



MN-ND-SD Notes

Official Newsletter of the MN-ND-SD Division

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Power of Commitment



The **Power of Commitment**. In one of the educational programs that Northwest District Director Valerie King, CPS/CAP presents, she illustrates the commitment and integrity IAAP members should have with the example of the

chapter newsletter editor who made the commitment to get the newsletter published by the next day, but the weather is so nice and they really want to take a walk and enjoy it...yet they know they must honor their commitment and postpone the walk until another day. I must admit, that is how I was feeling today—the weather is gorgeous, and I was really enjoying being outside planting flowers, watching the birds and absorbing the wonderful surroundings of my first spring at our place in the country. However, the power of my commitment to write my article for the newsletter is stronger!

The publication of this issue—our fourth and final of the IAAP year—not only keeps us connected as division members, it also achieves another Division of Excellence criterion! If you attended the business session at our division annual meeting, you heard me share that while we're not out of the running yet, we may not achieve Division of Excellence status this year. Of course, that is disappointing. But in visits with members and chapter leaders this year, I've underscored that the Pathways to Excellence program is designed to make members, chapters and divisions stretch to the next level— if it was so easy that everyone could achieve it, the accomplishment and the significance would be lessened. And I've encouraged everyone to celebrate the criteria they do achieve, as each one of them makes us stronger; and so as a division, we will do that, and use what we've learned this year to do even better next year. The Division of Excellence scorecard that I developed to show our accomplishments is available on the Division

website for more information, along with the other annual reports from officers, chapter presidents, and division committee chairs.

Thank you to everyone who attended the Division Annual Meeting and Spring Professional Conference in Bloomington and especially to the members of the SouthWest Metro Chapter for their commitment to hosting an outstanding event. Having our 2009-10 International President-Elect Mary Ramsay-Drow, CPS/CAP in attendance to add her insight, knowledge and humor throughout the weekend was phenomenal, and I look forward to her leadership as IAAP solidifies its goal to be a remarkable association with *passion and purpose*. I am also honored to be a member of the 2010-11 support team as the Northwest District representative to the International Bylaws and Standing Rules Committee.

However, we still have until the end of June in our current Power of Commitment year, and this last month of my term finds me visiting the Rochester Chapter on June 1 to install new chapter officers, and returning from Duluth on June 30 following a visit and presentation at the Minn-Arrow Chapter, with a visit in between to the North Star Chapter to provide the educational program. The opportunity to visit all 20 chapters in the MN-ND-SD Division (with the exception of one on a meeting hiatus for the year) has truly been a highlight of the year for me. Thank you for that opportunity and for your personal commitment to become and remain a member of the MN-ND-SD Division of IAAP!

All the best,

Joan Gatzmeyer, CPS/CAP
2009-10 President, MN-ND-SD Division

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2010-11 MN-ND-SD Division Officers

President Linda Dahlquist, CPS/CAP
 President-Elect Dawn Staycoff
 Secretary Alana Erstad, CPS/CAP
 Treasurer Melissa Tofte



Saint Paul Chapter Honors 60-Year Members

Virginia Krahrmer and Shirley Bethke, CPS joined National Secretaries Association in 1950 and 60 years later, they are still members in good standing with the Saint Paul Chapter of IAAP.



Saint Paul Chapter President Kris Brustad had the privilege of honoring 60-year members Virginia Krahrmer and Shirley Bethke, CPS at the Saint Paul Chapter meeting in June. The chapter gave them engraved plaques, personalized certificates and IAAP logo shawls in celebration of this milestone. Congratulatory letters were read from MN-ND-SD Division President Joan Gatzmeyer, CPS/CAP, Northwest District Director Val King, CPS/CAP, and IAAP International President Susan Shamali, CPS/CAP.

Following the presentations, Shirley addressed the group, telling us how much her membership has meant to her over the years and how it even played a part in landing her husband! Shirley and Virginia winter together out of state, but before they leave Minnesota this fall, they would like to attend another Saint Paul Chapter meeting. The evening was a great reminder of how valuable our IAAP membership can be and it was a great way to finish our 2009-10 year.



Sakakawea Chapter—2010 Member of the Year



Alice Grinsteiner, Sakakawea Chapter received the 2010 Member of the Year Award at their Administrative Professional's Day Seminar. Division President Joan Gatzmeyer, CPS/CAP was present to congratulate Alice on receiving the award.



