

# The Power Source

PLUGGING INTO PROFESSIONALISM

MARCH/APRIL 2008

From The President's Pen ... Annie Jackson

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**Inside this Issue:**



Dear Georgia Power Chapter Members,

Spring is here. Can you believe that the 2007-2008 IAAP year is almost over. The preparation of our monthly meetings and special events takes a tremendous amount of time and energy and I want to thank each of you who are involved in this process each month.



Our January meeting was an informative one entitled "Pay Yourself Instead of Uncle Sam" presented by Ms. Larissa Humphrey of Abundant Returns Tax Service. Larissa discussed tax deductions among other things and also provided a list of allowable tax deductions. This presentation sparked a healthy discussion from the audience.

Also, our Chapter hosted the Annual Georgia Division Leadership Boot Camp designed to provide assistance and training to presidents, president-elects and vice presidents. The training included a team building activity encouraging team building which was a lot of fun. Barbara Wiley did a great job navigating through the new IAAP web community web site.

My thanks go out to the Open House Committee for a wonderful Impact Meeting held in February. The meeting was opened by our Executive Sponsor, Frank McCloskey, Diversity Vice President for Georgia Power Company. Those who missed this event missed a treat. Frank's presentation was not only informative but was entertaining and fun. The audience loved it. Our special guest speaker was Demetrice Clayton CPS/CAP, Georgia Division President-Elect 2008-2009 year.

(Continued on page 5)

EDITOR'S NOTEBOOK:



Hello all,

It's been a good while since we've last been together. Many of you probably have been wondering "What's up with the newsletter?" We are here! Quite busy, but here. There has been so much going on since our last newsletter that it would be very hard to capture in this newsletter all that has taken place. I want to apologize to those who may read this and wonder why the information they submitted is not included in this newsletter (birth announcements, promotions, etc..).

With this newsletter being behind schedule, I wanted to relay the most current information that I could. Then there was so much to include that this newsletter would be much bigger if I included everything. So if you are looking and you don't see your information, please charge it to my busy schedule and not my heart. The news that you share with me is worth sharing it to the whole body and it is very important that you have a voice. I was able to include just about everything though.

Please continue to send in your good news. I will try very hard to keep us on schedule. My department will be moving on 4/25/08 to a new facility, therefore, I want to get this in your hands before our computers are moved. Also don't forget the deadline listed on the back of this newsletter if you want your information to go into the next newsletter.

Until next time  
SMILE

*Kim Strickland*

**SCHEDULE OF EVENTS-  
MARCH 2008**

- 3/10/08 - Georgia Power Chapter's Monthly Board Meeting
- 3/12/08 - GPC IAAP Monthly Chapter Meeting. "IAAP At-A-Glance Productivity Workshop"

**MARCH 2008**

S	M	TU	W	TH	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**APRIL 2008**

S	M	TU	W	TH	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

**UPCOMING EVENTS-  
APRIL 2008**

- 4/2/08 - Georgia Power Chapter's Monthly Board Meeting
- 4/15/08 - GPC IAAP Professional Development Seminar
- 4/23/08 - Administrative Professionals Day Luncheon
- 4/30/08 - Georgia Power Chapter's Monthly Board Meeting (for May)



GPC IAAP CHAPTER'S NEW MEMBER INSTALLATION

# Hear ye Hear ye

## Look at our beautiful new Members



Stephanie Adams



Amber Woolfolk



Geneva Walker



On March 12, 2008 GPC IAAP Chapter had it's new members installation ceremony. There were a total of 9 New Members that were installed. However all of them were not able to attend the Installation Ceremony.

The new Members installed are as follows: Amber Woolfolk, Stephanie Adams, Geneva Walker, Leann Bryan, Melaney Fische, Pamela Hyaduck, Tammy Johns, Vicki Nutter, and Desralyn Rodgers.

## KEEPING YOU UP TO DATE

### IRS Announces Tax Rebate Schedule, Calculator

The [IRS has announced](#) that it will start sending the economic stimulus tax rebate checks [starting on May 2](#), with the first round of weekly payments to be completed by early July. In addition, the IRS has launched an [Online Tax Rebate Calculator](#) to help people determine the amount of their rebate check.

