

The Power Source

PLUGGING INTO PROFESSIONALISM

SEPTEMBER/OCTOBER 2008

From The President's Pen ... Donna Goodman

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Inside this Issue:



News from the President:

Several Board members will attend the chartering ceremony of the Clifton Corridor Chapter on October 29 at Emory University Hospital. Congratulations to this new chapter! CDW (Certification & Development Workshop) will be held at Callaway Gardens on November 21 & 22. If you are interested in attending CDW, registration has been extended. Please visit the IAAP Georgia Division website for more information on the workshop.



You don't want to miss the November 12 chapter meeting! We will provide lunch and Tim Cavender, Director of Public Affairs for Cherokee County Fire & Emergency Services in Canton, will speak on "*The Magic Within You*".

Prior to Tim's program, we will conduct a special election to fill the Vice President vacancy. Nominations for this position will be made from the floor and nominees must consent to their nomination. Nominees will have to be a member of an IAAP chapter for at least one year prior to the time of nomination and shall have previously served on the Board of Directors as an officer or as a chair of a committee. It is important that you attend the November meeting because a quorum (25%) of the chapter membership is required for this election. Sorry but the November meeting will be a MEMBERS ONLY meeting due to the election. If you need information regarding the Vice President position or the election process, please contact me at Ext. 1165 (404-506-1165).

(Continued on page 5)

FEATURED MEMBER



LaLeeta Sweeper Pitts has been a member of the Georgia Power Chapter of IAAP since June, 2007 and works as an Administrative Assistant II at Georgia Institute of Technology in the department of Institutional Research and Planning. She's been employed with the University Systems of Georgia for 10 years now; two years at Georgia Perimeter College and eight years at Georgia Tech. Originally from South Carolina, LaLeeta moved to Atlanta, Georgia with her two children, Melanie (now 22) and Douglas (now 12) in 1998 and hasn't looked back since. Her true passion is singing and planning events.

As a breast cancer survivor, her spirit has been rejuvenated and she appreciates every second of her life. She earned her Events Planning Certificate from Clayton State and is working on becoming a Certified Special Events Planner (CSEP). She has planned many events from Weddings, to Birthday Parties, to Family Reunions. Last year, she was invited by the Atlanta Convention Visitors Bureau to give a presentation about family reunion planning at one of their seminars. She currently operates her own event planning business, called "Sweeper & Co. Events Planning" and is a member of the International Special Events Society (ISES). LaLeeta also writes poetry and was nominated as Poet of the Year in 2004 by the International Society of Poetry (ISP). She says *"Although I didn't win, the experience attending the convention was wonderful and I truly enjoyed it."*

LaLeeta is very happy to be a member of IAAP and is seeking to become a CPS. She is married to Derrick Pitts and they reside in College Park, Georgia with their son, Douglas.

If you want LaLeeta to help plan your next event, you may send an email to: lsweeper@bellsouth.net

SEPTEMBER 2008

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
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28	29	30				

OCTOBER 2008

S	M	T	W	TH	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

UPCOMING EVENTS-

- 11/5/08 – GPC IAAP Board Mtg.
- 11/7-8/08 – CPS/CAP Certification Exam
- 11/12/08 -- GPC IAAP Chapter Mtg.
- 11/21-21/08 – CDW



AND THE WINNER IS...

**AND THE WINNER IS.....
TICKET #0005**



Kay Maddox, HR Polices & Programs Specialist, HR Customer Service, 30 Allen Plaza, had the lucky ticket and won the \$300 Gas Card Raffle. Member Donna Rhyne sold the ticket to Kay.



Frank McCloskey, VP Diversity & Corporate Relations, GPC Corporate Office – IAAP Chapter sponsor, drew the winning ticket on Wednesday, September 10, with the able assistance of Debbie Baker, Jeanie Vickers, Donna Goodman, Barbara Nedoff, Kathy Bledsoe, and Joyce Camp who documented this event.

Thanks to everyone who participated in this chapter fund-raiser!

