



IAAP Bellingham Chapter

PASSION & PURPOSE 2010-2011 Calendar of Events

2010		
AUGUST	15	Applications for the CPS/CAP Certification exams due to HQ
	24	Annual Retreat – Judy McCoy’s Home, 5:30 p.m., potluck dinner, planning, and new member orientation
SEPTEMBER	14*	Chapter Meeting; Exploring On-Line Higher Education Degree Options and Financial Aid
	25	BC/WA Education Forum at The Coast Hotel & Convention Centre in Langley, BC, Canada
	28**	Board Meeting at Bob’s Burger & Brew in Barkley Village (Budget)
OCTOBER	13*	Chapter Meeting & Executive Appreciation Night; Becky Raney, Print & Copy Factory: Inside Marketing—Strategic & Organizational Planning from Within
	17-20	Fall Conference, Louisville, KY; Hilton Seelbach Hotel
	26**	Board Meeting (Linda Nielsen’s home)
NOVEMBER	5-6	CPS/CAP Certification Exams
	9*	Networking Reception and New Member Recruitment
	30**	Board Meeting – Officer Leadership Training (date subject to change)
DECEMBER	14*	Meeting – Annual Auction with Lorna Brown CPS/CAP
	28**	Board Meeting (subject to change)

* **CHAPTER MEETINGS** (Jeckyl & Hyde Deli)

- 5:30 p.m. - Networking
- 6 p.m. – Dinner, Business meeting
- 6:30 p.m. - Presentation

2011		
JANUARY	11*	Chapter Meeting (IAAP Jeopardy)
	25**	Board Meeting
FEBRUARY	8*	Chapter Meeting Topic: Business Communications
	15	Applications for the CPS/CAP Certification exams due to HQ
	22**	Board Meeting
MARCH	6-9	Professional Education Spring Conference, Tampa, FL; Hyatt Regency Hotel
	8*	Chapter Meeting Topic: Software—Updates and Troubleshooting
	29**	Board Meeting
APRIL	12*	Chapter Meeting Topic: Time Management & Prioritization
	24-30	Administrative Professionals Week
	26**	Board Meeting
	27	Administrative Professionals Day
MAY	6-7	Certification Exams
	10*	Chapter Meeting Topic: Building a Cohesive Team
	12-15	WA-AK Division Annual Meeting; Embassy Suites, Lynnwood, WA
	31**	Board Meeting
JUNE	7*	Chapter Meeting; installation of 2011-2012 Officers Topic: Keep it Fresh & Updated—Your Skills and Your Resume`
JULY	24-27	IAAP Education Forum and Annual Meeting, Montreal, Quebec, Canada

** **BOARD MEETINGS:** 5:30 p.m., St. Joseph Hospital Cafeteria unless noted otherwise.