Rebate check direct deposit or mailings will be made according to the last two digits of your Social Security numbers as follows:

**Direct Deposit:** Depending on the last two numbers of your Social Security Number, your rebate should be deposited by:

00-20: May 2  
21-75: May 9  
76-99: May 16

**By Mail:** Depending on the last two numbers of your Social Security Number, your rebate check should be mailed by:

00-09: May 16  
10-18: May 23  
19-25: May 30  
26-38: June 6  
39-51: June 13  
52-63: June 20  
64-75: June 27  
76-87: July 4  
88-99: July 11

### Will I Have to Pay Taxes On My Rebate?

Once taxpayers began to get a handle on [how big a tax rebate](#) they would get, they started wondering if they would have to pay taxes on it next year. At last, the IRS has provided the answer.

[According to the IRS](#), you will not owe taxes on your rebate when you file your 2008 income tax return. However, you should keep a copy of the IRS letter you receive later this year listing the amount of your payment. In the event you do not qualify for the full amount this year but you do next year, you will need to have the letter as a record of the amount you previously received.

In addition, your tax rebate will not reduce your refund or increase the amount you owe when you file your 2008 tax return.

For more information regarding the Rebate Calculator & Stimulus Payments go to <http://usgovinfo.about.com/b/2008/03/18/irs-announces-tax-rebate-schedule-calculator.htm>

Story by Robert Longley



## FROM THE PRESIDENT'S PEN (CONT'D FROM PAGE 1)

Demetrice's presentation covered the relevance of IAAP and the impact of taking full advantage of being a member. It was an excellent presentation and she added her own flare so that it would be interesting and fun.

The 25<sup>th</sup> Annual Georgia Division Student Conference was held on February 22-23, 2008 in Douglasville, Georgia. This year's theme was "No Limit". I had the opportunity to attend this great event. There were four Student chapters represented and at least 15 Professional chapters. The students were so excited and host chapter Cherokee Rose made this event educational and fun. The students especially loved the IAAP Jeopardy game and loved winning the many, many door prizes donated by a host of vendors. I encourage all of you to attend at least one student conference to show our support for the student professional. After all, they are the future of the profession and we can offer our training and advice to them.

I also want to thank all the members who brought guests. We had a great turnout for this meeting. Remember that guests are always welcome to attend our meetings and we continue to encourage each of you to share information about IAAP and invite them to join our chapter.

There are some exciting events in the coming months ahead. Mark your calendars for our annual Professional Development Conference to be held on April 15 here at Georgia Power Headquarters. Notification has been distributed and we encourage you to attend. This promises to be an exciting conference presented by Corporate Icon LLC. We have been granted 4.5 recertification points for our CPS/CAP holders.

Also, the 54<sup>th</sup> Annual Georgia Division Meeting is scheduled for June 6-8 in Norcross, Georgia at the Hilton Atlanta NE. Save the date and make plans to attend. If you want to know who your new Division officers will be for the upcoming year, please plan to attend.

If you haven't made your hotel reservations for the 2008 International Convention & Education Forum in New Orleans this year, you want to do so as soon as possible. Seminar registration is not yet open but we should be receiving notification soon.

I leave you with this "Action and reaction, ebb and flow, trial and error, change - this is the rhythm of living. Out of our over-confidence, fear; out of our fear, clearer vision, fresh hope. And out of hope, progress" by **Bruce Barton.**

*Annie Jackson*

*President, Georgia Power Chapter*



## WHAT ARE OUR MEMBERS UP TO...

**Wright among 2008 Who's Who**

**Antoinette Wright**, a senior administrative assistant in the environmental affairs department, has been nominated for inclusion in the 2008 edition of Who's Who Among Students in American Universities and Colleges. Wright is one of 34 students nominated by Beulah Heights University. Who's Who is a nationally recognized institution of the American academic community. More than 2,000 colleges have adopted the program as part of their annual campus honors. The program is designed to recognize outstanding academic achievement and student leadership.



**Melanie Ward**, support specialist, Metering, Forest Park, received an associate degree in Computer Information Systems Technology from Axia College University of Phoenix.