Submitted by Rozetta Gray, Ways & Means Chair

KEEPING YOU UP TO DATE -- REMINDERS

**C
D
W**

CDW will be held November 21 & 22 (ending at approximately 2:30 PM) at Callaway Gardens in Pine Mountain, GA. On November 21 exhibitors and Ways & Means will be available from 10 AM to 4 PM and a seminar entitled Personal Accountability will begin at 2 PM. Friday's open house will include Callaway Garden's Fantasy in Lights (an additional fee for this that you would pay with your registration fee).

Saturday's opening ceremony begins at 8:30 AM and a Change Management workshop will begin at 9 AM. The Certification Recognition luncheon honoring the newest CPS & CAP recipients as well as members who have recertified is from 12:30 PM - 2:30 PM. The recognized honorees will be those certifying between May 2007 and May 2008 and those recertifying between May 2007 and June 2008.

Registration has been extended to November 5. Full registration + Fantasy in Lights = \$155. Full registration w/o Fantasy in Lights = \$135. IAAP members can make reservations at the Mountain Creek Inn for \$119 per night plus tax - this rate only applies if you mention "IAAP conference".

If you plan to attend CDW, please let me know so we can get the total number of participants for our chapter. Thanks and I hope to see you there!

Donna Goodman
President, Georgia Power Chapter
404-506-1165

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FROM THE PRESIDENT'S PEN (CONT'D FROM PAGE 1)

Have you been compiling your information for the Member of Excellence Award that each chapter member has the opportunity to win? Contact President-Elect Kerri Gibson CPS/CAP at Ext. 4728 (404-506-4728) for award assistance.

We - your 2008-2009 Board - hope all of you have benefited from the educational programs that have been offered so far and that you will continue to benefit from our future programs. We look forward to seeing you at the November meeting – *don't forget to wear your IAAP membership badge!*

Donna Goodman

President, Georgia Power Chapter



Membership Attendance Incentive

Your board is looking forward to another exciting year of great programs to share with the membership. Besides great programs, we thought we would challenge you to try and attend more chapter meetings. If you meet the challenge, you could possibly be the winner of a \$50, \$25 or \$10 gas card!

You ask, "How can I get one of these gas cards?" Well, all you have to do is attend the monthly chapter meetings - simple as that! When you sign in and attend the chapter meeting, you will receive credit. Each month, I will note who attended. At the end of the chapter year (June '09), everyone's name who has attended **every meeting** will be placed in a drawing for the **\$50** gas card (one winner); everyone's name who has attended at least **nine meetings** will be placed in a drawing for the **\$25** gas cards (2 winners); everyone's name who has attended at least **six meetings** will be placed in a drawing for **\$10** gas cards (5 winners). *Note: board members are not eligible for this challenge.*

You don't have to do a thing but show up **and make sure you sign in**. Any questions, feel free to contact **Barbara Nedoff CPS** 404.506.4958. We hope you will be able to attend all the chapter meetings!

RTF UPDATE...

Please see below the note on the Trust that the Trustees asked the RTF Chairs to share with our Chapters.



Retirement Trust Foundation Update

Submitted by Susan Williams CPS/CAP
Retirement Trust Chair

The mission of the Trust places a special responsibility on the association to help administrative professionals become aware of the need to plan well for their retirement years. The challenge of preparing for a comfortable retirement requires careful planning based on a number of key factors including assessing long-term financial needs, money management, and daily attention to overall lifestyle issues.

The Trust has engaged in an ambitious program to meet the future needs of all administrative professionals. As the age of our membership continues to reflect the aging of the world's population, special financial demands are placed upon the Trust to meet the anticipated increase in services to successfully carry out its mission by:

- Providing housing assistance for administrative professionals in need
- Ensuring that The Trust has the funding to provide administrative professionals with accurate and timely lifetime planning information
- Providing for the long-term economic viability of Vista Grande

Part of our history is that our predecessor, the Retirement Centers Trust Fund (RCTF), was discontinued in 2001 so that the Retirement Trust Foundation (RTF or the Trust) could form. The change meant that we had room to begin reaching out to every member in all six of our IAAP Districts. One of the benefits that has been working for you since the inception of the Trust, is the Financial Assistance Program. There was a time when the RCTF could only offer an apartment with subsidized rent at Vista Grande, our beautiful retirement center located in Rio Rancho, New Mexico – a short drive outside of Albuquerque. We always knew that this was not an option for our Canadian membership due to government rules that CPP benefits would be lost if you are outside of the country longer than six months at a time. It was, however, learned that members throughout the United States weren't eager to uproot from their home locations to relocate to New Mexico, thus, the Trust was born with guidelines that allowed for more functionality that was inclusive of the members throughout all of our Districts.