2010 Division Attendance Incentive Award

The **Division Attendance Incentive Award** program is offered to provide two members the opportunity to attend the division annual meeting with their registration and hotel costs paid up to \$250 each. For this year, as the division's annual performance awards, two runners-up were selected to attend with their costs paid up to \$175 each. As the name of the award indicates, the award's purpose is to incent members to be active in their chapters and division by regular meeting attendance and other areas of service; the recipients this year included:

- **Laura Larson, CPS**, Brainerd Chapter: first-place winner of the award for a member who has previously attended a division annual meeting
- **Dawn Staycoff**, TwinCities West Chapter: second-place winner of the award for a member who has previously attended a division annual meeting
- **Candace Retka**, South Suburban Chapter: first-place winner of the award for a member as a first-time attendee
- **Joan Meyers, CAP**, SouthWest Metro Chapter: second-place winner of the award for a member as a first-time attendee

Each award winner is asked to share their experiences in an article for the division newsletter. Check out this year's winners' articles, and make plans to submit your application next March for the 2011 award!



Laura Larson, CPS – Brainerd Chapter

I was delighted and honored to be awarded assistance to attend the entire meeting/conference. The weekend again exceeded my expectations! Honestly, words can not duly express what IAAP gives to me.

The highlight I will always cherish was having Mary Ramsay-Drow, CPS / CAP and International President-Elect with us. It was a sincere pleasure to meet Mary and get to know her on a personal level. She is a complete joy. A wealth of both knowledge and energy! I especially appreciated that she graciously tied in the fact that her husband, Mark is supportive of the time she spends in dedication to IAAP. I greatly look forward to all that Mary will accomplish during her presidency for our organization! (I'm now deeply saddened that I can't be at EFAM in Boston to watch the installation!)

Friday, Michael Foley did an excellent job presenting ***The Power of Engagement***. This was my second opportunity to listen to his message as he was the speaker for our APW Seminar in Brainerd this April. He shared some new stories and I enjoyed being able to view the numerous clips of his life expeditions which were breathe taking.

Friday night was Kokomo's at the Mall of America for Hawaiian buffet dinner. Wearing Hawaiian clothes, grass skirts, leis and flowers in our hair set the mood for an evening of fun where a delicious meal was enjoyed by all. Hula hoops were available – Mary got up and gave it a shot (doing very well, especially given it had been 25 years since she's done that) – Shari and I finally got the nerve to try it too. It was a great amusement! We browsed stores on the way out and headed back to the hotel to visit the hospitality room for "game night". A snack was had and then most of the crew headed off to bed. Brenda Jindra and I stayed up late working on Brenda's leadership presentation and Laura's new laptop which arrived the night before my journey to Bloomington.

Saturday was the business meeting which was conducted in an efficient manner by 2009-10 Division President Joan Gatzmeyer, CPS/CAP. There were a few amendments to our division bylaws where it was noticed that Parliamentary Procedure was followed very well. Mary provided the International Update and Lynda Boulay, the RTFC Liaison on the RTF Board of Trustees, provided an update on The Trust. Mary set a challenge for us to top a few others who rallied to raise RTF funds on their annual meeting weekend. We did it! We raised \$1,119 in donations for the RTF over the weekend! IMPRESSIVE! In addition, the Omega Ceremony was incredibly touching. The thoughtfulness put into these never ceases to amaze me. Bless you all!

Chez Raginiak presented ***What's In Your Wheelbarrow*** during the CPS/CAP recognition luncheon. His delivery and life experiences were heart warming and moving! If you ever get a chance to hear him speak – it's a compelling story of him leaving Communist Poland and his family, to live here in America. We need to remember our blessings... our freedom and our service men and women.

2010 Division Attendance Incentive Award

Laura Larson, CPS – Brainerd Chapter (continued)

During the Awards banquet on Saturday night, Mary assisted in the installation ceremony for the 2010-11 MN-ND-SD officers. It was a very elite touch for the next strong team that will do great work during the 2010-11 IAAP year. The entertainment that immediately followed the banquet dinner was a comedienne, Mary Rowles from GL Berg Entertainment, who was just side-splitting (and she looks a lot like Celine Dion). Three men from the audience were selected to participate. She made them perform poses of high-fashion super models! They were incredible! The crowd went wild, laughter and photos galore. The most unique, inside part was that one was Luke who is husband to Pam Cesnik, Delegate from the St. Cloud Chapter and one was Doug who happened to be my date! We were sitting beside each other at a table which was perfect because Pam and I laughed so hard at one point we nearly barreled over! Good thing we held each other up as the tears were streaming. It was hilarious! (Special thanks to Don, Luke and Doug – you are all great sports and actors!)