**Kellie Hand**, an administrative assistant in the Business Assurance department, will be walking in the Atlanta 2-Day Walk for Breast Cancer. On September 20<sup>th</sup> and 21<sup>st</sup>, along with "hundreds", I will lace up my walking shoes and join in an incredible event to do something about breast cancer. We've all taken on the challenge to make this trek to raise awareness and funds for non-profit organizations that educate men and women about the facts of breast cancer and the benefits of early detection and treatment. We will spend 2 days walking around metro Atlanta – a formidable challenge! – Walking by day, eating under the stars. (This year ...sleeping in hotels!)

My aunt was diagnosed with breast cancer in June 1998. She is the reason that I have decided to participate in the Atlanta 2-Day Walk for Breast Cancer. Training for four months, walking 30 miles in two days and using port-a-potties pales in comparison to what she has had to face during all these years.



**Joyce Camp CPS** received a promotion -- CONGRATULATIONS

Promotion announcement - Sent on behalf of Leonard Haynes:

I am very pleased to announce that Joyce Camp will become my Executive Assistant effective March 3. Joyce began her career with Savannah Electric in 1981. She has held various Executive Secretary positions in Corporate Planning, Marketing and Customer Service as well as Power Generation. She began working for Anthony James in 2000 when he became Vice President of Power Generation. She continued working for him after he was named President and CEO of Savannah Electric. In 2006, she moved to Atlanta to become his Executive Assistant in the Shared Services organization. She has worked closely with many areas of the company. Her experience will make her a valuable member of my team.

Joyce has been a member of the International Association for Administration Professionals since 1989 and attained her CPS (Certified Professional Secretary) rating in 1990. She graduated from Madison Area Technical College with her Associate in Applied Science Degree in the Administrative Assistant program in December, 2006.

Please join me in offering Joyce your support as she assumes her new role to ensure a smooth transition.

[Leonard](#)

## WHAT ARE OUR MEMBERS UP TO...CONT



**Cherryl Harris** walked for Multiple Sclerosis on 4/12/08 and wanted to share her appreciation for the support that she received.

Hello All:

Just want to update you on Saturday's Multiple Sclerosis Walk. Because of the weather, overall turnout was lighter than expected. Mother Nature gave us **LOTS** of heavy rain and clouds, but even though we got **soaked**, we still muddled through -- literally! :o)

On behalf of Georgians with MS, please accept my heartfelt thanks for your continued contributions to this very worthy cause. This year donations were a little harder to come by, so your support is even more appreciated, and helped me reach my goal of **\$3,500!** (YEAH! :o)

**Thanks again**

**-Cherryl Harris**

**This member recently received her Associates Degree. Can you guess who she is?**

Greetings,

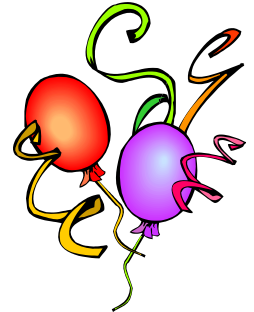
I've been a member since 1992. I was a member when IAAP used to be called PSI. The board positions that I have held are President, President-Elect, Recording and Corresponding Secretary for the Georgia Power Chapter. I have chaired the CPS Education (twice), Co-chaired the Bylaws and Standing Rules, which used to be called Strategic Planning, Nomination, MOTY & SOTY committees for Georgia Power Chapter IAAP. I've been with Georgia Power company for 17 years. Wow, I can't believe that myself! Time sure does fly when you're having a fun. My travels and adventures to the International/Southeast District Conventions, Georgia Division and various other chapter meetings have afforded me many training/development and networking opportunities. I've been a Sr. Secretary my entire career at GPC. (Titles are what you make of them.) Currently, my job consists of supporting the Fleet Technical Services group. The group consists of 18 people including myself. I'm located at the "Park". I have served on the Employee Council and currently on the Safety Committee for my department. I have had an opportunity to work on the Rewards and Recognition committee under Distribution at the time, which was an eye-opening experience. (The entire time, I was trying to figure out a way to get more incentives for the Administrative family, especially those holding their certification.) Last year I received my first degree, and I'm working towards my second degree. I hope to have this completed in the near future.