For more information about the Trust, visit our web site at www.iaap-rtf.org; contact your Retirement Trust Foundation Committee member representing the Southeast District, Judy Pazerski CPS/CAP at arizona2go2000@yahoo.com; any RTF Trustee; or IAAP Controller, Sue Tuff at stuff@iaap.org.

We appreciate the support of IAAP members everywhere. Without you, we could not continue our work supporting the members of IAAP.

Judy Pazerski CPS/CAP, RTF Committee, Southeast District

HAPPY BIRTHDAY...

September/October 2008

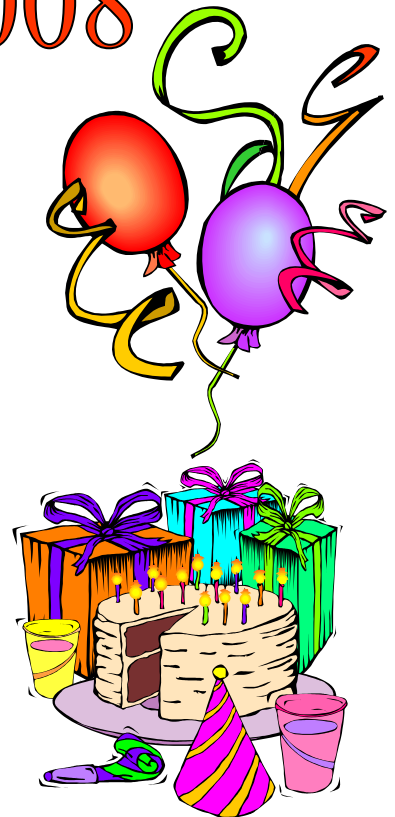
September 2008 (Belated)

9/01 Rozetta Gray
 9/03 Ave' Bowman
 9/05 Tanya Mouran
 9/10 Kerri Gibson CPS/CAP
 9/10 Jeannie Vickers
 9/16 Sherrie Caldwell
 9/19 Claudette Dorsey
 9/24 Barbara Lee
 9/25 Leann Bryan
 9/26 Sherry Rogers
 9/28 Angela Lamson
 9/29 April McCrary
 9/29 Katherine Rush

9/30 Renee Dobbs
 9/30 Melanie Hayes

October 2008 (Belated)

10/01 Lucy Johnson
 10/04 Stephanie Holland
 10/05 Angela Hosch
 10/11 Clyde Spivey
 10/13 Kim Harris
 10/14 Stephanie Adams
 10/15 Elaine Roberson
 10/17 Sharon West
 10/26 Vicki Nutter
 10/26 Alphonso Muchison



Don't Forget about the RTF Raffle Fundraiser

Date of Sale: October 8, 2008 thru November 12, 2008

Ticket Price: \$2.00 ea or 3 for \$5.00

A great gift to give yourself or someone else for the Holidays!



Basket includes products worth up to \$200.00, plus Gift Certificate (valued up to \$165.00) for a luxurious facial customized for your skin needs...

- Bb Does It All Hairspray
- Bb Leave In Conditioner
- Bb Mint Leaf Hand Crème
- Vinothérapie by Caudalie Shampoo
- Laura Mercier Crème Brulee Crème Body Wash
- Laura Mercier Crème Brulee Hand Crème
- Laura Mercier Illuminating Stick
- Laura Mercier Eye Basics, Tender Lips & Lip Pencil

Spa Location:

bluemercury
 4400 Ashford-Dunwoody Rd
 Atlanta GA 30346

Contact for tickets:

Susan Williams CPS/CAP
 404.506.0988
surwilli@southernco.com



FINANCIAL FIT TIPS.....Don't Throw your Cash Away -- Part 1

The economy is in rough shape. Debt is now a greater fear than terrorism. The mortgage and credit crisis continues to effect people around the world. Research shows that people worry more about money than any other aspect of their lives, more than work, kids, marriage, or friendships. Most struggle to save let alone to invest.

