



## A-O DIVISION 2010-2011 MEMBER OF EXCELLENCE PROGRAM

### PROGRAM AND AWARDS:

- **Level 1 – All those who apply**
  - We will recognize all members who apply for the A-O Division Member of Excellence Award with a certificate at the 2011 Annual Meeting.
  - It is not necessary to be present at the 2011 Annual Meeting to receive the certificate.
  
- **Level 2 – A-O Division Members of Excellence**
  - We will recognize one Member from each Chapter and one Division Member at Large as the 2011 Arkansas-Oklahoma Division Members of Excellence at the 2011 Annual Meeting.
  - Attendance at the 2011 A-O Division Annual Meeting is mandatory in order to receive this award.
  - Division Officers and the Board Assistant are not eligible to compete for this award.
  - We will determine the winners (one member from each Chapter and one Division Member at Large) based on who attains the most checkmarks from July 1, 2010 through May 13, 2011 by meeting the established criteria.
  - In case of a tie among members of one Chapter or among the DMALs, the winner will be the one who first submitted the Member of Excellence Application and documentation to the Division Board Contact.

### CRITERIA, DOCUMENTATION, AND DEADLINE:

- We have outlined the criteria for which members can earn checkmarks in a document titled Criteria for 2010-2011 A-O Division Member of Excellence Program.
  - We have outlined the required documentation for each criterion in a document titled Documentation Worksheet for 2010-2011 A-O Division Member of Excellence Program.
  - Members must submit their application and documentation to their named Division Board Contact by the deadline of May 13, 2011.
  - Suggested method for submission is to compile a hard copy of the required documents in the order laid out on the documentation worksheet and scan them as a pdf to your Board Contact.
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