As an active member of IAAP, the sky is the limit and there are many stars to be captured. I challenge each seasoned member, new member, and future member to reach for your STAR(S) and never give up on obtaining them because we are all worthy.

Have you figured out who I am? Here's my name scrambled, try to figure it out and you might get a prize. J  
Aeislms Stonob, PSC

**HAPPY BIRTHDAY...****March/April 2008**

- |                              |                               |
|------------------------------|-------------------------------|
| 3/05 Tammy Lambert           | 4/02 Antoinette Brown         |
| 3/08 Denise Lowe             | 4/14 Joan Stewart             |
| 3/10 Verna Arnold            | 4/20 Desralyn Rodgers         |
| 3/10 Maryann Marubu          | 4/20 Jacqueline Sheppard, CPS |
| 3/11 Connie A. McKoy         | 4/22 Melanie Ward             |
| 3/12 Donna Goodman           | 4/29 Jeanette King            |
| 3/12 Brenda Poitier, CPS/CAP |                               |
| 3/16 Kate Bathe              |                               |
| 3/19 Donna S. Huckleba       |                               |
| 3/23 Cherryl M. Harris       |                               |
| 3/30 Tonya Jones             |                               |

<http://>**WEBSITES OF INTEREST**<http://>

- [www.yahoo.com](http://www.yahoo.com) - An outstanding search engine
- [www.google.com](http://www.google.com) - Google best on web for finding just about anything
- [www.amazon.com](http://www.amazon.com) - Nothing less than a revolution in how the world shops
- [www.about.com](http://www.about.com) - Breaks up the web into major subject areas with a volunteer human host for each of them
- [www.bartleby.com](http://www.bartleby.com) - Free of charge much of the greatest literature in history found in full text form
- [www.cnn.com](http://www.cnn.com) - For fast breaking news and responsible journalism
- [www.ebay.com](http://www.ebay.com) - The world's biggest, longest-running garage sale
- [www.craigslist.org](http://www.craigslist.org) - Is a daring bulletin board system directed toward the major cities in the US, Canada, the UK and soon other countries
- [www.reference.com](http://www.reference.com) - Your inner-librarian (free of charge)
- [www.anywho.com](http://www.anywho.com) - Is a great online phone book and people-finder

Keep true to the dreams of thy youth.

Friedrich von Schiller

German dramatist & poet (1759 - 1805)

## KEEP IN YOUR THOUGHTS

**KEEP IN YOUR THOUGHTS & PRAYERS :****Sherry Rogers:**

Sherry has been a member of IAAP for many years. On April 10th her sister Mayrene passed after a very brief illness. Please keep Sherry, her mom and the rest of her family in your thoughts and prayers during this time of bereavement.

**Claudette Dorsey:**

Claudette Dorsey one of our external members had brain surgery in March. Please keep her in your prayers as she continues to recuperate.

## MONTHLY FIT TIP.....Daily Exercise Suggestions



"To climb steep hills requires slow pace at first."  
-Shakespeare, *Henry VIII. Act I. Sc. 1*

**Walk 10 Minutes a Day and Increase Your Fitness Level** Old thinking was to work out in a sweat-filled gym for hours a day. No pain, no gain. New studies show that even short bouts of activity can increase your fitness level, especially if you're new at working out.

**Park and Walk**

Whenever you have an errand, park your car as far away as you can handle and walk to the store. At the mall, park at the farthest end and walk the length of the mall. Use every opportunity to walk. At the end of the day, it all adds up to better fitness.

**Crunch in Bed**

Before you even get out of bed in the morning, do 10 stomach crunches while lying flat on your mattress. Increase daily by one until you get up to 100. Think you'll never get there? Try it. You may eventually have to set your clock to wake up 15 minutes earlier, a small price to pay for a flatter stomach.