Most people don't realize they make financial decisions based on incomplete, inaccurate, and misleading information. Here are some tips that can help you keep more of your money in your pocket. Don't throw your cash away.



- **Pay cash.** If you pay cash for all of your purchases, you will be much less likely to get into debt. After all, you can't spend money you don't have.
- **Spend less.** Always spend less money than you earn.
- **Don't borrow.** If you're trying to eliminate debt, you shouldn't buy a new house, car, or anything else that requires you to borrow money.
- **Cut up your credit cards.** Keep your accounts open, but cut up your cards.
- **Don't ignore debts.** If you have debts, make arrangements to start paying them off. Ignoring your debtors will only serve to compound your problems.
- **Negotiate.** You can negotiate with creditors to get a better interest rate, a lower balance, or terms that are easier to meet.
- **Transfer balances.** If you can, transfer balances on high interest credit cards to cards with low interest rates.
- **Being eliminating debts.** Start eliminating your debts one by one. Pay extra whenever you can on the high interest accounts first.
- **Pay more than the minimum.** Always pay more than your minimum required payment on each credit card. Otherwise it could take forever to pay off your debts.
- **Learn more about debt.** It's hard to vanquish an unknown enemy. Read about debt, get debt counseling, and do whatever else you can to learn more.
- **Be wary of consolidation.** Debt consolidation may seem like the easy answer, but you will almost always end up extending the length of time it takes to eliminate debt by lowering your monthly payment obligations.
- **Avoid bankruptcy.** Bankruptcy laws aren't as lenient as they once were. If you file bankruptcy, you could end up paying almost all of your debts anyway.
- **Budget.** Take control of where your money is going with a reasonable budget.
- **Track spending.** Log all of your spending to make sure you are sticking to the budget you created.

http://efinancedirectory.com/articles/25_Debt_Elimination_Tips_That_Work.html

"Being broke is a temporary situation. Being poor is a mental state."

FYI -- WII RAFFLE COMING NOVEMBER 13TH

The Holidays are Approaching
so put your Wii Raffle Ticket Money
aside Today



GEORGIA POWER CHAPTER of IAAP
Ways & Means Committee

Nintendo Wii Console System Raffle

1 ticket =\$2
3 tickets=\$5



System includes:
Wii console, a Wii stand,
and a Wii Remote.

To purchase tickets contact :

Rozetta Gray – 404-506-7824

Deborah Baker – 404-506-6154

Sharon Moore – 404-506-0911

Jeanie Vickers – 404-506-4317

Amber Woolfolk - 404-954-4122

Drawing – December 17, 2008

Proceeds support the initiatives of the
Georgia Power GPC Chapter of IAAP

Don't miss your opportunity to purchase a chance to win one of the hottest game systems around. They are hard to get and a lot of fun to play. Start getting ready to Purchase your chance to win on

11/13/08!

We're on the Web!

<http://www.IAAP-GPC.org>

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Please submit any articles or information for the November issue by 14th.

IAAP Vision: To inspire and equip all administrative professionals to attain excellence.

Chapter Purpose:

To network with other professionals; and to assist members in professional growth, office technology and developing administrative skills, while providing tools and information necessary to become effective contributors in the workplace.

Board of Directors

2008-2009

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Kellie Hand

Ways & Means
Rozetta Gray

Website
Anita Sisson CPS

DIVISION & INTERNATIONAL NEWS



IAAP Georgia Division President
Demetrice Clayton CPS/CAP

Division News:

9/7/08 - 3rd Annual Georgia Division Fall Seminar

11/21-22/08 - Certification and Development Workshop - Wednesday, November 5 is the last day to receive the early bird rates. Please see the Division Website for additional information.

- For more Division news, go to www.iaap-georgia.org



IAAP International
President
Barb Horton CAP

International News:

10/19-22/08 - Certification Conference
"Cleaning Up Your Work Environment"
Denver, Colorado
Grand Hyatt Denver

11/7-8/08 - CPS/CAP Exam

- For more International news, go to www.iaap-hq.org