The DJ followed. We enjoyed dancing until he chased us out. We invited a few younger ladies from the sitting area to join us --- let it be known the Brainerd Chapter never passes up an opportunity to recruit future IAAP members, or at least attempt to plant the seeds! Sunday morning, our newly elected Division President, Linda Dahlquist, CPS/CAP presided and appointed committees, discussed an overview of the coming year and previewed other upcoming division events. I'm eager to embrace the upcoming year's theme of **Passion & Purpose!**

Mary closed the weekend with **Power of Commitment... and Getting Connected** for which I found numerous creative ideas to share with the administrative team that I supervise at LarsonAllen LLP.

RESULTING TASK I PLAN TO PUT INTO ACTION FROM MARY'S PRESENTATION

Pick a day to listen! On the average, we speak 600 – 800 words per minute. We listen at 150 – 200 words per minute. If you desire, perhaps ask for a copy of Mary Ramsey-Drow's presentation. Listed below are a few quotes, books and miscellaneous thoughts and things that were of value to our presenters which they shared with us so I wanted to pass them on to each of you.

BOOKS

All books Mary recommended are on page 14 of her handout. See an attendee for a copy if interested.

Make Your Contact Count by Lynne Waymon

Good to Great by Jim Keller

7 Measures of Success (Past Chapter President's were issued a chapter copy a year ago)

The Golden Rule of Schmoozing the Authentic practice of treating others well by Aye Jaye

QUOTES / PHRASES

"What you are thunders so loudly that I can't hear a word you say to the contrary" – Ralph Waldo Emerson.

"Don't ask yourself what the world needs – ask yourself what makes YOU come alive, and then go do it. Because what the world needs are people who have come alive" – Howard Thurman.

Grab Your Joy; Follow Your Bliss

Intelligent Action

Purposeful Abandonment

Words without deeds, mean nothing

Go out and search for ways to love

Be credible, it is a "deposit"

Wherever you go, there you are... Your attitude goes with you

FIND YOUR DANCE (My personal favorite!)

To the SouthWest Metro Chapter and the Division --- You did an awesome job with this event! Everything went flawlessly and warmly. Thank you! To the males in our lives --- a huge thanks for being supportive and especially for being a part of what we are exceptionally passionate about as it truly makes a difference! I have a new found respect for you. Overall, I feel totally recharged (as every conference provides for me) and excitement as I started working on my follow ups that resulted from an extremely creative and educational weekend! Lastly, I hope to see everyone for the 2011 Division Annual Meeting at The Lodge at Brainerd Lakes in Baxter. *Catch an Up North Sweet Deal and hook up with your IAAP friends!*

2010 Division Attendance Incentive Award



Dawn Staycoff, TwinCities West

First off thank you to the Division for selecting me as an award winner, it was truly an honor! I have been a member of the *TwinCities West* Chapter since early 2004. I love my chapter and really enjoyed the monthly meetings I attended, but I'll admit, I never understood what was so **special** about a Division meeting until I attended my first one. Wow...what a difference a weekend can make! I was hooked ever since.

The opportunity to network and meet some really amazing people that face all the same challenges I do was something I didn't even know existed until I attended a Division meeting. The seminars, learning the business side of IAAP, the amazing new friends I've made and the fun that was had is something you can't put a value on, at least I can't.

This year's Division meeting was no exception. For me it was held locally which was nice, in Bloomington, right by the Mall of America. The Friday seminar held by *Michael Foley – The Power of Engagement*, personally spoke to me. He is a very engaging, motivational speaker who used his own personal life experiences to teach us about living in the moment. **“Are you ok right now?”** He went on to share how we often become our own obstacles in achieving our full potential by packing our “backpack” with things we don't need. He challenged us to push past the fear and learn to be present in our thoughts, words and deeds. He shared a few exercises that helped us realize where we are and offered suggestions on how to move past ourselves to achieve a better balance. He really made me think about things in a new way. **“Are you ok right now?”**

Amazingly enough, our certification lunch speaker on Saturday really tied into what Michael shared with us on Friday. *Chez Raginiak* talked to us about our “wheelbarrow” we go through life with. He asked us to think about what we are filling it with and challenged us to think about what is really necessary. He shared his story about how he left his country to come here to live a better life and now he shares his passion and stories to encourage us to live the most fulfilling life we can by stocking our wheelbarrow with the things we really need. He encouraged us to move past ourselves and look to the future by filling our wheelbarrow with our essential tools for the best life possible.

