something that someone else would like to have (i.e. costume jewelry, candles, body lotion (unopened), nail care items, paper products, wallet, coin purse, etc.) for our silent auction. Purses will be left open for viewing contents.



***Please come prepared to bid and leave with a "new-to-you" purse!***

March 15, 2012

12 noon—4:30 p.m.

3 recertification points will be awarded for this presentation. We will also have a fun silent auction.

Cost:

IAAP Members—\$38

Non-members—\$48

*Price includes lunch, presentation, and a copy of Marlene's book!*

See ***Save The Date*** information on next page for more information.

*...Save The Date*

March 15, 2012

Spring Professional Development Seminar

Main Dining Room in the Tower Club at Hammons Tower

Marlene Chism—Stop Workplace Drama

“It takes two to  
play games  
unless you’re  
playing  
solitaire.”



“*Stop Workplace Drama* does more than reveal excuses for the inclination to drama in the work-  
place; it offers a wealth of ideas to improve communication, trust, and leadership that will help  
eliminate the energy, time, and talent drain that drama creates.” --**Stephen M. R. Covey**

*Save The Date...*

April 25, 2012

7:00 a.m.

Administrative Professional’s Day

Breakfast at

Highland Springs Country Club

Gavyn Sky—Local abstract artist

APD Mayoral Proclamation



President - Diana Chase

417-753-3584 / dchase@dmlcpa.com

President Elect - Beth Willingham

417-829-4434 / Eliza-beth.Willingham@mercy.net

Treasurer - Julie Clark, CPS/CAP

417-869-0770x380 / jjclark2@sbcglobal.com

Secretary - Karen Doman

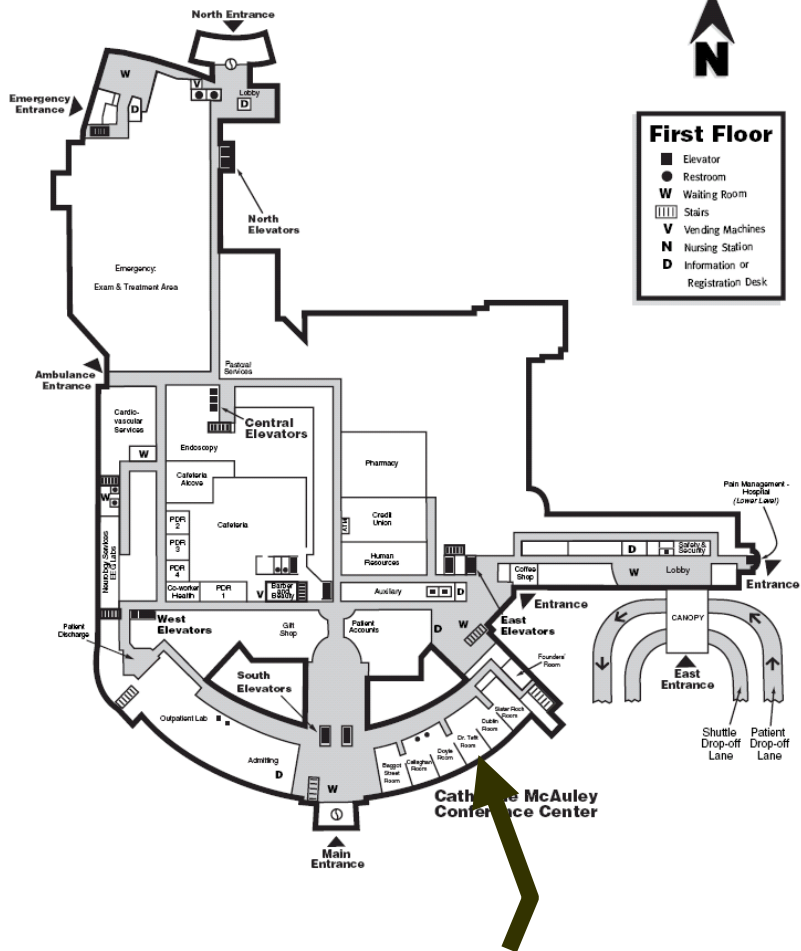
417-576-8382 / karenmj14@yahoo.com

We will be meeting in various rooms at St. John's Hospital this year. We will direct you to the correct room each month.

# ST. JOHN'S Hospital



- First Floor**
- Elevator
  - Restroom
  - W Waiting Room
  - ||||| Stairs
  - V Vending Machines
  - N Nursing Station
  - D Information or Registration Desk

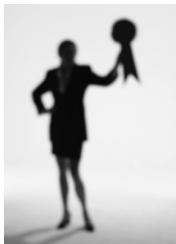


February meeting will be held in the Dr. Tefft Room.

Making the Leap to REMARKABLE

[www.iaap-hawthorn.org](http://www.iaap-hawthorn.org)

Goal Quote of the Month



"Setting a goal is not the main thing. It is deciding how you will go about achieving it and staying with that plan."

~ Tom Landry