<http://www.health-fitness-tips.com/features/daily-exercise-suggestions.htm>

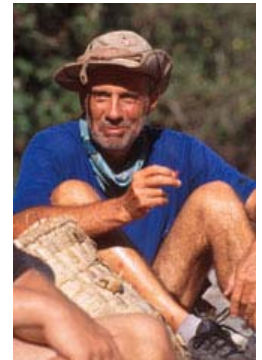
Those who dream by day are cognizant of many things which escape those who dream only by night.

Edgar Allan Poe, "Eleonora"  
US short story author, editor, & poet (1809 - 1849)

ADMINISTRATIVE PROFESSIONALS WEEK AT GPC



*The Georgia Power Chapter of*



*Invites its members and their managers*

*to our*

*Annual Luncheon celebrating*

*Administrative Professionals Week<sup>sm</sup>*

*Special Guest Speaker*

*The Honorable Paschal English  
Superior Court Judge, Spalding County*

*And*

*Former TV show Survivor participant, "Pappy"*

**WEDNESDAY, APRIL 23, 2008**

*11:30 a.m.*

*Georgia Power Company, Arkwright Auditorium*

*241 Ralph McGill Boulevard*

*Atlanta, Georgia*

WII RAFFLE...

# Don't Miss Your Opportunity!



Georgia Power Chapter

## Nintendo Wii Console System Raffle

1 ticket = \$2  
3 tickets = \$5



System includes:  
Wii console, a Wii stand,  
and a Wii Remote.

To purchase tickets,  
contact :  
Felecia Stevenson  
241 Ralph McGill Blvd.  
404-506-3157  
OR  
Kellie Hand  
404-506-0803

Drawing – June 6, 2008

Proceeds support the initiatives of the  
Georgia Power GPC Chapter of IAAP

Don't miss your opportunity to purchase a chance to win one of the hottest game systems around. They are hard to get and a lot of fun to play.

Purchase your chance to win TODAY!

We are urging all members to come and attend the May IAAP Meeting . In May we will be electing officers. Your vote counts and is very IMPORTANT. See you There!

# We're on the Web!

<http://www.IAAP-GPC.org>

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## KIM STRICKLAND, EDITOR

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Please submit any articles or information for the May/June issue by May 16th.

**IAAP Vision: To inspire and equip all administrative professionals to attain excellence.**

### Chapter Purpose:

To network with other professionals; and to assist members in professional growth, office technology and developing administrative skills, while providing tools and information necessary to become effective contributors in the workplace.

## Board of Directors

2007-2008

### Officers

Annie Jackson  
President

Donna Goodman  
President Elect

Kerri Gibson CPS/CAP  
Vice President

Susan Williams CPS/CAP  
Corresponding Secretary

Verna Arnold  
Recording Secretary

Shuntrela Rogers-Gillion CPS/CAP  
Treasurer

Mary Ellen Cannon  
Honorary Director

### Committee Chairs

Bylaws & Standing Rules  
Sheilda Hayes CPS

CPS/Education  
Joyce Camp CPS

Historian  
Sharon Mosteller CPS/CAP

Communications/Information  
Doris Cook CPS

Membership  
Deborah Baker

Newsletter  
Kimberly Strickland

Program/Seminar  
Angela Hosch

RTF  
Theda Gardner CPS

Scrapbook  
Luana Owens

Ways & Means  
Felicia Stevenson  
Kellie Hand Co-Chair

Webpage  
Anita Sisson

## DIVISION & INTERNATIONAL NEWS



IAAP Georgia Division President  
Linda Dillon CPS/CAP

### Division News:

4/23/08 - Administrative Professionals Day Seminar "Forward Moving: Education Celebration"

6/6 - 6/8/08 - 54th Georgia Division Annual Meeting, Norcross, Georgia "IAAP Your Road to Professionalism"

- For more Division news, go to [www.iaap-georgia.org](http://www.iaap-georgia.org)



IAAP International President  
Judy McCoy CPS/CAP

### International News:

4/23/08 - Administrative Professionals Day

7/27-30/08 - International Convention and Education Forum, Hilton Riverside, New Orleans, LA

10/19-22/08 - Certification Conference, Grand River Hyatt Hotel, Denver, CO

- For more International news, go to [www.iaap-hq.org](http://www.iaap-hq.org)