Division meetings provide us with the opportunity to network with those in our same profession while at the same time giving us the opportunities and tools to become a mentor and leader in our field. The division meetings are a great way to network with other like-minded professionals and to make connections I wouldn't have the opportunity to make on an everyday basis. I feel there is an invaluable cost to not only the networking people portion of these events but the learning that goes on. Friends are the family we choose, I feel as if IAAP is part of my family.

Of course nothing tops banquet night on Saturday night! It's the one time we all dress in our finest for the evening. This particular meeting was special to me because my good friend *Joan Gatzmeyer, CPS/CAP*, was the out-going Division President and she got to talk about her year and install the new Division board, of which I'm proud to serve as Division President-Elect. We ended the evening by hearing a great comedian and then of course danced the night away. It's such a fun way to end a weekend. Of course Sunday concluded with the Incoming President, *Linda Dahlquist, CPS/CAP* taking the helm and leading us towards the new year. Let's hope 2010-2011 is as exciting as this ride has been.

2010 Division Attendance Incentive Award

Candy Retka, South Suburban Chapter

As a first time Division Annual Meeting attendee, I wasn't sure what to expect. My imagination conjured up a solemn, business-like affair that would probably be a little on the dull side. But I was pleasantly surprised to find laughter, smiles and a little good natured teasing thrown into the entire weekend; including the business parts.

It was gratifying to see how interested the division officers were in everyone's ideas and suggestions. And Mary Ramsay-Drow, International President-Elect, showed that International is willing to listen and respond to our concerns and ask for our input. I was very impressed by all of them. They are so approachable, down to earth and willing to take action. The give and take of the discussions was cordial and brought out many good points. I even had the opportunity to caucus.

I especially enjoyed our speakers for the weekend. They were all informative, engaging and full of useful ideas. My motivation level definitely increased in listening to all of them - just excellent speakers and topics. My fellow chapter member attendees and I have been making good use of "I'm alright, right now." It was mentioned numerous times at our recent chapter meeting, and we also made sure to "breathe." But I am thankful that I wore my waterproof mascara to the Saturday evening banquet since I laughed so hard that I cried!

Another plus to the weekend was meeting many IAAP members from other chapters and putting a face to some of the names. After attending the event, I am already getting excited for the Fall Conference and the next MN-ND-SD Division Annual Meeting. I am making plans so that my first meeting will NOT be my last! Thank you again for the opportunity to attend and see firsthand what these meetings are all about.



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2010 Division Attendance Incentive Award



Joan Meyers, CAP – SouthWest Metro Chapter

I was honored to have been selected for the first time attendee 2nd place winner to attend the MN/ND/SD IAAP Annual meeting and Spring Conference.

After working with the planning committee it was rewarding to see everything come together. I was the chair of the goodie bags and silent auction items. My chapter members were very helpful in getting donations for the goodie bags and silent auction items. My living room floor was full with all of the items for several months. I can actually see the floor now. I believe the items in the bags were useful. The silent auctions items raised money for the chapter. The silent auction items originally started out as door prizes until the state of Minnesota determined that it would be considered gambling if you paid to attend a meeting.

Mike Foley's presentation on the Power of Engagement was very enlightening. A take away was when you are in an uncomfortable situation ask yourself "am I OK, right now?" Also to be credible, if you commit to something make sure you follow through and meet your deadlines. The Friday night event at Kokomo's was fun. It was a great way to meet the International President-Elect, Mary Ramsay-Drow, CPS/CAP. She was amazing with the hula-hoop. Saturday started the formal business meeting and it was interesting to watch the parliamentary procedures being followed. It was also very educational to learn what the division committees and the other chapters have done throughout the year.

The certification luncheon had a lot of meaning to me since I just received my CAP in November. Chez's presentation was very inspirational. It was a hard act to follow, my co-worker Joanne Johnson and I gave a presentation of how we studied for the CAP. This is another personal growth experience that being a member of IAAP provides.

