



# IAAP Peel-Halton Newsletter



September 2008

---

Our chapter reconvened for the season on 10 September 2008 at the Stage West Hotel at 5400 Dixie Rd - Mississauga, ON, Canada L4W4T4 (Due to renovations, our regular room at Peel Region is not available to us until approximately February of 2009).



**Our new board members for the year are:**

**Kim Giles, CPS – President**

**Marie Finlay – Vice President**

**Donna Lucreziano, CPS/CAP – Treasurer**

**Christina Famili-Menard – Secretary**

**Darice Withers, CPS/CAP – Certifications**

**Heather Jordan, CPS/CAP – Programs**

**Lesley Ross – Bylaws**

**Carolyn Ferguson, CPS – Web Page**

**Linda Skelton – Library**

**Alex Collins - Membership**

We held a short icebreaker where everyone introduced himself or herself and mentioned the highlight of their summer.

Our chapter currently has 51 members. The meeting was attended by members Angie Babic, Nancy Barrington, Alex Collins, Mary Cotton, Marie Finlay, Kim Giles, Colleen Hogan, Heather Jordan, Donna Lucreziano, Karen Magee, Sandra McCullough, Christina Menard-Famili, Jackie Monahan, Joan Paliwoda, Mylene Pereira, Susie Rocha, Joyce Rourke, Linda Skelton and Darice Withers. Nadia Musharbash attended as a guest and announced her intention to join and to study to write her CPS exam.



# IAAP Peel-Halton Newsletter



September 2008

## MILESTONES



The following members are celebrating their  
IAAP anniversary dates:

**Edi Antoni for 15 years**

**Barb Crogie for 10 years**

**Irene Raralio for 5 years**

**Christine Stephen for 5 years**

Congratulations to all in reaching this milestone!

Items discussed at the meeting were:

- Awards won at International
- Plans for the Season – Survey Results
- Introduction of the Pathways to Excellence program for your membership
  - Chapter of Excellence
  - Member of Excellence
- Education Forum – Kingston
- How you will be receiving future invites to IAAP Peel-Halton Chapter meetings
- Team for APW April Event – looking for volunteers
- New Website - <http://www.IAAP-peelhalton.org> – under construction
- Chapter Member Rewards

Will Daigneault of Office Team began his 3-part series presentation on Office of the Future: 2020 - The evolution of the workplace and the skills needed to succeed. The presentation was informative and enjoyed by all. Education points are applicable for this session.

Our October meeting will also be held at the Stage West Hotel on 08 October 2008 and the subject will be Office of the future: 2020 - part 2 New Admin roles/Ensuring future success by Will Daigneault of Office Team. In this section, Will is going to address some of the major changes in the administrative profession over the next few years. With the advancement of technology, many roles will evolve; others will be completely eliminated, while new ones will be created. In addressing these changes, administrative professionals can prepare for how their roles will change. If you are interested in attending this meeting, please RSVP to Kim Giles at [kgiles@central1.com](mailto:kgiles@central1.com).



# IAAP Peel-Halton Newsletter



September 2008

---

Our November meeting will continue to be held at the Stage West Hotel on 12 November 2008 and the subject will be Office of the Future 2020 part 3 - The Changing Environment by Will Daigneault of Office Team. In this final section of this 3-part series, Will is going to address the issues surrounding the different demographics of individuals in the workplace. With emphasis on Generation Y, and market research on what matters most to administrative professionals, this section will help administrative professionals adjust their changing environment from another perspective. If you are interested in attending this meeting, please RSVP to Kim Giles at [kgiles@central1.com](mailto:kgiles@central1.com).



**2 members paid \$90.00 up front for the year**  
**8 members promised to pay up front next month**  
**7 members paid \$15.00 (\$105.00) or monthly dues**  
**Raised \$40.00 in cash for fundraising**

**Total income for September was \$325.00**  
**Rebates and Renewals cheque for August not received yet**  
**Bank balance at 29 September 2008 is \$2,722.28**

All members were provided with a Member of Excellence Commitment Form. We encourage you to read and sign your form indicating your commitment to become a Member of Excellence as the Chapter itself strives to become a Chapter of Excellence.

The budget has been readjusted to accommodate suggestions made by members and will be presented again for review at the next meeting.