The Saturday night banquet gave Division President Joan Gatzmeyer, CPS/CAP the opportunity to complete her last formal duty as president by installing the 2010 – 2011 Division officers. This was also an opportunity to celebrate the SW Metro's five year anniversary. The evening was topped off with a comedian (Mary Rowles), music and dancing. Sunday started off with Division Incoming President Linda Dahlquist, CPS/CAP calling the spring conference to order. Again the formal parliamentary procedures were interesting to watch. The presentation by Mary Ramsay-Drow was informational and with interaction exercises to keep us engaged. It also gave us tools to use to improve ourselves. I thoroughly enjoyed the meeting and I will be attending future meetings.

Division eGroup Incentive Award



Nancy Langer, CPS/CAP, Saint Paul Chapter, is the winner of the Division eGroup Incentive to encourage members to subscribe to the division eGroup. As the winner, Nancy will receive \$100 to renew her IAAP membership.



Dinner & Fun at Kokomo's



BYLAWS AND STANDING RULES by Char Wilkinson, CPS

The Division Bylaws, Standing Rules and Procedures were submitted to the International Bylaws and Standing Rules Committee for our four year review and were approved on January 12, 2010. The next four year review is due in January 2014.

Recommendations made by the International Bylaws Committee and the Division Executive Committee necessitated proposed amendments to the Division Bylaws and Standing Rules. The committee prepared six proposed amendments which were presented for approval at the Annual meeting.

The committee reviewed and approved bylaws and standing rules amendments/four year reviews for the following chapters:

- Brainerd Chapter (four year review approval pending)
- North Suburban Chapter (amendments - approved)
- Red River Chapter (amendments - approved)
- Rochester Chapter (amendments - approval pending)
- South Suburban Chapter (amendments - approval pending)
- SouthWest Metro Chapter (amendments – approval pending)
- Brainerd Chapter – four year review (approval pending)

The following chapters are due for their four-year reviews in 2010-2011 per the attached review schedule:

- City of Lakes Chapter
- Skyway Chapter
- Twin Forks Chapter
- Valley Ridge Chapter

It appears that more chapters are gaining a better understanding of the importance of bylaws and standing rules and how they set the limits within which an organization will function.

Retirement Trust Foundation by Linda Dahlquist, CPS/CAP



At the 2010 Division Annual Meeting, International President-Elect Mary Ramsay-Drow, CPS/CAP challenged our members to raise money for the Retirement Trust Foundation. Our members responded generously by raising a total of \$1,119 over the course of the weekend. This amount includes \$45 in funds raised by Brandi, Brenda Shaw's dog, by performing entertaining tricks. A huge thank you to our members for your contributions!

RESEARCH AND EDUCATIONAL FOUNDATION by Char Wilkinson, CPS

The mission of the IAAP Research and Educational Foundation is to advance the careers of administrative professionals through research, education, and publication initiatives that enhance their professional development.

The new strategic goals to support the mission:

- Conduct, sponsor or promote targeted educational programs that meet the needs of the profession, align with strategic priorities and communicate core values.
- Support scholarships for IAAP educational conferences and IAAP certification programs.
- Conduct content validity studies for the CPS and CAP exams.
- Participate in co-branded research studies germane to the profession.
- Publish and promote educational and research materials.

The next steps to support these goals:

- Develop a business plan to support the strategic goal and roadmap.
- Determine the organizational resources needed to implement the business plan.
- Begin to establish a funding base to support key programs and activities.

The committee's goals for 2009-10:

- Continue to raise awareness of the strategic goals and benefits of the IAAP Research and Educational Foundation to all members.
- Continue to do fundraising at Division conferences and Annual meetings.

A total of \$165 was raised at the 2009 Fall Conference which brought our grand total to \$2,282 that has been raised since our fundraising efforts began in 2005. At the 2010 Division Annual meeting, Linda Hampton donated one of her famous paintings which raised \$55.



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IAAP Education Forum & Annual Meeting



MN-ND-SD Division members, please plan to attend the following :

Saturday, July 17:

5:00 pm—First Timers Orientation in Ballroom A

Sunday, July 18:

1:30 pm—Northwest District Caucus in room 309

8:00 pm—Evening of Welcome in Ballroom

The division is not designating one team for a theme Sunday evening; although, members are encouraged to participate by wearing their favorite team's apparel.

Monday, July 19

9:15 am—**Division Group Picture** in Room T.B.D.
Please plan to arrive at least 5 minutes early.



7:00 pm—**Division Group Dinner**

Rustic Kitchen Boston at Park Square (Radisson Hotel)
200 & 210 Stuart Street, Boston, MA
617-423-5700

www.rustickitchen.biz/

Note: Bring cash to pay for your food and beverages.

Division members going to Boston:

Marvel	Thorne	SouthWest Metro	Naomi	Goll	Rochester
Charlotte	Wilkinson	SouthWest Metro	Valerie	King	Rochester
Denise	Moy	South Suburban	Linda	O Sullivan	Rochester
Linda	Plaisance	South Suburban	Laura	Zacharda-Jones	Rochester
Michelle	Prosch	South Suburban	Lynda	Boulay	Saint Paul
Katrina	Carlson	TwinCities West	Sandra	Gonder	Saint Paul
Joan	Gatzmeyer	TwinCities West	Victoria	Halverson	Saint Paul
Yvette	Kanzler	TwinCities West	Tami	Hopp	Saint Paul
Kaye	Park	TwinCities West	Leisha	Skare	Saint Paul
Laura	Johnson	City of Lakes	Darla	Bakko	Red River
Lila	Kalish	City of Lakes	Sherri	Finke	Red River
Brenda	Shaw	City of Lakes	Christine	Moore	Red River
Jennifer	Anderson	Skyway	Marni	Morrison	Red River
Michelle	Halverson	Skyway	Kristi	Rotvold	Red River
Kim	Olson	Skyway	Rhonda	Nelson	Division Member At Large
Nena	Andor-Wuollet	North Suburban			
Karin	Bartz	North Suburban			
Linda	Dahlquist	North Suburban			
Linda	Hampton	North Suburban			
Gina	Overacker	North Suburban			
Diane	Swanson	North Suburban			
Sandra	Wiehoff	North Suburban			

LEADERSHIP TRAINING 2010



LEADERSHIP TRAINING 2010

Saturday, August 14, 2010

Registration: 9:30 – 10:00 am

Workshop: 10:00 am – 3:00 pm

Rasmussen College – St. Cloud Campus

226 Park Avenue South, St. Cloud, MN

www.rasmussen.edu/locations/minnesota/st-cloud

Calling all chapter officers and members interested in learning more about being a leader in IAAP. Join your 2009-2010 and 2010-2011 division officers as we strengthen your IAAP knowledge and skills. This training qualifies for the IAAP Pathways to Excellence program.

- Officer - Breakout Sessions: President/President-Elect/Vice President, Treasurer, Secretary/Director
- Succession Planning
- Strategic Planning
- Fiduciary & Governance Responsibilities
- Lunch - Open Forum/Networking

Registration deadline - August 9, 2010

Name: _____ CPS CAP

Phone: _____

Email: _____

Chapter: _____

President/President-Elect/Vice President Treasurer Secretary/Director

Member Committee: _____

Please note:

- Wear your chapter nametag.
- Lunch will be provided.
- Please mail registration form and \$25.00 check payable to MN-ND-SD Division IAAP:

Melissa Tofte
 MN-ND-SD Division Treasurer
 4121 10th Ave. S
 Minneapolis, MN 55407





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Char Wilkinson, CPS



Jan Rice, CPS/CAP

SouthWest Metro (IAAP)



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The *TwinCities West Chapter* of IAAP
cordially invites you to spend an evening with us at our
Annual IAAP Expo & Vendor Show!
Thursday, September 9, 2010/ 5:00 – 8:00 p.m.

A great evening of learning, networking and fun!



www.iaap-twincitieswest.org Check
our website in August for more
information on the event and location.



SouthWest Metro® (IAAP)

www.iaap-swmetro.org

Judy Twisk, CPS/CAP, Chapter President

Judy.twisk@kemps.com



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The Complete Meeting Package (CMP) is a per person rate based on a 24-hour block of time. Rates are based upon availability, not valid with other offers or discounts and not valid on previously contracted events.



MEETINGS, RETREATS, CONFERENCES AND EVENTS

A: 2480 S. COUNTY ROAD 45, OWATONNA, MN 55060 T: 507.446.4461

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MN-ND-SD Division 2009-10 Executive Committee

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